

CITY OF EDGERTON
FINANCE COMMITTEE MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET

Monday, September 16, 2019 at 6:30 p.m.

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, September 13, 2019.
3. Consider Approval of September 3, 2019 Minutes.
4. Consider pay request #3 from R T Fox Contractors for the Sweeney Road project.
5. Consider final change order from G Fox and Son for the Chaucer St project.
6. Consider final pay request from G Fox and son for the Chaucer St project.
7. Consider approval of bills and payroll vouchers.
8. Consider approval of licenses.
 - a. Sandwich Board Sign permit for Jonathon Frey, 110 W Fulton St.
9. Consider City of Edgerton Resolution 21-19: Final resolution declaring the City Council's intentions for the Sweeney Road project to exercise special assessment police powers.
10. Consider award of bid for 407 N Main St demolition project.
11. Consider snow and ice salt bids.
12. Consider quotes for lighting at Racetrack Park.
13. Consider declaring squad #88 as surplus.
14. Consider addendum to Cedar Corp contract for the design engineering for the W Rollin St improvement project.
15. Consider addendum to Cedar Corp contract for the design engineering for the west side Industrial Park street extension.
16. Finance Director's report.
17. Project updates.
18. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Finance Committee.

**SEPTEMBER 3, 2019 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:45 p.m.

Present: David Esau, Sarah Braun and Candy Davis.

Others Present: City Administrator Ramona Flanigan, Police Chief Robert Kowalski, Utility Director Randy Oren, Library Director Kirsten Almo, and a few citizens.

City Administrator Flanigan confirmed the meeting agendas were properly posted on Friday, August 30th at the Post Office, Edgerton Library and City Hall.

APPROVE MINUTES: A Sarah Braun/David Esau motion to approve the minutes from the August 19, 2019 Finance Committee meeting passed, all voted in favor.

CHANGE ORDER AND PAY REQUESTS: A Candy Davis/David Esau motion to approve pay request #1 from 1901 Inc. for the library HVAC project in the amount of \$128,769.65 passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve change order #1 from KPH Environmental Corp for the 407 N Main St asbestos abatement contract for an increase in the amount of \$4,730 passed on a 3/0 roll call vote.

BILLS AND PAYROLL: A Candy Davis/David Esau motion to approve bills and payroll in the amount of \$351,104.21 passed on a 3/0 roll call vote.

Being no other business before the Committee, a Sarah Braun/David Esau motion to adjourn passed, all voted in favor.

Cindy Hegglund, City Clerk-Treasurer

Adopted September 16, 2019

Contractor's Application for Payment No. 3

Application Period: August 14, 2019 to Sept 1, 2019		Application Date: 9/12/2019
To (Owner): City of Edgerton 12 Albion Street Edgerton, WI 53534	From (Contractor): R. T. Fox Contractors, Inc.	Via (Engineer): Cedar Corporation 2820 Walton Commons West, Suite 142 Madison, WI 53718
Project: Sweeney Road Reconstruction	Contract: "19E-02"	
Owner's Contract No: "19E-02"	Contractor's Project No:	Engineer's Project No: 4894-0077

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY		
CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE.....	\$	\$510,521.00 -
2. Net change by Change Orders.....	\$	
3. Current Contract Price (Line 1 ± 2).....	\$	\$510,521.00
4. TOTAL COMPLETED AND STORED TO DATE (Column I total on Progress Estimates).....	\$	\$443,495.46
5. RETAINAGE:		
a. 2.5% X \$443,495.46 Work Completed.....	\$	\$11,087.39
b. 5% X _____ Stored Material.....	\$	
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$11,087.39
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$432,408.07
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$339,625.21
8. AMOUNT DUE THIS APPLICATION.....	\$	\$92,782.86

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: _____ Date: _____

Payment of: \$ \$92,782.86
(Line 8 or other - attach explanation of the other amount)

is recommended by: *Tom Z. [Signature]* 9/12/2019
(Engineer) (Date)

Payment of: \$ \$92,782.86
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

**SECTION 00941
CHANGE ORDER**

Change Order No. 3 (Final)

Date of Issuance: September 4, 2019	Effective Date: September 4, 2019
Owner: City of Edgerton	Owner's Contract No.: "18E-02"
Contractor: G. Fox and Son Inc.	Contractor's Project No.:
Engineer: Cedar Corporation	Engineer's Project No.: 4894-0067
Project: Broadway and Chaucer Street, Street and Utility Improvements	Contract Name: Broadway and Chaucer Street, Street and Utility Improvements

The Contract is modified as follows upon execution of this Change Order:

Description: This Change Order includes final quantity/cost adjustments for work completed to date. The Final Quantity Adjustment sheet is attached to this Change Order.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>379,517.00</u>	Original Contract Times: Substantial Completion: <u>October 15, 2018</u> Ready for Final Payment: <u>September 1, 2019</u> days or dates
Increase from previously approved Change Orders No. <u>1</u> and No. <u>2</u> : \$ <u>5,382.88</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>n/a</u> to No. <u>n/a</u> : Substantial Completion: <u>n/a</u> Ready for Final Payment: <u>n/a</u> days
Contract Price prior to this Change Order: \$ <u>384,899.88</u>	Contract Times prior to this Change Order: Substantial Completion: <u>October 15, 2018</u> Ready for Final Payment: <u>September 1, 2019</u> days or dates
Increase of this Change Order: \$ <u>9,795.73</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>n/a</u> Ready for Final Payment: <u>n/a</u> days or dates
Contract Price incorporating this Change Order: \$ <u>394,695.61</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>October 15, 2018</u> Ready for Final Payment: <u>September 1, 2019</u> days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>[Signature]</u> Engineer (if required)	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Title: <u>PROJECT ENGINEERING REP.</u>	Title: _____	Title: _____
Date: <u>9/11/2019</u>	Date: _____	Date: _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____



Contractor's Application for Payment No. 8 (Final)

Application Period: 7/31/19 thru 9/1/2019	Application Date: 9/4/2019
To (Owner): City of Edgerton 12 Albion Street Edgerton, WI 53534	From (Contractor): G. Fox & Son, Inc. Via (Engineer): Cedar Corporation 2820 Walton Commons West, Suite 142 Madison, WI 53718
Project: Broadway and Chaucer Street, Street and Utility Improvements	Contract: "18E-02"
Owner's Contract No: "18E-02"	Contractor's Project No: _____ Engineer's Project No: 4894-0067

Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
Change Order #1	\$13,792.88	
Change Order #2		\$8,410.00
Change Order #3 Final QTY Adjust.	\$9,795.73	
TOTALS	\$23,588.61	\$8,410.00
NET CHANGE BY CHANGE ORDERS	\$15,178.61	

1. ORIGINAL CONTRACT PRICE.....	S	\$379,517.00
2. Net change by Change Orders.....	S	\$15,178.61
3. Current Contract Price (Line 1 ± 2).....	S	\$394,695.61
4. TOTAL COMPLETED AND STORED TO DATE (Column I total on Progress Estimates).....	S	\$394,695.61
5. RETAINAGE:		
a. X \$394,695.61 Work Completed.....	S	
b. 5% X _____ Stored Material.....	S	
c. Total Retainage (Line 5.a + Line 5.b).....	S	
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	S	\$394,695.61
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	S	\$388,255.61
8. AMOUNT DUE THIS APPLICATION.....	S	\$6,440.00

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: _____ Date: _____

Payment of: \$ 6,440.00
 (Line 8 or other - attach explanation of the other amount)

is recommended by: *[Signature]* 9/11/2019
 (Engineer) (Date)

Payment of: \$ 6,440.00
 (Line 8 or other - attach explanation of the other amount)

is approved by: _____
 (Owner) (Date)

Approved by: _____
 Funding or Financing Entity (if applicable) (Date)

