

CITY OF EDGERTON
REGULAR COMMON COUNCIL MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET

Monday, October 19, 2020 at 7:00 p.m.

NOTE: PER EMERGENCY ORDER FACE COVERINGS ARE REQUIRED

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, October 16, 2020.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
 - A. The public will be allowed to speak on agenda items during the meeting.
6. Minutes:
 - A. Consider approval of minutes from October 5, 2020 Council meeting.
7. Committee Reports:
 - A. Finance Committee:
 1. Consider approval of bills and payroll vouchers.
 2. Consider approval of licenses.
 - a. Consider Operator's License for Alexis Smith.
 3. Consider public event packet for Veterans' Day Chili Drive Thru and waive any fees.
 4. Consider façade grant for 1 W Fulton St.
 5. Consider façade grant for 116 W Fulton St.
 6. Consider quote for landscape work near Veterans' Memorial parking lot.
 - B. Utility Commission:
 1. Consider introducing and approving the first reading of City of Edgerton Ordinance 20-09: Amend Chapter 12 Municipal Water Utility, Section 12.08 Service Laterals of the Code of General Ordinances.
 2. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
 - C. Zoning Board of Appeals:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
 - D. Plan Commission:
 1. Consider approval of a preliminary 3 lot CSM at 407 Colonial Circle/Elm High Drive for James Newcomb.
 2. Consider adoption of City of Edgerton Resolution 15-20: Approving the final three lot certified survey map at 407 Colonial Circle/Elm High Drive.
 3. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
 - E. Historic Committee:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.

F. Redevelopment Authority:

1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
8. Consider approval of refuse and recycling contract with Badgerland.
9. Consider adoption of City of Edgerton Resolution 16-20: Authorizing a Signatory Municipality to Exceed the Levy Limit for the Edgerton Fire Protection District.
10. Discuss and consider 2021 budget.
11. Mayor, alderperson and staff reports.
12. Adjourn.

Notice: Some members of the Council may attend by telephone conference for this meeting.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**OCTOBER 5, 2020 COMMON COUNCIL MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:02 p.m.

Present: Sarah Braun, Casey Langan, Candy Davis, Robert Reynolds, Anne Radtke (remotely), and Jim Burdick.

Others Present: City Administrator Ramona Flanigan, Clerk Treasurer Cindy Hegglund, Municipal Services Director Howard Moser, Utility Director Randy Oren, Police Chief Bob Kowalski, Aquatics Director Anne Gohlke, Library director Kirsten Almo, City Attorney Bill Morgan, William Fier, Patricia Young and a Chris Poesken from Badgerland Disposal.

Hegglund confirmed the meeting agendas were properly posted on Friday, October 2, 2020 at the Post Office, City Hall, and the Edgerton Library

ACCEPT THE AGENDA: A Robert Reynolds/Jim Burdick motion to accept the agenda as printed passed on a 6/0 roll call vote.

MINUTES: A Robert Reynolds/Sarah Braun motion to approve the minutes from the September 21, 2020 Common Council meeting passed on a 6/0 roll call vote.

COMMITTEES:

Finance Committee: A Candy Davis/Robert Reynolds motion to approve the bills and payroll list in the amount of \$181,274.06 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a new “Class B” Combination Liquor License to Young-Fier Pit Stop, LLC dba Pit Stop at 13 Swift St, Patricia Young agent passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the quote from Phoenix Consulting for the Central Park WiFi access point installation in the amount of \$540 passed on a 5/1 roll call vote. Robert Reynolds voted against the motion.

A Candy Davis/Sarah Braun motion to approve the spectrum monthly fee of \$70 for a camera internet connection at Central Park passed on a 5/1 roll call vote. Robert Reynolds voted against the motion.

A Candy Davis/Sarah Braun motion to approve the purchase of security cameras in the amount of \$290 and a monthly hot spot fee of \$40 for cameras at Racetrack Park passed on a 5/1 roll call vote. Robert Reynolds voted against the motion.

A Candy Davis/Robert Reynolds motion to approve the 2021 Park rental fees passed on a 6/0 roll call vote.

A Candy Davis/Robert Reynolds motion to approve the 2021 policy for the use of City of Edgerton park facilities for tournaments passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to award the Marlboro Ave storm sewer project to Nelson Excavating in the amount of \$21,375.50 passed on a 6/0 roll call vote.

