

**April 14, 2021 PERSONNEL COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 1:05 p.m.

Present: Jim Burdick, Candy Davis and Sarah Braun

Others Present: City Administrator Ramona Flanigan

Flanigan confirmed the meeting notice was properly posted on Monday, April 12, 2021. Agendas were posted at Edgerton Post Office, Edgerton Public Library and City Hall.

CLOSED SESSION: A Candy Davis/Jim Burdick motion to go into closed session to Wis Stat. 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Discuss and consider hiring of City Hall Administrative Assistant. Motion passed with a 3/0 roll call vote.

OPEN SESSION: A Candy Davis/ Sarah Braun motion to open session. Motion passed with a 3/0 roll call vote.

CONSIDER TAKING ACTION ON HIRING OF CITY HALL ADMINISTRATIVE ASSISTANT:
A Candy Davis/Jim Burdick motion to appoint Shannon Colson for City Hall Administrative Assistant. Motion passed with a 3/0 roll call vote.

Being no other business before the Committee, a Candy Davis/Sarah Braun motion to adjourn passed, all voted in favor.

Ramona Flanigan/wjl
City Adminsitrator