

**CITY OF EDGERTON
FINANCE COMMITTEE MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET**

Monday, July 20, 2020 at 6:15 p.m.

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, July 17, 2020
3. Consider Approval of July 6, 2020 minutes.
4. Consider pay request #1 from R T Fox Contractors for the W Rollin St project.
5. Consider pay request #2 from R T Fox Contractors for the Marshview Ct pond project.
6. Consider approval of bills and payroll vouchers.
7. Consider approval of licenses.
8. Consider seal coating bids for Henry/W Rollin parking lot.
9. Consider bids for parking lot improvements for Veterans' Park.
10. Consider bids for sidewalk and curbing at Veterans' Park.
11. Consider bids for compost site improvements.
12. Consider ED Grant for 13 Swift St.
13. Consider façade grant for 13 Swift St.
14. Consider amendment to City of Edgerton Resolution 29-19B: 2020 Salary Resolution.
15. Discuss and consider amendments to City of Edgerton Ordinance Chapter 19 regarding alcohol beverage operators' licenses.
16. Finance Director's report.
17. Project updates.
18. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Finance Committee.

Notice: Some members of the Committee may attend by telephone conference for this meeting.

**JULY 6, 2020 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:31 p.m.

Present: Candy Davis, Robert Reynolds and Sarah Braun.

Others Present: City Administrator Ramona Flanigan, Police Chief Robert Kowalski, Municipal Services Director Howard Moser and a few citizens.

City Administrator Ramona Flanigan confirmed the meeting agendas were properly posted on Thursday, July 2nd at the Post Office, Edgerton Library and City Hall.

APPROVE MINUTES: A Sarah Braun/Robert Reynolds motion to approve the minutes from the June 15, 2020 Finance Committee meeting passed on a 3/0 roll call vote.

BILLS AND PAYROLL: A Candy Davis/Sarah Braun motion to approve bills and payroll in the amount of \$217,632.10 passed on a 3/0 roll call vote.

OPERATOR'S LICENSE: Candy Davis stated Dustin Gauss was notified a second time to appear before the Finance Committee. He did not appear. Sarah Braun noted she would like him to have appeared to answer questions.

Robert Reynolds stated he was not comfortable denying a license that is a requirement for the applicant's job. The applicant is seeking substance abuse treatment which indicates to Robert Reynolds that the applicant is trying to better himself. Robert Reynolds stated he would like to notify the applicant a third time.

A Candy Davis/Sarah Braun motion to deny an Operator's License to Dustin Gauss passed on a 2/1 roll call vote. Robert Reynolds voted against the motion.

PURCHASE OF SQUAD SUV: Chief Robert Kowalski stated at budget time he requested to purchase a SUV instead of another car. This was approved. He received three bids. City Administrator Ramona Flanigan noted the budget reflects the net amount of \$24,675 which is the purchase price less the estimated sale price of the old squad. Candy Davis asked the Chief to keep the Finance Committee informed as to the net price of the vehicle once the vehicle is sold.

A Candy Davis/Robert Reynolds motion to approve the purchase of a Dodge Durango from Griffin in the amount of \$28,062 passed on a 3/0 roll call vote.

BIDS FOR HENRY/ROLLIN ST PARKING LOT IMPROVEMENTS: A Candy Davis/Sarah Braun motion to approve the bid from Johnson Brothers Construction, LLC in the amount of \$4,940 for the Henry/Rollin St parking lot curb installation passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the bid for the storm water structure in the Henry/Rollin St parking lot from G. Fox & Sons, Inc in the amount of \$2,400 passed on a 3/0 roll call vote.

VETERANS' PARK PARKING LOT: A Candy Davis/Sarah Braun motion to approve the bid for the new parking lot at Veterans' Park from Riley Paving Service in the amount of \$7,500 passed on a 3/0 roll call vote.

Municipal Services Director Howard Moser stated he has two bids for the installation of curb and sidewalk at the Veterans' Park but would like to wait until the next meeting in the hopes he can get at least one more bid.

BIDS FOR ADDITIONAL COMPOST GRINDING: Municipal Services Director Howard Moser stated the low bidder for this project came out and worked a total of 13 hours. They did not grind the compost while they were grinding. The bidder also informed Howard Moser they were not going to come back.

Howard Moser contacted the next lowest bidder and they agreed to complete the work. Their cost is \$560 per hour which includes all the equipment to do the job. The new bid will cost an additional \$9,500 more than the \$15,000 previously authorized.

The Finance Committee requested the City Attorney and staff look into the contract language to determine if the City has any recourse for the first bidder not completing the work. The Committee asked to be provided a report on the findings.

A Candy Davis/Sarah Braun motion to approve the bid from Bucklins, Inc in the amount of \$17,000 for the completion of grinding the compost pile passed on a 3/0 roll call vote.

ORDINANCE No. 20-04: City Administrator Ramona Flanigan explained that Ordinance 20-04 and Resolution 09-20 go together but require separate actions.

Currently all the cemetery fees are listed in the City of Edgerton Code of General Ordinances. Any time a change is made, it requires costs to publish the ordinance and costs to modify the ordinances found on-line. Staff recommends removing the fee schedule from the ordinance book and adopt the fee schedule by resolution to reduce costs.

