

CITY OF EDGERTON
CITY HALL
12 ALBION STREET
EDGERTON, WI

PUBLIC WORKS COMMITTEE
Monday, August 24, 2020 at 6:30 p.m.

1. Call to order; Roll Call.
2. Confirmation of Appropriate Meeting Notice Posted on Friday, August 21, 2020.
3. Consider Approval of July 16, 2020 minutes.
4. Consider sidewalk installation on Lord Street.
5. Consider South Main Street design.
6. Consider removal of ash pile from compost area.
7. Staff Report
8. Adjourn.

cc: All Commission Members
Department Heads

City Administrator
City Engineer

All Council Members
Newspapers

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Public Works Committee."

JULY 16, 2020
PUBLIC WORKS COMMITTEE MEETING MINUTES
CITY OF EDGERTON

Chair Jim Burdick called the meeting to order at 6:39 P.M. Committee members present were Jim Burdick, Casey Langan and Sarah Braun. Also present were Mayor Chris Lund, City Administrator Ramona Flanigan and Municipal Services Director Howard Moser.

Flanigan confirmed the agendas were properly posted on Friday, July 10, 2020 at the Post Office, Edgerton Library, and City Hall.

APPROVE MINUTES: A Burdick/Braun motion to approve the June 24, 2020 Public Works Committee minutes as amended passed, all voted in favor.

CONSIDER MARLBORO STREET STORMSEWER PROJECT: The 2020 budget included the construction of a small stormsewer system to collect sump pump discharge from six homes on Marlboro Street. A letter was sent to the landowners asking if they would connect to the system. Staff received responses from four houses: three yes, one opposed and one had further questions. Residents from 208 Marlboro were in the audience and indicated they would connect. Moser stated the two addresses, 306 (not responded) and 310 Marlboro (not interested) are located on one end of the road so the pipe could be stopped prior to these properties. Moser was concerned if these addresses are not included staff would have to enforce stormwater citations in the future if issues arise. The committee requested staff reach out to the resident at 310 again to find out more information on response.

A Burdick/Braun motion to move forward with the Marlboro Street Stormsewer project through 310 Marlboro Avenue passed on a 3-0 roll call vote.

CONSIDER COMPOST SITE OPERATIONS AND IMPROVEMENTS: The City Council has approved the changes to the compost pile including limited hours, installing an 8' fence and staffing by an existing member of the Public Works Department. Staff recommends the compost pile be open from April 1 to October 31st of each year.

A Burdick/Braun motion to amend the compost pile policy to be open set hours and staffed by a Public Works staff member for the proposed 12 hours per week. Hours to be Saturday 11:00 AM – 3:00 PM; Monday 3:00 PM – 7:00 PM and Thursday 1:00-5:00 PM passed on a 3-0 roll call vote.

STAFF REPORT: Moser stated the Public Works Department has completed lane marking for the year. The Fassett Cemetery storm sewer inlets rehabilitation will be completed soon. Burdick recommended a trash can be placed by the pickleball court.

Being no other business before the Committee, a Braun/Langan motion to adjourn passed, all voted in favor.

Howard Moser/jas
Municipal Services Director

Memo

To: PW Committee
From: Staff
Date: 8/20/2020
Re: August 24, 2020 Meeting

South Main Street Plan Development: As part of the DOT grant for the S Main Street project, the City is required to have two citizen input meetings to solicit citizen input about the project. Due to public meeting limitations from COVID, citizen input was gathered by mailing each property owner a project description (attached) and a comment form in place of the first required meeting. Owners were given four weeks to review the plans at City Hall and provide comments. The City Engineer provided the attached summary of the comments received from the citizens.

