

**September 13, 2021 UTILITY COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:30 p.m.

Present: Candy Davis, Jim Kapellen, Rick Petersen, Todd Wescott, Lawanna Schieldt, and Denise Langan

Absent: Paul Davis (Excused)

Others Present: City Administrator Ramona Flanigan, Municipal Services Director Howard Moser, and Administrative Assistant Wendy Loveland

Loveland confirmed the meeting agenda was properly posted on Friday September 10, 2021 at the Post Office, Edgerton Library, and City Hall.

APPROVAL OF MINUTES: A Candy Davis/Rick Petersen motion to approve the August 9, 2021 Utility Commission meeting minutes passed on a 6/0 roll call vote.

APPROVE OVERPAYMENT REFUND FOR 721 W FULTON IN THE AMOUNT OF \$232.34: A Denise Langan/Rick Petersen motion to approve the overpayment refund for 721 W Fulton passed on a 6/0 roll call vote.

APPROVE VOUCHERS PAYABLE: A Jim Kapellen/Denise Langan motion to approve payment of the bills list in the amount of \$386,480.66 passed on a 6/0 roll call vote.

APPROVE PURCHASE OF MAKE UP AIR UNIT AT WWTP: A Candy Davis/Rick Petersen motion to approve the purchase of a make-up air unit in the amount of \$21,473 passed 6/0 on a roll call vote.

2022 BUDGET-ADDITIONS TO THE APPROVED FORECASTS: Staff recommended the purchase of 1 Sensus handheld unit and 2 Autoguns w/bluetooth and accompanying software for the meter reader upgrade. The cost of the equipment is estimated to be \$13,000. Candy Davis asked staff to include 1 more Sensus handheld unit to the budget for a total of 2 Sensus handheld units and 2 Autoguns.

GIS Mapping: The water and sewer budget included \$10,000 each for consulting services to convert utility maps to GIS.

Being no other business before the Commission, a Candy Davis/Lawanna Schieldt motion to adjourn passed, on a 6/0 roll call vote.

Howard Moser/smc
Municipal Services Director