

**CITY OF EDGERTON
CITY HALL
12 ALBION STREET
EDGERTON, WI**

PUBLIC WORKS COMMITTEE
Wednesday, May, 9 2018 at 6:00 p.m.

1. Call to order; Roll Call.
2. Confirmation of Appropriate Meeting Notice Posted on Friday, May 4, 2018.
3. Elect chair.
4. Approve April 16, 2018 Public Works Committee Meeting Minutes.
5. Discuss Albion Street sidewalks.
6. Discuss snow parking policy.
7. Discuss Henderson Street extension.
8. Discuss South Main Street (Hwy 51 to cemetery) parking removal during Indianford bridge closing.
9. Discuss on street parking on W Fulton Street at Swift Street.
10. Discuss generator study.
11. Discuss Veteran's Building awning materials.
12. Staff Report
13. Adjourn.

cc:	All Commission Members Department Heads	City Administrator City Engineer	All Council Members Newspapers
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NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Public Works Committee."

**APRIL 16, 2018
PUBLIC WORKS COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Paul Davis called the meeting to order at 6:15 P.M. Committee members present were Debbie Olson, Jonathon Frey, and Paul Davis. Also present were City Administrator Ramona Flanigan, Public Works Director Tom Hartzell, and the Motorcycle Show Group.

Flanigan confirmed the agendas were properly posted on Friday, April 13, 2018 at the Post Office, Edgerton Library and City Hall.

APPROVE MINUTES:

An Olson/Davis motion to approve the January 8, 2018 Public Works Committee minutes passed, all voted in favor.

DISCUSS AND CONSIDER CURB REPLACEMENT AND FUNDING ON BLAINE STREET:

The water and street (first lift of asphalt) was replaced on Blaine Street in 2017. Some additional curb has sunk which will cause ponding once the final lift of asphalt is installed. Staff is recommending the replacement of 150 linear feet of curb to alleviate this issue. The estimated cost of the work is \$5,400. Available funds for the repair include the capital surplus fund, the storm sewer utility, and the road repair budget. Flanigan recommended that the storm water utility funds be used.

A Frey/Olson motion to fund the Blaine Street curb repair with storm water utility funds passed, all voted in favor.

STAFF REPORT:

None

Being no other business before the Committee, a Frey/Davis motion to adjourn passed, all voted in favor.

Ramona Flanigan/jas
City Administrator

Memo

To: Public Works Committee
From: Staff
Date: 5/3/2018
Re: May 9, 2018 Meeting

W Fulton St Parking: A committee member has asked that the City review the parking stalls in front of 201 W Fulton (Mario's) and 124 W Fulton (Baron) to determine if these stalls should be removed or restricted to improve visibility. Chief Klubertanz's recommendation is included in the packet.

Generator Evaluation: Please recall the Committee directed staff to seek a quote for an electrician to evaluate the library, the police station, and city hall in order to estimate the costs for either a generator panel or a switch gear for generators. Carrol Electric is recommending the following:

- Install a generator panel to power the critical functions at the library with an exterior connection. During a power outage, a generator would be connected to serve a portion of the library functions. Estimated cost is \$20,000.
- Do not install a generator panel at city hall but instead a switch gear to serve the entire building. This is recommended because the water utility's generator could power city hall. Thus the more cost effective solution is to install a switch gear to power the entire facility as opposed to installing a generator panel and a smaller switch gear to serve a portion of the building. Estimated cost of this switch gear is \$20,000.
- Do not install a generator panel at the police station but instead a switch gear to serve the entire building. Estimated cost \$13,500.

Albion Street Sidewalks: Attached are the meeting minutes from a conversation that took place last year after the sidewalks were repaired under the city's contract. The concerns have been addressed by the contractor this spring for properties at 7, 21, 101, and 104 Albion Street. The City Engineer believes the repaired sidewalks meet the project specifications and recommends the City accept the sidewalks. The owner of 21 Albion is dissatisfied with the repair and wishes to speak with the committee. The committee should view the sidewalks before the meeting.