A Candy Davis/Sarah Braun motion to recommend to Council adoption of City of Edgerton Ordinance No. 20-04: Amend Chapter 14 "Fassett Cemetery" passed on a 3/0 roll call vote.

RESOLUTION 09-20: Robert Reynolds asked if the City is losing money on the cemetery. City Administrator Ramona Flanigan stated yes. The maintenance costs of the cemetery out weigh any of the revenues collected. It is part of the cost of owning a cemetery.

Candy Davis stated it is not only about revenues and expenses but also about being competitive with other surrounding cemeteries.

A Candy Davis/Sarah Braun motion to recommend to Council adoption of City of Edgerton Resolution 09-20: Adopting Cemetery Fee Schedule passed on a 3/0 roll call vote.

Being no other business before the Committee, a Sarah Braun/Robert Reynolds motion to adjourn passed, all voted in favor.

Cindy Hegglund, City Clerk-Treasurer

Adopted July 20, 2020

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL Account = "00110200"- "40857700820", "60311000"- "80024610"

Invoice.Invoice Date = 07/15/2020,07/17/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10013100								
490 ch	SECURIAN FINANCIAL GROUP,	AUGUST 2020	AUGUST 2020 LIFE INSURANCE	07/17/2020	139.42	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	AUGUST 20	AUGUST 2020 HEALTH INSURANCE	07/17/2020	3,876.65	.00		
Total 10013100:					4,016.07	.00		
10021520								
789 ch	WI RETIREMENT SYSTEM	JUNE 2020	JUNE 2020 RETIREMENT	07/17/2020	21,171.24	.00		
Total 10021520:					21,171.24	.00		
10023100								
18 ch	TOWN OF ALBION	JUNE2020	FINES COLLECTED-MINUS \$5 PER CITATION	07/17/2020	170.00	.00		
186 ch	DANE CO TREASURER	JUNE 2020	JAIL ASSESSMENTS	07/17/2020	20.00	.00		
281 ch	TOWN OF FULTON	JUNE2020	FINES COLLECTED-MINUS \$5 PER CITATION	07/17/2020	620.19	.00		
604 ch	ROCK CO TREASURER	JUNE2020	JAIL ASSESSMENTS	07/17/2020	272.58	.00		
819 ch	STATE OF WI COURT FINES	JUNE 2020	COSTS & SURCHARGES COLLECTED	07/17/2020	896.40	.00		
Total 10023100:					1,979.17	.00		
10023160								
5072 c	DWYER, LAURA	102320	REFUND SHELTER DEPOSIT VIA CC	07/17/2020	100.00	.00		
5074 c	LIEN, KIM	07112020	REIMBURSE SHELTER DEPOSIT	07/17/2020	100.00	.00		
5077 c	STOCKWELL, JACQUELINE	07122020	REFUND SHELTER DEPOSIT	07/17/2020	110.00	.00		
Total 10023160:					310.00	.00		
10051200210								
412 ch	IRMEN, LORI	JULY 2020	CLERK OF COURT	07/17/2020	712.16	.00		
Total 10051200210:					712.16	.00		
10051410154								
779 ch	WI DEPT OF EMPLOYEE TRUST	AUGUST 20	AUGUST 2020 HEALTH INSURANCE	07/17/2020	691.22	.00		
Total 10051410154:					691.22	.00		
10051410155								
490 ch	SECURIAN FINANCIAL GROUP,	AUGUST 2020	AUGUST 2020 LIFE INSURANCE	07/17/2020	21.07	.00		
Total 10051410155:					21.07	.00		
10051410330								
418 ch	LEAGUE OF WI MUNICIPALITIE	7/15/2020	CHIEF EXECUTIVE WORKSHOP-RAMONA	07/17/2020	50.00	.00		
Total 10051410330:					50.00	.00		
10051430154								
779 ch	WI DEPT OF EMPLOYEE TRUST	AUGUST 20	AUGUST 2020 HEALTH INSURANCE	07/17/2020	1,354.18	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10051430154:					1,354.18	.00		
10051430155								
490 ch	SECURIAN FINANCIAL GROUP,	AUGUST 2020	AUGUST 2020 LIFE INSURANCE	07/17/2020	27.80	.00		
Total 10051430155:					27.80	.00		
10051510154								
779 ch	WI DEPT OF EMPLOYEE TRUST	AUGUST 20	AUGUST 2020 HEALTH INSURANCE	07/17/2020	1,053.25	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	AUGUST 20	AUGUST 2020 HEALTH INSURANCE	07/17/2020	526.62	.00		
Total 10051510154:					1,579.87	.00		
10051510155								
490 ch	SECURIAN FINANCIAL GROUP,	AUGUST 2020	AUGUST 2020 LIFE INSURANCE	07/17/2020	2.65	.00		
490 ch	SECURIAN FINANCIAL GROUP,	AUGUST 2020	AUGUST 2020 LIFE INSURANCE	07/17/2020	.49	.00		
490 ch	SECURIAN FINANCIAL GROUP,	AUGUST 2020	AUGUST 2020 LIFE INSURANCE	07/17/2020	1.32	.00		
