

**CITY OF EDGERTON
CITY HALL
12 ALBION STREET
EDGERTON, WI**

TREE BOARD

Wednesday, September 18, 2019 at 5:30 p.m.

1. Call to order; Roll Call.
2. Confirmation of Appropriate Meeting Notice Posted on Friday, September 13, 2019.
3. Approve August 21, 2019 meeting minutes.
4. Discuss street tree planting using gravel bed trees.
5. Discuss 2020 Projects
6. Staff report.
7. Set next meeting and agenda items.
8. Adjourn.

cc: All Commission Members City Administrator All Council Members
Department Heads City Engineer Newspapers

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Public Works Committee."

**AUGUST 21, 2019 TREE BOARD MEETING MINUTES
CITY OF EDGERTON**

Beckwith called the meeting to order at 5:30 p.m.

Present: Adam Gould, Sarah Beckwith, Barb Bublitz, Barb Steponkus, Bill Sachse and David Mancheski.

Others Present: City Administrator Ramona Flanigan and Mayor Christopher Lund

Flanigan confirmed the meeting agendas were properly posted on Friday, August 16, 2019 at the Post Office, Edgerton Library and City Hall.

APPROVAL OF MINUTES: A Steponkus/Bublitz motion to approve the July 17, 2019 Tree Board meeting minutes as amended passed on a 6/0 roll call vote.

TREE CITY EVENT: The event went well. Two memorial trees were given away. One was donated by the Mayor.

FALL STREET TREE PLANTING POLICY: The gravel bed trees will be planted this fall. There are 38 trees available from the gravel bed plantings. The Board agreed to use 20% of the trees to replace trees that were removed. Therefore, 8 of the trees will be used to replace trees on E Fulton St. The remainder of the trees will be used for planting on Hemphill Ave and Hain Rd. Letters will be mailed to the property owners to notify them the trees will be planted. The homeowner will have the option of opting out of the program if they choose.

2020 PROJECTS: The Board wished to continue with the gravel bed program. Flanigan will provide final costs for this year and discuss budgets for next year. During 2020 the Board will need to explore options for tree inventory for the 2021 budget. Bublitz suggested looking into planting some trees around the pool. Gould would like to continue adding to the linear arboretum and promote more memorial trees planted at Race Track Park. Flanigan reported that some of the Ash trees downtown may not be able to be saved. The downtown TIF district may be able to fund the replacement of those trees. The spending period for the TIF district will expire in 2022. Flanigan will submit a request to Rotary for a donation in the next budget cycle. Mayor Lund suggested making the memorial tree drawing an annual opportunity.

NEXT MEETING DATE & AGENDA ITEMS:

Next meeting September 18, 2019 at 5:30 pm

- Gravel Bed plantings
- 2020 Budget
- Tree tags

Being no other business before the Board, a Gould/Mancheski motion to adjourn passed, all voted in favor.

Ramona Flanigan/wjl
City Administrator

Memo

To: Tree Board
From: Staff
Date: 9/13/2019
Re: September 18, 2019 Meeting

2020 Budget: Gravel Bed trees: we do not anticipate any additional costs for the gravel bed itself for 2020. If the Tree Board were to request \$2,000 again in 2020 for tree purchases, we would anticipate we would purchase 2 ball and burlap trees for Arbor Day and one memorial tree for the Tobacco Heritage Days competition. These trees will cost about \$550 leaving \$1,450 for approximately 14 bare root trees. An increase in the requested funds to \$2,500 would allow us to plant 20 bare root trees.

The budget will continue to provide funds for Ash tree treatment and stump removal.

Gravel Bed street trees: Letters have been sent property owners indicating we plan to plant a street tree. We anticipate planting the trees in October.

