

**OCTOBER 7, 2019 COMMON COUNCIL MEETING MINUTES  
CITY OF EDGERTON**

Council President Candy Davis called the meeting to order at 7:00 p.m.

Present: Sarah Braun, David Esau, Candy Davis, Debbie Olson, Anne Radtke and Jim Burdick

Excused: Mayor Christopher Lund

Others Present: City Administrator Ramona Flanigan, City Clerk/Treasurer Cindy Heggland, Utility Director Randy Oren, Library Director Kirsten Almo, Police Chief Bob Kowalski, Aquatics Director Anne Gohlke, Fire Chief Randy Pickering, City Attorney Bill Morgan and citizens.

Heggland confirmed the meeting agendas were properly posted on Friday, October 4, 2019 at the Post Office, Edgerton Library and City Hall.

**ACCEPT THE AGENDA:** An Anne Radtke/Jim Burdick motion to accept the agenda as posted passed, all voted in favor.

**MINUTES:** A Sarah Braun/Anne Radtke motion to approve the minutes from the September 16, 2019 Common Council meeting passed, all voted in favor.

**COMMITTEE REPORTS:**

**Finance Committee:** A Sarah Braun/David Esau motion to approve the final change order from GMS Excavators, Inc for the Racetrack Park Trail Improvement project for a decrease of \$15,510.92 passed on a 6/0 roll call vote.

A Sarah Braun/David Esau motion to approve a final pay request from GMS Excavators, Inc for the Racetrack Park Trail Improvement project in the amount of \$3,147.03 passed on a 6/0 roll call vote.

A Sarah Braun/David Esau motion to approve the bills and payroll list in the amount of \$248,915.55 passed on a 6/0 roll call vote.

A Sarah Braun/Debbie Olson motion to approve a Temporary Class "B" liquor license for the Sterling North Book and Film Festival on October 25<sup>th</sup> passed on a 6/0 roll call vote.

A Sarah Braun/David Esau motion to approve an Operator's License for Caitlin Ritchie passed on a 5/1 roll call vote. Anne Radtke voted against the motion.

A Sarah Braun/Debbie Olson motion to approve the sale of the 2015 Dodge Charger to the highest bidder in the amount of \$6,575 passed on a 6/0 roll call vote.

A Sarah Braun/Debbie Olson motion to approve the Veteran's Building lease with the Edgerton Children's Center passed on a 6/0 roll call vote.

A Sarah Braun/David Esau motion to approve exercising the option to extend the agreement for the Shared Ride Taxi service for 2020 passed on a 6/0 roll call vote.

Flanigan reported that because the CDBG grant that was awarded is a federal grant, there are documents that need to be signed. These documents include a conflict of interest disclosure and lobbying regulation compliance.

A Sarah Braun/David Esau motion to approve the amendment to the addendum for the Cedar Corp contract for the W. Rollin St improvement project to include CDBG documents passed on a 6/0 roll call vote.

**Plan Commission:** A Jim Burdick/Anne Radtke motion to approve an extraterritorial land division for Dedolph, Indian Trail and Lake Drive Rd, Town of Albion #10309 passed on a 6/0 roll call vote.

A Jim Burdick/Anne Radtke motion to approve an extraterritorial land division for Olson, Bliven Rd and Academy Dr, Town of Albion #10308 passed on a 6/0 roll call vote.

**TRICK OR TREATING HOURS:** A Debbie Olson/David Esau motion to permanently set the Trick or Treat hours for October 31<sup>st</sup> from 5-8 passed on a 6/0 roll call vote.

**DESIGNATING 2018 GENERAL FUND:** Flanigan reported there was a \$70,617 surplus generated from the 2018 budget. Since 2014, the Council has voted to transfer the general fund surplus to the Capital Project fund to be used for projects that may not have been budgeted.

A Jim Burdick/Anne Radtke motion to approve designating 2018 General Fund surplus in the amount of \$70,617 to the Capital Project Fund passed on a 6/0 roll call vote.