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Input Date = 09/13/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10013100								
490 ch	SECURIAN FINANCIAL GROUP,	OCT 2019A	OCT 2019 LIFE INSURANCE	09/13/2019	132.20	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	OCT 2019A	OCTOER 2019 HEALTH INSURANCE	09/13/2019	4,924.66	.00		
Total 10013100:					5,056.86	.00		
10016200								
3189 c	JP COOKE COMPANY	6193	2020 CAT TAGS	09/13/2019	64.30	.00		
Total 10016200:					64.30	.00		
10021520								
789 ch	WI RETIREMENT SYSTEM	AUG 2019	AUGUST 2019 RETIREMENT	09/13/2019	30,852.90	.00		
Total 10021520:					30,852.90	.00		
10021532								
13 ch	AFLAC	391793	AFLAC MONTHLY PREMIUM	09/13/2019	167.63	.00		
13 ch	AFLAC	939789	AFLAC MONTHLY PREMIUM	09/13/2019	167.63	.00		
Total 10021532:					335.26	.00		
10023100								
18 ch	TOWN OF ALBION	AUG 2019	FINEC COLLECTED MINUS \$5 PER CITATION	09/13/2019	160.00	.00		
186 ch	DANE CO TREASURER	AUG 2019	JAIL ASSESSMENTS	09/13/2019	40.00	.00		
281 ch	TOWN OF FULTON	AUG 2019	FINES COLLECTED-MINUS \$5 PER CITATION	09/13/2019	1,505.00	.00		
604 ch	ROCK CO TREASURER	AUG 2019 CO	JAIL ASSESSMENTS COLLECTED	09/13/2019	592.73	.00		
819 ch	STATE OF WI COURT FINES	AUG 2019	COST-ASSESSMENTS-SURCHARGES COLL	09/13/2019	1,971.59	.00		
4511 c	MARTINEZ, ARTURO	9/10/19	RESTITUTION COLLECTED	09/13/2019	100.00	.00		
Total 10023100:					4,369.32	.00		
10023160								
3896 c	MATTHEWS, ANNETTE	9/8/19	REFUND SHELTER DEPOSITS - FULTON AW	09/13/2019	110.00	.00		
4979 c	KORFMACHER, CARL	8/30/19	REFUND SHELTER DEPOSIT	09/13/2019	110.00	.00		
Total 10023160:					220.00	.00		
10051200210								
412 ch	IRMEN, LORI	SEPT 2019	CLERK OF COURT - SEPTEMBER 2019	09/13/2019	712.16	.00		
Total 10051200210:					712.16	.00		
10051410154								
779 ch	WI DEPT OF EMPLOYEE TRUST	OCT 2019A	OCTOER 2019 HEALTH INSURANCE	09/13/2019	675.03	.00		
Total 10051410154:					675.03	.00		
10051410155								
490 ch	SECURIAN FINANCIAL GROUP,	OCT 2019A	OCT 2019 LIFE INSURANCE	09/13/2019	11.48	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10051410155:					11.48	.00		
10051410340								
934 ch	STAPLES CREDIT PLAN	7300520256	APPOINTMENT BOOK - FLANIGAN	09/13/2019	21.99	.00		
Total 10051410340:					21.99	.00		
10051430154								
779 ch	WI DEPT OF EMPLOYEE TRUST	OCT 2019A	OCTOER 2019 HEALTH INSURANCE	09/13/2019	1,265.36	.00		
Total 10051430154:					1,265.36	.00		
10051430155								
490 ch	SECURIAN FINANCIAL GROUP,	OCT 2019A	OCT 2019 LIFE INSURANCE	09/13/2019	26.96	.00		
Total 10051430155:					26.96	.00		
10051440340								
238 ch	ELECTION SYSTEMS & SOFTW	1097110	UPGRADE DS200 TO 4G MODEM	09/13/2019	325.00	.00		
Total 10051440340:					325.00	.00		
10051510154								
779 ch	WI DEPT OF EMPLOYEE TRUST	OCT 2019A	OCTOER 2019 HEALTH INSURANCE	09/13/2019	492.09	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	OCT 2019A	OCTOER 2019 HEALTH INSURANCE	09/13/2019	984.17	.00		
Total 10051510154:					1,476.26	.00		
10051510155								
490 ch	SECURIAN FINANCIAL GROUP,	OCT 2019A	OCT 2019 LIFE INSURANCE	09/13/2019	2.59	.00		
490 ch	SECURIAN FINANCIAL GROUP,	OCT 2019A	OCT 2019 LIFE INSURANCE	09/13/2019	.49	.00		
490 ch	SECURIAN FINANCIAL GROUP,	OCT 2019A	OCT 2019 LIFE INSURANCE	09/13/2019	1.29	.00		
Total 10051510155:					4.37	.00		
10051600210								
596 ch	ROBINSON'S MARKETING DIV I	25074	CLEANING THROUGH 8/30/19 - CITY HALL	09/13/2019	70.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	25092	CLEANING THROUGH 9/6/19 - CITY HALL	09/13/2019	70.00	.00		
Total 10051600210:					140.00	.00		
10051600221								
21 ch	ALLIANT ENERGY	JUL 19 470202	470202 ELECTRIC CHARGES - CITY HALL	09/13/2019	8.25	.00		
Total 10051600221:					8.25	.00		
10051600225								
311 ch	FRONTIER COMMUNICATIONS	AUG 2019	608-884-3341 TELEPHONE CHARGES	09/13/2019	95.08	.00		
311 ch	FRONTIER COMMUNICATIONS	SEPT 2019	608-884-3341 TELEPHONE CHARGES	09/13/2019	139.52	.00		
Total 10051600225:					234.60	.00		
10051600340								
934 ch	STAPLES CREDIT PLAN	7222569527A	DISINFECTING WIPES - CITY HALL	09/13/2019	4.74	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10051600340:					4.74	.00		
10051930510								
2209 c	BAER INSURANCE SERVICES L	2019A	LIABILITY INSURANCE	09/13/2019	1,173.38	.00		
Total 10051930510:					1,173.38	.00		
10051930511								
2209 c	BAER INSURANCE SERVICES L	2019A	WORKER'S COMP INSURANCE	09/13/2019	120.93	.00		
Total 10051930511:					120.93	.00		
10052100154								
779 ch	WI DEPT OF EMPLOYEE TRUST	OCT 2019A	OCTOER 2019 HEALTH INSURANCE	09/13/2019	1,350.06	.00		
Total 10052100154:					1,350.06	.00		
10052100155								
490 ch	SECURIAN FINANCIAL GROUP,	OCT 2019A	OCT 2019 LIFE INSURANCE	09/13/2019	48.80	.00		
490 ch	SECURIAN FINANCIAL GROUP,	OCT 2019A	OCT 2019 LIFE INSURANCE	09/13/2019	4.03	.00		
Total 10052100155:					52.83	.00		
10052100510								
2209 c	BAER INSURANCE SERVICES L	2019A	LIABILITY INSURANCE	09/13/2019	1,447.22	.00		
Total 10052100510:					1,447.22	.00		
10052100511								
2209 c	BAER INSURANCE SERVICES L	2019A	WORKER'S COMP INSURANCE	09/13/2019	216.57	.00		
2209 c	BAER INSURANCE SERVICES L	2019A	WORKER'S COMP INSURANCE	09/13/2019	30.24	.00		
Total 10052100511:					246.81	.00		
10052120154								
779 ch	WI DEPT OF EMPLOYEE TRUST	OCT 2019A	OCTOER 2019 HEALTH INSURANCE	09/13/2019	11,929.15	.00		
Total 10052120154:					11,929.15	.00		
10052120155								
490 ch	SECURIAN FINANCIAL GROUP,	OCT 2019A	OCT 2019 LIFE INSURANCE	09/13/2019	96.77	.00		
Total 10052120155:					96.77	.00		
10052120380								
536 ch	OREN'S AUTO BODY & CARWA	90519	REMOVE LABELS FROM SQUAD	09/13/2019	271.20	.00		
3404 c	BURNS FULL SERVICE LLC	133166	TIRES MOUNTED FOR SQUAD	09/13/2019	104.00	.00		
Total 10052120380:					375.20	.00		
10052120385								
923 ch	KWIK TRIP	AUG 19	AUG 2019 FUEL CHARGES - POLICE DEPT	09/13/2019	1,648.79	.00		
Total 10052120385:					1,648.79	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10052120510								
2209 c	BAER INSURANCE SERVICES L	2019A	LIABILITY INSURANCE	09/13/2019	2,271.00	.00		
Total 10052120510:					2,271.00	.00		
10052120511								
2209 c	BAER INSURANCE SERVICES L	2019A	WORKER'S COMP INSURANCE	09/13/2019	4,114.83	.00		
Total 10052120511:					4,114.83	.00		
10052120514								
2209 c	BAER INSURANCE SERVICES L	2019A	AUTO LIABILITY INSURANCE	09/13/2019	666.70	.00		
Total 10052120514:					666.70	.00		
10052150210								
596 ch	ROBINSON'S MARKETING DIV I	25074	CLEANING THROUGH 8/30/19 - POLICE STAT	09/13/2019	119.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	25092	CLEANING THROUGH 9/6/19 - POLICE STATI	09/13/2019	119.00	.00		
Total 10052150210:					238.00	.00		
10052150221								
21 ch	ALLIANT ENERGY	AUG 19 53589	535891 ELECTRIC CHARGES	09/13/2019	473.42	.00		
Total 10052150221:					473.42	.00		
10052150224								
21 ch	ALLIANT ENERGY	AUG 19 93902	939021 GAS CHARGES	09/13/2019	14.70	.00		
Total 10052150224:					14.70	.00		
10052150340								
1015 c	ABENDROTH WATER COND INC	275819	WATER - POLICE DEPARTMENT	09/13/2019	39.00	.00		
Total 10052150340:					39.00	.00		
10052160510								
2209 c	BAER INSURANCE SERVICES L	2019A	LIABILITY INSURANCE	09/13/2019	230.08	.00		
Total 10052160510:					230.08	.00		
10052160511								
2209 c	BAER INSURANCE SERVICES L	2019A	WORKER'S COMP INSURANCE	09/13/2019	314.45	.00		
Total 10052160511:					314.45	.00		
10052400340								
4126 c	DEPARTMENT OF SAFETY &	2019	COMMERCIAL ELECTRIC INSPECTION CRE	09/13/2019	55.00	55.00	09/12/2019	
Total 10052400340:					55.00	55.00		
10053100154								
779 ch	WI DEPT OF EMPLOYEE TRUST	OCT 2019A	OCTOER 2019 HEALTH INSURANCE	09/13/2019	913.87	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	OCT 2019A	OCTOER 2019 HEALTH INSURANCE	09/13/2019	1,405.96-	.00		
Total 10053100154:					492.09-	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10053100155								
490 ch	SECURIAN FINANCIAL GROUP,	OCT 2019A	OCT 2019 LIFE INSURANCE	09/13/2019	2.40	.00		
Total 10053100155:					2.40	.00		
10053100510								
2209 c	BAER INSURANCE SERVICES L	2019A	LIABILITY INSURANCE	09/13/2019	253.08	.00		
Total 10053100510:					253.08	.00		
10053100511								