A Candy Davis/Robert Reynolds motion to approve the sale of the sandblaster in the amount of \$5,001 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the purchase of a DS200 ballot tabulation voting machine using grant funds passed on a 6/0 roll call vote.

Candy Davis/Sarah Braun moved to allow staff to determine the best communities to transfer the Route to Recovery CARES grant money to in the amount of \$20,000.

A Candy Davis/Casey Langan motion to amend the previous motion to include the CARES Fund be used in Rock or Dane Co only passed on a 6/0 roll call vote.

Robert Reynolds suggested that the funds not be used in Madison, he would like to see the funds be used in the smaller municipalities. Clerk/Treasurer Cindy Heggland explained the smaller communities are the ones that are having a hard time spending the money because they do not have as much of a need as the larger communities.

Robert Reynolds/Jim Burdick moved to amend the amendment to exclude Madison from the eligible list of communities to receive the extra funds. The motion tied on a 3/3 roll call vote. Mayor Christopher Lund voted no. The motion failed.

Candy Davis/Sarah Braun moved to allow staff to determine the best communities to transfer the Route to Recovery CARES grant money to in the amount of \$20,000 and keep the funds in Rock and Dane County. The motion passed on a 6/0 roll call vote.

The refuse and recycling contract is up for bid this year. The Council selected Badgerland Disposal and directed staff to negotiate a contract. The bid provides for a 5-year contract. Badgerland also provided the city with options for a 7 and 10-year contract. The vendor has given the City the option of evaluating the service after 12 months to determine if they wish to extend the contract.

A Candy Davis/Sarah Braun motion to approve the refuse and recycling contract from Badgerland Disposal, to start with a 5-year term with the option to review before 12 months to allow a possible 7 or 10-year contract extension passed on a 6/0 roll call vote.

Currently the City offers large item pickup twice a month. This service is included in the current rate. Badgerland provided a cost option for one pickup per month with a "pay as you throw" option for any additional picks. This option would mean the property owner would pay the contractor directly for additional pickups.

Candy Davis asked what the fee would be for the resident. A Kris Roesken from Badgerland Disposal stated the fee would be determined by the items that are being picked up.

A Jim Burdick/Sarah Braun motion to allow one large item pickup per month with a user fee-based pick up for any additional pickups passed on a 6/0 roll call vote.

Ramona Flanigan stated there would be a clause in the contract allowing us to change the large item pickup up option if needed.

2021 JOINT POWERS AGREEMENT WITH ROCK COUNTY 911: A Candy Davis/Jim Burdick motion to approve the 2021 Joint Powers Agreement with Rock County 911 passed on a 6/0 roll call vote.

2021 BUDGET: The Council reviewed the debt service analysis; the 10-year capital projects and equipment plan; and the capital requests for 2021.

The current slide at the pool is in disrepair. The Council was given the cost of a new slide and a refurbished option. The refurbished slide although less costly, is unknown how long it would last before having to be replaced. The life expectancy of a new slide would be between 20-30 years.

A Robert Reynolds/Candy Davis motion to include a new pool slide in the amount of \$50,962 in the 2021 draft budget passed on a 6/0 roll call vote.

Currently the City uses GoDaddy for the email hosting service. The contract expires in March 2021. The prices are discounted if the city renews now. The cost of renewing now could be funded with 2020 funds or budgeted in 2021 to repay the expense incurred this year. The options are a 1, 3 or 5-year contract. Staff is recommending renewing now for a 3-year contract to take advantage of the discounted cost.

A Robert Reynolds/Sarah Braun motion to sign a 3-year contract with GoDaddy this year in the amount of \$1,491.55 using 2021 funds passed on a 6/0 roll call vote.

The Refuse Fund is predicted to have a \$28,000 deficit in the end of 2020. There are a couple of options available to handle the deficit. The first option is to increase the levy for the Refuse fund. This will reduce the available funds in 2021 by the \$28,000. The other option is to transfer funds from the General Fund now hoping there will be a surplus in the General Fund this year or in the future to cover the expense.

A Sarah Braun/Robert Reynolds motion to transfer funds from the 2020 General Fund to the Refuse Fund to cover the shortfall of approximately \$28,000 passed on a 6/0 roll call vote.

Flanigan reported in 2020 the City received \$20,000 in highway aid. These funds were added to the street maintenance budget. It is estimated the City will receive the same amount in 2021. Staff would like Council to decide if the funds should be added to the street maintenance fund again or accounted as general revenue.