Total 10051510155:					4.46	.00		
10051600210								
596 ch	ROBINSON'S MARKETING DIV I	25984	CLEANING THROUGH 07/04/2010 - CITY HAL	07/17/2020	70.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	26004	CLEANING THROUGH 07/11/2020-CITY HALL	07/17/2020	70.00	.00		
Total 10051600210:					140.00	.00		
10051600340								
4577 c	COAST TO COAST SOLUTIONS	A2146169	LASER TONER - CITY HALL	07/17/2020	109.99	.00		
Total 10051600340:					109.99	.00		
10051930515								
214 ch	DIVISION OF UNEMPLOYMENT	JUNE 2020	BENIFIT CHARGES 6/1/2020-6/30/2020	07/17/2020	806.25	.00		
Total 10051930515:					806.25	.00		
10052100154								
779 ch	WI DEPT OF EMPLOYEE TRUST	AUGUST 20	AUGUST 2020 HEALTH INSURANCE	07/17/2020	1,382.44	.00		
Total 10052100154:					1,382.44	.00		
10052100155								
490 ch	SECURIAN FINANCIAL GROUP,	AUGUST 2020	AUGUST 2020 LIFE INSURANCE	07/17/2020	48.80	.00		
490 ch	SECURIAN FINANCIAL GROUP,	AUGUST 2020	AUGUST 2020 LIFE INSURANCE	07/17/2020	4.22	.00		
Total 10052100155:					53.02	.00		
10052120154								
779 ch	WI DEPT OF EMPLOYEE TRUST	AUGUST 20	AUGUST 2020 HEALTH INSURANCE	07/17/2020	9,872.33	.00		
Total 10052120154:					9,872.33	.00		
10052120155								
490 ch	SECURIAN FINANCIAL GROUP,	AUGUST 2020	AUGUST 2020 LIFE INSURANCE	07/17/2020	98.62	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10052120155:					98.62	.00		
10052120340								
284 ch	GALL'S INC	16038237-1	UNIFORM - POLICE DEPT	07/17/2020	363.68	.00		
5075 c	HINCHLEY, MARTHA	07072020	SEWING OF PATCHES ON UNIFORM SHIRTS	07/17/2020	24.00	.00		
Total 10052120340:					387.68	.00		
10052120380								
866 ch	STEVE'S 51 REPAIR	15487	HOOD CABLE REPLACEMENT #88	07/17/2020	180.00	.00		
866 ch	STEVE'S 51 REPAIR	15512	OIL CHANGE - SQUAD #88	07/17/2020	41.00	.00		
866 ch	STEVE'S 51 REPAIR	15591	OIL CHANGES SQUADS #87, #86, & #85	07/17/2020	117.00	.00		
3404 c	BURNS FULL SERVICE LLC	141038	TIRE FIX 0088	07/17/2020	18.00	.00		
Total 10052120380:					356.00	.00		
10052120385								
923 ch	KWIK TRIP	JUNE 2020	JUNE 2020 FUEL CHARGES - POLICE DEPT	07/17/2020	1,206.86	.00		
Total 10052120385:					1,206.86	.00		
10052150210								
596 ch	ROBINSON'S MARKETING DIV I	25984	CLEANING THROUGH 07/04/2010 - POLICE S	07/17/2020	119.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	26004	CLEANING THROUGH 07/11/2020-POLICE ST	07/17/2020	119.00	.00		
5033 c	DANIELSON, BOB	430543	INTERCOM REPAIR - SPEAKER	07/17/2020	75.00	.00		
Total 10052150210:					313.00	.00		
10052150221								
21 ch	ALLIANT ENERGY	MAY 2020 535	535891 ELECTRIC CHARGES	07/17/2020	521.73	.00		
Total 10052150221:					521.73	.00		
10052150224								
21 ch	ALLIANT ENERGY	MAY 2020 939	939021 GAS CHARGES	07/17/2020	15.17	.00		
Total 10052150224:					15.17	.00		
10052150820								
3448 c	THREE BLIND MICE	9176	TV INSTALLATION AT POLICE DEPARTMENT	07/17/2020	395.00	.00		
Total 10052150820:					395.00	.00		
10052400210								
2584 c	GENERAL ENGINEERING COMP	JUNE 2020	JUNE 2020 BUILDING INSPECTIONS	07/17/2020	10,582.35	.00		
Total 10052400210:					10,582.35	.00		
10053100154								
779 ch	WI DEPT OF EMPLOYEE TRUST	AUGUST 20	AUGUST 2020 HEALTH INSURANCE	07/17/2020	1,504.64	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	AUGUST 20	AUGUST 2020 HEALTH INSURANCE	07/17/2020	978.02	.00		
Total 10053100154:					2,482.66	.00		
10053100155								
490 ch	SECURIAN FINANCIAL GROUP,	AUGUST 2020	AUGUST 2020 LIFE INSURANCE	07/17/2020	11.23	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
490 ch	SECURIAN FINANCIAL GROUP,	AUGUST 2020	AUGUST 2020 LIFE INSURANCE	07/17/2020	2.46	.00		
Total 10053100155:					13.69	.00		
10053110210								
3690 c	CEDAR CORPORATION	104032	IKI DEVELOPMENT REVIEW	07/17/2020	810.00	.00		
Total 10053110210:					810.00	.00		
10053110212								
3690 c	CEDAR CORPORATION	104030	EDGERTON SCHOOL EXPANSION	07/17/2020	954.10	.00		
