

CITY OF EDGERTON
REGULAR COMMON COUNCIL MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET

Monday, July 1, 2019 at 7:00 p.m.

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, June 28, 2019.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
 - A. Presentation of Citizen Commendation to Candy Jeffrey.
 - B. Presentation of Citizen Commendation to Joshua Lee.
 - C. Recognize Fire Chief Randy Pickering's Volunteer Fire Chief of the Year Award.
 - D. The public will be allowed to speak on agenda items during the meeting.
6. Minutes:
 - A. Consider approval of minutes from June 17, 2019 Council meeting.
7. Committee Reports:
 - A. Finance Committee:
 1. Consider change order #1 from Corporate Contractors, Inc. for the Veterans Building canopy renovation.
 2. Consider final pay request from Corporate Contractors, Inc for the Veterans Building canopy renovation.
 3. Consider approval of bills and payroll vouchers.
 4. Consider approval of licenses.
 - a. Operator's License for Caitlin Ritchie
 5. Consider public event packet and request to waive fees for Edgerton Tobacco Heritage Days and Tobacco Days Car and Truck Show.
 6. Consider Temporary Class "B" Beer and Wine License for Edgerton Tobacco Heritage Days Committee for July 19 – 21, 2019.
 7. Consider quotes for stormsewer work located behind Stop-n-Go store.
 8. Consider quotes for purchase of concrete saw.
 9. Consider street crack filling quotes.
 10. Consider adoption of City of Edgerton Resolution 17-19: Approving the write-off of 2017 delinquent personal property taxes.
 - B. Personnel Committee:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
 - C. Public Safety Committee:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
 - D. Fire District:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.

8. Mayor, alderperson and staff reports.

9. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**CITY OF EDGERTON
DECLARATION
RECOGNIZING CANDY JEFFREY**

WHEREAS, Recognition is in order for Candy Jeffrey for her selfless act of heroism when she assisted a citizen in distress on Tuesday June 18, 2019; and

WHEREAS, While working for the US Postal Service Ms. Jeffrey observed a person lying unconscious on the sidewalk; and

WHEREAS, Candy Jeffrey immediately pulled over, called 911, and began to administer CPR; and

WHEREAS, Ms. Jeffrey continued to administer CPR until Officer Scott Cowden arrived and took over until the Edgerton Fire Department and EMS arrived.

NOW, THEREFORE, BE IT RESOLVED the Edgerton Police Department, Edgerton Fire Protection District, and the entire City of Edgerton sincerely thanks Ms. Jeffrey. Her prompt actions are a true testament to her selfless consideration and willingness to help a fellow citizen in a time of need.

Robert Kowalski, Chief of Police

Randall Pickering, Fire Chief

ATTEST

Christopher W. Lund, Mayor

Ramona Flanigan, City Administrator

**CITY OF EDGERTON
DECLARATION
RECOGNIZING JOSHUA LEE**

WHEREAS, Recognition is in order for Joshua Lee for his selfless act of heroism when he did not hesitate to help a neighbor in need on June 21, 2019; and

WHEREAS, Mr. Lee received a phone call from his neighbor in need of assistance; and

WHEREAS, Joshua Lee immediately went to his neighbor's house and without hesitation took instruction from dispatch and began to administer CPR; and

WHEREAS, Mr. Lee continued to administer CPR until emergency responders arrived.

NOW, THEREFORE, BE IT RESOLVED the Edgerton Police Department, Edgerton Fire Protection District, and the entire City of Edgerton sincerely thank Mr. Lee. His selfless act to help his fellow neighbor is commendable.

Robert Kowalski, Chief of Police

Randall Pickering, Fire Chief

ATTEST

Christopher W. Lund, Mayor

Ramona Flanigan, City Administrator



Wisconsin State Fire Chiefs' Association

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June 7, 2019

Chief Randall Pickering
Edgerton Fire Protection District
9886 Edgewood Shores Rd
Edgerton, WI 53534

Dear Chief Pickering:

Congratulations! You have been selected to receive a 2019 Wisconsin State Fire Chiefs' Association Volunteer Fire Chief of the Year Award. Your nomination was submitted by Chief Kevin Bierce, Pewaukee Fire Department.