Several of the following details of this project should be discussed and approved or rejected by the Committee so that plans can be further refined and ultimately submitted to the DOT for their review:

Summary of S Main Street reconstruction project:

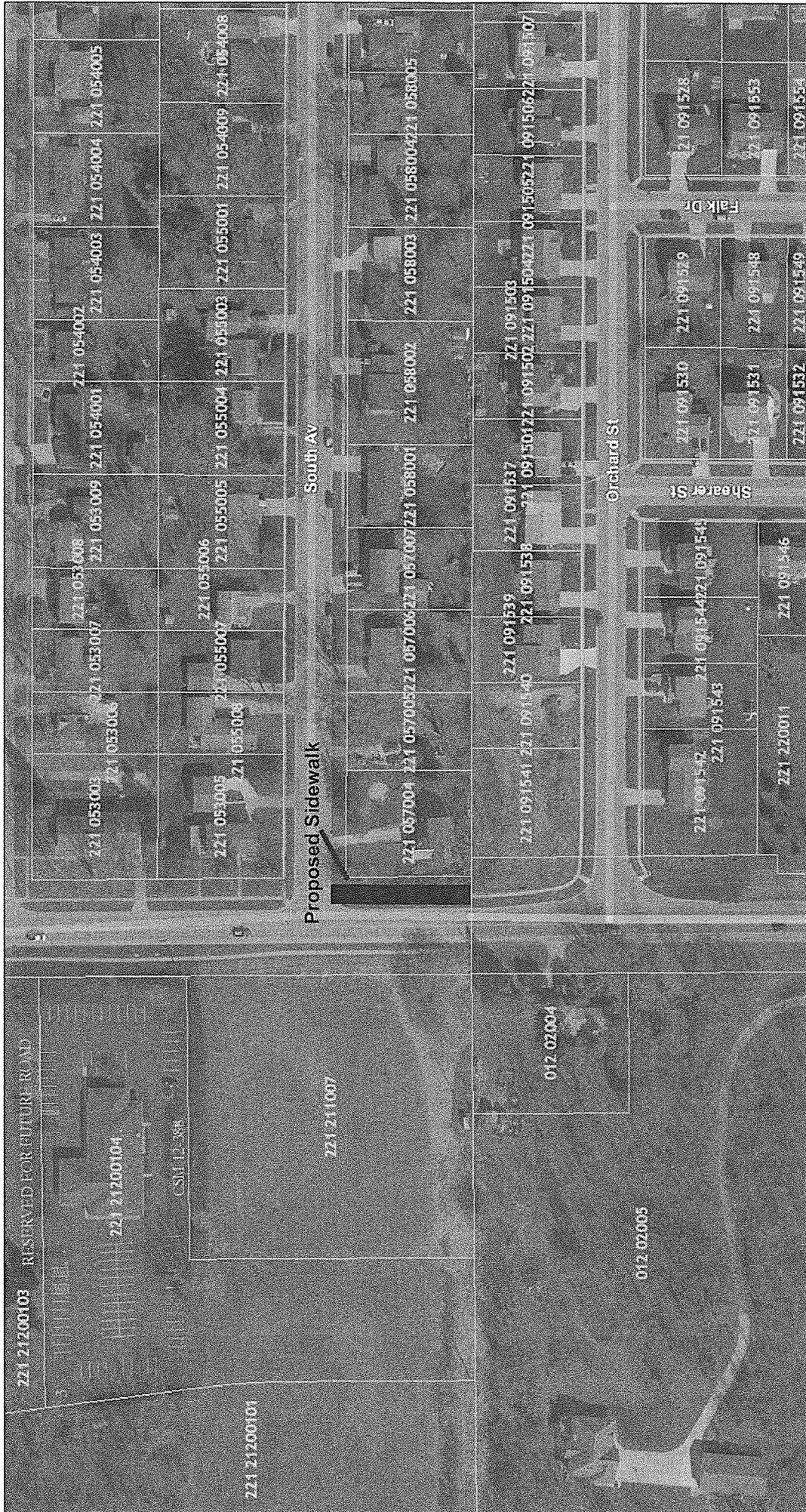
- Street reconstruction will take place in 2022 (utilities will be replaced in 2021)
- Street will be widened from 31' to 39-45' (back of curb to the back of curb).
- On street parking is provided on the north side only.
- On street bike lanes (pavement markings) will be provided
- All sidewalks will be replaced with 5' wide sidewalks (now 4') as required by ADA standards
- The following traffic calming (slowing) measures are included in the plan: curb bump-outs in three locations (like in the downtown); 3 speed tables (you can watch a video of speed tables on the City's website under Residents, streets, S Main on left tab); and 4 crosswalks.
- Most trees will be removed and replaced.

