

**CITY OF EDGERTON
CITY HALL
12 ALBION STREET
EDGERTON, WI**

PUBLIC WORKS COMMITTEE
Monday, January 8, 2018 at 6:30 p.m.

1. Call to order; Roll Call.
2. Confirmation of Appropriate Meeting Notice Posted on Friday, January 5, 2018.
3. Approve November 29, 2017 Public Works Committee Meeting Minutes.
4. Discuss 2017 sidewalk project.
5. Discuss overnight parking restrictions downtown.
6. Discuss tree damage to sidewalk.
7. Discuss parking at Mario's and the Red Baron.
8. Discuss generator study.
9. Staff Report
10. Adjourn.

cc: All Commission Members
Department Heads

City Administrator
City Engineer

All Council Members
Newspapers

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Public Works Committee."

**NOVEMBER 29, 2017
PUBLIC WORKS COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Paul Davis called the meeting to order at 6:40 P.M. Committee members present were Debbie Olson, Jonathon Frey and Paul Davis. Also present were City Administrator Ramona Flanigan, Alderperson Matt McIntyre, Luann Hanewall, and Jim Kapellen.

Flanigan confirmed the agendas were properly posted on Wednesday, November 22, 2017 at the Post Office, Edgerton Library and City Hall.

APPROVE MINUTES:

A Davis/Olson motion to approve the November 15, 2017 Public Works Committee minutes passed, all voted in favor.

DISCUSS OVERNIGHT PARKING RESTRICTIONS DOWNTOWN:

Parking between 2:00 am and 5:00 am is prohibited on most downtown streets. The restriction was put in place to allow for street sweeping and snow removal. The owner of Cornerstone Apartments has requested the overnight restriction be removed from streets near Cornerstone. Luann Hanewall, Cornerstone Administrator, expressed support in lifting the parking restriction to allow for Cornerstone residents to park near the building on Henry Street and Swift Street. Jim Kapellen feels there should be no overnight parking on W Fulton Street but it should be allowed on side streets. Olson spoke in support of lifting the parking restrictions on Henry Street & Swift Street from Rollin Street to West Fulton Street. Olson recommended that the Public Works department install temporary no parking signs as needed for future street sweeping.

An Olson/Frey motion to allow overnight parking on Henry Street & Swift Street from W Fulton St to Rollin St passed, all voted in favor.

STAFF REPORT:

Olson would like to review parking on W Fulton Street at Mario's Italian Restaurant, 201 W Fulton St, and at Red Baron, 124 W Fulton St at an upcoming meeting.

Being no other business before the Committee, a Frey/Olson motion to adjourn passed, all voted in favor.

Ramona Flanigan/jas
City Administrator

Memo

To: Public Works Committee
From: Staff
Date: 1/4/2018
Re: January 8, 2018 Meeting

Albion St sidewalks: Some residents of Albion Street have expressed an interest in talking about the quality of the sidewalk work from the 2017 project. Since no further sidewalk work can be done until the spring, the committee may wish to assess the condition of the sidewalks in spring before making a decision.

Overnight Parking on Swift and Henry Streets: Please recall the committee elected to remove the overnight parking restrictions on Henry and Swift Streets. A committee member has asked to reconsider that decision.

W Fulton St Parking: A committee member has asked that the City review the parking stalls in front of 201 W Fulton (Mario's) and 124 W Fulton (Baron) to determine if these stalls should be removed or restricted to improve visibility.

Generator Evaluation: Please recall the Council directed staff to complete a generator study for city facilities to determine what the requirements would be to allow the use of a generator. The generator report and analysis are attached.

For buildings that require the installation of a transfer switch, the estimated cost to install a switch is about \$5,000 per building.

Tree damage to sidewalk: A resident wishes to speak with the Committee about his sidewalk that he believes has been damaged by a terrace tree root. This is a common problem and it would be a difficult to change the policy to make the City responsible to pay for damage to sidewalks that were or might have been damaged by tree roots.

	<u>Police Station</u>	<u>Library</u>	<u>City Hall</u>	<u>Well #4</u>	<u>Meter Building</u>	<u>West Lift Station</u>
Phase	1	3	3	3	1	3
Voltage	120/240	120/208	277/480	277/480	240	240
Wye/Delta	N/A	Wye	Wye	Wye	N/A	Wye
Gen amps	125	800	200	175	50	50
Gen volts	120/240	120/208	277/480	480	120/240	230
Cable Length	25	100	50	25	25	25
Transfer Switch	No	No	No	No	No	No

Required to connect gen? Transfer switch, cables & installation cables & installation Transfer switch, cables & installation ** Cables with pin/sleeve cord end & installation

Feasible to use a smaller gen. to feed partial load? Not without substantial alteration to the existing service. Not without substantial alteration to the existing service. * Not without substantial alteration to the existing service. * Not without substantial alteration to the existing service. Not without substantial alteration to the existing service.

Utilize existing portable generator? No No Yes Yes No No

Notes * 3 Existing panels are all feeding critical loads ** Existing interlocked pin/sleeve inlet on control enclosure could be utilized.

	Improvements needed to accept generator?	Can use water utility generator?	Feasible to rewire for a partial load?	Priority/risk
West Lift Station	None	no	no	Low, has several days capacity. Small enough load for portable generator.
Water Meter Building	Transfer switch	no	no	Low, only concern is freezing pipes. Small enough load for portable generator.
Well #4	Transfer switch	yes	no	Low, two other wells have generator capabilities.
City Hall	Transfer switch	yes	yes	Low to Moderate; City Hall operations do not require uninterruptable power supply. Concern with a long term power outage is freezing pipes and customer service quality.
Library	Transfer switch	no	yes	Low to moderate unless library is designated as a cooling or warming location in times of severe weather in which case the priority would be high. Concern with a long term power outage is freezing pipes and customer service quality. Load requires a trailer mounted generator.
Police Station	Transfer switch	no	yes	Police Chief will have to describe what complications occur when power is out. Concern with a long term power outage is freezing pipes and customer service quality. Load requires a trailer mounted generator.