Total 10053110212:					954.10	.00		
10053230154								
779 ch	WI DEPT OF EMPLOYEE TRUST	AUGUST 20	AUGUST 2020 HEALTH INSURANCE	07/17/2020	2,453.82-	.00		
Total 10053230154:					2,453.82-	.00		
10053230155								
490 ch	SECURIAN FINANCIAL GROUP,	AUGUST 2020	AUGUST 2020 LIFE INSURANCE	07/17/2020	46.54	.00		
Total 10053230155:					46.54	.00		
10053230221								
21 ch	ALLIANT ENERGY	MAY 2020 129	129372 ELECTRIC CHARGES	07/17/2020	230.16	.00		
21 ch	ALLIANT ENERGY	MAY 2020 370	370054 GAS CHARGES	07/17/2020	53.53	.00		
Total 10053230221:					283.69	.00		
10053230224								
21 ch	ALLIANT ENERGY	MAY 2020 129	129372 GAS CHARGES	07/17/2020	60.49	.00		
21 ch	ALLIANT ENERGY	MAY 2020 370	370054 ELECTRIC CHARGES	07/17/2020	7.59	.00		
Total 10053230224:					68.08	.00		
10053230225								
4659 c	CENTURYLINK	130328793B	LONG DISTANCE CHARGES	07/17/2020	1.09	.00		
4659 c	CENTURYLINK	130328793B	LONG DISTANCE CHARGES	07/17/2020	.09	.00		
Total 10053230225:					1.18	.00		
10053310380								
3614 c	I90 ENTERPRISES LLC	53809	CREDIT MEMO-BULLDOG COUPLER	07/17/2020	70.00-	.00		
3614 c	I90 ENTERPRISES LLC	60651	TIRES - TRUCK #15	07/17/2020	652.75	.00		
Total 10053310380:					582.75	.00		
10053400221								
21 ch	ALLIANT ENERGY	MAY 2020 862	862065 ELECTRIC CHARGES	07/17/2020	44.02	.00		
21 ch	ALLIANT ENERGY	MAY 2020 930	930961 ELECTRIC CHARGES	07/17/2020	9.71	.00		
Total 10053400221:					53.73	.00		
10053420221								
21 ch	ALLIANT ENERGY	MAY 2020 106	106703 ELECTRIC CHARGES	07/17/2020	11.86	.00		
21 ch	ALLIANT ENERGY	MAY 2020 192	192591 ELECTRIC CHARGES	07/17/2020	5.77	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
21 ch	ALLIANT ENERGY	MAY 2020 209	209901 ELECTRIC CHARGES	07/17/2020	66.89	.00		
21 ch	ALLIANT ENERGY	MAY 2020 278	278834 ELECTRIC CHARGES	07/17/2020	14.27	.00		
21 ch	ALLIANT ENERGY	MAY 2020 440	44088 ELECTRIC CHARGES	07/17/2020	29.87	.00		
21 ch	ALLIANT ENERGY	MAY 2020 524	524734 ELECTRIC CHARGES	07/17/2020	12.43	.00		
21 ch	ALLIANT ENERGY	MAY 2020 555	555211 ELECTRIC CHARGES	07/17/2020	25.08	.00		
21 ch	ALLIANT ENERGY	MAY 2020 760	760421 ELECTRIC CHARGES	07/17/2020	20.84	.00		
21 ch	ALLIANT ENERGY	MAY 2020 951	9518562273 ELECTRIC CHARGES	07/17/2020	24.86	.00		
600 ch	ROCK ENERGY COOPERATIVE	JUNE 2020 71	91037001 STREET LIGHT CHARGE	07/17/2020	75.24	.00		
600 ch	ROCK ENERGY COOPERATIVE	JUNE 2020 91	91237000 STREET LIGHT CHARGE	07/17/2020	10.46	.00		
600 ch	ROCK ENERGY COOPERATIVE	JUNE 2020 91	91238000 STREET LIGHT CHARGE	07/17/2020	10.46	.00		
600 ch	ROCK ENERGY COOPERATIVE	JUNE 2020 91	9124000 STREET LIGHT CHARGE	07/17/2020	10.46	.00		
Total 10053420221:					318.49	.00		
10054910221								
21 ch	ALLIANT ENERGY	MAY 2020 177	177564 ELECTRIC CHARGES	07/17/2020	22.09	.00		
Total 10054910221:					22.09	.00		
10055110154								
779 ch	WI DEPT OF EMPLOYEE TRUST	AUGUST 20	AUGUST 2020 HEALTH INSURANCE	07/17/2020	2,965.68	.00		
Total 10055110154:					2,965.68	.00		
10055110155								
490 ch	SECURIAN FINANCIAL GROUP,	AUGUST 2020	AUGUST 2020 LIFE INSURANCE	07/17/2020	51.59	.00		
Total 10055110155:					51.59	.00		
10055110210								
596 ch	ROBINSON'S MARKETING DIV I	25843	CLEANING THROUGH 5/29/20 - LIBRARY	07/17/2020	280.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	25882	CLEANING THROUGH 6/5/20 - LIBRARY	07/17/2020	141.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	25908	CLEANING THROUGH 6/12/20 - LIBRARY	07/17/2020	278.50	.00		
596 ch	ROBINSON'S MARKETING DIV I	25922	CLEANING THROUGH 6/19/20 - LIBRARY	07/17/2020	278.50	.00		
596 ch	ROBINSON'S MARKETING DIV I	25947	CLEANING THROUGH 6/26/20 - LIBRARY	07/17/2020	278.50	.00		
2523 c	NATIONAL ELEVATOR INSPECTI	0389242	ROUTINE INSPECTION FOR ELEVATOR AT LI	07/17/2020	88.00	.00		
4790 c	LAKESHORE LIBRARY SYSTEM	2315	PHONE SYSTEM SETUP - LIBRARY	07/17/2020	500.62	.00		
