

**APRIL 3, 2019 TREE BOARD MEETING MINUTES  
CITY OF EDGERTON**

Beckwith called the meeting to order at 5:30 p.m.

Present: Sarah Beckwith (left at 6:25), Adam Gould, Barb Bublitz, Bill Sachse and David Mancheski.

Excused: Barb Steponkus

Others Present: City Administrator Ramona Flanigan and Tom Hartzell

Flanigan confirmed the meeting agendas were properly posted on Friday, March 29, 2019 at the Post Office, Edgerton Library and City Hall.

**APPROVAL OF MINUTES:** A Gould/Bublitz motion to approve the February 20, 2019 Tree Board meeting minutes passed, all voted in favor.

**RACETRACK PARK PLANTING:** Flanigan reported the trees that were chosen at the last meeting will arrive next week. Some of the trees will be ball and burlap, those trees will be planted in the spring. The rest of the trees will be bare root trees, these trees will be planted in the fall. Some of the trees being delivered are marked as street trees and they will be planted in the community. Hartzell suggested the street trees be planted on Brailsford Junction Way, Hemphill Ave, Ladd Ln and in the subdivision behind Piggly Wiggly. The Board will need to discuss where the ball and burlap trees will be planted in Racetrack Park.

Flanigan presented the options for tags on the trees planted at Racetrack Park. Staff provided samples and prices for the tags that were researched.

**ARBOR DAY, PUBLIC OUTREACH AND LINER TREES FOR SCHOOLS:** Arbor Day is April 26, 2019. The Reporter reached out to Adam Gould and he gave them some information on the progress of the gravel beds and also the events for the Arbor Day Celebration. Gould's 5<sup>th</sup> grade class will come out to plant the trees at Racetrack Park.

The Board chose 3 trees to plant for Arbor Day. The trees chosen were a Crabapple tree, a Serviceberry and a Shagbark Hickory tree. Gould ordered 125 White Pine saplings that will be distributed to his students. These will come sometime in April or May. They will not be distributed on Arbor Day but photos will be taken when they are distributed.

Flanigan will contact the Edgerton Reporter to see if they can come out and take some photos. Sachse suggested asking if some of the City Council can attend.

The time for the celebration was set for 12:00 at Racetrack Park. Staff will post the information on the City's website and the Facebook page.

**TREE CITY PROGRAM:** The City was awarded a Tree City distinction. The Board would like to consider a separate celebration for this award. This will be discussed at a later meeting.

**TREE ORDINANCE:** The completed draft tree ordinance was distributed to the Board. The following policy questions that were decided:

- A Council Member should be appointed to the Board
- Public utilities will not be required to obtain a permit to trim public trees
- Adjacent, private citizens will not be responsible for removing diseased trees in the terrace
- The Tree Board will remain only advisory to the City Forester
- The City Ordinance will require a citizen to **respond** within 30 days of being notified of a diseased tree that needs to be removed
- The fine for non-compliance will be \$50-\$500
- The specific provisions about spacing, size, terrace widths, etc. will be left to the City Forester
- The city should charge a special charge if the work needs to be completed by the City

A Gould/Mancheski motion to recommend the updated tree ordinance to the Public Works Committee passed, all voted in favor.

**NEXT MEETING DATE & AGENDA ITEMS:**

Next meeting May 22, 2019 at 5:30 pm

- Tree City Event
- Grant updates
- Tree tags
- Memorial trees

Being no other business before the Board, a Gould/Bublitz motion to adjourn passed, all voted in favor.

Ramona Flanigan/wjl  
City Administrator