Candy Davis suggested accounting for it elsewhere in the budget and then decide where it is needed at a later date.

CLOSED SESSION: Candy Davis/Jim Burdick moved to go into closed session pursuant to Wis Stat. 19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business whenever competitive or bargaining reasons require a closed session. “Discuss lease of city property for cell tower”. The motion passed on a 6/0 roll call vote. Alderperson Reynolds departed before closed session started.

Being no other business before the Council, a Candy Davis/Sarah Braun motion to adjourn passed on a 6/0 roll call vote.

Cindy Hegglund/wl
City Clerk-Treasurer
Adopted October 19, 2020

Memo

To: Common Council
From: Staff
Date: 10/16/2020
Re: October 19, 2020 Meeting

Landscaping near Parking lot at Veterans' Memorial: Please recall the Council approved the installation of sidewalk and pavement for parking stalls near the Veterans' Memorial. The area must now be graded. Tim Clark is doing the grading for the memorial committee so staff requested a quote to have Mr. Clark also do the landscaping for the parking lot and sidewalk. Mr. Clark offered a quote of \$2,000 for the work. The Municipal Services Director believes this is a good quote given the amount of work and the amount of material needed to complete the grading. If approved, funding for this would come from proceeds from the sale of the Veterans' Building.

1 W Fulton St: The owner of 1 W Fulton Street, Tom Dickinson, is requesting approval to replace approximately 13 of the worst windows (there are 28 total in the building). The Historic Commission has issued a Certificate of Appropriateness.

The petitioner plans to complete the project in 3-4 phases and may request funding for future phases. The cost of this phase is \$12,500. The petitioner first applied for this project under the Flip Flop grant and is requesting the higher grant amount. The maximum regular grant amount would be \$5,000 and the maximum Flip Flop grant would be \$7,200.

Application for a Facade Grant for 116 W Fulton St: The owner of 116 W Fulton Street (2 Brothers) is requesting approval of a facade grant to enclose a portion of the beer garden. The estimated cost of the project is approximately \$35,000. The maximum for the Façade Grant is \$5,000.

Shared Ride Taxi: Every 5 years the City is required to request proposals for the selection of a Shared Ride Taxi vendor. The first step in the Finance Committee's process is to review the rules for making the selection. After the presentation of the procurement rules, the Committee members will receive a copy of the proposal to take home and score for review at the next meeting.

Refuse Contract: The Refuse contract will be available at the meeting on Monday.

**CITY OF EDGERTON
ORDINANCE No. 20-09**

**AN ORDINANCE TO AMEND CHAPTER 12 “MUNICIPAL WATER UTILITY”;
SECTION 12.08 “SERVICE LATERALS”
OF THE EDGERTON CODE OF GENERAL ORDINANCES,
CITY OF EDGERTON ROCK AND DANE COUNTIES, WISCONSIN**

Aldersperson _____ introduced the following Ordinance and moved its adoption:

THE COMMON COUNCIL OF THE CITY OF EDGERTON, ROCK AND DANE COUNTIES, WISCONSIN, DO ORDAIN AS FOLLOWS:

Sections 12.08 paragraph (6) shall be amended as follows:

~~(6) **SERVICE LATERALS** shall be a minimum 1-inch type K copper and shall include a brass connection to the main, a brass valve to shut off the service and an access box to said valve.~~

Public side service laterals (from main in street to valve in terrace) shall be a minimum of 1-inch type K copper only, and shall include a brass corporation stop for connection to the main, a brass curb stop valve to shut off the service and a curb stop box to gain access to the valve.

Private side service laterals (from valve in terrace to meter) shall be a minimum of 1-inch type K copper or a minimum of 1-inch plastic tubing. Tubing must be NSF certified with factory installed tracer wire for locating. Tracer wire shall be brought to ground surface via curb stop box for connection to locating tool.

Commercial or industrial services 3 inches and larger shall be of ductile iron as specified for mains and shall include a valve and access box.

All laterals from the main to the point of entrance to the building foundation or floor should have a depth of cover of 6 feet.

At the discretion of the Approving Authority, whenever any lateral located on property between the city street and the building is found to have less than 6 feet of cover, the property owner shall be notified and be given 1 year to properly relocate the lateral to a depth to provide 6 feet of cover. All costs for lowering shall be borne by the property owner.