2209 c	BAER INSURANCE SERVICES L	2019A	WORKER'S COMP INSURANCE	09/13/2019	30.24	.00		
Total 10053100511:					30.24	.00		
10053230154								
779 ch	WI DEPT OF EMPLOYEE TRUST	OCT 2019A	OCTOER 2019 HEALTH INSURANCE	09/13/2019	7,547.85	.00		
Total 10053230154:					7,547.85	.00		
10053230155								
490 ch	SECURIAN FINANCIAL GROUP,	OCT 2019A	OCT 2019 LIFE INSURANCE	09/13/2019	72.18	.00		
Total 10053230155:					72.18	.00		
10053230225								
311 ch	FRONTIER COMMUNICATIONS	AUG 2019	608-884-3341 TELEPHONE CHARGES	09/13/2019	95.08	.00		
311 ch	FRONTIER COMMUNICATIONS	AUG 2019	608-884-4037 TELEPHONE CHARGES	09/13/2019	76.37	.00		
311 ch	FRONTIER COMMUNICATIONS	AUG 2019	608-884-3809 TELEPHONE CHARGES	09/13/2019	38.59	.00		
311 ch	FRONTIER COMMUNICATIONS	SEPT 2019	608-884-3341 TELEPHONE CHARGES	09/13/2019	139.52	.00		
311 ch	FRONTIER COMMUNICATIONS	SEPT 2019	608-884-4037 TELEPHONE CHARGES	09/13/2019	69.25	.00		
311 ch	FRONTIER COMMUNICATIONS	SEPT 2019	608-884-3809 TELEPHONE CHARGES	09/13/2019	1.90	.00		
4659 c	CENTURYLINK	1475757381A	LONG DISTANCE CHARGES	09/13/2019	.88	.00		
4659 c	CENTURYLINK	1475757381A	LONG DISTANCE CHARGES	09/13/2019	.09	.00		
Total 10053230225:					421.68	.00		
10053230340								
514 ch	NELSON-YOUNG LUMBER CO	61063/61142	WOOD - MUNI GARAGE	09/13/2019	21.60	.00		
3175 c	MOTOR PARTS & EXHAUST LLC	1-297236	SILICONE TUBE - MUNI GARAGE	09/13/2019	6.85	.00		
3175 c	MOTOR PARTS & EXHAUST LLC	1-297825	RED SILICONE - MUNI GARAGE	09/13/2019	6.85	.00		
Total 10053230340:					35.30	.00		
10053230510								
2209 c	BAER INSURANCE SERVICES L	2019A	LIABILITY INSURANCE	09/13/2019	253.08	.00		
Total 10053230510:					253.08	.00		
10053230511								
2209 c	BAER INSURANCE SERVICES L	2019A	WORKER'S COMP INSURANCE	09/13/2019	628.90	.00		
Total 10053230511:					628.90	.00		
10053240510								
2209 c	BAER INSURANCE SERVICES L	2019A	LIABILITY INSURANCE	09/13/2019	506.17	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10053240510:					506.17	.00		
10053240511								
2209 c	BAER INSURANCE SERVICES L	2019A	WORKER'S COMP INSURANCE	09/13/2019	628.90	.00		
Total 10053240511:					628.90	.00		
10053310340								
514 ch	NELSON-YOUNG LUMBER CO	61063/61142	WOOD - E FULTON WELCOME SIGN	09/13/2019	543.00	.00		
3404 c	BURNS FULL SERVICE LLC	AUG 2019A	AUG 2019 STREET BULBS	09/13/2019	5.96	.00		
3404 c	BURNS FULL SERVICE LLC	AUG 2019A	AUG 2019 MOWER PARTS - PARKS	09/13/2019	47.95	.00		
Total 10053310340:					596.91	.00		
10053310385								
3404 c	BURNS FULL SERVICE LLC	AUG 2019A	AUG 2019 GAS/DIESEL CHARGES - STREET	09/13/2019	1,329.41	.00		
Total 10053310385:					1,329.41	.00		
10053310510								
2209 c	BAER INSURANCE SERVICES L	2019A	LIABILITY INSURANCE	09/13/2019	506.17	.00		
Total 10053310510:					506.17	.00		
10053310511								
2209 c	BAER INSURANCE SERVICES L	2019A	WORKER'S COMP INSURANCE	09/13/2019	1,886.69	.00		
Total 10053310511:					1,886.69	.00		
10053310514								
2209 c	BAER INSURANCE SERVICES L	2019A	AUTO LIABILITY INSURANCE	09/13/2019	1,749.72	.00		
Total 10053310514:					1,749.72	.00		
10053318510								
2209 c	BAER INSURANCE SERVICES L	2019A	LIABILITY INSURANCE	09/13/2019	506.17	.00		
Total 10053318510:					506.17	.00		
10053318511								
2209 c	BAER INSURANCE SERVICES L	2019A	WORKER'S COMP INSURANCE	09/13/2019	314.45	.00		
Total 10053318511:					314.45	.00		
10053400221								
21 ch	ALLIANT ENERGY	AUG 19 93096	930961 ELECTRIC CHARGES	09/13/2019	10.01	.00		
Total 10053400221:					10.01	.00		
10053400510								
2209 c	BAER INSURANCE SERVICES L	2019A	LIABILITY INSURANCE	09/13/2019	253.08	.00		
Total 10053400510:					253.08	.00		
10053400511								
2209 c	BAER INSURANCE SERVICES L	2019A	WORKER'S COMP INSURANCE	09/13/2019	314.45	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10053400511:					314.45	.00		
10053420221								
21 ch	ALLIANT ENERGY	AUG 19 10670	106703 ELECTRIC CHARGES	09/13/2019	39.67	.00		
21 ch	ALLIANT ENERGY	AUG 19 44088	440880 ELECTRIC CHARGES	09/13/2019	57.75	.00		
21 ch	ALLIANT ENERGY	AUG 19 76042	760421 ELECTRIC CHARGES	09/13/2019	22.17	.00		
21 ch	ALLIANT ENERGY	JUL 19 278834	278834 ELECTRIC CHARGES	09/13/2019	23.36	.00		
21 ch	ALLIANT ENERGY	JUL 19 470202	470202 ELECTRIC CHARGES - STREET LIGH	09/13/2019	79.55	.00		
600 ch	ROCK ENERGY COOPERATIVE	AUG 19 91037	91037001 STREET LIGHT CHARGE	09/13/2019	77.16	.00		
600 ch	ROCK ENERGY COOPERATIVE	AUG 19 91237	91237000 STREET LIGHT CHARGE	09/13/2019	10.65	.00		
600 ch	ROCK ENERGY COOPERATIVE	AUG 19 91238	91238000 STREET LIGHT CHARGE	09/13/2019	10.65	.00		
600 ch	ROCK ENERGY COOPERATIVE	AUG 19 91240	91240000 STREET LIGHT CHARGE	09/13/2019	10.65	.00		
Total 10053420221:					331.61	.00		
10053430510								
2209 c	BAER INSURANCE SERVICES L	2019A	LIABILITY INSURANCE	09/13/2019	253.08	.00		
Total 10053430510:					253.08	.00		
10054910385								
3404 c	BURNS FULL SERVICE LLC	AUG 2019A	AUG 2019 GAS/DIESEL CHARGES - CEMETE	09/13/2019	457.31	.00		
Total 10054910385:					457.31	.00		
10054910510								
2209 c	BAER INSURANCE SERVICES L	2019A	LIABILITY INSURANCE	09/13/2019	253.08	.00		
Total 10054910510:					253.08	.00		
10054910511								
2209 c	BAER INSURANCE SERVICES L	2019A	WORKER'S COMP INSURANCE	09/13/2019	314.45	.00		
Total 10054910511:					314.45	.00		
10054910514								
2209 c	BAER INSURANCE SERVICES L	2019A	AUTO LIABILITY INSURANCE	09/13/2019	249.96	.00		
Total 10054910514:					249.96	.00		
10055110154								
779 ch	WI DEPT OF EMPLOYEE TRUST	OCT 2019A	OCTOER 2019 HEALTH INSURANCE	09/13/2019	2,865.74	.00		
Total 10055110154:					2,865.74	.00		
10055110155								
490 ch	SECURIAN FINANCIAL GROUP,	OCT 2019A	OCT 2019 LIFE INSURANCE	09/13/2019	47.03	.00		
Total 10055110155:					47.03	.00		
10055110210								
596 ch	ROBINSON'S MARKETING DIV I	24978	CLLEANING THROUGH 8/2/19 - LIBRARY	09/13/2019	278.50	.00		
596 ch	ROBINSON'S MARKETING DIV I	25000	CLEANING THROUGH 8/9/19 - LIBRARY	09/13/2019	278.50	.00		
596 ch	ROBINSON'S MARKETING DIV I	25021	CLEANING THROUGH 8/16/19 - LIBRARY	09/13/2019	278.50	.00		
596 ch	ROBINSON'S MARKETING DIV I	25042	CLEANING THROUGH 8/23/19 - LIBRARY	09/13/2019	278.50	.00		
4430 c	TECHMAX BUSINESS SOLUTIO	20195	MONTHLY SERVICE AGREEMENT - LIBRARY	09/13/2019	170.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10055110210:					1,284.00	.00		
10055110221								
21 ch	ALLIANT ENERGY	JUL 19 827226	827226 ELECTRIC CHARGES	09/13/2019	1,996.31	.00		
Total 10055110221:					1,996.31	.00		
10055110224								
21 ch	ALLIANT ENERGY	JUL 19 827226	827226 GAS CHARGES	09/13/2019	106.79	.00		
Total 10055110224:					106.79	.00		
10055110225								
3534 c	CHARTER COMMUNICATIONS	005990508061	LIBRARY INTERNET/PHONE CHARGES	09/13/2019	272.24	.00		
Total 10055110225:					272.24	.00		
10055110240								
3087 c	KONE INC	959321238	ELEVATOR CONTRACT 8/1/19-10/31/19	09/13/2019	206.91	.00		
Total 10055110240:					206.91	.00		
10055110310								
195 ch	DEMCO INC	6658081	LABELS/DESK CALENDAR - LIBRARY	09/13/2019	165.06	.00		
2433 c	AMAZON.COM LLC	0909045	TAPE/GLUE - LIBRARY	09/13/2019	31.29	.00		
2433 c	AMAZON.COM LLC	3387453	LABEL & STICKER REMOVER - LIBRARY	09/13/2019	10.00	.00		
2433 c	AMAZON.COM LLC	826623	PLAY CASH REGISTER - LIBRARY	09/13/2019	26.48	.00		
Total 10055110310:					232.83	.00		
10055110320								
231 ch	EDGERTON REPORTER CO INC	5317	BOOK AND DVD SALE AD - LIBRARY	09/13/2019	11.70	.00		
231 ch	EDGERTON REPORTER CO INC	5716	BACK TO SCHOOL AD - LIBRARY	09/13/2019	17.50	.00		
Total 10055110320:					29.20	.00		
10055110321								
70 ch	BAKER & TAYLOR INC	0003174365	BOOK CREDIT	09/13/2019	24.74	.00		
70 ch	BAKER & TAYLOR INC	2034704383	BOOKS	09/13/2019	408.17	.00		
70 ch	BAKER & TAYLOR INC	2034716751	BOOKS	09/13/2019	130.37	.00		
70 ch	BAKER & TAYLOR INC	2034722929	BOOKS	09/13/2019	320.14	.00		
70 ch	BAKER & TAYLOR INC	2034742569	BOOKS	09/13/2019	204.22	.00		
2078 c	TASTE OF HOME BOOKS	01016	TASTE OF HOME CHRISTMAS	09/13/2019	34.98	.00		
2078 c	TASTE OF HOME BOOKS	1062	HEALTHY COOKING BOOK	09/13/2019	33.98	.00		
Total 10055110321:					1,107.12	.00		
10055110324								
2504 c	MIDWEST TAPE LLC	97746471	DVDS	09/13/2019	33.73	.00		