Total 10055110210:					1,845.12	.00		
10055110221								
21 ch	ALLIANT ENERGY	APR 20 82722	827226 ELECTRIC CHARGES	07/17/2020	1,115.68	.00		
Total 10055110221:					1,115.68	.00		
10055110224								
21 ch	ALLIANT ENERGY	APR 20 82722	827226 GAS CHARGE	07/17/2020	255.14	.00		
Total 10055110224:					255.14	.00		
10055110240								
4126 c	DEPARTMENT OF SAFETY &	519423	ELEVATOR PERMIT TO OPERATE FEE - LIBR	07/17/2020	50.00	.00		
Total 10055110240:					50.00	.00		
10055110310								
5070 c	TOSHIBA FINANCIAL SERVICES	27095170	COPIER - LIBRARY LEASE	07/17/2020	330.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
5070 c	TOSHIBA FINANCIAL SERVICES	27291684	COPIER - LIBRARY LEASE	07/17/2020	255.00	.00		
Total 10055110310:					585.00	.00		
10055110320								
231 ch	EDGERTON REPORTER CO INC	10166	EMS SIGNATURE PAGE	07/17/2020	16.50	.00		
231 ch	EDGERTON REPORTER CO INC	9961	POLICE WEEK SIGNATURE PAGE	07/17/2020	16.50	.00		
4997 c	MAILCHIMP	MC09171601	NEWSLETTER SERVICE - LIBARY	07/17/2020	49.99	.00		
Total 10055110320:					82.99	.00		
10055110321								
70 ch	BAKER & TAYLOR INC	2035257173	BOOKS	07/17/2020	132.89	.00		
70 ch	BAKER & TAYLOR INC	2035262307	BOOKS	07/17/2020	408.55	.00		
70 ch	BAKER & TAYLOR INC	2035273212	BOOKS	07/17/2020	302.80	.00		
70 ch	BAKER & TAYLOR INC	2035283775	BOOKS	07/17/2020	184.95	.00		
70 ch	BAKER & TAYLOR INC	2035300814	BOOKS	07/17/2020	43.06	.00		
2078 c	TASTE OF HOME BOOKS	1065	HEALTHY COOKING BOOK	07/17/2020	34.98	.00		
2710 c	SOUTHERN WISCONSIN NEWS	2128786	BOOKS	07/17/2020	118.30	.00		
2710 c	SOUTHERN WISCONSIN NEWS	2128786	BOOKS	07/17/2020	118.30-	.00		
2710 c	SOUTHERN WISCONSIN NEWS	2133598	BOOKS	07/17/2020	102.70	.00		
2710 c	SOUTHERN WISCONSIN NEWS	2138121	BOOKS	07/17/2020	125.45	.00		
Total 10055110321:					1,335.38	.00		
10055110324								
70 ch	BAKER & TAYLOR INC	2035283775	DVDS	07/17/2020	19.59	.00		
70 ch	BAKER & TAYLOR INC	2035300814	DVDS	07/17/2020	41.25	.00		
2504 c	MIDWEST TAPE LLC	98945405	DVD	07/17/2020	26.24	.00		
2504 c	MIDWEST TAPE LLC	98945407	DVDS	07/17/2020	14.99	.00		
2504 c	MIDWEST TAPE LLC	98965414	DVDS	07/17/2020	42.72	.00		
2504 c	MIDWEST TAPE LLC	98996801	DVDS	07/17/2020	135.68	.00		
2504 c	MIDWEST TAPE LLC	98996802	DVDS	07/17/2020	238.41	.00		
2504 c	MIDWEST TAPE LLC	99023648	DVDS	07/17/2020	29.98	.00		
2504 c	MIDWEST TAPE LLC	99060385	DVD	07/17/2020	12.74	.00		
2504 c	MIDWEST TAPE LLC	99060387	DVDS	07/17/2020	22.49	.00		
3973 c	FINDAWAY WORLD	306783	DVDS	07/17/2020	258.70	.00		
3973 c	FINDAWAY WORLD	321116	DVDS	07/17/2020	397.45	.00		
3973 c	FINDAWAY WORLD	322274	DVDS	07/17/2020	6.95	.00		
Total 10055110324:					1,247.19	.00		
10055110340								
2433 c	AMAZON.COM LLC	4076216	ACRYLIC PAINT POT SET - SUMMER READIN	07/17/2020	14.85	.00		
2433 c	AMAZON.COM LLC	4557041	ACRYLIC PAINT SET - SUMMER READING	07/17/2020	24.98	.00		
2433 c	AMAZON.COM LLC	5217055	ALCOHOL PREP PADS - LIBRARY	07/17/2020	25.78	.00		
2433 c	AMAZON.COM LLC	5217055	TRAVEL JOURNALS/STICKERS/PAPER/STYR	07/17/2020	63.77	.00		
4959 c	1901 INC	20-1514	BEARING ASSEMBLY LIBRARY HVAC	07/17/2020	1,125.69	.00		
Total 10055110340:					1,255.07	.00		
10055142790								
2151 c	BROWN CAB SERVICE INC	JUNE 2020	JUNE 2020 SHARED RIDE TAXI	07/17/2020	5,405.47	.00		
Total 10055142790:					5,405.47	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10055200221								
21 ch	ALLIANT ENERGY	MAY 2020 069	069305 ELECTRIC CHARGES	07/17/2020	116.06	.00		
21 ch	ALLIANT ENERGY	MAY 2020 078	078495 ELECTRIC CHARGES	07/17/2020	64.51	.00		
21 ch	ALLIANT ENERGY	MAY 2020 413	413465 ELECTRIC CHARGES	07/17/2020	24.16	.00		
21 ch	ALLIANT ENERGY	MAY 2020 563	563154 ELECTRIC CHARGES	07/17/2020	116.08	.00		
21 ch	ALLIANT ENERGY	MAY 2020 646	MAY 2020 ELECTRIC CHARGES	07/17/2020	83.16	.00		
