

CITY OF EDGERTON

**EDGERTON CITY HALL
12 ALBION STREET
EDGERTON, WI**

PARKS & RECREATION COMMITTEE

September 30, 2020 at 6:00 pm

1. Call to order, Roll call
2. Confirmation of appropriate meeting notice on Friday, September 25, 2020.
3. Approve August 31, 2020 Parks & Recreation Committee Meeting Minutes.
4. Discuss athletic facilities fees schedule.
5. Discuss 2020 Budget.
6. Adjourn

cc: All Committee Members
Newspaper

City Administrator
All Council Members

Department Heads
City Engineer

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Parks and Recreation Committee."

**AUGUST 31, 2020 PARKS & RECREATION COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:30 p.m.

Present: Candy Davis, Casey Langan, Steve Guertin, Ken Haagensen, Russ Jorstad and Bonnie Slagg

Excused: Denise Lagan

Others Present: City Administrator Ramona Flanigan, Mayor Christopher Lund, Aquatics Director Anne Gohlke, Municipal Services Director Howard Moser, Alderperson Jim Burdick, Todd Wescott, Tim Kahl and Travis Doehr.

Flanigan confirmed the meeting notice was properly posted on Friday, August 28, 2020. Agendas were posted at Edgerton Post Office, Edgerton Public Library and City Hall.

ELECT CHAIR: A Haagensen/Slagg motion to nominate Candy Davis as Chairperson passed on a 6/0 roll call vote.

A Haagensen/Jorstad motion to close the nominations passed on a 6/0 roll call vote. Candy Davis was elected Chairperson on a 6/0 roll call vote..

APPROVAL OF MINUTES: A Jorstad/Guertin motion to approve the April 20, 2020 Parks & Recreation Committee meeting minutes passed on a 6/0 roll call vote

BASEBALL/SOFTBALL TOURNAMENT POLICY: The Committee reviewed a draft policy for the use of the ball diamonds at Racetrack Park for tournaments. The City does not have a policy on the use of the softball/baseball fields from any outside user for tournaments. The baseball and softball teams that use the fields on a regular basis have requested the use of the fields for tournaments but would like to not have the city owned concession stand open. The individual teams would like to provide concessions on their own. They feel this is an important fundraiser for their organization.

Tim Kahl, 11720 N Woodsvie Crossing, President of Edgerton Softball league, stated the fees associated with this policy would cause leagues to pull their tournaments and schedule them elsewhere because the leagues would lose money.

Steve Guertin suggested sharing the profits of the concession stand revenue with the tournament hosts. The suggestion was to have the city provide some staff and the league provide some staff. Mr. Kahl again suggested the city allow the leagues to have their own concession stand open and leave the city owned stand closed.

Russ Jorstad suggested the city provide concessions the leagues do not provide. This would allow for fewer employees scheduled for the city and would allow both entities to make money.

Candy Davis suggested charging a reduced rate for the "regular" users. These would be leagues who use the park on a regular basis and who give back to improvements at the park. The occasional non-regular user would be the teams that use the facilities on an occasional basis. These teams would pay a larger fee for tournaments.

Travis Doehr, 462 Watts Springs Rd, stated he would be willing to pay some type of fee for tournaments but he felt \$250/field was excessive. He would like the leagues to be able to have their own concessions. The city could provide a staff member to come in and stock and clean restrooms at the end of each day and the league would be willing to pay that cost.

A Davis/Slagg motion to require the concession stand to be open for tournaments for all non-regular users passed on a 6/0 roll call vote.

A Haagensen/Slagg motion to approve a \$100/day tournament fee for “regular” park users without the city concession stand and no staffing passed on a 6/0 roll call vote.

A Jorstad/Guertin motion to approve a \$300 rental fee and a \$500 deposit plus actual cost to prep field if requested for all non-regular users for a tournament passed on a 6/0 roll call vote.