No division of the water service of any lot or parcel of land shall be made for the extension and independent meterage of the supply to an adjoining lot or parcel of land. No division of water supply service shall be made at the curb for separate supplies for more than two separate premises having frontage on any street or public service strip whether owned by the same or different parties. Separation must be made prior to the

existing curb stop to allow for the installation of a second curb stop on the separated supply.

This Ordinance shall be in full force and effect after its passage and publication.

Seconded by Alderperson:

Roll Call: Ayes Noes

1st Reading:

Christopher Lund, Mayor

2nd Reading:

Adopted:

Published:

Dated:

Ramona Flanigan, City Administrator

STATE OF WISCONSIN)

)ss.

COUNTY OF ROCK)

I, Ramona Flanigan, City Administrator, City of Edgerton, Rock and Dane Counties, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the ordinance adopted by the Common Council of the City of Edgerton at its regular meeting the ____ day of _____, 2020.

Ramona Flanigan, City Administrator

**CITY OF EDGERTON
RESOLUTION No. 15-20**

**A RESOLUTION APPROVING THE FINAL THREE LOT CERTIFIED SURVEY
MAP AT 407 COLONIAL CIRCLE/ELM HIGH DRIVE,
CITY OF EDGERTON, ROCK AND DANE COUNTIES, WISCONSIN.**

WHEREAS, James Newcomb has petitioned for approval of a final three lot certified survey map; and

WHEREAS, the certified survey map of said property has been reviewed by the Planning Commission and City Engineer; and

WHEREAS, the Planning Commission recommends its approval to the City of Edgerton Common Council with the following condition:

1. The final CSM indicates all easements.
2. A note appears on the face of the CSM stating lots 1 and 2 have to be rezoned from A-1 prior to establishing a single-family structure.
3. The petitioner pays the \$20 platting fee for the two new lots.
4. The owner pays the parkland and park improvement impact fees in the amount of \$890.91 per housing unit at the time a building permit is issued for lots 1 and 2.

NOW, THEREFORE BE IT RESOLVED, that the City of Edgerton Common Council approves the final certified survey map as presented with the conditions above.

Motion by:

Seconded by:

Roll Call: Yeas: Noes:

Dated: October 19, 2020

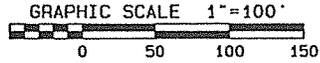
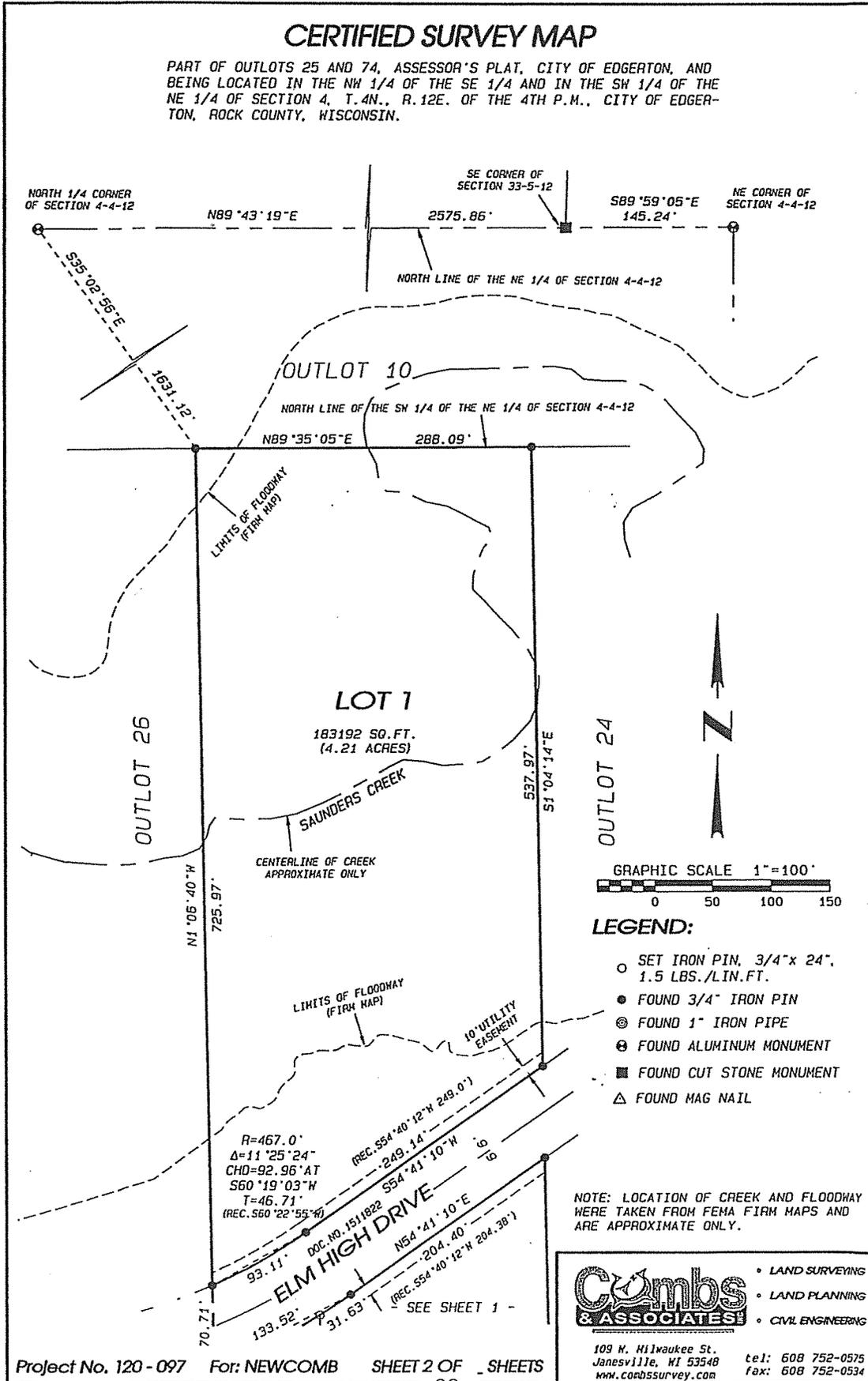
Christopher W. Lund, Mayor

