

**FEBRUARY 3, 2020 FINANCE COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:31 p.m.

Present: David Esau, Sarah Braun and Candy Davis.

Others Present: City Administrator Ramona Flanigan, City Clerk-Treasurer Cindy Hegglund, Police Chief Robert Kowalski, Utility Director Randy Oren, Municipal Services Director Howard Moser and a few citizens.

City Clerk-Treasurer Hegglund confirmed the meeting agendas were properly posted on Friday, January 31st at the Post Office, Edgerton Library and City Hall.

**APPROVE MINUTES:** A David Esau/Sarah Braun motion to approve the minutes from the January 20, 2020 Finance Committee meeting passed, all voted in favor.

**BILLS AND PAYROLL:** A Candy Davis/Sarah Braun motion to approve bills and payroll in the amount of \$101,700.28 passed on a 3/0 roll call vote.

**RESOLUTIONS:** A Candy Davis/David Esau motion to recommend to Council adoption of City of Edgerton Resolution 01-20: Resolution Authorizing the 2019 Property Tax Equivalent charged to the Water Utility passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to recommend to Council adoption of City of Edgerton Resolution 02-20: Resolution Approving the Assigned Fund Balance for the Year Ending December 31, 2019 passed on a 3/0 roll call vote.

City Clerk-Treasurer Hegglund explained Resolution 03-20 has budget transfers and amendments that are used for the financial statements only. The actual expenses and revenues for 2019 do not change and at future budget discussions the Council will compare its original budget numbers to actual.

A Sarah Braun/Davis Esau motion to recommend to Council adoption of City of Edgerton Resolution 03-20: Resolution Approving Budget Transfers and Amendments for the Year Ending December 31, 2019 passed on a 3/0 roll call vote.

**DANE COUNTY HUMANE SOCIETY AGREEMENT:** City Administrator Flanigan stated the contracts for impoundment and stray animals between the City of Edgerton and Dane County Humane Society are up for renewal. The only change is a \$5 increase in the euthanasia fee. Police Chief Kowalski added the department is happy with their services and wish to renew the agreement.

A Candy Davis/David Esau motion to approve the agreements for impoundment and stray animals between the City of Edgerton and Dane County Humane Society passed on a 3/0 roll call vote.

**CITY ATTORNEY AND PROSECUTION ATTORNEY LEGAL SERVICES:** City Administrator Flanigan stated the city attorney's contract expires April 2020. She asked if the Finance Committee wishes to negotiate a new contract with Murphy Desmond or request proposals. The proposal process has a longer lead time so staff is inquiring now in the event the Committee wishes to pursue this route.

Candy Davis noted that staff evaluated the contract rate and found it reasonable based on the time spent on retainer work. She is comfortable with renewing the contract given staff is not aware of any performance reasons to seek a different vendor at this time.

A Candy Davis/Sarah Braun motion to authorize staff to move forward with negotiating a new contract for city attorney services and not request new proposals passed on a 3/0 roll call vote.

City Administrator Flanigan stated the contract for prosecuting attorney services with Murphy Desmond has a date discrepancy between the expiration and compensation sections. Staff recommends the Finance Committee authorize staff to clarify the contract with a consistent date of April 2021.

A Candy Davis/David Esau motion to authorize staff to work with Murphy Desmond to modify the prosecution attorney contract with an expiration date of April 2021 passed on a 3/0 roll call vote.

**FILL DIRT FOR 407 N MAIN ST:** A Candy Davis/David Esau motion to approve the purchase of fill for 407 N Main St with Bob McGuire in the amount of \$10 per cubic yard passed on a 3/0 roll call vote.

**SUBORDINATION FOR EDGERTON GEAR:** City Administrator Flanigan stated that Edgerton Gear wishes to refinance their bank loans and take out additional funds that would bring the mortgage balance back to the amount it was when the City lent Gear TIF funds. The City has three TIF incentive loans that are in second position to their current mortgage which, if the loan mortgages are refinanced would put the City in first position.

The bank will not refinance without the City agreeing to subordinate and agreeing to be in second position. City Administrator Flanigan said the tax increment produced is significantly more than the loan repayment amounts making this a relatively secure agreement to subordinate.

A Sarah Braun/David Esau motion to approve the subordination for Edgerton Gear passed on a 3/0 roll call vote.

Being no other business before the Committee, a Sarah Braun/David Esau motion to adjourn passed, all voted in favor.

Cindy Hegglund, City Clerk-Treasurer

Adopted February 17, 2020