A selection committee comprised of career, volunteer and retired fire chiefs, evaluated applications and scores were given in the areas of:

1. Leadership
2. Innovation
3. Professional Development
4. Integrity
5. Service to the Public
6. Contributions to the Fire Service as a Whole

As an award recipient, we request your presence at the 2019 WSFCA Opening Ceremony to be held on Friday, June 21, 2019 at 8:00am at the Kalahari Resort in Wisconsin Dells. During our awards ceremony you will be formally announced as receiving a Wisconsin Volunteer Chief of the Year Award. Please contact the WSFCA Business Office at 414-755-6291 or info@wsfca.com to RSVP.

Since our awards mirror the requirements for the International Association of Fire Chiefs (IAFC) Chief of the Year Award, we have forwarded your application with a letter of recommendation from the Wisconsin State Fire Chiefs' Association.

The Wisconsin State Fire Chiefs' Association is proud of your accomplishments as Fire Chief and dedication to the Wisconsin Fire Service. Once again, congratulations! We look forward to seeing you in Wisconsin Dells!

Sincerely,

Chief Nate Melby
President, Wisconsin State Fire Chiefs' Association

Cc: Mayor Chris Lund
Ramona Flanigan, City Administrator
Chief Kevin Bierce, Pewaukee Fire Department

**JUNE 17, 2019 COMMON COUNCIL MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m.

Present: Sarah Braun, David Esau, Candy Davis, Debbie Olson, and Anne Radtke

Excused: Jim Burdick

Others Present: City Administrator Ramona Flanigan, Utility Director Randy Oren, Police Chief Bob Kowalski, City Attorney Bill Morgan, and a few citizens.

Flanigan confirmed the meeting agendas were properly posted on Friday, June 14, 2019 at the Post Office, Edgerton Library and City Hall.

ACCEPT THE AGENDA: A Candy Davis/Anne Radtke motion to accept the agenda as posted passed, all voted in favor.

MINUTES: A Candy Davis/Debbie Olson motion to approve the minutes from the June 3, 2019 Common Council meeting passed, all voted in favor.

COMMITTEE REPORTS:

Finance Committee: A Candy Davis/David Esau motion to approve pay request #1 from Johnson Brothers for the 2019 sidewalk program in the amount of \$34,260.28 passed on a 5/0 roll call vote.

A Candy Davis/David Esau motion to approve change order #1 from Payne & Dolan, Inc for the S Main St overlay for an increase of \$1,838.32 passed on a 5/0 roll call vote.

A Candy Davis/David Esau motion to approve the final pay request for Payne & Dolan, Inc for the S Main St overlay project in the amount of \$40,538.32 passed on a 5/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the bills and payroll list in the amount of \$360,967.89 passed on a 5/0 roll call vote.

A Candy Davis/David Esau motion to approve a "Class A" Combination Liquor & Beer license renewal for Casey's General Store, agent Heidi Marcyes, passed on a 5/0 roll call vote.

A Candy Davis/David Esau motion to approve a June 22nd date amendment to the Public Event Packet for the Annual Gravity Race due to rain passed on a 5/0 roll call vote.

A Candy Davis/Debbie Olson motion to approve the public event packet and waive the fees for the Edgerton Police Department's National Night Out passed on a 5/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the public event packet and waive the fees for the Arts Council of Edgerton/Vannie Gogh's Showdown Concert passed on a 5/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the bid from Dimax for the purchase of a copier for the police department in the amount of \$2,958 plus shipping for the old copier passed on a 5/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the highest auction bid of \$570 for the sale of the old speed trailer passed on a 5/0 roll call vote.

Debbie Olson stated she supports the pollinator program but is against using glyphosate as a weed killer.

Anne Radke suggested using goats as a natural weed control program. Flanigan stated the goats would not kill the grass. The Bee and Butterfly Habitat fund grant requirements are very clear. In order to get their seed we need to have a clean seed bed.

Debbie Olson researched some alternatives to using chemicals, she suggested the sod could be dug up or plastic covering could be used to kill the grass.

David Esau and Sarah Braun were concerned about the recycling issues with the plastic.

A Candy Davis/Sarah Braun motion to approve the lowest bid from Landmark for spraying for the pollinator fields in the amount of \$660 with the condition the City receives a grant passed on a 4/1 roll call vote. Debbie Olson voted against the motion.