Please note that the DOT process requires one more public involvement meeting near the end of the year.

Lord Street Sidewalk Infill: There is one section of sidewalk missing on Lord Street south of South Avenue. Several residents in the Orchard Subdivision have requested the missing section of sidewalk be installed so they can safely walk along Lord Street. (See attached map) The ordinance requires sidewalks be installed on collector streets such as Lord Street.

Ash pile removal: After processing and relocating all of the compost and brush to the leased property located at Fassett Cemetery, there remains a spoils pile of ash (from previous burnings), logs, and overall undesirable material. Staff estimates the cost to remove this material to be \$4,500. This would be the final step to completely clean up the site. Staff views this as a want more than a need at this time. If the Committee decides to not proceed with this work this year, it will likely be requested in the 2021 budget. Staff is seeking direction from the Committee before obtaining other quotes for Council consideration.

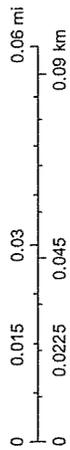
The work done this year to clean up the compost operation has been charged to Fund 206. It is estimated that this fund will be \$42,600 over budget resulting in a \$15,600 deficit in the Refuse Fund at year end after using the \$27,009 in available fund balance.



August 19, 2020

Parcels

1:1,220



Rock County Real Property Lister



Client: City of Edgerton
Project: 5798-00-09: South Main Street
Prepared by: WAB

Project #: 4894-078
Page: _____
Date: 7/29/20

Project Meeting Summary

Meeting Site:	City Hall	Time:	5:30 PM to 7:30 PM
Participants:	Ramona F, Lacey O Bill B	Representing:	Edgerton Cedar
Summary By:	Bill B	Distribution:	City, Cedar Staff, WisDOT
Reason for Meeting:	Virtual Public Informational Meeting		

Summary of Discussion:

Due to COVID-19, the usual face to face meeting was not held. To inform the public about this project, and to solicit feedback, present project data, plans, and a virtual version of the meeting was placed on the City's website for viewing and comment. Property owners were mailed a copy of the meeting handout with an attached comment form. The comment form was also available on the city's website.

Property Owners Comments/Questions – 5798-00-09: South Main Street, City Limit (CTH F) – Lord St (USH 51)

General Notes:

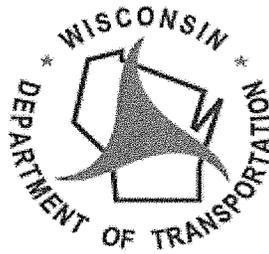
All respondents were in favor of the roadway being rebuilt.

- 1) A property owner wants the roadway back just like it is with no added bike lanes. They want to keep the trees and terraces, so it looks like it does now. They are opposed to bike lanes and speed bumps.
- 2) A landowner would like their driveway approach to be larger to aid with on-street parking issues and getting trailers in and out. They are opposed to speed tables.
- 3) Property owner stated that parking on one side is sufficient. Would like to see one bike lane, if possible. Also, would like to not have the sidewalks widened to 5' and is concerned about the terrace width.
- 4) Property owner wanted to make sure that their underground sump pump line will get reconnected to the storm sewer. They are for a parking lane on the north side and bump outs. They are against the speed tables and feel they do not belong on this street. They question the need for a cross walk at the west leg of Lyons St and the fact they would have to shovel it out. Also questioned if new trees would be planted in the terraces.
- 5) Owner wants to make sure that if their driveway is dug up that it gets replaced in-kind and up to its original condition. Also, expects to lose the two maples in the terrace and would like smaller more appealing trees in their place.
- 6) A property owner states that they have storm water issues in the back yard and that an old drain may run under the street that is supposed to drain this area. They believe it drains very slowly or not at all.
- 7) Two owners had a concern with the street width. With adding parking and bike lanes the traffic will drive even faster. They were against having a parking lane. They had concerns with the narrow terraces and snow storage in the winter.
- 8) One owner wondered why the back lots would not be developed out to Lyons St.