2504 c	MIDWEST TAPE LLC	97746472	DVD	09/13/2019	29.99	.00		
2504 c	MIDWEST TAPE LLC	97746474	DVD	09/13/2019	22.49	.00		
2504 c	MIDWEST TAPE LLC	97746475	DVDS	09/13/2019	68.21	.00		
2504 c	MIDWEST TAPE LLC	97760813	DVDS	09/13/2019	25.48	.00		
2504 c	MIDWEST TAPE LLC	97760814	DVDS	09/13/2019	53.23	.00		
2504 c	MIDWEST TAPE LLC	97760816	DVD	09/13/2019	21.74	.00		
2504 c	MIDWEST TAPE LLC	97788862	DVDS	09/13/2019	52.48	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Vo
2504 c	MIDWEST TAPE LLC	97816158	DVD	09/13/2019	7.49	.00		
2504 c	MIDWEST TAPE LLC	97816159	DVD	09/13/2019	22.49	.00		
2504 c	MIDWEST TAPE LLC	97816560	DVD	09/13/2019	26.24	.00		
2504 c	MIDWEST TAPE LLC	97845165	DVDS	09/13/2019	56.23	.00		
3973 c	FINDAWAY WORLD	17010	PLAYAWAY	09/13/2019	59.99	.00		
3973 c	FINDAWAY WORLD	294695	PLAYAWAYS	09/13/2019	288.70	.00		
3973 c	FINDAWAY WORLD	295733	PLAYAWAY	09/13/2019	41.24	.00		
Total 10055110324:					809.73	.00		
10055110330								
3541 c	WISCONSIN LIBRARY ASSOCIA	7513	CONFERENCE - ALMO	09/13/2019	238.00	.00		
4977 c	MARINO, CARL	8/13/19	FIRST AID/CPR CERTIFICATION - LIBRARY	09/13/2019	130.00	.00		
Total 10055110330:					368.00	.00		
10055110332								
4451 c	ALMO, KIRSTEN	2ND QTR 19	MILEAGE REIMBURSEMENT REQUEST - 529	09/13/2019	306.82	.00		
Total 10055110332:					306.82	.00		
10055110340								
1010 c	ARROWHEAD LIBRARY SYSTE	2722454EPL	MOVIE LICENSE	09/13/2019	323.00	.00		
2433 c	AMAZON.COM LLC	2672263	BOOK TOTE - LIBRARY	09/13/2019	33.94	.00		
2433 c	AMAZON.COM LLC	7118625	CASH REGISTER TAPE/BASKET - LIBRARY	09/13/2019	72.03	.00		
2433 c	AMAZON.COM LLC	826623	MONTHLY PLANNER/SHEET PROTECTORS -	09/13/2019	23.99	.00		
4096 c	HORIZON DISTRIBUTORS, INC	S3447734.002	LIBRARY - FLOOR MAT	09/13/2019	45.42	.00		
4096 c	HORIZON DISTRIBUTORS, INC	S3447734.004	CLEANING SUPPLIES	09/13/2019	939.32	.00		
Total 10055110340:					1,437.70	.00		
10055110390								
4946 c	PIEPER POWER	729661	REPLACE (10) EXTERIOR BOLLARDS - LIBR	09/13/2019	5,280.00	.00		
4978 c	KAPLAN EARLY LEARNING	W3274575	HARVEST BASKET/CAROLINA MARKET	09/13/2019	363.80	.00		
4978 c	KAPLAN EARLY LEARNING	W3274575	HARVEST BASKET/CAROLINA MARKET	09/13/2019	18.97-	.00		
Total 10055110390:					5,624.83	.00		
10055110510								
2209 c	BAER INSURANCE SERVICES L	2019A	LIABILITY INSURANCE	09/13/2019	207.07	.00		
Total 10055110510:					207.07	.00		
10055110511								
2209 c	BAER INSURANCE SERVICES L	2019A	WORKER'S COMP INSURANCE	09/13/2019	78.75	.00		
Total 10055110511:					78.75	.00		
10055110820								
4946 c	PIEPER POWER	729495	REPAIR CONTROL PANEL LIBRARY	09/13/2019	780.00	.00		
Total 10055110820:					780.00	.00		
10055140510								
2209 c	BAER INSURANCE SERVICES L	2019A	LIABILITY INSURANCE	09/13/2019	253.08	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Vc
Total 10055140510:					253.08	.00		
10055142790								
2151 c	BROWN CAB SERVICE INC	AUG 2019	AUG 2019 SHARED RIDE TAXI	09/13/2019	4,367.37	.00		
Total 10055142790:					4,367.37	.00		
10055200221								
21 ch	ALLIANT ENERGY	AUG 19 07849	078495 ELECTRIC CHARGES	09/13/2019	78.74	.00		
21 ch	ALLIANT ENERGY	JUL 19 069305	069305 ELECTRIC CHARGES	09/13/2019	146.11	.00		
21 ch	ALLIANT ENERGY	JUL 19 921359	9213591995 ELECTRIC CHARGES	09/13/2019	18.70	.00		
Total 10055200221:					243.55	.00		
10055200340								
3175 c	MOTOR PARTS & EXHAUST LLC	1-297271	SPARK PLUG/FUEL FILTER - PARKS MOWER	09/13/2019	8.84	.00		
Total 10055200340:					8.84	.00		
10055200385								
3404 c	BURNS FULL SERVICE LLC	AUG 2019A	AUG 2019 GAS/DIESEL CHARGES - PARKS	09/13/2019	252.52	.00		
Total 10055200385:					252.52	.00		
10055200510								
2209 c	BAER INSURANCE SERVICES L	2019A	LIABILITY INSURANCE	09/13/2019	1,012.33	.00		
Total 10055200510:					1,012.33	.00		
10055200511								
2209 c	BAER INSURANCE SERVICES L	2019A	WORKER'S COMP INSURANCE	09/13/2019	660.34	.00		
Total 10055200511:					660.34	.00		
10055200514								
2209 c	BAER INSURANCE SERVICES L	2019A	AUTO LIABILITY INSURANCE	09/13/2019	249.96	.00		
Total 10055200514:					249.96	.00		
10055415345								
326 ch	HOLIDAY WHOLESale INC	2706996-9005	CREDIT CONCESSIONS RTP	09/13/2019	84.15-	.00		
326 ch	HOLIDAY WHOLESale INC	2742697-9045	RENTAL COOL MOOSE MACHINE - RTP	09/13/2019	250.00	.00		
326 ch	HOLIDAY WHOLESale INC	2759975-9065	CONCESSION FOOD CREDIT - RTP	09/13/2019	73.80-	.00		
326 ch	HOLIDAY WHOLESale INC	2774274-9081	RENTAL COOL MOOSE MACHINE - RTP	09/13/2019	250.00	.00		
326 ch	HOLIDAY WHOLESale INC	9138411	CONCESSION FOOD CREDIT - RTP	09/13/2019	32.56-	.00		
Total 10055415345:					309.49	.00		
10055415511								
2209 c	BAER INSURANCE SERVICES L	2019A	WORKER'S COMP INSURANCE	09/13/2019	188.67	.00		
Total 10055415511:					188.67	.00		
10055420221								
21 ch	ALLIANT ENERGY	JUL 19 354961	354961 ELECTRIC CHARGES	09/13/2019	2,217.19	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Vc
Total 10055420221:					2,217.19	.00		
10055420224								
21 ch	ALLIANT ENERGY	JUL 19 354961	354961 GAS CHARGES	09/13/2019	14.22	.00		
Total 10055420224:					14.22	.00		
10055420225								
311 ch	FRONTIER COMMUNICATIONS	AUG 2019	608-884-3232 TELEPHONE CHARGES	09/13/2019	34.88	.00		
311 ch	FRONTIER COMMUNICATIONS	SEPT 2019	608-884-3232 TELEPHONE CHARGES/REPAI	09/13/2019	392.45	.00		
4659 c	CENTURYLINK	1475757381A	LONG DISTANCE CHARGES	09/13/2019	.42	.00		
Total 10055420225:					427.75	.00		
10055420345								
326 ch	HOLIDAY WHOLESALE INC	2525172-8797	CONCESSIONS - POOL	09/13/2019	66.45-	.00		
326 ch	HOLIDAY WHOLESALE INC	2742696-9045	RENTAL COOL MOOSE MACHINE - POOL	09/13/2019	250.00	.00		
326 ch	HOLIDAY WHOLESALE INC	2774273-9081	RENTAL COOL MOOSE MACHINE - POOL	09/13/2019	250.00	.00		
Total 10055420345:					433.55	.00		
10055420510								
2209 c	BAER INSURANCE SERVICES L	2019A	LIABILITY INSURANCE	09/13/2019	759.25	.00		
Total 10055420510:					759.25	.00		
10055420511								
2209 c	BAER INSURANCE SERVICES L	2019A	WORKER'S COMP INSURANCE	09/13/2019	660.34	.00		
Total 10055420511:					660.34	.00		
10056300154								
779 ch	WI DEPT OF EMPLOYEE TRUST	OCT 2019A	OCTOER 2019 HEALTH INSURANCE	09/13/2019	405.02	.00		
Total 10056300154:					405.02	.00		
10056300155								
490 ch	SECURIAN FINANCIAL GROUP,	OCT 2019A	OCT 2019 LIFE INSURANCE	09/13/2019	6.89	.00		
Total 10056300155:					6.89	.00		
20653630510								
2209 c	BAER INSURANCE SERVICES L	2019A	LIABILITY INSURANCE	09/13/2019	253.08	.00		
Total 20653630510:					253.08	.00		
20653630511								
2209 c	BAER INSURANCE SERVICES L	2019A	WORKER'S COMP INSURANCE	09/13/2019	377.34	.00		
Total 20653630511:					377.34	.00		
20653630514								
2209 c	BAER INSURANCE SERVICES L	2019A	AUTO LIABILITY INSURANCE	09/13/2019	249.96	.00		
Total 20653630514:					249.96	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Vo
40057328820								
3690 c	CEDAR CORPORATION	100724	2019 SIDEWALK REPLACEMENT	09/13/2019	106.00	.00		
Total 40057328820:					106.00	.00		
40057330820								
577 ch	R.T. FOX CONTRACTORS INC	PAY REQ#3 - S	PAY REQUEST #3 SWEENEY RD RECONSTR	09/13/2019	92,782.86	.00		
3690 c	CEDAR CORPORATION	100722	SWEENEY RD RECONSTRUCTION	09/13/2019	18,701.62	.00		
4091 c	G FOX AND SON	PAY REQ #8 B	BROADWAY/CHAUCER ST PAY REQ #8	09/13/2019	6,440.00	.00		
Total 40057330820:					117,924.48	.00		
40057332820								
3690 c	CEDAR CORPORATION	100723	S MAIN ST STP	09/13/2019	9,621.40	.00		
Total 40057332820:					9,621.40	.00		
40657311820								
3690 c	CEDAR CORPORATION	100720	FLOODPROOFING STUDY AT SHOE FACTOR	09/13/2019	220.00	.00		
4588 c	KRAHN, RICHARD & SUSAN	3243	ASBESTOS REMOVAL 407 N MAIN ST 50%	09/13/2019	29,468.71	.00		
Total 40657311820:					29,688.71	.00		
60380840340								
1043 c	TRANSUNION LLC	AUG 2019	AUGUST 2019 MEMBERSHIP DUES	09/13/2019	16.66	.00		
Total 60380840340:					16.66	.00		
80024500								
224 ch	EDGERTON FIRE PROT DIST	AUG 2019	AUGUST TAX SETTLEMENT	09/13/2019	63,952.30	.00		
Total 80024500:					63,952.30	.00		
Grand Totals:					344,298.76	55.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Vo
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Total General Fund Vouchers: \$344,298.76

