

**APRIL 19, 2021 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:15 p.m.

Present: Sarah Braun (remotely joined the meeting at 6:20 p.m.), Candy Davis, and Tim Shaw.

Others Present: City Administrator Ramona Flanigan, Library Director Kirsten Almo (remote), Municipal Services Director Howard Moser, Police Chief Robert Kowalski, and a few citizens.

City Administrator Ramona Flanigan confirmed the meeting agendas were properly posted on Friday, April 16th, 2021 at the Post Office, Edgerton Library, and City Hall.

MINUTES: Tim Shaw/Candy Davis motion to approve the minutes from the April 5, 2021 Finance meeting passed on a 2/0 roll call vote.

BILLS AND PAYROLL: A Candy Davis/Tim Shaw motion to approve the bills and payroll in the amount of \$222,602.84 passed on a 2/0 roll call vote.

PUBLIC EVENT PACKETS: Candy Davis stated there are four event packets for consideration this evening. In 2020 she noted the Council voted to not provide any services to events due to the pandemic. She asked if the DPW staff is comfortable with providing services in 2021. Municipal Services Director Howard Moser stated they are.

Candy Davis recommended all event packet applicants be made aware that the Committee wants them to adhere to the Rock County Health Department guidelines that are in effect at the time of the event and if the guidelines change, the Council may reconsider the services provided.

Candy Davis/Tim Shaw moved to approve the public event packet for Edgerton United Methodist Church Worship in the Park with the following conditions:

1. Waive the fees,
2. City to provide the needed services,
3. Adhere to the Rock County Health Department pandemic guidelines;
4. Be aware the Council may reconsider the event packet if guidelines become stricter.

The motion passed on a 3/0 roll call vote.

Candy Davis/Sarah Braun moved to approve the public event packet for July 3rd Edgerton Lion's Club Fireworks with the following conditions:

1. Waive the fees,
2. City to provide the needed services,
3. Adhere to the Rock County Health Department pandemic guidelines;
4. Be aware the Council may reconsider the event packet if guidelines become stricter.

The motion passed on a 3/0 roll call vote.

Candy Davis/Tim Shaw moved to approve the public event packet for Edgerton Conservation Club's Kid Fishing Derby with the following:

1. Waive the fees,

2. City to provide the needed services,
3. Adhere to the Rock County Health Department pandemic guidelines;
4. Be aware the Council may reconsider the event packet if guidelines become stricter.

The motion passed on a 3/0 roll call vote.

Candy Davis noted there are additional dates for the Summer Reading program using different parks. Should the event packet include those dates? Library Director Kirsten Almo stated she has only applied for services for the two large Summer Program events. The other dates will be on a small basis and not need any services.

Candy Davis/Sarah Braun moved to approve the public event packets for Edgerton Library's Summer Reading Program's events on June 30 and July 26 with the following:

1. Waive the fees,
2. City to provide the needed services,
3. Adhere to the Rock County Health Department pandemic guidelines;
4. Be aware the Council may reconsider the event packet if guidelines become stricter.

The motion passed on a 3/0 roll call vote.

BIDS FOR POLICE VEHICLE: Police Chief Robert Kowalski stated the 2021 budget include the purchase of a new Dodge Durango SUV. Since that time, Ford has introduced a SUV police hybrid vehicle. He is asking the Committee to consider the purchase of the hybrid vehicle based on the following:

- A large amount of an Officer's time in vehicle is at low-speed or idling while he/she perform routine duties;
- To compensate for the long period of low-speed and idling, the hybrid squad uses a lithium-ion battery to power on-board electric equipment, allowing the gas engine to shut off even at low or regular speed.
- During idle time the engine shuts off and only turns on when the battery is required to recharge.
- A hybrid vehicle offers significant fuel savings along with across-the-board improvements in performance.
- Ford stated the fuel savings and reduced costs of maintenance will pay back the increased cost of the hybrid powertrain in two years. He provided data from a number of communities that have seen the saving.
- These vehicles are environmentally friendly.

The budgeted amount for a squad is \$30,380. Chief Kowalski stated the trade-in vehicles have been selling for more than budgeted so some of the increased cost may be picked up from this. Also, the gas and maintenance costs should save money.

A Tim Shaw/Sarah Braun motion to approve the purchase of a Ford Hybrid SUV Police Interceptor from Ewald Automotive Group in the amount of \$35,959 passed on a 3/0 roll call vote.

SIDEWALK BIDS FOR LORD ST PROJECT: City Administrator Ramona Flanigan stated this project is to fill in a missing sidewalk on one property. The Council has passed a resolution to special assess the property owner for the project.

A Candy Davis/Tim Shaw motion to award the Lord St sidewalk project to Johnson Brothers in the amount of \$3,160 passed on a 3/0 roll call vote.

BADGERLAND REFUSE AND RECYCLING CONTRACT EXTENSION: City Administrator Ramona Flanigan stated the Council had discussed that within the first year of the Badgerland contract, they have the potential to extend the 5-year contract to 7 years or to 10 years. The advantage of the extension is a savings in future year's costs. The disadvantage is the City cannot seek a new vendor after the 5 years if they are dissatisfied with the service.

In the past, the contracts were 3 years. When the City switched to mechanically picked up totes, contracts became 5 years. City Administrator Ramona Flanigan stated the transition to a new service has caused issues with scheduling, routes, and locations. Staff has seen a reduction in the number of calls as these items have been worked out.

The Committee felt a 10-year contract is longer than they are comfortable with. They supported the addition of 2 years, extending the contract to 7 years.

A Candy Davis/Tim Shaw motion to approve the Badgerland contract extension to 7 years passed on a 3/0 roll call vote.

2021 SALARY AMENDMENT: Municipal Services Director Howard Moser stated the current starting rate for summer part time help is \$9.25 per hour. This year he received one application. He contacted surrounding communities and learned they are paying more than Edgerton and some are still having trouble finding help.

Moser suggested increasing the wage to \$11.00. Sarah Braun asked if there is money in the budget. Moser stated he will work within the budgeted amount. Candy Davis recommended going to \$12 so the full-time employees can do other things and not work overtime to mow.

Moser noted he has hired a cemetery grounds keeper so hopes to find two additional summer employees.

A Candy Davis/Sarah Braun motion to adopt the amendment to City of Edgerton Resolution 22-20D: 2021 Salary Resolution to increase the summer DPW part-time starting wage to \$12 passed on a 3/0 roll call vote.

Being no other business before the Committee, a Tim Shaw/Sarah Braun motion to adjourn passed on a 3/0 roll call vote.

Cindy Hegglund, City Clerk-Treasurer

Adopted May 3, 2021