

**May 18, 2020 COMMON COUNCIL MEETING MINUTES  
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m. All participants attended remotely.

Present: Sarah Braun, Casey Langan, Candy Davis, Robert Reynolds, Anne Radtke and Jim Burdick.

Others Present: City Administrator Ramona Flanigan, City Clerk/Treasurer Cindy Hegglund, Municipal Services Director Howard Moser, Utility Director Randy Oren, Police Chief Bob Kowalski, City Attorney Bill Morgan, The Edgerton Reporter and a few citizens.

Hegglund confirmed the meeting agendas were properly posted on Friday, May 15, 2020 at the Post Office, City Hall, Edgerton Library entrance door and City's website.

**ACCEPT THE AGENDA:** A Candy Davis/Jim Burdick motion to accept the agenda as printed passed on a 6/0 roll call vote.

**MINUTES:** A Candy Dais/Anne Radtke motion to approve the minutes from the May 4, 2020 Common Council meeting with corrections passed on a 6/0 roll call vote.

**COMMITTEES:**

**Finance Committee:** A Candy Davis/Sarah Braun motion to approve the final change order from R.T. Fox Contractors Inc for a decrease in the amount of \$24,183.77 for the Sweeney Rd project passed on a 6/0 roll call vote.

A Candy Davis/Anne Radtke motion to approve the final pay request from R.T. Fox Contractors Inc in the amount of \$53,929.16 for the Sweeney Rd project passed on a 6/0 roll call vote.

Jim Burdick requested a breakdown of the road crack sealing project since the cost was higher than previously reported. Municipal Services Director Moser explained he decided to remove Gateway Lane from the chip seal contract since it is in good shape and use the funds to crack seal Savannah Woods Drive. The cost for the two projects is about the same.

A Candy Davis/Sarah Braun motion to approve the bills and payroll list in the amount of \$391,426.78 passed on a 6/0 roll call vote.

A Candy Davis/Robert Reynolds motion to approve the purchase of sneeze guards for the shared ride taxi van for an estimated cost of \$260 passed on a 6/0 roll call vote.

A Robert Reynolds/Jim Burdick motion to approve the purchase of trees for the Sweeney Rd project in the amount of \$6,072 passed on a 6/0 roll call vote.

A Candy Davis/Jim Burdick motion to approve the change order to the mill and overly contract to include Swift St from the bridge to N Main St for an addition of \$44,363.90 passed on a 6/0 roll call vote.

Robert Reynolds recommended all the proceeds from the sale of the Veteran's Memorial Building be used for the Veteran's Memorial Fund.

Sarah Braun explained at prior meetings the Council discussed using the remaining proceeds toward Veterans housing. The City will work with Edgerton Outreach to develop a housing plan.

A Candy Davis/Jim Burdick motion to approve allocating \$50,000 of the Veteran's Memorial Building sale proceeds to the proposed Veteran's Memorial Fund passed on a 6/0 roll call vote.

**Plan Commission:** An Anne Radtke/Jim Burdick motion to approve the second reading and adopt City of Edgerton Ordinance 20-02: Amending Sections of Chapter 22 "Zoning Ordinances" Code of General Ordinances with an amendment to section 22.303 (1)(f) passed on a 6/0 roll call vote.

**Personnel Committee:** Jim Burdick asked why the policy regarding education reimbursement is limited to one college course per year. Heggglund stated it was in the policy language prior to this amendment and additional funds are not included in the budget.

Jim Burdick recommended clarification on when the time begins for the repayment requirement. Heggglund recommended that it begin at the time the course is completed. Language will be added to the policy.

A Candy Davis/Robert Reynolds motion to approve the amendment to the Personnel Policies and Procedures Manual to amend section 5.14 Education Benefits with additional changes passed on a 6/0 roll call vote.

The Council discussed a policy addressing the employee's use of Social Media. Robert Reynolds inquired if this policy would violate an employee's 1<sup>st</sup> amendment rights to freedom of speech. Attorney Morgan stated each case would need to be analyzed on a case by case basis to determine if the policy was followed.

The policy also addressed using social media on city owned equipment and the use of personal information to establish city accounts. Attorney Morgan will work on new language for the last bullet point of the policy. Council was comfortable with passing the policy now instead of reviewing it with the changes.

A Candy Davis/Jim Burdick motion to approve the amendment to the Personnel Policies and Procedures Manual to add Section 3.25 Public and Private Use of Social Media with amendments passed on a 6/0 roll call vote.

Being no other business before the Council, a Sarah Braun/Anne Radtke motion to adjourn passed on a 6/0 roll call vote.

Cindy Heggglund/wl

City Clerk-Treasurer

Adopted June 1, 2020