LEAGUE FEES: A proposed fee schedule for weekly leagues was presented to the Committee. The fee schedule was based on a fee per field prep. This would make it equitable for each team.

A Jorstad/Guertin motion to charge all leagues a \$15/field full prep fee per game or a \$5/field partial prep fee per game passed on a 6/0 roll call vote

RACETRACK PARK NETTING: Howard Moser reported the current nets above the center of the ball diamonds are in disrepair. Moser did some research on other ball diamonds and found mounting the nets on the backstops would be easier to maintain. He stated we could possibly use some of the existing netting. He provided a picture of this netting layout from another community.

Tim Kahl stated he felt with no netting covering the spectators there could still be a possibility of someone getting hit by a foul ball. The netting going straight up will not prevent a ball coming over from another field. He also stated that if the netting were mounted to the top of the back stops but were angled in, it may stop more balls from going over the nets.

SOCCER FIELD IMPROVEMENTS: The DNR recommends all overhead power lines in parks be buried. Some of the cost to bury the lines can be covered with developer fees.

A Slagg/Haagensen motion to include \$13,000 in the 2021 budget to bury all overhead lines at Racetrack Park passed on a 6/0 roll call vote.

A Davis/Jorstad motion to move forward with the installation of bollards in the amount of \$1,500 for the soccer field in the 2021 budget passed on a 6/0 roll call vote.

SKATEBOARD PARK RAMPS: The skate park ramps were removed from Central Park several years ago. The ramps have been in storage since they were removed. The Committee may attempt to sell the ramps. The ramps were purchased with a grant from the Tony Hawk Foundation. If the ramps are sold, the city may be required to pay back the \$5,000 grant.

A Slagg/Guertin motion to approve listing the skateboard ramps on an auction site with a \$5,000 reserve passed on a 5/1 roll call vote. Casey Langan voted against the motion

SWING AT ST JOHN'S PARK: Jim Burdick, 17 Blanchard made a request to have an ADA swing installed at St. John's Park. He was contacted by an employee of St. John's day care who knew of a student that attended the daycare that needed the use of an ADA swing. The daycare is now closed so there is no longer an urgent need for the swing.

PARKING ON PICKLE BALL COURT: During busy hours at Central Park the cement slab where the pickle ball courts are located has been used for overflow parking. Howard Moser reported there will be additional parking added on the north side of the park with the improvements near the Veterans' Memorial. This should eliminate the need to park on the pickle ball courts.

A Davis/Langan motion to prohibit parking on the pickle ball courts and use signage to alert drivers passed on a 6/0 roll call vote.

Being no other business before the Committee, a Davis/Jorstad motion to adjourn passed. All voted in favor.

Ramona Flanigan/wjl
City Adminsitrator

Memo

To: Parks Committee
From: Staff
Date: 9/25/2020
Re: September 30, 2020 Meeting

Tournament and league fees: Based on the motions made at the last Park's meeting, staff prepared the attached fee schedule. The highlighted text requires committee review. The soccer section rates were modified from \$150 - \$65 / field if the city prepares the field so that the charges per hour for soccer are the same as those charged to the baseball leagues. Baseball leagues are offered the same option as soccer: if the city does not prepare the fields, there is no charge.

