

CITY OF EDGERTON
REGULAR COMMON COUNCIL MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET

Monday, August 3, 2020 at 7:00 p.m.

NOTE: PER EMERGENCY ORDER #1 FACE COVERINGS ARE REQUIRED

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, July 31, 2020.
4. Council acceptance of agenda.
5. Public Hearing:
 - A. The City Council will hold a public hearing to hear comments regarding special assessments for the Henderson Street cul-de-sac project.
 - B. Close the Public Hearing
6. Consider payment terms and adoption of City of Edgerton Resolution 11-20: Preliminary Resolution declaring the City Council's intentions for the Henderson Street cul-de-sac project to exercise special assessment police powers under Sec. 66.0703 Wis. Stats.
7. Personal appearances for non-agenda items limited to 3 minutes.
 - A. The public will be allowed to speak on agenda items during the meeting.
8. Minutes:
 - A. Consider approval of minutes from July 20, 2020 Council meeting.
9. Committee Reports:
 - A. Finance Committee:
 1. Consider approval of bills and payroll vouchers.
 2. Consider approval of licenses.
 - a. Consider amendment to premise for Combination "Class B" Beer and Liquor License for 520 N. Main Street, Last Nite Bar & Grill, Terri Nottesstad Agent.
 3. Consider purchase of safety partition for the shared ride taxi van.
 4. Consider amendment to 102 W Fulton St façade grant award to include step repairs.
 - B. Plan Commission:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
 - C. Fire District:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
10. Update on swimming pool and discuss/consider if changes are needed.
11. Mayor, alderperson and staff reports.

12. Closed session pursuant to Wis. Stat. 19.85(1) (e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.” Discuss and consider sale of City land in the Industrial Park.

AND

Closed Session pursuant to Wis. Stat. 19.85(1)(g) “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.” Discuss and consider 2 Burdick Street.

13. Return to open session and consider taking action on items discussed in closed session.

14. Adjourn.

Notice: Some members of the Council may attend by telephone conference for this meeting.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator’s office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Memo

To: Common Council
From: Staff
Date: 7/31/2020
Re: August 3, 2020 Meeting

Pool operations: Based on data available so far, we estimate the impact on the budget will be approximately \$15,000-\$20,000 worse than we anticipated in the original 2020 budget.