Total Payroll Check Date 9/13/19: \$65,074.31

GRAND TOTAL OF GENERAL FUND: \$409,373.07

Finance Committee Members Signatures of Approval:

DAVID ESAU

CANDY DAVIS

SARAH BRAUN

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input Date = 09/13/2019

Permit for a Sandwich Board Sign



Owner/Applicant Jonathon Frey

Parcel Address 110 W Fulton St. Parcel Number _____

Zoning Classification of Parcel _____ Daytime Phone _____

Conditions of Sandwich Board Signs

1. Location requirements for sandwich board signs: One sandwich board sign per parcel is allowed in the B-2 Central Business District and for buildings fronting on Burdick St. Sandwich board signs are not allowed in other zoning districts.
2. Placement requirements for sandwich board signs: Sandwich board signs are not allowed in alleys. One sandwich board may be placed in the paver band between the building having a customer entrance and the curb, provided that:
 - a. There is not adequate space available on the site (not in the right-of-way) to place the sign in a manner that is visible to the public.
 - b. The sign is placed directly in front of the business to which it is related. If multiple businesses share a building, only one sandwich sign is allowed per building.
 - c. A minimum of 5 feet in width of unobstructed travel way remains available on the sidewalk at all times.
 - d. Sandwich board signs shall be placed a minimum of one foot (12 inches) from any of the following: doorway, loading zone, crosswalk, curb cut, bike rack, bench or any other public facility or fixture for vehicles or pedestrians.
 - e. Sandwich board signs shall not obstruct access to any fire hydrant, fire escape or fire door, or obstruct the clear view of any traffic signal, regulatory sign or street sign. Sandwich board signs shall not be placed in vision triangles. Sandwich board signs shall not obstruct access to vehicles parked on the street. Whether such a prohibited obstruction is created by the sandwich board sign shall be the determination of the City.
 - f. Sandwich board signs shall be kept inside the building when the business is closed.
 - g. Sandwich board signs shall not be anchored or tethered to street furniture including but not limited to: light poles, trees, tree guards, bollards, benches, sign posts, garbage cans, fire hydrants, and bike racks.
3. Configuration Requirements for Sandwich Board Signs:
 - a. No portion of a sandwich board sign shall be more than four feet high or more than 30 inches wide; including any part of its frame or supporting structure and shall be no more than 2 sided.
 - b. Anything attached to a sandwich board sign shall not project beyond the perimeter of the sign face, unless the projection is within the height and width limitation described above, nor project in excess of one inch from the sign face.
 - c. Windblown devices such as balloons, banners, etc. shall not be attached to or made part of the

Memo

To: Common Council
From: Staff
Date: 9/13/2019
Re: September 16, 2019 Meeting

Conservation Club credit: Please note the parks payment in your bills list to the water utility. This payment is a reimbursement caused by a billing error involving the Conservation Club and Racetrack Park. The water utility owed a credit to the Conservation Club for an overpayment and the City parks account in turn owes the water utility for an underpayment.