Public Involvement Meeting Handout

C Edgerton, South Main Street
City Limit (CTH F) – Lord St (USH 51)
Local Street
Rock County

Project ID: 5798-00-09/11



June 24, 2020

Purpose of the meeting

The purpose of this meeting is to inform the public, adjacent property owners, adjacent businesses, and other stakeholders of the project purpose and need, the proposed alternative(s), and work through a decision-making process to implement the proposed improvements. The project team will present alternatives, preliminary impacts, and costs.

Project Purpose and Need

The purpose of the proposed action is to address the poor pavement and poor drainage of South Main Street. The project needs which support the project purpose include the following components:

- Roadway Deficiencies
- System Linkage and Route Importance
- Social Needs

Roadway Deficiencies

The pavement has failed and exhibits poor drainage due to insufficient numbers of inlets, and undersized storm sewer. The City of Edgerton is constantly filling potholes and repairing the street due to the pavement failures.

The City of Edgerton did a mill and overlay in spring of 2019 to temporarily correct some of the roadway deficiencies. Drainage issues still persist given the inadequacies of the storm facilities on South Main Street.

The existing storm water facilities along South Main Street do not provide effective drainage along the corridor. There are no curb inlets along South Main Street from Hain Road to the west leg of Lyons Street (830'), and from 712 South Main Street to the intersection of South Main Street and Lord Street (1250'). CTH F is currently under design for upgrades through Rock County and the DOT. CTH F storm water discharges into the west end of the project limits. Design upgrades to CTH F will increase storm water on South Main Street if upgrades to the existing storm are not completed.

System Linkage and Route Importance

System linkage refers to the connections among roads, neighborhoods and businesses in the geographical area that may be affected by the proposed project. South Main Street is an urban collector that connects CTH F, a rural major collector, at the west end of the proposed project to Lord Street (USH 51), an urban minor arterial, at the east end of the proposed project. South Main Street facilitates travel between an area of residential development off of Hain Road and downtown Edgerton. All other intersecting roadways are local streets.

Social Demands

The DOT policy is to give due consideration to providing safe and convenient walking and bicycling facilities with transportation projects. Department policy, in conformance with Federal laws and policy, Wis Stats. Section 84.01(35), and Connections 2030, requires that projects must give due consideration to establishing bicycle accommodations and pedestrian facilities on all new construction and reconstruction highway projects funded in whole or in part from state or federal funds.

South Main Street is designated on the City of Edgerton's 2015 Transportation Plan as having an existing, on-street bike route. The existing bike facilities consist of a 4-foot paved shoulder on both sides of the street. The north side of the road is signed to allow on-street parking. The lack of a designated bike lane forces westbound bicyclists into the travel lane to go around parked vehicles creating a potential for conflicts.

There are existing sidewalks on the left side of the road from Hain Road to 916 South Main Street, and from 726 South Main Street to Lord Street. There are existing sidewalks on the right side of the road from 1041 South Main Street to Lord Street. Existing sidewalk is 4-feet wide.

Project information

The City of Edgerton, in coordination with WisDOT is proposing to improve 0.56 miles of South Main Street. Proposed improvements may include:

- Full replacement of the pavement structure and widening to accommodate travel lanes, parking lane and bike lanes
- Full replacement of curb and gutter
- Full replacement and extension of existing sidewalks to both sides of street
- Replacement and upgrade of existing storm sewer
- Installation of bump outs and speed tables for traffic calming

The estimated project cost is \$1,800,000 to \$2,300,000. Through the WisDOT Local Program, federal funds are available to cover \$1,606,414.33 of the project construction/oversight cost. The remaining cost will be covered by local funds. Design costs for the project will be 100% locally funded.

Proposed traffic impacts

Construction is scheduled for 2022.