ATTEST

Ramona Flanigan, City Administrator

CERTIFIED SURVEY MAP

PART OF OUTLOTS 25 AND 74, ASSESSOR'S PLAT, CITY OF EDGERTON, AND BEING LOCATED IN THE NW 1/4 OF THE SE 1/4 AND IN THE SW 1/4 OF THE NE 1/4 OF SECTION 4, T.4N., R.12E. OF THE 4TH P.M., CITY OF EDGERTON, ROCK COUNTY, WISCONSIN.



- LEGEND:**
- SET IRON PIN, 3/4"x 24", 1.5 LBS./LIN.FT.
 - FOUND 3/4" IRON PIN
 - ⊙ FOUND 1" IRON PIPE
 - ⊕ FOUND ALUMINUM MONUMENT
 - FOUND CUT STONE MONUMENT
 - △ FOUND MAG NAIL

NOTE: LOCATION OF CREEK AND FLOODWAY WERE TAKEN FROM FEMA FIRM MAPS AND ARE APPROXIMATE ONLY.

Combs & ASSOCIATES

- LAND SURVEYING
- LAND PLANNING
- CIVIL ENGINEERING

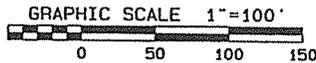
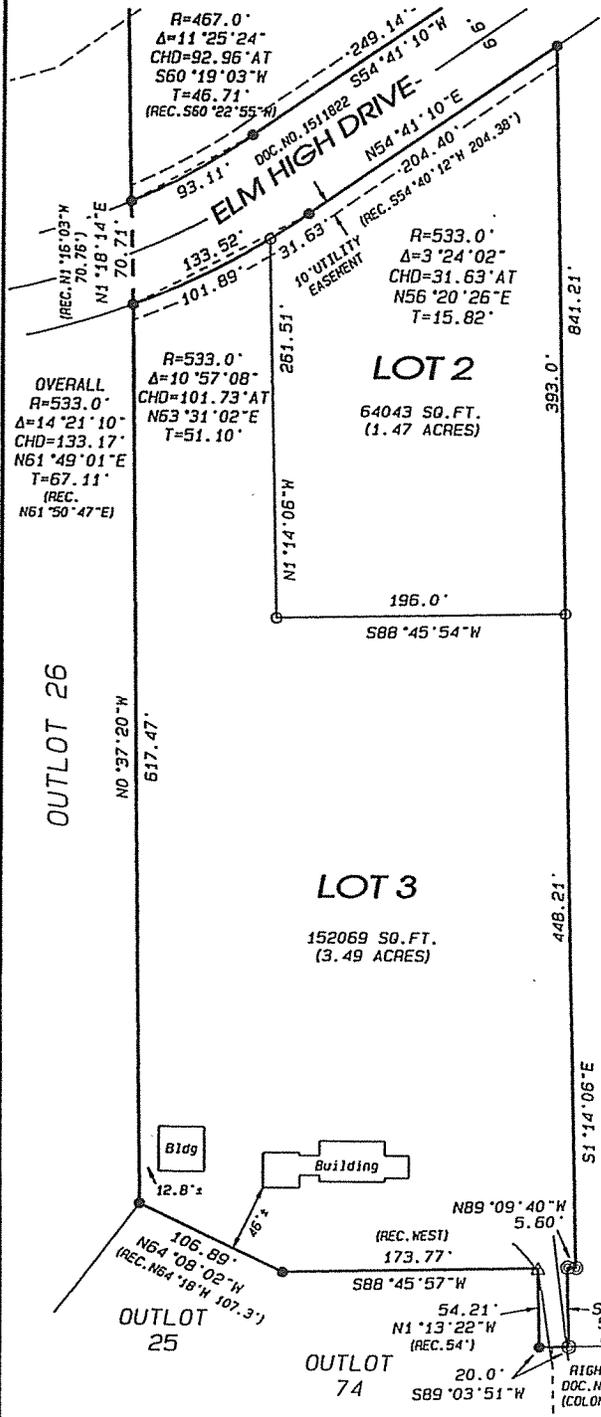
109 N. Milwaukee St.
Janesville, WI 53548
www.combsurvey.com