A Candy Davis/Sarah Braun motion to approve the bid for stump removal from The Stump Guy in the amount of \$1,840 passed on a 5/0 roll call vote.

A Candy Davis/David Esau motion to approve a building permit fee modification for deck permits for an increase to \$.61/square foot and a minimum of \$121 passed on a 5/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a TIF #5 interest repayment to the General Fund in the amount of \$5,032.71 passed on a 5/0 roll call vote.

A Candy Davis/Debbie Olson motion to approve a temporary wage increase for a DPW working foreman of \$1.50/hr added to the operator hourly wage, retro to June 10, 2019, passed on a 5/0 roll call vote.

A Candy Davis/David Esau motion to deny a change order for the Sweeney Rd project to add resurfacing the section of Chamberlain St between Doty and Sweeney intersections passed on a 5/0 roll call vote.

Utility Commission: A Candy Davis/David Esau motion to adopt City of Edgerton Resolution 16-19: 2018 WWTP Compliance Maintenance Report passed on a 5/0 roll call vote.

407 N MAIN ST EXTENSION: Flanigan reported, our current agreement to purchase 407 N Main St has a deadline of June 30, 2019 to allow time to analyze the needs of the building in order

to make a decision on the purchase. Staff feels more time is needed to complete the analysis. The owners have approved the extension.

A Candy Davis/Sarah Braun motion to approve the time extension to the 407 N Main St purchase agreement with Green Tek passed on 5/0 roll call vote.

ORDINANCE 19-06: A Candy Davis/David Esau motion to table the first reading of the City of Edgerton Ordinance 19-06: Creating Chapter 32 “Urban Forestry” and Repealing Ordinance sections relating to trees passed on a 5/0 roll call vote.

Being no other business before the Council, a Candy Davis/David Esau motion to adjourn passed, all voted in favor.

Cindy Hegglund/wl
City Clerk-Treasurer

Adopted July 1, 2019

Memo

To: Common Council
From: Staff
Date: 6/28/2019
Re: July 1, 2019 Meeting

Crack filling quotes: The City received four quotes for crack filling. Quotes were provided in two forms: the price per pound of filling material installed and the cost of filling cracks for each street. The low bid on **price per pound** provided by Crack Filling Service Corp., is the second low bid when considering the cost by street. The low bid for cost by street, Thunder Road LLC., was the high bid based on the price per pound. This indicates that Thunder Road will fill fewer cracks than other contractors.

Staff also requested alternative bids that required cracks to be routed out to either 1 ¼ or ¾" wide. Advice given by several contractors and specifications by other cities indicate that ¾" is an appropriate standard for low speed, local streets. The smaller opening results in less material being used and lower costs. Staff recommends the City award the contract to the low bidder based on price per pound, Crack Filling Services Corp., for ¾" router standard at \$1.50/ lb. \$10,000 of the cost of this work will be paid for from the annual street budget and the remainder will be funded using the extra funds Council appropriated for streets preventative work. Staff would also like the Council to grant flexibility in which streets are to be crack filled as there are a few streets that may be a higher priority.

2019 Crack Filling Quotes

Contractor	Routing Dimension	Price/LB	Total Cost by Street
American Pavement Solutions	1 1/4"	\$1.98	\$45,712.98
American Pavement Solutions	3/4"	\$1.92	\$34,378.40
Fahrner Asphalt Sealers, LLC	1 1/4"	N/A	\$42,365.00
Fahrner Asphalt Sealers, LLC	3/4"	N/A	\$40,200.00
Crack Filling Service, Corp	1 1/4"	\$1.40	\$30,500.00
Crack Filling Service, Corp	3/4"	\$1.50	\$28,355.00
Thunder Road LLC	1 1/4"	\$2.20	\$31,607.00
Thunder Road LLC	3/4"	\$2.50	\$23,892.00

Concrete saw purchase: The 2019 budget included the purchase of a concrete saw for \$7,000 net of trade in. Staff obtained three quotes for the saw. Only one brand was considered because only one saw has the needed cutting depth. The low quote was from Badger Contractors for \$6,705. The old saw was sold at auction earlier for \$642.

Stormsewer repair: A stormsewer catch basin behind Stop N Go is failing and must be reconstructed. Staff obtained two quotes (we were unable to obtain a third quote) with the low quote being from G Fox for \$2,950. This project will be funded by the stormwater utility.