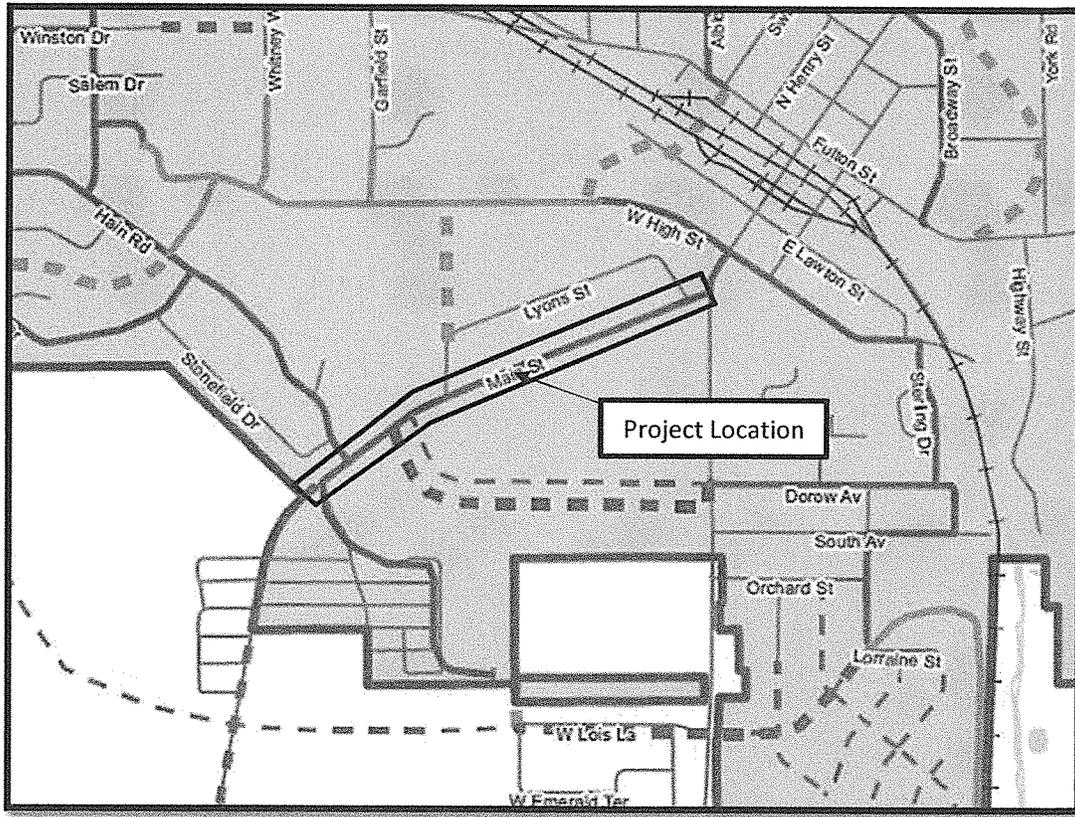
During construction, South Main Street will be closed to thru traffic from USH 51 to CTH F for the duration of the project. Access to residential homes and driveways within the project will be maintained at all times during the course of construction. A detour will be signed using CTH M and USH 51.

Temporary driveway closures will be necessary during parts of the construction process. Homeowners and businesses will be contacted in advance before closing a driveway.

Real estate

Temporary limited easements are anticipated for construction. Permanent limited easements may be required for proposed storm water facilities outside the current right of way. Right of way acquisition is anticipated for grading, storm sewer, driveways and sidewalks. The City of Edgerton expects to begin the real estate acquisition process in late 2020.

South Main Street Location Map



Project update/next steps

An Operational Planning Meeting was held on September 11, 2019 with the City of Edgerton, WisDOT, and local utilities to determine responsibilities and establish target completion dates for the project.

A second Public Informational Meeting (PIM) will be scheduled later this year to inform the public, property owners, business and other stakeholders of the preferred project alternative and coordinate the impacts and real estate acquisition process in more detail. The project team will present the preferred alternative, proposed right of way impacts, traffic management concepts, and costs.

Upcoming Project Schedule

- 30% plans and environmental documents to be completed by June 2020
- 60% plans, Design Study Report, and Plat will be completed by December 1, 2020
- 90% plans, specifications will be completed by June 1, 2021
- Final PS&E will be August 1, 2021
- Project LET is scheduled for February 8, 2022
- Construction will take place in 2022

Utility Improvements

In advance to this road reconstruction project, the City will be replacing the sanitary sewer and water main during the summer of 2021.

Public input/comments

Attached to this handout is a sheet for your written comments and input regarding the proposed project. Please mail any written comments about the project before July 24, 2020. You can also e-mail your comments to the contacts listed below.

Your comments assist us in developing a project that will serve the needs of the traveling public as well as the needs of the local community. Your input is welcome and appreciated throughout the design process.

For more information, please contact:

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