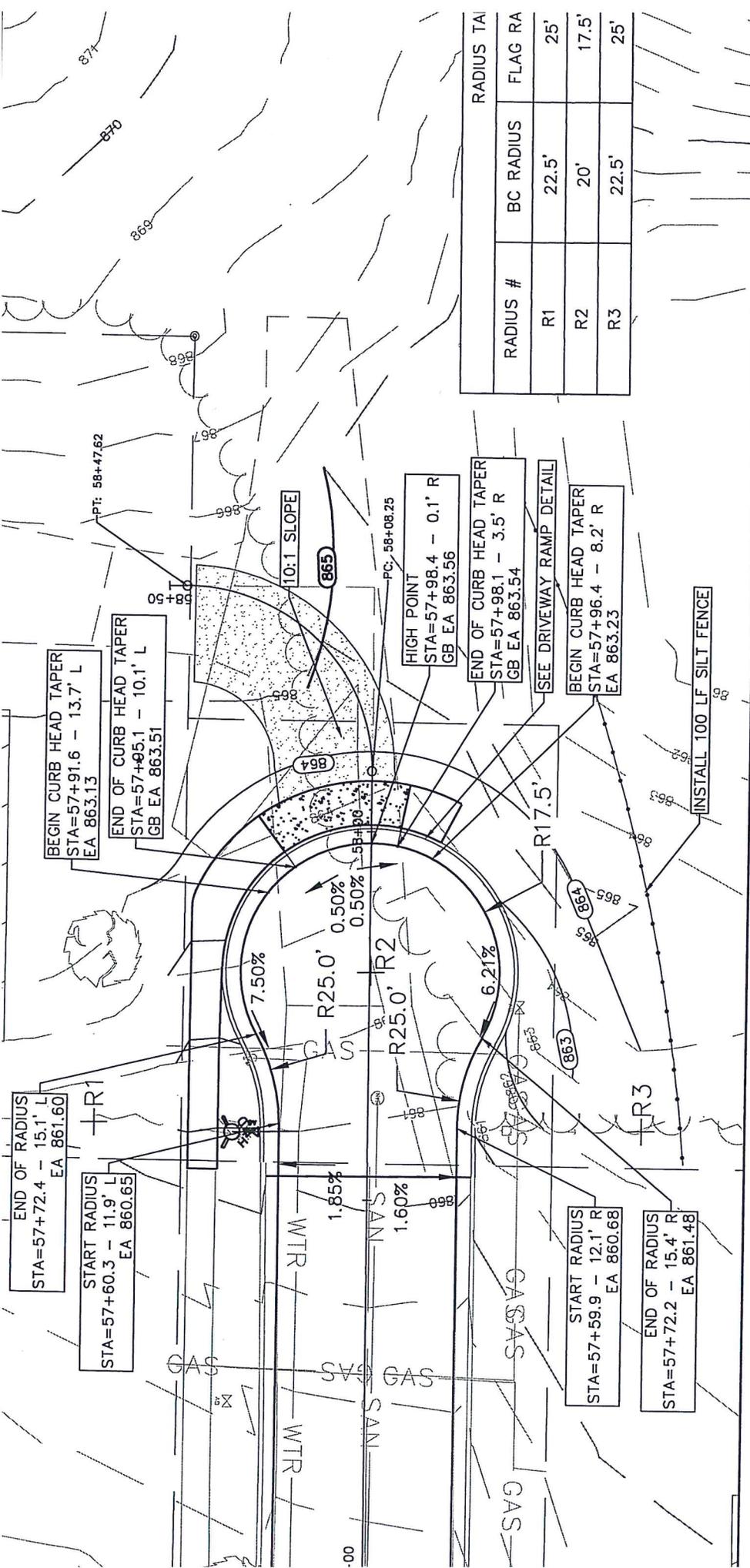
Henderson Special Assessments: As part of the resurfacing of Henderson Street, a cul-de-sac will be added to end of the street. This project was included in the 2020 budget and was awarded with the construction contract earlier this year. According to City policy, improvements being installed for the first time are assessable to the benefiting property owner. A portion of the costs of the following improvements are being assessed: pavement and base, driveway apron, curb and gutter, and gravel for the driveway. The City Council will hold a public hearing regarding special assessment charges to the benefiting property owner for the project.

There is one landowner listed on the attached preliminary special assessment schedule. The resolution included in your packet requires the Council determine the interest rate, the minimum assessment amount that will be financed, and the number of years the owner will have to repay the special assessment. The most recent assessment that included new sidewalk and curb and gutter was on Chaucer Street in 2018. The terms assigned to Chaucer Street special assessments were 3.5% with a 10 year term. The minimum payment to be financed was \$200.

Shared Ride Taxi partition: The Council approved \$260 for the purchase of a partition to be installed between the front and back seats of the shared ride taxi to protect drivers and riders from COVID 19. The divider was not purchased. A new version of the divider is now being proposed that provides better protection. The cost of new divider is \$380.

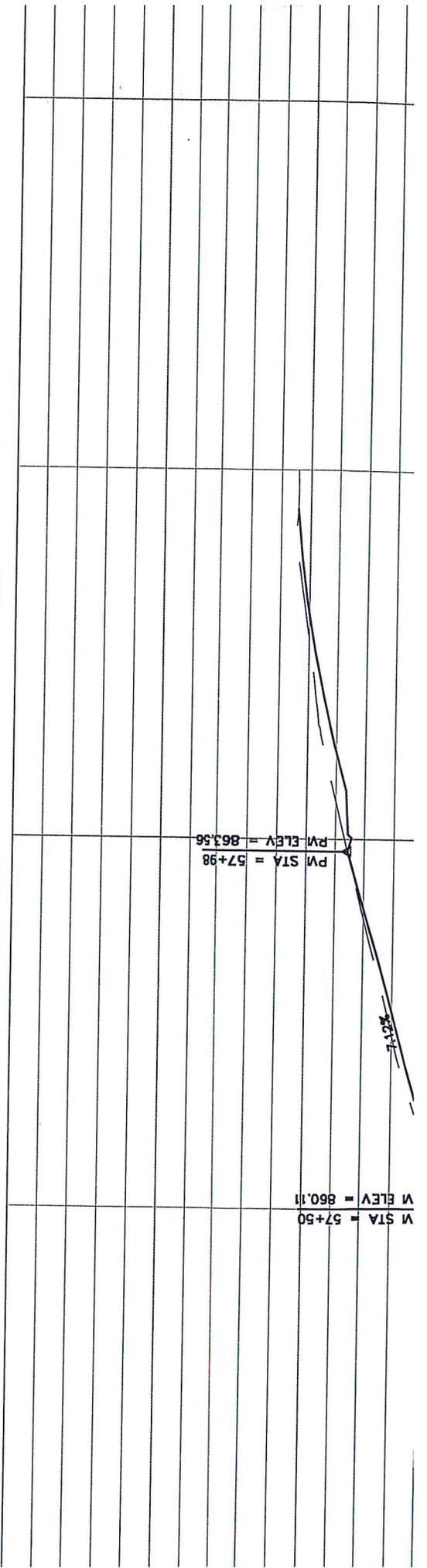
102 W Fulton Façade Grant Amendment: The City approved a Façade grant for 102 W Fulton (C&M Printing). The grant did not include funds for the front step repair. The applicants are requesting the repair be included in the award. The additional grant amount would be \$433.80.