Purchase Agreement for 407 N Main Street: Attached is an amended purchase agreement for 407 N Main Street. The amendment changes the purchase deadline from September 30 to December 31, 2019. The owner has requested the City pay up to \$8,000 in building carrying cost (utilities, taxes, insurance) for the additional three months. The extension will allow the City to complete the environmental investigation.

Demolition Bids for 407 N Main St: The City received 9 bids for the demolition of 407 N Main Street. Base bids ranged from \$152,400 - 344,860 with the low bid from Robinson Brothers. Bids included a unit cost for the removal of the contents of the above ground fuel oil tank in the building. The contents cannot be exactly measured until the contractor begins the demolition process. Staff estimates the cost of disposing of the tank contents to be \$18,000 which would be added to the base bid. The bids also include a \$1,200 alternate to salvage some bricks and features of the main entrance for possible use in public space on the site. The Council should determine if it wishes to accept the alternate.

Cedar Contract for West Side Industrial Park street design and CSM: Included in your packet is a contract addendum with Cedar Corp for the design of the street needed to serve the acreage off of Gear Drive the City plans to buy. The contract also includes the creation of a Certified Survey Map to divide the parcel from its "parent" parcel.

Cedar Contract for West Rollin St design: Included in your packet is a contract addendum with Cedar Corp for the design engineering for the W Rollin St project.

Salt Bids: The City received (5) rock salt quotes for the 2019-2020 season. 2018-2019 per ton price was \$91.90/ton. This year's low bid is from Morton Salt with \$91.21/ton.

BlackStrap \$123.00/ton
Compass Minerals No Bid

Midwest Salt \$127.45/ton
Morton Salt \$91.90/ton
Cargill No Bid

Racetrack Park Lighting: The City received 3 bids (\$2,615-2,890) for the replacement of the following light fixtures with new LED fixtures: 3 lights on the concession stand building, one on the maintenance building; one on the bathrooms; and a pole light in front of shelter. Many of these lights are not working and we have had complaints about the area around the shelters being dark. For security reasons, staff recommends we accept the low bid from Piper Power for \$2,615. If the costs associated with the Racetrack Park ballfield relocation are funded with 2019 parks budget, the park accounts will not have adequate funds to pay for this lighting project. Given the need for this project, staff recommends the Council accept the low bid and use contingency funds if necessary.

10-Year Capital Improvement Plan: Please recall the City borrowed in 2019 for 2018-2021 projects. At this time the Council will only be deciding what projects to undertake in 2020, each year we review the 10 year capital plan to develop a plan of financing and to insure projects are being completed at a rate that is acceptable.

Included in your packet are two alternative Capital Improvement Plans. Both plans maintain a level debt service payment over the period (see attached chart). The primary difference between the two alternatives is the amount borrowed in 2022. Alternative 1 continues the practice of borrowing an amount that allows for the repayment of the debt in approximately 4 years.

Alternate 2 borrows a larger amount in 2022 in order to complete more street projects **sooner** in an effort to avoid some of the costly patching of already failed roads. With a larger borrowing, the debt would have a longer term and probably a higher interest rate. This alternative more closely matches the project schedule of the streets with utility replacements. We have the option to consider this alternative because of what occurs with our existing debt in 2027. In 2027 we have a debt retirement allowing us more flexibility in the rate at which we do street repair.

The decision about how much to borrow in 2022 will not be made until that year when we will have more information about interest rates and project costs.

CITY OF EDGERTON RESOLUTION No. 21-19

**FINAL RESOLUTION DECLARING THE CITY COUNCIL'S INTENTIONS FOR THE
SWEENEY ROAD RECONSTRUCTION TO EXERCISE SPECIAL ASSESSMENT
POLICE POWERS UNDER SEC. 66.0703 WIS. STATS.**

The Common Council of the City of Edgerton, Rock and Dane County, Wisconsin, does resolve as follows:

1. The Common Council hereby declares its intention to exercise its police power under Sec. 66.0703 Wis. Stats. to levy special assessments upon property in accordance to the attached assessment schedule for the Sweeney Road Reconstruction Project conferred upon such property.
2. The public improvements shall include installation of sidewalk for properties on Sweeney Road listed in the attached schedule.
3. The total amount assessed against the properties in the defined assessment district shall not exceed one hundred percent (100%) of costs associated with the sidewalk work. The Common Council determines that the improvements constitute an exercise of the police powers and the amount assessed against each parcel shall be based on the actual cost of the work.
4. The assessment against any parcel within the corporate limits of the City of Edgerton may be paid in cash or may be paid in ten (10) annual installments if the assessment is \$200 or more. Installment payments for parcels within the corporate limits of the City bear interest of three-point five percent (3.5%). Installments not paid when due shall bear additional interest on the amount due at the rate of twelve percent (12%) per annum.
5. The final special assessment resolution will be published once in the EDGERTON REPORTER and a copy mailed to every interested person whose post office address is known or can, with reasonable diligence, be ascertained.

Passed and adopted this 16th day of September, 2019.

Motion by:

Second by:

Roll Call: Ayes: Noes:

Christopher Lund, Mayor

ATTEST

Ramona Flanigan, City Administrator

SWEENEY ROAD

Schedule of Final Special Assessments

Parcel No.	Total Square footage	Total Cost	Adm cost	Total Assessed Cost
6-26-647.18	534	\$ 3,738.00	\$10	\$ 3,748.00
6-26-647.12	242	\$ 1,694.00	\$10	\$ 1,704.00
6-26-647.52	48	\$ 336.00	\$10	\$ 346.00
	824	\$ 5,768.00	\$30	\$ 5,798.00

Project No: 4894-0081
Addendum No. 42
Date: 8/29/19

ADDENDUM TO AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement shall be an addition to, and subject to the conditions contained in that Agreement for Services dated April 5, 2011, between Cedar Corporation (ENGINEER), and the City of Edgerton (OWNER).

WHEREAS the OWNER wishes to engage the ENGINEER to provide various services as described below, in accordance with ENGINEER procedures, standards, and normal billing practices, and

WHEREAS the project to which such services apply is referred to as the PROJECT and described generally as follows: West Rollin Street, Street and Utility Improvements, and

WHEREAS the ENGINEER has agreed to perform such work.

NOW, THEREFORE, and in consideration of the above, the ENGINEER and the OWNER do hereby agree and covenant as follows:

SECTION 1 – SERVICES

The PROJECT includes the following improvements:

Project: West Rollin Street, Street and Utility Improvements

- Description: Field survey, design, and bidding engineering for the West Rollin Street project. This project extends from Albion Street to N. Main Street, a distance of about 1,360 LF. Work to be completed includes replacing the street with a 39' face to face of curb, replacement of the 6" water, 8" and 10" sanitary sewer main with 8" water and 8" and 10" sanitary sewer main and all new water and sanitary sewer services. New storm sewer will be installed to collect surface water and will be sized and deep enough to continue west on Rollin Street. Also included in the project will be to replace bad sections of sidewalk and update ADA ramps. The project will consider planting new terrace trees.

1.1 DESIGN

The ENGINEER agrees to provide the following design services for the PROJECT.

ENGINEER shall, under this paragraph, prepare computations, designs, drawings, specifications, and other documents for the ultimate purpose of the receiving of bids and/or construction of the PROJECT.

Field Design Survey: Field design surveys as used in this subparagraph are understood to be limited to those necessary to prepare the drawings and specifications. Property surveys, plats, detailed frontage assessment schedules, descriptions of needed land and easement rights, maps and plans and assistance in negotiating for land and easement rights, shall not be included under the services of this paragraph.

