

**JULY 1, 2019 FINANCE COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:36 p.m.

Present: Sarah Braun, David Esau, and Candy Davis.

Others Present: City Administrator Ramona Flanigan, City Clerk-Treasurer Cindy Hegglund, Police Chief Robert Kowalski, Utility Director Randy Oren, and a few citizens.

City Clerk-Treasurer Hegglund confirmed the meeting agendas were properly posted on Friday, June 28th at the Post Office, Edgerton Library and City Hall.

**APPROVE MINUTES:** A Sarah Braun/David Esau motion to approve the minutes from the June 17, 2019 Finance Committee meeting passed, all voted in favor.

**CHANGE ORDERS AND PAY REQUESTS:** A Candy Davis/David Esau motion to approve change order #1 from Corporate Contractors, Inc for a decrease of \$3,000 for the Veterans Building canopy renovation passed on a 3/0 roll call vote.

A Candy Davis/David Esau motion to approve the final pay request from Corporate Contractors, Inc for the Veterans Building canopy renovation in the amount of \$32,413 passed on a 3/0 roll call vote.

**BILLS AND PAYROLL:** A Candy Davis/Sarah Braun motion to approve bills and payroll in the amount of \$208,798.77 passed on a 3/0 roll call vote.

**LICENSES:** The Committee discussed the Operator's License with Caitlin Ritchie. There are pending charges that caused the Police Chief to deny the request. Ms. Ritchie's court date is set for July 9<sup>th</sup> although she indicated her lawyer may postpone the date.

A Candy Davis motion to deny an Operator's License to Caitlin Ritchie failed due to a lack of a second.

A David Esau/Sarah Braun motion to review the Operator's License for Caitlin Ritchie again after her court date and/or any waiting period passed on a 3/0 roll call vote.

**PUBLIC EVENT PACKET AND TEMPORARY CLASS "B" LICENSE:** Candy Davis stated in the past the Council has required the Tobacco Days organizers to pay for half the actual police overtime for time spent at Racetrack Park because alcohol is being served.

Candy Davis stated there is also a request to close the City's concession stand at Racetrack Park during the event. In the past, the City has denied the request to close the stand because it is the biggest money-making event for the stand. The concession stand is only open while there are ballgames being played.

Sarah Braun/David Esau moved to approve the public event packet for Edgerton Tobacco Heritage Days and Tobacco Days Car and Truck Show with the following conditions:

- The City waives all fees except for half the actual cost of the police overtime for the time spent at Racetrack Park;
- Racetrack Park be open until midnight during the event;
- Animals be allowed in Racetrack Park during the event;
- The City concession stand remains open during the baseball games.

The motion passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a Temporary Class “B” Beer and Wine License for Edgerton Tobacco Heritage Days for July 19-21, 2019 passed on a 3/0 roll call vote.

**QUOTES FOR STORMSEWER WORK:** A Candy Davis/David Esau motion to approve the quote from G Fox and Son for the stormsewer catch basin repairs located behind Stop-n-Go in the amount of \$2,950 passed on a 3/0 roll call vote.

**QUOTES FOR CONCRETE SAW:** A Candy Davis/Sarah Braun motion to approve the purchase of a concrete saw from Badger Contractors in the amount of \$6,705 passed on a 3/0 roll call vote.

**QUOTES FOR STREET CRACK FILLING:** Flanigan stated the crack filling quotes requested both a price per pound of material installed and a price for the streets listed in the quote. The low bid on price per pound is the second low bid when considering the cost by street. The low bid for cost by street was the high bid based on the price per pound which indicates that contractor will fill fewer cracks than other contractors. Staff recommends the lowest per pound bid using a ¾” routing dimension.

A Candy Davis/Sarah Braun motion to approve the quote from Crack Filling Services based on ¾” router standard, price per pound of \$1.50, and give staff flexibility on which streets to be crack filled passed on a 3/0 roll call vote.

**RESOLUTION 17-19:** A Candy Davis/Sarah Braun motion to recommend to Council adoption of City of Edgerton Resolution 17-19: Approving the write-off of 2017 delinquent personal property taxes passed on a 3/0 roll call vote.

Being no other business before the Committee, a Sarah Braun/David Esau motion to adjourn passed, all voted in favor.

Cindy Hegglund, City Clerk-Treasurer

Adopted July 15, 2019