21 ch	ALLIANT ENERGY	MAY 2020 793	793712 ELECTRIC CHARGES	07/17/2020	18.42	.00		
21 ch	ALLIANT ENERGY	MAY 2020 921	9213591995 ELECTRIC CHARGES	07/17/2020	19.89	.00		
Total 10055200221:					442.28	.00		
10055200340								
290 ch	GERBER LEISURE PRODUCTS I	7064	REPLACEMENT BENCH SUPPORT	07/17/2020	695.00	.00		
3834 c	NELSON YOUNG LUMBER	78845A	SUPPLIES FOR PARKS	07/17/2020	79.50	.00		
4862 c	ACE PORTABLES	35385	PUMP OUT PORT-A-POTTY AT FISH POND	07/17/2020	40.00	.00		
Total 10055200340:					814.50	.00		
10055420221								
21 ch	ALLIANT ENERGY	MAY 2020 354	354961 ELECTRIC CHARGES	07/17/2020	1,374.65	.00		
Total 10055420221:					1,374.65	.00		
10055420224								
21 ch	ALLIANT ENERGY	MAY 2020 124	124223 ELECTRIC CHARGES	07/17/2020	17.28	.00		
21 ch	ALLIANT ENERGY	MAY 2020 354	354961 GAS CHARGES	07/17/2020	15.17	.00		
Total 10055420224:					32.45	.00		
10055420225								
4659 c	CENTURYLINK	130328793B	LONG DISTANCE CHARGES	07/17/2020	.09	.00		
Total 10055420225:					.09	.00		
10055420340								
484 ch	MIDWEST POOL SUPPLY	87793	BULK CHEMICALS FOR POOL	07/17/2020	753.47	.00		
3834 c	NELSON YOUNG LUMBER	78845A	SUPPLIES FOR POOL	07/17/2020	139.04	.00		
4249 c	WAL-MART	41977	CONCESSION STAND FOOD	07/17/2020	29.40	.00		
4249 c	WAL-MART	90738	CONCESSION STAND FOOD	07/17/2020	59.72	.00		
4249 c	WAL-MART	90738	CONCESSION STAND FOOD	07/17/2020	9.22	.00		
4957 c	MCR MEDICAL SUPPLY	86394	RES-CUE KEY CPR MASKS	07/17/2020	29.95	.00		
5073 c	SCHNEEGERGER, MCKENNA	38938	REFUND WORK PERMIT	07/17/2020	10.00	.00		
Total 10055420340:					1,030.80	.00		
10055420345								
170 ch	COUNTRY QUALITY DAIRY INC	289792	CONCESSION FOOD-POOL	07/17/2020	122.83	.00		
170 ch	COUNTRY QUALITY DAIRY INC	289850	CONCESSION FOOD-POOL	07/17/2020	200.11	.00		
Total 10055420345:					322.94	.00		
10056300154								
779 ch	WI DEPT OF EMPLOYEE TRUST	AUGUST 20	AUGUST 2020 HEALTH INSURANCE	07/17/2020	414.73	.00		
Total 10056300154:					414.73	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10056300155								
490 ch	SECURIAN FINANCIAL GROUP,	AUGUST 2020	AUGUST 2020 LIFE INSURANCE	07/17/2020	12.64	.00		
	Total 10056300155:				12.64	.00		
20653630297								
4457 c	WASTE MANAGEMENT OF WI-M	5782411-2766-	JUNE 2020 GARBAGE/RECYCLING FEE	07/17/2020	21,046.32	.00		
	Total 20653630297:				21,046.32	.00		
40057330820								
3690 c	CEDAR CORPORATION	104034	HENDERSON STREET IMP	07/17/2020	1,175.93	.00		
	Total 40057330820:				1,175.93	.00		
40057332820								
3690 c	CEDAR CORPORATION	104027	SOUTH MAIN ST IMPROVEMENTS	07/17/2020	23,152.50	.00		
	Total 40057332820:				23,152.50	.00		
40057334820								
577 ch	R.T. FOX CONTRACTORS INC	PAY REQUEST	PA REQ #1-WEST ROLLIN ST, STREET & UTI	07/17/2020	401,169.65	.00		
3690 c	CEDAR CORPORATION	104028	ROLLIN ST CONSTRUCTION	07/17/2020	13,266.89	.00		
3690 c	CEDAR CORPORATION	104033	ADMINISTRATION OF CDBG GRANT	07/17/2020	427.50	.00		
	Total 40057334820:				414,864.04	.00		
40657344820								
4638 c	WERNER ELECTRIC SUPPLY	S6190586.002	BULBS - STREET LIGHTS	07/17/2020	42.60	.00		
	Total 40657344820:				42.60	.00		
40857330820								
577 ch	R.T. FOX CONTRACTORS INC	PAY REQ #2-S	PAY REQ #2 - STORM POND AND MARSHVIE	07/17/2020	75,465.94	.00		
3690 c	CEDAR CORPORATION	104031	WEST SIDE INDUSTRIAL STREET EXTENTIO	07/17/2020	8,443.09	.00		
	Total 40857330820:				83,909.03	.00		
60380840340								
1043 c	TRANSUNION LLC	JUNE 2020B	2020 MEMBERSHIP DUES	07/17/2020	16.67	.00		
	Total 60380840340:				16.67	.00		
60380843740								
252 ch	DEMPSEY, EUGENE	4/30/20B	REFUND OVERPAYMENT OF BILL	07/17/2020	1.79	1.79	07/16/2020	
	Total 60380843740:				1.79	1.79		
	Grand Totals:				626,189.13	1.79		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
--------	-------------	----------------	-------------	--------------	-----------------------	-------------	-----------	-----