Liquor License Amendment for 520 N Main: The owner of the establishment at 520 N Main wishes to have a 16x28' beer garden on the Swift St side of the building. The proposed liquor license amendment adds this area to the description of the premise for the license.



RADIUS #	BC RADIUS	FLAG RA	RADIUS TA
R1	22.5'	25'	
R2	20'	17.5'	
R3	22.5'	25'	

HENDERSON ST PROFILE



M STA = 57+50
M ELEV = 860.11

PM STA = 57+98
PM ELEV = 863.56

CITY OF EDGERTON RESOLUTION No. 11-20

**PRELIMINARY RESOLUTION DECLARING THE CITY COUNCIL'S INTENTIONS
FOR THE HENDERSON STREET CUL-DE-SAC PROJECT TO EXERCISE SPECIAL
ASSESSMENT POLICE POWERS UNDER SEC. 66.0703 WIS. STATS.**

The Common Council of the City of Edgerton, Rock and Dane County, Wisconsin, does resolve as follows:

1. The Common Council hereby declares its intention to exercise its police power under Sec. 66.0703 Wis. Stats. to levy special assessments upon property in accordance to the attached assessment schedule for the Henderson Street Cul-de-sac Project conferred upon such property.
2. The public improvements shall include the installation of a cul-de-sac for properties at the end of Henderson Street listed in the attached schedule.
3. The total amount assessed against the properties in the defined assessment district shall not exceed one hundred percent (100%) of costs associated with the cul-de-sac work. The Common Council determines that the improvements constitute an exercise of the police powers and the amount assessed against each parcel shall be based on the actual cost of the work.
4. The assessment against any parcel within the corporate limits of the City of Edgerton may be paid in cash or may be paid in _____ annual installments if the assessment is _____ or more. Installment payments for parcels within the corporate limits of the City bear interest of _____. Installments not paid when due shall bear additional interest on the amount due at the rate of twelve percent (12%) per annum.
5. The Municipal Services Director shall prepare a report, which shall consist of:
 - (A) Preliminary plans and specifications for the improvements.
 - (B) An estimate of the entire costs of the proposed project improvement; and
 - (C) A schedule of proposed assessments.
6. When the report is completed, the Municipal Services Director shall file a copy of the report with the City Clerk for public inspection; and the State Board of Commissioners of Public Lands, and the State Department of Administration, and the State Building Commission, if necessary.
7. Notice of the proposed special assessment will be published once in the EDGERTON REPORTER and a copy mailed to every interested person whose post office address is known or can, with reasonable diligence, be ascertained, not less than ten (10) nor more than forty (40) days before the hearing.

8. Upon receiving the report of the Municipal Services Director, the City Clerk shall cause notice to be given stating the nature of the proposed improvement, the general boundary lines of the proposed assessment district, the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and the report. This notice shall be published as a Class 1 Notice and a copy shall be mailed, at least ten (10) days before the hearing, to every interested party.

9. The public hearing shall be held at the Edgerton City Hall, 12 Albion Street, Edgerton, WI 53534 at a time set by the Clerk/Treasurer in accordance with Sec. 66.0703(7), Wis. Stats.

Passed and adopted this 3rd day of August, 2020.

