

JUNE 4, 2019
PUBLIC WORKS COMMITTEE MEETING MINUTES
CITY OF EDGERTON

Chair Debbie Olson called the meeting to order at 6:05 P.M. Committee members present were Debbie Olson, Sarah Braun and Jim Burdick. Also present were City Administrator Ramona Flanigan, Mayor Chris Lund, Alderperson Candy Davis, Alderperson Matt McIntyre, and resident RoVera “Vee” Stearns.

Flanigan confirmed the agendas were properly posted on Friday, May 31, 2019 at the Post Office, Edgerton Library, and City Hall.

ELECT CHAIR:

A Burdick/Braun motion to nominate Debbie Olson as Chairperson passed, all voted in favor.

APPROVE MINUTES: A Burdick/Olson motion to approve the March 28, 2019 Public Works Committee minutes passed, all voted in favor.

CONSIDER MAINTENANCE OF DRIVEWAY SERVING 501-521 W FULTON ST:

This discussion was tabled from the March 26, 2019 Public Works meeting. The driveway east of 603 W Fulton Street serves several properties. The driveway is not a public street but each property owner along the drive has an easement to allow access. The City used TIF funds to pave a portion of the driveway several years ago but does not maintain the driveway. A property owner has requested to discuss the City’s maintenance of the driveway. The resident did not attend the meeting. The committee decided to continue with the City not completing maintenance on this easement.

CONSIDER SIDEWALK REPAIR FOR SUMP PUMP CONNECTION AT 133 MARLBORO AVE:

The property at 133 Marlboro Ave has a sump pump that runs regularly. The drainage travels east on Salem Drive until it runs off the end of the street causing damage to driveway aprons and leaving stagnant water. A solution to this problem is to connect the sump pump discharge pipe directly to the storm water inlet box on the corner of Marlboro and Salem. City staff would provide the connection so the owner could connect his/her pipe that the City installs. The out of pocket costs to the City would be in the replacement of the sidewalk square (approximately \$120) and a small amount of materials. The expense would come out of the storm sewer operating budget. The resident was not able to attend the meeting but was interested in the solution. Committee members discussed the benefits of the installation.

A Burdick/Braun motion to proceed with the storm connection at 133 Marlboro Ave not to exceed \$500 passed, all voted in favor.

CONSIDER COMPOST SERVICES: A resident contacted her elected officials requesting the city reestablish a compost pile somewhere in the city that is more convenient than the cemetery. Committee Olson recommended the compost pile be moved back to the City garage for resident convenience. She is concerned the streets in the Cemetery are in bad condition and will continue to deteriorate if used consistently to haul compost. Burdick acknowledged the cemetery may not be the best option. Committee discussed other location options. Braun recommended moving to the community gardens. Braun would like staff to research compost grant options.

A Braun/Olson move to evaluate the location of City Compost services and location passed, all voted in favor.

CONSIDER BIDS FOR POLLINATOR AREA SPRAYING:

The City has applied to the Bee and Butterfly Habitat Fund grant program that provides free pollinator seed. To prepare the site for the seed, it is customary to spray the area with glyphosate which would need to be completed this summer to be ready for fall planting. The low bid received was from Landmark for \$660. Olson would like to continue with the grant but does not support spraying of the glyphosate. She recommended using plastic to kill off the vegetation. Flanigan stated the grant guidelines include language about the requirement of glyphosate so not using it may disqualify the city from receiving the money. Braun recommended the glyphosate as the plastic would end up in the landfill.

A Burdick/Braun motion to move forward with the spraying of Round Up on two sites in 2019 pending notification of grant passed on a 2/1 roll call vote. Olson voted against the motion.

ON STREET PARKING ON W FULTON ST AT SWIFT ST: In January 2018 Committee Member Olson had asked that the City review the parking stalls in front of 201 W Fulton (Mario's) and 124 W Fulton (Baron) to determine if these stalls should be removed or restricted to improve visibility. Olson recommended the current handicapped spot by 124 W Fulton St (Baron) become a motorcycle parking spot. The second spot would then become the handicapped parking stall. Burdick is concerned with the intersection at Swift St and W Fulton St is unsafe without this change. Committee member Olson feels the stall in front of 201 W Fulton St (Mario's) is not a concern after researching further.

An Olson/Burdick motion to change stall in front of 124 W Fulton St to motorcycle parking only and next stall to the east to be changed to a handicapped parking stall passed, all voted in favor.

CONSIDER CODE VIOLATION NOTICE PROCEDURE: Committee member Burdick requested to review our code enforcement procedures. Flanigan requested additional time to research possible options. The committee recommended tabling this until the next meeting.

CONSIDER STREET PREVENTATIVE MAINTENANCE PROJECTS:

The City budgets \$66,000 annually for street maintenance (patching materials, crack filling and seal coating contracts). Public Works Director Hartzell recommended spending \$10,000 on crack filling. The designated roads include all of the 2019 crack filling street list (page 14) and roads #25,27-34 on page 13 (see attached list) until the \$10,000 has been spent.

The City appropriated \$170,000 for additional preventative maintenance efforts. This additional amount can be used for chip sealing. Given the shortage of staff, Flanigan stated spending the full amount may be too much with little time. Hartzell recommended crack filling #1 - #11 (page 14) and removing Chamberlain Street from the list. After the 2019 Sweeney Road reconstruction, only two blocks will remain that are not in new condition.

Mayor Chris Lund recommended adding the reconstruction of the remaining two blocks of Chamberlain Street to the Sweeney Road reconstruction project. Flanigan will request bids for this area. The committee recommended spending \$85,000 in chip sealing and crack filling the streets from road #1-#11 not including Chamberlain Street.

CONSIDER TREE ORDINANCE AMENDMENTS: The ordinance consolidates the existing tree regulations in the Code book and adds general language regarding trees. In particular the Public Works Committee recommended we add language regarding the removal of dead or dangerous trees. Please see the attached major ordinance provisions.

A Braun/Olson motion to approve the amendments to the tree ordinance and be moved to Council passed, all voted in favor.

STAFF REPORT: Hartzell reported that South Main Street, West Meadows, and Thronson pavement has been completed. Hartzell thanked the Public Works committee over the years before his retirement.

Braun would like to review the City ordinance for native grass regulations.

Being no other business before the Committee, a Braun/Burdick motion to adjourn passed, all voted in favor.

Ramona Flanigan/jas
City Administrator