**2020 BUDGET:** The Council reviewed a 2020 Budget and Capital list. Flanigan reported on a few items that were not discussed at the committee level. She stated the city's treatment of downtown and parks trees against the Emerald Ash Borer disease has been unsuccessful. The money originally budgeted for the chemicals to treat the trees has been removed. However, an equal amount has been added for tree removal and tree planting. The city also pays a contractor to trim the downtown trees, the amount budgeted has been reduced because some of the Ash trees will be removed.

Flanigan also reported a culvert at the fish pond park needs repairs. This culvert controls the water levels at the pond. Staff will provide costs at the next meeting.

Hegglund answered questions regarding the e-poll books for elections. The notebooks will streamline the voting process and reduce errors in processing voters.

Olson stated she is against the spraying of chemicals and wants to look into different ways to prepare the 2 acres. Flanigan stated the grant for the free seeds is only available if the field is prepared by spraying. The tilling option would be a very lengthy and a costly process. The Council will need to decide on a direction so cost estimates can be established for budgeting purposes.

Olson suggested that this project be postponed until alternative options can be researched. In the current budget \$3,000 has been allocated; \$2000 for seeds in the event the city does not take advantage of the grant; and \$1,000 for spraying if the city does take advantage of the grant. Flanigan stated if the project is postponed the field will remain as a grass cover crop.

A Candy Davis/Jim Burdick motion to remove \$2,000 for the pollinator seeds from the Capital Project budget passed on a 5/1 roll call vote. Sarah Braun voted against the motion.

An Anne Radtke/Debbie Olson motion to remove \$1,000 for the planting spray from the Capital Project budget tied on a 3-3 roll call vote. The motion failed. Sarah Braun, Candy Davis and Jim Burdick voted against the motion.

A Candy Davis/Jim Burdick motion to remove the aerator from the Parks Capital Project budget in the amount of \$5,000 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to keep the E-poll books in the budget passed on a 6/0 roll call vote.

Flanigan reported the Highway Aids are increasing by \$19,587 in 2020. The current draft budget includes the increase in the street maintenance expense account. The Council is not required to spend the funds on street repairs however, the Council has prioritized street repair so the increase was added to the street maintenance account.

A Sarah Braun/Jim Burdick motion to keep the increase in Highway Aid in the amount of \$19,587 in the street maintenance budget for 2020 passed on a 6/0 roll call vote.

Flanigan reported the shelter near the deer pen at Racetrack Park needs some tuckpointing work and some repairs done to the hearth in the shelter. She originally suggested the City utilize \$1,700 from the Brown endowment fund to complete the repairs. After further research she found the endowment fund cannot be used for maintenance. If the repairs do not get done the hearth will need to be taken down. Braun asked if that building would be considered Historical. Flanigan will check to see if it holds that designation. Braun stated if the building is considered historical the repairs may not be considered maintenance and might be covered with the endowment.

Almo stated the current self-check station software in the library needs updating. The updates will cost more than a new station. This station is used by many patrons to check out materials without needing the assistance of library staff thus freeing the staff to assist other patrons. Esau feels this will promote more patrons to return to the library.

A David Esau/Candy Davis motion to keep the self-check station for the library in the amount of \$3,115 in the Capital Project budget passed on a 6/0 roll call vote.

**CLOSED SESSION:** Candy Davis/Debbie Olson moved to go into closed session pursuant to Wis. Stat. 19.85(1) (e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or

bargaining reasons require a closed session.” Discuss and consider request from Rinehart Properties for TIF loan subordination. The motion passed on a 6/0 roll call vote.

A Debbie Olson/Jim Burdick motion to return to open session passed on a 6/0 roll call vote.

A Debbie Olson/Sarah Braun motion to approve the subordination of the City loans for 351 and 401 W Fulton St to the 2<sup>nd</sup> mortgage, in the amount of \$45,000 on each property passed on a 6/0 roll call vote.

Being no other business before the Council, a Debbie Olson/Anne Radtke motion to adjourn passed, all voted in favor.

Cindy Hegglund/wl  
City Clerk-Treasurer  
Adopted October 21, 2019