Preparation of Contract Documents: This generally includes Advertisement for Bids, Instructions to Bidders, General Conditions, Supplementary Conditions, Proposals, Agreements, Miscellaneous Forms, Specifications, Drawings, and Schedules.

Cost Estimates: Any opinion of the construction cost prepared by the ENGINEER represents his judgment as a design professional and is supplied for the general guidance of the OWNER. Since the ENGINEER has no control over the cost of labor and material, or over competitive bidding or market conditions, the ENGINEER does not guarantee that bids or actual construction costs to the OWNER will not vary from ENGINEER's opinions of probable cost. If the OWNER desires greater assurance as to construction costs, OWNER shall employ an independent cost estimator.

Approval of Contract Documents: The ENGINEER shall submit sufficient copies of the Contract Documents to the various agencies which have final review authority on the design of the PROJECT and shall make such adjustments to these documents as are required to receive final approval.

The following Design approvals are anticipated:

- DOA – CDBG

Construction Permits and Approvals: It is understood that approval of the Contract Documents may not be sufficient to allow construction of the PROJECT. In many cases, the PROJECT requires permits and approvals that relate to the construction and not to the design (e.g., Corps of Engineers, Highway, Planning Agencies, etc.). The ENGINEER shall adopt any design requirements of these permits and approvals into the Contract Documents as a part of the work under this paragraph, however, permit and approval applications, surveys, and reports shall not be included under the services of this paragraph.

The following Construction permit submittals are included under this paragraph:

- WDNR Water, Sanitary Sewer, and Storm Water Notice of Intent

Coordination: Coordination of subcontractors, agents or employees of the OWNER in the compilation of data for the PROJECT. It is understood that if subsurface exploration such as borings, soil tests and the like are made to determine amounts of rock excavation or other subsurface conditions, the ENGINEER will furnish coordination of said exploration but the costs incident to such exploration shall be paid for by the OWNER.

1.2 BIDDING AND CONTRACT AWARD

The ENGINEER agrees under this paragraph, to assist the OWNER in obtaining and evaluating bids on the PROJECT as follows:

- Assist the OWNER in obtaining bids by furnishing digital project bid documents to QuestCDN eBid for downloading of bid documents by those requesting such. Maintain a record of bid document holders.
- Interpretation of Contract Documents and preparation of Addenda during the bidding period.
- Administer the bid opening.
- Preparation of bid tabulations.
- Analysis of bid results.
- Consultation with the OWNER on the award of contracts.
- Assist in preparation of formal Contract Documents for review by the OWNER's legal representative.

1.3 ADDITIONAL ENGINEERING SERVICES

The ENGINEER shall under this paragraph provide optional additional professional services which are often a part of the project, but which have not been included under previous paragraphs. These services shall be provided **AT ADDITIONAL COST** under the method indicated in Section 2.

Examples of these services include, but are not limited to:

Providing services which are not in accordance with ENGINEER procedures, standards or normal billing practices, assistance to attorneys and appearances before courts or boards on matters of litigation or arbitration, redesign ordered by the OWNER after the original design concept has been reviewed and accepted by the OWNER, laboratory testing, tune up and testing of equipment, plant operation and maintenance manuals, training of operators, final computation of total eligible PROJECT cost including engineering, construction, administration, etc., for purposes of audit on projects involving grants, etc.

The ENGINEER agrees to provide the following Additional Engineering Services for the PROJECT:

- Specific environmental investigations required for project approval for CDBG and PF funding.
- Additional services of the type listed above will be provided under this paragraph **AT ADDITIONAL COST** if authorized in writing by the OWNER.

1.4 OPTIONAL SERVICES

WDNR Safe Drinking Water Fund & Clean Water Fund Applications: The ENGINEER agrees under this paragraph, to prepare the Wisconsin Department of Natural Resources Safe Drinking Water Fund and Clean Water Fund applications for the project. The funding application will be prepared along with supporting data for review by OWNER prior to being submitted to the agency.

SECTION 2 - COMPENSATION

2.1 HOURLY RATE AND EXPENSES

Whereas the OWNER has elected to compensate the ENGINEER for services under paragraphs 1.1, 1.2, 1.3, and 1.4 on an hourly rate and expense basis, such compensation shall include payment for labor, direct expenses, and other compensation as follows:

Hourly Rate Schedule: The hourly rates to be used for this item shall be determined by the hourly rate schedule incorporated into this agreement as shown below or attached schedule. The ENGINEER reserves the right to adjust the overhead rate, which is used in determining the above hourly rates, on a yearly basis.

Direct Expenses: Reimbursement of direct expenses incurred in connection with the PROJECT, including but not limited to the following:

- Reimbursable expenses (e.g., long distance telephone, subsistence and lodging, commercial transportation, postage and shipping, expense of purchased services, lease of specialized equipment, etc.).
- Mileage expenses per IRS regulations.
- Fees paid for securing approval of authorities having jurisdiction over the PROJECT.
- Printing and reproduction.
- Equipment costs (e.g., computers, automated survey instruments, CADD equipment, etc.).

The estimated cost follows:

Items 1.1 through 1.2 =	\$62,350
Item 1.3 =	To be determined if requested.
Item 1.4 =	To be determined if requested.

Other Compensation: It is understood that when requested by the OWNER, the ENGINEER shall procure the serves of independent inspection bureaus, laboratories, soil exploration firms, etc. However, this is for the convenience of the OWNER and the ENGINEER shall provide coordination only of these services at the labor rates determined above.

SECTION 3 - TIMETABLE

Estimated Project Schedule:

Project Design	September - December 2019
Project Advertising	January 2020
Project Bid/Award	February 2020
Project Construction Start	Spring 2020

The ENGINEER is prepared to work within the above schedule, unless delays occur due to unforeseen circumstances beyond the control of the ENGINEER.

SECTION 4 - SPECIAL CONDITIONS

None.

All other provisions of that Agreement referred to above shall remain in force unless otherwise modified or deleted above.

IN WITNESS WHEREOF the parties hereto set their hands and seals dated this 3rd day of September, 2019.

For OWNER:

For ENGINEER:

CITY OF EDGERTON

CEDAR CORPORATION

By: _____

By: William A. Betzig

Name: _____

Name: William A. Betzig, P.E.

Title: _____

Title: Sr. Project Manager

By: _____

By: David K. Sauer

Name: _____

Name: David K. Sauer, P.E.

Title: _____

Title: Director

2019 Schedule of Hourly Rates

<u>TITLE</u>	<u>RATE</u>
Principal	\$145.00
Director / Senior Consultant	\$135.00
Lead Project Manager	\$132.00
Senior Project Manager / Lead Senior Planner	\$130.00
Lead Engineer	\$130.00
Senior Architect	\$125.00
Project Manager III	\$125.00
Senior Construction Manager	\$125.00
Project Manager II	\$120.00
Landscape Architect / Environmental Specialist IV	\$110.00
Project Engineer III / Project Manager I	\$110.00
Technician V	\$106.00
Senior Planner	\$105.00
Project Engineer II / Environmental Specialist III	\$102.00
Architect / Technician IV / Technical Specialist	\$ 95.00
Professional Land Surveyor II / Project Engineer I	\$ 95.00
Construction Manager	\$ 95.00
Environmental Specialist II	\$ 91.00
Professional Land Surveyor I	\$ 90.00
Staff Engineer II	\$ 88.00
Technician III	\$ 85.00
Environmental Specialist I	\$ 81.00
Staff Engineer I	\$ 80.00
Planner II / Technician II	\$ 75.00
Planner I / Administrative Assistant II	\$ 70.00
Technician I	\$ 69.00
Administrative Assistant I	\$ 65.00

Reimbursable Expenses (in addition to compensation for professional services if not included in contract):

Photocopying (24" x 36")	\$7.00/sheet
Photocopying (11" x 17")	\$2.00/sheet
Photocopying (8½" x 11")	\$0.50/sheet
Vehicle Mileage	\$0.58/mile ¹
GPS/Robotic Survey Equipment	\$30/hour

¹ Mileage reimbursement is subject to adjustment during the calendar year based on the IRS standard mileage rate

Field supplies are charged to the project at cost. Review fees required by approving authorities shall be paid directly by the Owner.

THIS RATE SCHEDULE, APPENDED TO ANY CONTRACT, IS SUBJECT TO ANNUAL ADJUSTMENT.



Project No: 4894-0089
Addendum No. 43
Date: 8/30/19

ADDENDUM TO AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement shall be an addition to, and subject to the conditions contained in that Agreement for Services dated April 5, 2011, between Cedar Corporation (ENGINEER), and the City of Edgerton (OWNER).

WHEREAS the OWNER wishes to engage the ENGINEER to provide various services as described below, in accordance with ENGINEER procedures, standards, and normal billing practices, and

WHEREAS the project to which such services apply is referred to as the PROJECT and described generally as follows: West Side Industrial Street Extension, and

WHEREAS the ENGINEER has agreed to perform such work.