Total General Fund Vouchers: \$626,189.13

Total Payroll Check Date 7/17/20: \$79,845.27

GRAND TOTAL OF GENERAL FUND: \$706,034.40

Finance Committee Members Signatures of Approval:

ROBERT REYNOLDS

CANDY DAVIS

SARAH BRAUN

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL Account = "00110200"- "40857700820", "60311000"- "80024610"

Invoice.Invoice Date = 07/15/2020,07/17/2020

Memo

To: Common Council
From: Staff
Date: 7/16/2020
Re: July 20, 2020 Meeting

Municipal Lot Improvements (Henry and Rollin) – The City Council authorize staff to obtain bids for improvements to the City owned parking lot located at the corner of Rollin St. and Henry St. The improvements include: the installation of landscape beds along the north side of the lot; 130 feet of new curb; sealcoating and striping; and the addition of a new storm sewer structure over the existing 24-inch stormwater pipe.

Staff contacted several vendors for the sealcoating and striping of the lot and received three proposals. Archambault Asphalt Sealing & Striping was the lowest responsible bidder. Staff recommends awarding the contract for sealcoating and striping to Archambault Asphalt Sealing & Striping in the amount of \$2,350.00.

Veterans' Park Improvements – In conjunction with the construction of the new Veterans Memorial, staff is recommending additional parking, curb and sidewalk to improve access to the site. (See attached sketch). Funding for these improvements would be from the sale proceeds of the Veterans' Memorial Building.

Staff contacted several vendors to install a new 260 square yard parking area on the north side of the Central Park road and received 5 proposals. The lowest responsible bidder was Riley Paving Service in the amount of \$7,500. This includes excavation of the turf, installation of 6-inch gravel base and 3 inches of compacted hot mix asphalt. Staff recommends awarding the contract for the new parking area at Veterans Park to Riley Paving Service.

Staff also contacted several vendors and received three proposals for the installation of 270 total linear feet of 5-foot-wide "curb-faced" sidewalk to connect the Swift Street sidewalk to the memorial walk and a walk along the north side of the new parking area. The lowest responsible bidder was Yeske Construction Co., Inc. Staff recommends awarding the sidewalk construction contract to Yeske Construction Co., Inc. in the amount of \$10,462.50. Staff recommends the sidewalk along the parking lot be 6' wide to allow for cars to overhang the walk and not impede pedestrians. This would add an estimated \$1,085 to the bid for a total bid of \$11,547.50.

Compost/Brush Drop Off Site Changes – The City currently offers a compost/brush drop off site for City residents to utilize for the disposal of brush, grass clippings, and leaves. The site is located at Fassett

Cemetery and is currently open at all times. At the July 6, 2020 regular meeting the City Council approved the following changes:

- Install an 8 ft. fence with a 24 ft. gate across the front of the drop off site.
- Restrict access to City residents only.
- Limit hours to Monday 3pm – 7pm, Thursday 1pm – 5pm and Saturday 11am – 3pm.
- Staff the site during open hours to verify residency, inspect the material and direct the residents.