tel: 608 752-0575
fax: 608 752-0534

CERTIFIED SURVEY MAP

PART OF OUTLOTS 25 AND 74, ASSESSOR'S PLAT, CITY OF EDGERTON, AND BEING LOCATED IN THE NW 1/4 OF THE SE 1/4 AND IN THE SW 1/4 OF THE NE 1/4 OF SECTION 4, T.4N., R.12E. OF THE 4TH P.M., CITY OF EDGERTON, ROCK COUNTY, WISCONSIN.

- SEE SHEET 2 -



LEGEND:

- SET IRON PIN, 3/4"x 24", 1.5 LBS./LIN.FT.
- FOUND 3/4" IRON PIN
- ⊙ FOUND 1" IRON PIPE
- ⊕ FOUND ALUMINUM MONUMENT
- FOUND CUT STONE MONUMENT
- △ FOUND MAG NAIL

NOTES:

FIELDWORK COMPLETED _____

ASSUMED N89°43'19"E ALONG THE NORTH LINE OF THE NE 1/4 OF SECTION 4-4-12.

UTILITY EASEMENTS AS SET FORTH ARE FOR THE USE OF PUBLIC BODIES AND PRIVATE AND OR PUBLIC UTILITIES HAVING RIGHTS TO SERVE THE PLATTED AREA.

Combs & ASSOCIATES

- LAND SURVEYING
- LAND PLANNING
- CIVIL ENGINEERING

109 N. Milwaukee St.
Janesville, WI 53548
www.combsurvey.com

tel: 608 752-0575
fax: 608 752-0534

CITY OF EDGERTON

Resolution 16-20

**AUTHORIZING A SIGNATORY MUNICIPALITY TO EXCEED THE LEVY LIMIT
FOR THE EDGERTON FIRE PROTECTION DISTRICT**

WHEREAS, the Edgerton Fire Protection District (District) was created by a FIRE PROTECTION AGREEMENT (Agreement) by and between the City of Edgerton, the Towns of Albion, Fulton, Porter, and Sumner herein referred to as signatory municipalities; and

WHEREAS, The State of Wisconsin has passed legislation limiting municipal levies through the Levy Limit Law; and

WHEREAS, Section 66.0602(3)(h) Wis. Stats., of the Levy Limit Law, allows the signatory municipalities to exceed the levy limit if the levy increase requested by the Fire District would cause a municipality to exceed its permitted levy limit, provided the levy increase requested by the Fire District is less than the sum of the Consumer Price Index (CPI) plus 2%, and provided all the signatory municipalities pass a resolution allowing a signatory municipality to exceed the levy limit.

NOW THEREFORE BE IT RESOLVED, that the undersigned signatory municipality hereby authorizes any signatory municipality to exceed the levy limit in accordance with SS 66.0602(3)(h) if they are authorized to do so and so elect.

Motion by:

Seconded by:

Roll Call: Yeas: Noes:

Dated: October 19, 2020

Christopher W. Lund, Mayor

ATTEST:

Ramona Flanigan, City Administrator