

**CITY OF EDGERTON  
CITY HALL  
12 ALBION STREET  
EDGERTON, WI**

**TREE BOARD**

Monday, August 27, 2018 at 6:00 p.m.

1. Call to order; Roll Call.
2. Confirmation of Appropriate Meeting Notice Posted on Friday, August 24, 2018.
3. Approve August 1, 2018 meeting minutes.
4. Discuss grant programs.
5. Discuss Racetrack Park planting project.
6. Discuss 2019 budget.
7. Set next meeting and agenda items.
8. Adjourn.

cc: All Commission Members  
Department Heads

City Administrator  
City Engineer

All Council Members  
Newspapers

**NOTICE:** If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Public Works Committee."

**AUGUST 1, 2018 TREE BOARD MEETING MINUTES  
CITY OF EDGERTON**

Beckwith called the meeting to order at 6:00 p.m.

Present: Adam Gould (left at 6:55), Sarah Beckwith, Barb Steponkus, Bill Sachse and David Mancheski.

Excused: Barb Bublitz

Others Present: City Administrator Ramona Flanigan and Public Works Director Tom Hartzell.

Flanigan confirmed the meeting agendas were properly posted on Friday, July 27, 2018 at the Post Office, Edgerton Library and City Hall.

**APPROVAL OF MINUTES:** A Gould/Steponkus motion to approve the June 25, 2018 Tree Board meeting minutes passed, all voted in favor.

**TREE REPLACEMENT POLICY:** The Board discussed a policy to prioritize planting of the street trees. The Board has discussed in the past starting a gravel bed root system to provide future trees. This will possibly provide additional trees for planting on our terraces and other city owned properties. The Board felt that focusing on streets in a one neighborhood at a time would be most efficient.

A Gould/Beckwith motion to create a policy to focus planting street trees in one neighborhood at a time passed on a 5/0 roll call vote.

**TRANSPLANTING TREES:** The Department of Public Works has trees in the city's nursery that are ready to be planted this fall. A list of the trees available was provided for the Board. Flanigan suggested that we use some of the oak trees for the linear arboretum concept at RTP. We could then fill in with different varieties of trees to showcase different species of trees available. Gould suggested that we plant some of the white pines at Orchard Park. Hartzell stated there have been numerous trees removed from the cemetery. Flanigan suggested planting some of the trees in the cemetery. Hartzell also suggested some of the trees could go in the business park to replace trees that have been or need to be removed. The Board designated some of the trees on the list to Orchard park and RTP. They suggested allowing Hartzell to determine where the remaining trees be planted.

A Beckwith/Gould motion to plant some of the white pines in Orchard Park passed on a 5/0 roll call vote.

A Sachse/Steponkus motion to approve selecting 4 trees from the city's nursery, 1 Red Oak, 2 Crab Apples, and 1 Burr Oak for the entry to RTP passed on a 5/0 roll call vote.

**GRANT PROGRAMS:** The Board was reviewed with DNR tree grant program summaries. Staff suggested applying for a startup grant. This grant is less competitive and more likely to awarded. If received, the city would be required to match the amount of the grant. The city

would then request the Council include the city's portion in the 2019 budget. The Board could use these funds to complete a tree inventory or to fund the gravel bed and bare root stock. The applications are due October 1<sup>st</sup>. Staff is also looking into other grant opportunities from ATC and Alliant Energy. Flanigan will bring the information for those grants to the next meeting.

**RACETRACK PARK PLANTING PROJECT:** The board has already designated 4 trees for this project from the City's nursery. Mancheski suggested some Ivy Silk Japanese Lilac trees. Flanigan suggested using some of the smaller trees around the batting cages and in limited space areas. The Board suggested putting notice in the newsletter to let citizens know they can purchase a tree in memory of a loved one.

The board would like to look at trees with the same shape for the entrance of RTP. A list of trees available and the cost will be discussed at the next meeting.

**NEXT MEETING DATE & AGENDA ITEMS:**

Next meeting August 27<sup>th</sup> at 6:00 pm

- Race Track Park planting
- Grants
- Memorial trees in one area
- Budget

Being no other business before the Board, a Beckwith/Mancheski motion to adjourn passed, all voted in favor.

Ramona Flangan/wjl  
City Administrator

# Memo

**To:** Tree Board  
**From:** Staff  
**Date:** 8/24/2018  
**Re:** August 27, 2018 Meeting

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**Grant Programs:** Staff has filed grant applications with ATC and Alliant Energy. Funds were requested for trees for the linear arboretum project at Racetrack Park. Neither of these programs requires a match.

The DNR startup grant has a maximum grant amount of \$5000, requires a 50% match, and is due October 1. The city would have to budget for the local share in next year's budget. Staff suggests a startup grant to fund the gravel bed, bare root stock, trees for the linear arboretum, and funds to remove dead trees. Staff would like some flexibility to work with DNR staff to create a grant request that is most likely to be funded.

