

**CITY OF EDGERTON  
CITY HALL  
12 ALBION STREET  
EDGERTON, WI**

**TREE BOARD**

Wednesday, August 21, 2019 at 5:30 p.m.

1. Call to order; Roll Call.
2. Confirmation of Appropriate Meeting Notice Posted on Friday, August 16, 2019.
3. Approve July 17, 2019 meeting minutes.
4. Discuss Tree City Event
5. Discuss location for fall street tree planting using gravel bed trees.
6. Discuss 2020 Projects
7. Staff report.
8. Set next meeting and agenda items.
9. Adjourn.

cc: All Commission Members  
Department Heads

City Administrator  
City Engineer

All Council Members  
Newspapers

**NOTICE:** If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Public Works Committee."

**JULY 17, 2019 TREE BOARD MEETING MINUTES  
CITY OF EDGERTON**

Beckwith called the meeting to order at 5:30 p.m.

Present: Adam Gould, Sarah Beckwith, Barb Bublitz, Barb Steponkus, Bill Sachse and David Mancheski.

Others Present: City Administrator Ramona Flanigan

Flanigan confirmed the meeting agendas were properly posted on Friday, July 12, 2019 at the Post Office, Edgerton Library and City Hall.

**APPROVAL OF MINUTES:** A Gould/Steponkus motion to approve the June 19, 2019 Tree Board meeting minutes passed on a 6/0 roll call vote.

**TREE CITY EVENT:** The event will take place on July 20<sup>th</sup> at 11am in front of the City Hall building. Adam Gould will give a speech about the Tree Board and the programs they are implementing. He will speak about the organizations that have given grants. Brian Wall from the DNR will attend the celebration. Brian will cover the Tree City requirements and will present the plaque to the Mayor. Mayor Lund stated he will be donating a tree to the memorial tree program. Lund will announce the two winners of the Memorial Trees. The Tree City USA flag will be raised at that time.

**FALL STREET TREE PLANTING POLICY:** The trees for the fall planting are currently in the gravel beds. A map of the previously discussed neighborhoods, where the trees could be planted, was distributed to the Board. 38 of the gravel bed trees will be used for street trees. Flanigan contacted Alliant Energy to discuss underground utilities in the terrace of the neighborhoods discussed in the previous meeting. Flanigan suggested the Board rate the neighborhoods in the order of importance and try to avoid areas where there are a lot of utilities in order to make the first year as easy as possible. Staff will check with the DPW to see how open their schedule is for planting. If staff does not plant the trees, the city will request bids from vendors to help with the planting.

A Gould/Bublitz motion to use the trees on Hemphill Ave first, then on Hain Rd, and last in the Orchard Heights subdivision passed on a 6/0 roll call vote.

**NEXT MEETING DATE & AGENDA ITEMS:**

Next meeting August 21, 2019 at 5:30 pm

- Tree City Recap
- 2020 Budget
- Grants available for 2020

Being no other business before the Board, a Gould/Steponkus motion to adjourn passed, all voted in favor.

Ramona Flanigan/wjl  
City Administrator

# Memo

**To:** Tree Board  
**From:** Staff  
**Date:** 8/15/2019  
**Re:** August 21, 2019 Meeting

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**Tree planting in neighborhoods:** Please recall the Tree Board decided that each year it would plant 20% of the available street trees in areas of the city where trees have been removed (East Fulton St this year?) and the remaining trees in one neighborhood. We will have approximately 38 trees from the gravel bed for street tree planting this fall. Below are some details of the areas the Committee wanted to consider for this year's plantings.

Hain Road from Hwy 59 to approximately Leslie. (Approx. 26 trees)

Terrace width: 5' on south and 8' on north

Gas: south side probably in terrace

Electric: Overhead on north

Analysis: This is the most challenging of the 4 areas the committee is considering. All trees would have to be "short" trees because of the overhead lines and the terrace width.

Cumberland, Savannah, and Sunland (Subdivision behind Piggly Wiggly) (Approx. 70 trees)

Terrace width: 13' each side

Gas: probably in terrace on one side

Electric: rear yard

Analysis: This is a relatively easy area due to the location of utilities and terrace width.

Hemphill (east of N Pass) (Approx. 22 trees)

Terrace width: 15' each side

Gas: on south side probably in terrace

Electric: near street right of way but likely on private property

Analysis: This is a relatively easy area due to the location of utilities and terrace width.

Orchard Subdivision (east of Lord Street) (Approx 67 trees)

Terrace width: 10' each side

Gas: probably in terrace on one side

Electric: rear yard

Analysis: This is a relatively easy area due to the location of utilities and terrace width although narrower than Hemphill and Cumberland.

