

**JULY 6, 2020 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:31 p.m.

Present: Candy Davis, Robert Reynolds and Sarah Braun.

Others Present: City Administrator Ramona Flanigan, Police Chief Robert Kowalski, Municipal Services Director Howard Moser and a few citizens.

City Administrator Ramona Flanigan confirmed the meeting agendas were properly posted on Thursday, July 2nd at the Post Office, Edgerton Library and City Hall.

APPROVE MINUTES: A Sarah Braun/Robert Reynolds motion to approve the minutes from the June 15, 2020 Finance Committee meeting passed on a 3/0 roll call vote.

BILLS AND PAYROLL: A Candy Davis/Sarah Braun motion to approve bills and payroll in the amount of \$217,632.10 passed on a 3/0 roll call vote.

OPERATOR'S LICENSE: Candy Davis stated Dustin Gauss was notified a second time to appear before the Finance Committee. He did not appear. Sarah Braun noted she would like him to have appeared to answer questions.

Robert Reynolds stated he was not comfortable denying a license that is a requirement for the applicant's job. The applicant is seeking substance abuse treatment which indicates to Robert Reynolds that the applicant is trying to better himself. Robert Reynolds stated he would like to notify the applicant a third time.

A Candy Davis/Sarah Braun motion to deny an Operator's License to Dustin Gauss passed on a 2/1 roll call vote. Robert Reynolds voted against the motion.

PURCHASE OF SQUAD SUV: Chief Robert Kowalski stated at budget time he requested to purchase a SUV instead of another car. This was approved. He received three bids. City Administrator Ramona Flanigan noted the budget reflects the net amount of \$24,675 which is the purchase price less the estimated sale price of the old squad. Candy Davis asked the Chief to keep the Finance Committee informed as to the net price of the vehicle once the vehicle is sold.

A Candy Davis/Robert Reynolds motion to approve the purchase of a Dodge Durango from Griffin in the amount of \$28,062 passed on a 3/0 roll call vote.

BIDS FOR HENRY/ROLLIN ST PARKING LOT IMPROVEMENTS: A Candy Davis/Sarah Braun motion to approve the bid from Johnson Brothers Construction, LLC in the amount of \$4,940 for the Henry/Rollin St parking lot curb installation passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the bid for the storm water structure in the Henry/Rollin St parking lot from G. Fox & Sons, Inc in the amount of \$2,400 passed on a 3/0 roll call vote.

VETERANS' PARK PARKING LOT: A Candy Davis/Sarah Braun motion to approve the bid for the new parking lot at Veterans' Park from Riley Paving Service in the amount of \$7,500 passed on a 3/0 roll call vote.

Municipal Services Director Howard Moser stated he has two bids for the installation of curb and sidewalk at the Veterans' Park but would like to wait until the next meeting in the hopes he can get at least one more bid.

BIDS FOR ADDITIONAL COMPOST GRINDING: Municipal Services Director Howard Moser stated the low bidder for this project came out and worked a total of 13 hours. They did not grind the compost while they were grinding. The bidder also informed Howard Moser they were not going to come back.

Howard Moser contacted the next lowest bidder and they agreed to complete the work. Their cost is \$560 per hour which includes all the equipment to do the job. The new bid will cost an additional \$9,500 more than the \$15,000 previously authorized.

The Finance Committee requested the City Attorney and staff look into the contract language to determine if the City has any recourse for the first bidder not completing the work. The Committee asked to be provided a report on the findings.

A Candy Davis/Sarah Braun motion to approve the bid from Bucklins, Inc in the amount of \$17,000 for the completion of grinding the compost pile passed on a 3/0 roll call vote.

ORDINANCE No. 20-04: City Administrator Ramona Flanigan explained that Ordinance 20-04 and Resolution 09-20 go together but require separate actions.

Currently all the cemetery fees are listed in the City of Edgerton Code of General Ordinances. Any time a change is made, it requires costs to publish the ordinance and costs to modify the ordinances found on-line. Staff recommends removing the fee schedule from the ordinance book and adopt the fee schedule by resolution to reduce costs.

A Candy Davis/Sarah Braun motion to recommend to Council adoption of City of Edgerton Ordinance No. 20-04: Amend Chapter 14 "Fassett Cemetery" passed on a 3/0 roll call vote.

RESOLUTION 09-20: Robert Reynolds asked if the City is losing money on the cemetery. City Administrator Ramona Flanigan stated yes. The maintenance costs of the cemetery out weigh any of the revenues collected. It is part of the cost of owning a cemetery.

Candy Davis stated it is not only about revenues and expenses but also about being competitive with other surrounding cemeteries.

A Candy Davis/Sarah Braun motion to recommend to Council adoption of City of Edgerton Resolution 09-20: Adopting Cemetery Fee Schedule passed on a 3/0 roll call vote.

Being no other business before the Committee, a Sarah Braun/Robert Reynolds motion to adjourn passed, all voted in favor.

Cindy Hegglund, City Clerk-Treasurer

Adopted July 20, 2020