NOW, THEREFORE, and in consideration of the above, the ENGINEER and the OWNER do hereby agree and covenant as follows:

SECTION 1 – SERVICES

The PROJECT includes the following improvements:

Project: West Side Industrial Street Extension

- Description: CSM for approximately 4 acre parcel , field survey, design, and bidding engineering for the new street off of Gear Drive into the new parcel. This project will create a new 300 foot long street with new 8” water main, 8” sanitary sewer and storm sewer. The street will be 36’ face to face with 30” concrete curb and gutter and end in a cul-de-sac.
- The project will not include design or plans for constructing/expanding of the west side regional storm water pond.

1.1 DESIGN

The ENGINEER agrees to provide the following design services for the PROJECT.

ENGINEER shall, under this paragraph, prepare computations, designs, drawings, specifications, and other documents for the ultimate purpose of the receiving of bids and/or construction of the PROJECT.

Field Design Survey: Field design surveys as used in this subparagraph are understood to be limited to those necessary to prepare the drawings and specifications. A CSM property survey will be included with this project for the sale of the land to the city. Plats, detailed frontage assessment schedules, descriptions of needed land and easement rights, maps and plans and assistance in negotiating for land and easement rights, shall not be included under the services of this paragraph.

Preparation of Contract Documents: This generally includes Advertisement for Bids, Instructions to Bidders, General Conditions, Supplementary Conditions, Proposals, Agreements, Miscellaneous Forms, Specifications, Drawings, and Schedules.

Cost Estimates: Any opinion of the construction cost prepared by the ENGINEER represents his judgment as a design professional and is supplied for the general guidance of the OWNER. Since the ENGINEER has no control over the cost of labor and material, or over competitive bidding or market conditions, the ENGINEER does not guarantee that bids or actual construction costs to the OWNER will not vary from ENGINEER's opinions of probable cost. If the OWNER desires greater assurance as to construction costs, OWNER shall employ an independent cost estimator.

Approval of Contract Documents: The ENGINEER shall submit sufficient copies of the Contract Documents to the various agencies which have final review authority on the design of the PROJECT and shall make such adjustments to these documents as are required to receive final approval.

Construction Permits and Approvals: It is understood that approval of the Contract Documents may not be sufficient to allow construction of the PROJECT. In many cases, the PROJECT requires permits and approvals that relate to the construction and not to the design (e.g., Corps of Engineers, Highway, Planning Agencies, etc.). The ENGINEER shall adopt any design requirements of these permits and approvals into the Contract Documents as a part of the work under this paragraph, however, permit and approval applications, surveys, and reports shall not be included under the services of this paragraph.

The following Construction permit submittals are included under this paragraph:

- WDNR Water Main, Sanitary Sewer, and Storm Water Notice of Intent.

Coordination: Coordination of subcontractors, agents or employees of the OWNER in the compilation of data for the PROJECT. It is understood that if subsurface exploration such as borings, soil tests and the like are made to determine amounts of rock excavation or other subsurface conditions, the ENGINEER will furnish coordination of said exploration but the costs incident to such exploration shall be paid for by the OWNER.

1.2 BIDDING AND CONTRACT AWARD

The ENGINEER agrees under this paragraph, to assist the OWNER in obtaining and evaluating bids on the PROJECT as follows:

- Assist the OWNER in obtaining bids by furnishing digital project bid documents to QuestCDN eBid for downloading of bid documents by those requesting such. Maintain a record of bid document holders.
- Interpretation of Contract Documents and preparation of Addenda during the bidding period.
- Administer the bid opening.

- Preparation of bid tabulations.
- Analysis of bid results.
- Consultation with the OWNER on the award of contracts.
- Assist in preparation of formal Contract Documents for review by the OWNER's legal representative.

1.3 ADDITIONAL ENGINEERING SERVICES

The ENGINEER shall under this paragraph provide optional additional professional services which are often a part of the project, but which have not been included under previous paragraphs. These services shall be provided **AT ADDITIONAL COST** under the method indicated in Section 2.

Examples of these services include, but are not limited to:

Providing services which are not in accordance with ENGINEER procedures, standards or normal billing practices, assistance to attorneys and appearances before courts or boards on matters of litigation or arbitration, redesign ordered by the OWNER after the original design concept has been reviewed and accepted by the OWNER, laboratory testing, tune up and testing of equipment, plant operation and maintenance manuals, training of operators, final computation of total eligible PROJECT cost including engineering, construction, administration, etc., for purposes of audit on projects involving grants, etc.

The ENGINEER agrees to provide the following Additional Engineering Services for the PROJECT:

- None requested at this time. However, services of the type listed above will be provided under this paragraph **AT ADDITIONAL COST** if authorized in writing by the OWNER.

SECTION 2 - COMPENSATION

2.1 HOURLY RATE AND EXPENSES

Whereas the OWNER has elected to compensate the ENGINEER for services under paragraphs 1.1, 1.2, and 1.3 on an hourly rate and expense basis, such compensation shall include payment for labor, direct expenses, and other compensation as follows:

Hourly Rate Schedule: The hourly rates to be used for this item shall be determined by the hourly rate schedule incorporated into this agreement as shown below or attached schedule. The ENGINEER reserves the right to adjust the overhead rate, which is used in determining the above hourly rates, on a yearly basis.

Direct Expenses: Reimbursement of direct expenses incurred in connection with the PROJECT, including but not limited to the following:

- Reimbursable expenses (e.g., long distance telephone, subsistence and lodging, commercial transportation, postage and shipping, expense of purchased services, lease of specialized equipment, etc.).
- Mileage expenses per IRS regulations.
- Fees paid for securing approval of authorities having jurisdiction over the PROJECT.
- Printing and reproduction.
- Equipment costs (e.g., computers, automated survey instruments, CADD equipment, etc.).

The estimated cost follows:

Items 1.1 through 1.2 = **\$25,250** (includes recording and filing CSM)
Item 1.3 = To be determined if requested.

Other Compensation: It is understood that when requested by the OWNER, the ENGINEER shall procure the services of independent inspection bureaus, laboratories, soil exploration firms, etc. However, this is for the convenience of the OWNER and the ENGINEER shall provide coordination only of these services at the labor rates determined above.

SECTION 3 - TIMETABLE

Estimated Project Schedule:

Project Design	September -November 2019
Project Advertising	December 2019
Project Bid/Award	January 2020
Project Construction Start	Spring/Summer 2020

The ENGINEER is prepared to work within the above schedule, unless delays occur due to unforeseen circumstances beyond the control of the ENGINEER.

SECTION 4 - SPECIAL CONDITIONS

None.

All other provisions of that Agreement referred to above shall remain in force unless otherwise modified or deleted above.

IN WITNESS WHEREOF the parties hereto set their hands and seals dated this 3rd day of September, 2019.

For OWNER:

CITY OF EDGERTON

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

For ENGINEER:

CEDAR CORPORATION

By: William A. Betzig

Name: William A. Betzig, P.E.

Title: Sr. Project Manager

By: David K. Sauer

Name: David K. Sauer, P.E.

Title: Director

2019 Schedule of Hourly Rates

<u>TITLE</u>	<u>RATE</u>
Principal	\$145.00
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Lead Project Manager	\$132.00
Senior Project Manager / Lead Senior Planner	\$130.00
Lead Engineer	\$130.00
Senior Architect	\$125.00
Project Manager III	\$125.00
Senior Construction Manager	\$125.00
Project Manager II	\$120.00
Landscape Architect / Environmental Specialist IV	\$110.00
Project Engineer III / Project Manager I	\$110.00
Technician V	\$106.00
Senior Planner	\$105.00
Project Engineer II / Environmental Specialist III	\$102.00
Architect / Technician IV / Technical Specialist	\$ 95.00
Professional Land Surveyor II / Project Engineer I	\$ 95.00
Construction Manager	\$ 95.00
Environmental Specialist II	\$ 91.00
Professional Land Surveyor I	\$ 90.00
Staff Engineer II	\$ 88.00
Technician III	\$ 85.00
Environmental Specialist I	\$ 81.00
Staff Engineer I	\$ 80.00
Planner II / Technician II	\$ 75.00
Planner I / Administrative Assistant II	\$ 70.00
Technician I	\$ 69.00
Administrative Assistant I	\$ 65.00

Reimbursable Expenses (in addition to compensation for professional services if not included in contract):

Photocopying (24" x 36")	\$7.00/sheet
Photocopying (11" x 17")	\$2.00/sheet
Photocopying (8½" x 11")	\$0.50/sheet
Vehicle Mileage	\$0.58/mile ¹
GPS/Robotic Survey Equipment	\$30/hour

¹ Mileage reimbursement is subject to adjustment during the calendar year based on the IRS standard mileage rate

Field supplies are charged to the project at cost. Review fees required by approving authorities shall be paid directly by the Owner.

THIS RATE SCHEDULE, APPENDED TO ANY CONTRACT, IS SUBJECT TO ANNUAL ADJUSTMENT.