2020 Parks Budget:

- Funds available: The current balance in that developer fee account is \$39,466 and there is \$729 in the Racetrack Park Advertising fund. If the same companies advertise next year, an additional \$3,000 will be available in the Advertising Fund.
- Installation of bollards along the north boundary of the soccer field in the location previously approved. Estimated cost \$1,500.
- Burying the overhead lines that run through the soccer field for an estimated cost of \$13,000.
- Soccer field grading – estimated cost \$6,000.
- Parks mower \$6,539
- Modifications to dance floor area: The attached sketch shows proposed modifications to the retaining wall on the south side of the dance floor at Racetrack Park by installing concrete steps that also serve as seating and skate board ramps. The objectives of the modifications are to improve the aesthetics and function of the area by removing the fence, providing permanent seating that is easier to keep clean and provide an apparatus for skate boarding. Staff will develop an estimated cost for the project if the committee wishes to pursue it.
- Horseshoe courts: The retaining wall and fence around the horseshoe courts at Racetrack Park are failing. Staff has removed the fence. Staff is looking for direction as to whether the courts should be removed due to lack of use or if repairs or modifications should be made. If repairs are made, staff will investigate to determine if the retaining wall could be reconstructed so that we can avoid reinstalling the fence. Staff contacted Tobacco Days organizers and the organizer of the tournament that is part of the 4th of July celebration. These organizations no longer use this court for their tournaments. The Committee should review the condition of the pits and then decide if an investment in any improvements is warranted.

Staff supports changing the direction of the courts (east –west) thus allowing the removal of the retaining wall and the reinstallation of a few bag toss (cornhole) courts as opposed to horse shoes.

- RTP upper bathroom improvements: To upgrade the appearance and function of the upper restrooms at Racetrack Park, staff is proposing the addition of a rooftop exhaust fan system and updating of the wall finishes in both bathrooms. There may be some minor plumbing repairs also. The estimated budget for these improvements is \$5,000.
- Rock climber Hain Rd Park The rock climber attached to the play structure at Hain Road Park needs to be replaced for an estimated cost of \$1500.

2020 Pool Budget

Slide: The recommendation of the 2019 pool slide inspection was to either resurface the main slide for \$27,126 or replace the slide for \$50,962. Both the replacement slide and the refurbished would have a one year warranty. The vendor providing the quote to refurbish the slide indicates the repair would last “several years”. It would not be possible to refurbish the slide again in the future. A new slide should last 20-30 years. Given the cost to refurbish the slide, staff questions the value in the temporary improvement.

Pool concession stand stall partitions: The bathroom stall partitions are bent and not repairable.

Interlocks for chemical feed: This equipment is required by DATCP for the protection of patrons and staff.

City of Edgerton

User Fees for Athletic Facilities

Soccer fields Reserved* (Regular Field User)** \$65/field per season. No charge if user prepares field. (was \$150) (\$65 is same policy as baseball: DPW PT with FICA is hourly rate \$9.96 X72 hours per season for 11 fields).

Soccer fields Reserved (not a Regular Field user): \$80 per field.

Soccer Tournaments - \$80 per field per day. No charge if user prepares field.

Baseball and Softball Fields Reserved (full preparation – install bases, drag field, and line field) - \$15 per field per time the City prepares the field. Leagues pay their fees before the season starts based on number of times the City is scheduled to prepare the field in the season. No charge if the League or User prepares the fields. (Typically includes: Little League, Babe Ruth, Minor League Softball, Major League softball, High School JV and Varsity Summer leagues, WIAA High School teams)

Baseball and Softball Fields Reserved (partial preparation – install bases and drag field only) - \$5 per field per time the City prepares the field. Leagues pay their fees before the season starts based on number of times the City is scheduled to prepare the field in the season. No charge if the League or User prepares the fields. (Typically includes T Ball, Minor League and Major League)

Baseball and Softball Tournaments

	Daily rate for 1-4 fields
Regular Field User	
City's Concession Stand Open (no leagues concessions)	\$15 per field per time the City prepares the field
City's Concession stand not open at the request of the renter	\$100 plus \$15 per field for initial field prep
Not a Regular Field User	
City's Concession Stand Open	\$300 rental fee, \$500 deposit, plus \$15 per field per time the City prepares the field
City's Concession stand not open at the request of the renter	N/A

* **Reserved:** Users of Reserved fields have priority use over non reserved users. All fields are available for use without reservation or fees when not scheduled by Reserved User.

** **Regular Field User** is defined as an entity that uses the facility for the home league play. (Includes High School teams, Albion Tigers, Oak Lawn Academy, and Farm Family)

