

**September 10, 2018 UTILITY COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:30 p.m.

Present: Matt McIntyre, Candy Davis, Jim Kapellen, Rick Petersen, Jannelle Frey, and Denise Langan.

Excused: Lawanna Schieldt

Others Present: Utility Director Randy Oren, City Administrator Ramona Flanigan and Jacob Koepke.

Flanigan confirmed the meeting agenda was properly posted on Friday, September 7, 2018 at the Post Office, Edgerton Library, City Hall and the website.

APPROVAL OF MINUTES: A Davis/Langan motion to approve the August 13, 2018 Utility Commission meeting minutes with the correction of the spelling of Jannelle Frey's name passed, all voted in favor.

APPROVE VOUCHERS PAYABLE: A Kapellen/Petersen motion to approve payment of the bills in the amount of \$45,950.50 passed on a 6/0 roll call vote.

CUSTOMER COMPLAINT: Mr. Koepke appeared before the Commission to state that his water was disconnected in error. He stated that when the water was turned back on his water softener was damaged. He is requesting reimbursement for the repairs and or the replacement of the appliance. The City ordinance states that the City is not liable or any damages that occur under such circumstances. The Commission was given a copy of the ordinance. The Commission feels that the damage done was not due to the water shut off. They are not capable of changing the statutes.

2019 WATER & SEWER FORECAST: The Commission reviewed the five year updated financial forecast. Flanigan provided some details on capital projects for both water & sewer for 2019. This information will be used to determine if there will be a rate increase or a borrowing needed for next year.

2019 WATER & SEWER RATES: Flanigan presented four options to determine if a rate increase is needed in 2019. Flanigan stated that if the rates are inadequate to cover operating increases and average sized projects on an ongoing bases, then a rate increase should be considered. If the rates are inadequate only because of an unusually large capital project, then a borrowing is a preferred alternative to a rate increase. The staff recommends that there not be a rate increase for the sewer or water utility and borrow for the S Main project in 2019.

Being no other business before the Commission, a Davis/McIntyre motion to adjourn passed, all voted in favor.

Randy Oren/wjl
Utility Director