Staff contacted several vendors regarding the fence installation and the lowest responsible bid was from Lemke Fence of Jefferson. Staff recommends awarding the fence installation project to Lemke Fence of Jefferson in the amount of \$5,933.00.

Salary Resolution Amendment: The Personnel Committee recommended a salary increase for the Municipal Services Director of \$1,500 following a 6 month review.

Application for a Small ED and a Façade Grant for 13 Swift St: The owner of 13 Swift Street (Pit Stop), is requesting approval of a Small ED grant to upgrade the existing upstairs apartment. The total cost of the project is \$39,550 of which much of the work is not eligible for the program. Those components that are eligible are: 5 new windows (\$1,515 plus \$1,600 for installation); new electrical panel (\$3,500); and installation of central heating and ducting that does not currently exist (\$2,500). The applicant provided one quote. The maximum grant for the Small ED grant(electrical and heating) is \$2,400 and the maximum for the Façade Grant (windows) is \$606 and if professionally install, an additional \$640.

RESOLUTION No. 26-19B
AMENDED 2020 SALARY RESOLUTION
COMMON COUNCIL OF THE CITY OF EDGERTON

WHEREAS, the City of Edgerton employs both union and non-union personnel, and

WHEREAS, it is necessary that the Common Council establish compensation for all non-union personnel, and

WHEREAS, the Common Council has reviewed the matter of salaries of non-union personnel as spelled out in State Statute 65.04(8)(a) and has **amended its prior** submitted proposed salary schedule **with an amended** schedule as attached.

NOW, THEREFORE BE IT RESOLVED that the attached **amended** salary schedule for 2020 is approved as the salary schedule for non-union personnel for the fiscal year 2020.

Motion by:

Second by:

Roll Call: Ayes Noes

Dated and signed this 20th day of July, 2020.

Christopher W. Lund, Mayor

Attest:

Ramona Flanigan
City Administrator

AMENDED 2020 NON-UNION SALARY AND WAGE SCHEDULE

<u>SALARIED EMPLOYEES</u>	2019 Salary	2020 Salary	Remarks
Chief of Police	82,500.00	84,150.00	
Lieutenant of Police (After 3 years)	67,532.24	68,882.88	
Lieutenant Start Wage	63,814.70	65,090.99	Lieutenant Increases: after 1 year \$.70
Library Director	51,906.23	52,944.35	
Municipal Services Director	75,032.94	77,500.00	
6 month review/increase		79,000.00	
Utility Director	78,681.72	80,255.35	
Clerk-Treasurer	65,351.90	66,658.94	
Administrator	89,237.43	91,022.18	
Recreation/Aquatic Director	16,743.68	17,078.55	Per Season
<u>ELECTED OFFICIALS</u>	2019-2020	2020-2021	Remarks
Mayor	2,520.00	2,520.00	
(per year-increment for newly elected)			
Aldersperson	2,220.00	2,220.00	
Municipal Judge	5,411.00	5,411.00	
Board of Review	40.00	40.00	
(per day)			
<u>HOURLY EMPLOYEES</u>			Remarks
City Hall Admin Assistant wage after 5 years *	21.51	21.94	\$.75 increase each year for first 4 years
City Hall P/T Admin Assistant	13.00	13.00	
Police Dept. Admin Assistant wage after 5 years *	21.29	21.72	\$.75 increase each year for first 4 years
Police Dept. P/T Admin Asst after 3 years	15.75	16.07	\$.50 increase each year for first 2 years
Public Works Operator wage after 3 years *	22.96	23.42	\$.30 increase each year for first 2 years
Utility Operator Base wages after 3 years *	22.75	23.21	\$.30 increase each year for first 2 years
Water Operator Grade OIT	Base + \$.40	Base + \$.40	
Water Operator Grade 1	Base + \$.90	Base + \$.90	
Wastewater Operator Grade OIT	Base + \$.40	Base + \$.40	
Wastewater Operator Grade Basic	Base + \$1.20	Base + \$1.20	
Wastewater Operator Grade Advanced	Base + \$1.40	Base + \$1.40	
Crossing Guard	15.00	15.00	\$.25 after 3 years \$.25 after 6 years
Pollworkers	7.25	7.25	
Library Admin Assistants wage after 5 years *	15.75	16.07	\$.75 increase upon completion of 1yr, 3yr, and 5 year
DPW Temporary CDL holder	12.00	12.00	
DPW/Parks Part-time Summer	9.25	9.25	\$.25 per year of service
DPW/Cemetery Groundskeeper		15.00	\$.25 per year of service
Lifeguards - Starting	8.50	8.50	Seasonal returns with
With WSI	9.50	9.50	favorable evaluations:
Supervisors	9.50	9.50	\$.25/hr per year for DPW/ Parks, Lifeguards, Cashiers,
Cashiers	6.00/7.25**	6.00/7.25**	Concession, and Maintenance.
Concession	6.00/7.25**	6.00/7.25**	*Lifeguards teaching private
Maintenance	6.00/7.25**	6.00/7.25**	lessons receive \$4.00 per lesson in addition to wage

Step increase are granted on anniversary date at the end of each year's service

** Wages below legal minimum wage for eligible employees only.

* Last step increase as needed to equal maximum wage of position