Motion by:

Second by:

Roll Call Ayes: Noes:

Christopher Lund, Mayor

ATTEST

Ramona Flanigan, City Administrator

Schedule of Assessments

PARCEL NO.	Computer Number	PARCEL ADDRESS	TOTAL COST
-26-956.8	221-018300507	112 Henderson	\$ 5,720.20

**JULY 20, 2020 COMMON COUNCIL MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:07 p.m.

Present: Sarah Braun, Casey Langan, Candy Davis, Robert Reynolds, Anne Radtke (remotely), and Jim Burdick.

Others Present: City Administrator Ramona Flanigan, Municipal Services Director Howard Moser, City Clerk Treasurer Cindy Hegglund, Aquatics Director Anne Gohlke, Police Chief Bob Kowalski, Library Director Kirsten Almo, City Attorney Bill Morgan, The Edgerton Reporter, and Jim Kapellen.

Hegglund confirmed the meeting agendas were properly posted on Friday, July 17, 2020 at the Post Office, City Hall, Edgerton Library and City's website.

ACCEPT THE AGENDA: A Sarah Braun/Robert Reynolds motion to accept the agenda as printed passed on a 6/0 roll call vote.

MINUTES: A Candy Davis/Sarah Braun motion to approve the minutes from the July 6, 2020 Common Council meeting passed on a 6/0 roll call vote.

COMMITTEES:

Finance Committee: A Candy Davis/Robert Reynolds motion to approve pay request #1 from RT Fox Contractors in the amount of \$401,169.65 for the W. Rollin St project passed on a 6/0 roll call vote.

A Candy Davis/Robert Reynolds motion to approve pay request #2 from RT Fox Contractors in the amount of \$75,465.94 for the Marshview Ct storm pond project passed on a 6/0 roll call vote.

A Candy Davis/Robert Reynolds motion to approve the bills and payroll list in the amount of \$706,034.40 passed on a 6/0 roll call vote.

A Candy Davis/Robert Reynolds motion to approve the seal coating bid for the Henry St/W Rollin St parking lot from Archambault Asphalt Sealing & Striping in the amount of \$2,350 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the bid for the parking lot construction and paving for the Veterans' Park from Riley Paving Service in the amount of \$7,500 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the bids for curb and sidewalk for the Veterans' Park with a 6' wide sidewalk along the parking lot from Yeske Construction Co for an approximate cost of \$11,547.50 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the bid for fencing at the compost site from Lemke Fence of Jefferson in the amount of \$5,933 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a Small ED grant to 13 Swift St for electrical and HVAC in the amount of \$2,400 and plumbing in the amount of \$3,000 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a façade grant to 13 Swift St for windows in the amount of \$1,246 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to adopt an amendment to City of Edgerton Resolution 29-19B: 2020 Salary Resolution (to increase the salary of the Municipal Services Director) passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the second reading and adopt City of Edgerton Ordinance 20-04: Amend Chapter 14 “Fassett Cemetery” Section 14.05 “Rules and Regulations” passed on a 6/0 roll call vote.

Utility Commission: Jim Kapellen, Chairperson of the Utility Commission presented information on the operation of the water and sewer utility and the responsibilities of the Commission.

A Candy Davis/Anne Radtke motion to adopt City of Edgerton Resolution 10-20: Adopting the Wastewater Treatment Plant 2019 Compliance Maintenance Report for the sewer utility passed on a 6/0 roll call vote.

ORDINANCE 20-03: A Sarah Braun/Robert Reynolds motion to approve the second reading and adopt City of Edgerton Ordinance 20-03: Amend Section 3.08 “All Votes Shall Be Recorded” and Section 3.36 “Right of Dissent” of the Code of General Ordinances passed on a 6/0 roll call vote.

SWIMMING POOL UPDATE: Aquatics Director Anne Gohlke updated the Council on the day to day operations of the pool. Gohlke provided a 5-year average of number of patrons and pool revenue. So far in 2020 the number of pool patrons and pool revenue for daily passes has exceeded the 5-year average.

The adult lap swim and water aerobics times were adjusted to add more slots. A “sign-up genius” was utilized to schedule times for those sessions. The staff has not had to turn any patron away and patrons have been very appreciative that the pool is open.

Being no other business before the Council, a Candy Davis/Casey Langan motion to adjourn passed on a 6/0 roll call vote.

Cindy Hegglund/wl
City Clerk-Treasurer

Adopted August 3, 2020