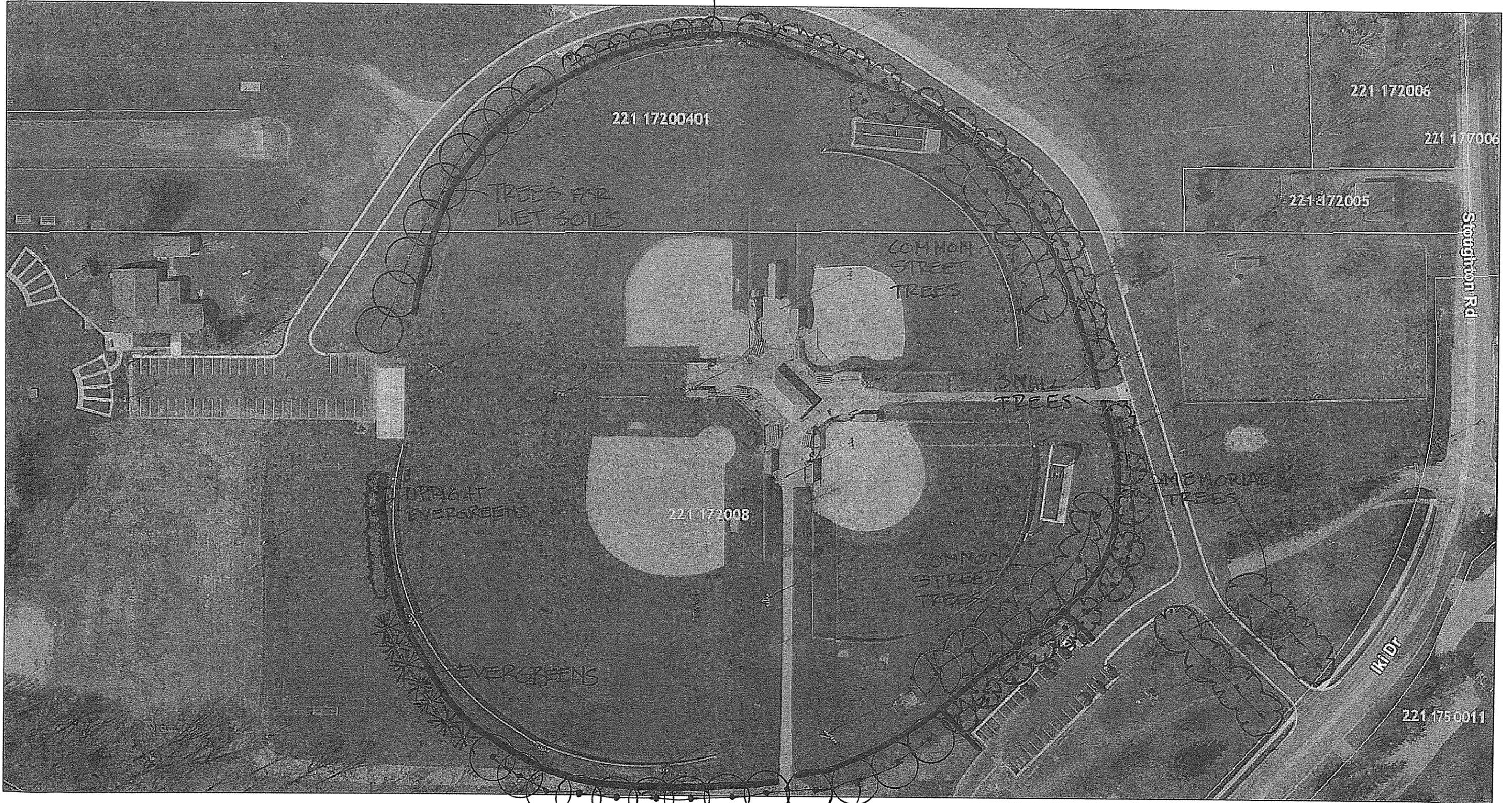
**2019 Budget:** The City budgeted \$8,000 in 2017 and \$9,000 in 2018 for tree work related to new trees, stump removal, and materials for ash tree inoculations. In 2017, no trees were purchased with those funds. In 2018, 3 trees were purchased. The public works director will recommend the budget amount for stump removal and emerald ash borer treatments for 2019.

The Tree Board should request matching funds for the DNR grant. If the City is not awarded the DNR grant, these funds can still be used to establish the gravel bed and purchase bare root plant material.

**Racetrack Park Linear Arboretum:** Included in your packet is a conceptual plan for the Linear Arboretum at Racetrack Park.

RACETRACK PARK  
LINEAR ARBORETUM

COLUMNAR TREES



August 14, 2018

Parcels

WOODLAND TREES

1:1,168