Veteran's Building Awning Repair: Please recall the repair of the Veteran's Building awnings is in the 2018 budget. The awnings are currently made of a structural frame or "box" which are infilled with a roof over a stucco material (see photo). The awnings are structurally sound. Staff would like the committee to discuss alternatives to replacing the infill material with similar materials to reduce

long term maintenance costs. The alternative material is a factory painted metal similar to the examples shown in the attached photograph. Another change that would have to be made if the alternative material is used is that the can lights under the awnings would not be reinstalled. Most of these lights are currently not being used. A wall light would have to be installed at the west door under the awning. The estimated cost of the awnings if reconstructed with material similar to the original awnings is \$36,100. The estimated cost of the alternative infill material is \$39,000. A third alternative is to replace the entire awning with a "stock" awning like the ones shown in the photos. The estimated cost of this alternative is \$37,000. We have budgeted \$25,000 for the project.

Indianford Bridge: The Indianford Bridge will be closed for approximately 3 months starting in early May. During that time, agricultural equipment operators needing to cross the river will have to use the Hwy 51 bridge. This will result in very large agricultural vehicles traveling through the city. The Chair of the Town of Fulton suggests that we should encourage these vehicles to use South Main Street as opposed to West Fulton Street through the downtown. To accommodate these large vehicles, parking would have to be temporarily removed from S Main Street as it is not wide enough to accommodate parking and these large vehicles.

Henderson Street: The owner of the property at 112 Henderson Street has requested the City improve the "street" serving the property. The lot has no dedicated street frontage.(See map) The property currently has a driveway off the end of Henderson Street that crosses City owned "green space" property. To provide an improved road, the following is required:

- A right of way should be created and dedicated although this is not absolutely required as the city owns the property.
- A street would have to be constructed. The green space land on which the road would be built was donated to the City. The donation agreement allows for the construction of a cul de sac to terminate Henderson St but does not allow for the development of the property. Therefore, the road will not be extended and lots cannot be created around the cul de sac.

Policy Questions:

Should the street be extended? Providing a finished end to the street now that we know it will not extend would improve the aesthetics and would provide a turnaround for snow plows.

How extensive should the improvements be? The attached sketch is a complete street upgrade extending to the east edge of the existing lot and includes street, curb, sewer, water and sidewalk.(Estimated cost \$131,600) Another alternative would be to install the street but not the sewer and water. Sewer and water is needed only for future park facilities (no park improvements are allowed until 2042.)(Estimated costs without sewer and water \$80,000) A third alternative would be to construct a cul de sac like the one at the end of Blanchard St.) (Estimated cost \$35,500)The advantage of the full street is that it provides access for the existing houses' driveway without traveling across the City's green space property. The other

alternatives would require the City allow the existing driveway to remain on the green space property and that the owner maintain the driveway that is on the green space property.

Who will pay for the extension? Typically the adjoining owners pay for all improvements that do not already exist. Since the road is totally unimproved, the owner(s) would pay for all improvements. Would the owner of 112 Henderson have to pay for the entire upgrade or would the City pay for a portion because the City owns the adjoining property?

**JANUARY 8, 2018
PUBLIC WORKS COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Paul Davis called the meeting to order at 6:32 P.M. Committee members present were Jonathon Frey and Paul Davis. Committee member Debbie Olson arrived at 6:34 P.M. Also present were City Administrator Ramona Flanigan, Chief Tom Klubertanz, Steve Landfried, Cathy Engler, Alderperson Matt McIntyre, Mark Kindschi, Luann Hanewall, and Jim Kapellen.

Flanigan confirmed the agendas were properly posted on Friday, January 5, 2018 at the Post Office, Edgerton Library and City Hall.

APPROVE MINUTES:

A Frey/Davis motion to approve the November 29, 2017 Public Works Committee minutes passed, all voted in favor.

DISCUSS 2017 SIDEWALK PROJECT:



Residents on Albion Street requested a discussion on the quality of the sidewalk work from the 2017 project. Steve Landfried of 21 Albion Street was concerned with the quality of the work along with allowing pedestrians to damage sidewalk by not providing adequate barriers. Cathy Engler of 104 Albion Street agreed that a lack of barriers caused damage due to vandalism. Landfried recommended the affected sidewalk be removed and replaced. Flanigan stated there is a retainage that is held back until the project is complete but that the residents would still be responsible for the cost of the original sidewalk repair. Davis recommended inspecting the sidewalks and scheduling a meeting in April before making a decision. Residents will not be billed until the issue has been resolved.

DISCUSS OVERNIGHT PARKING RESTRICTIONS DOWNTOWN:

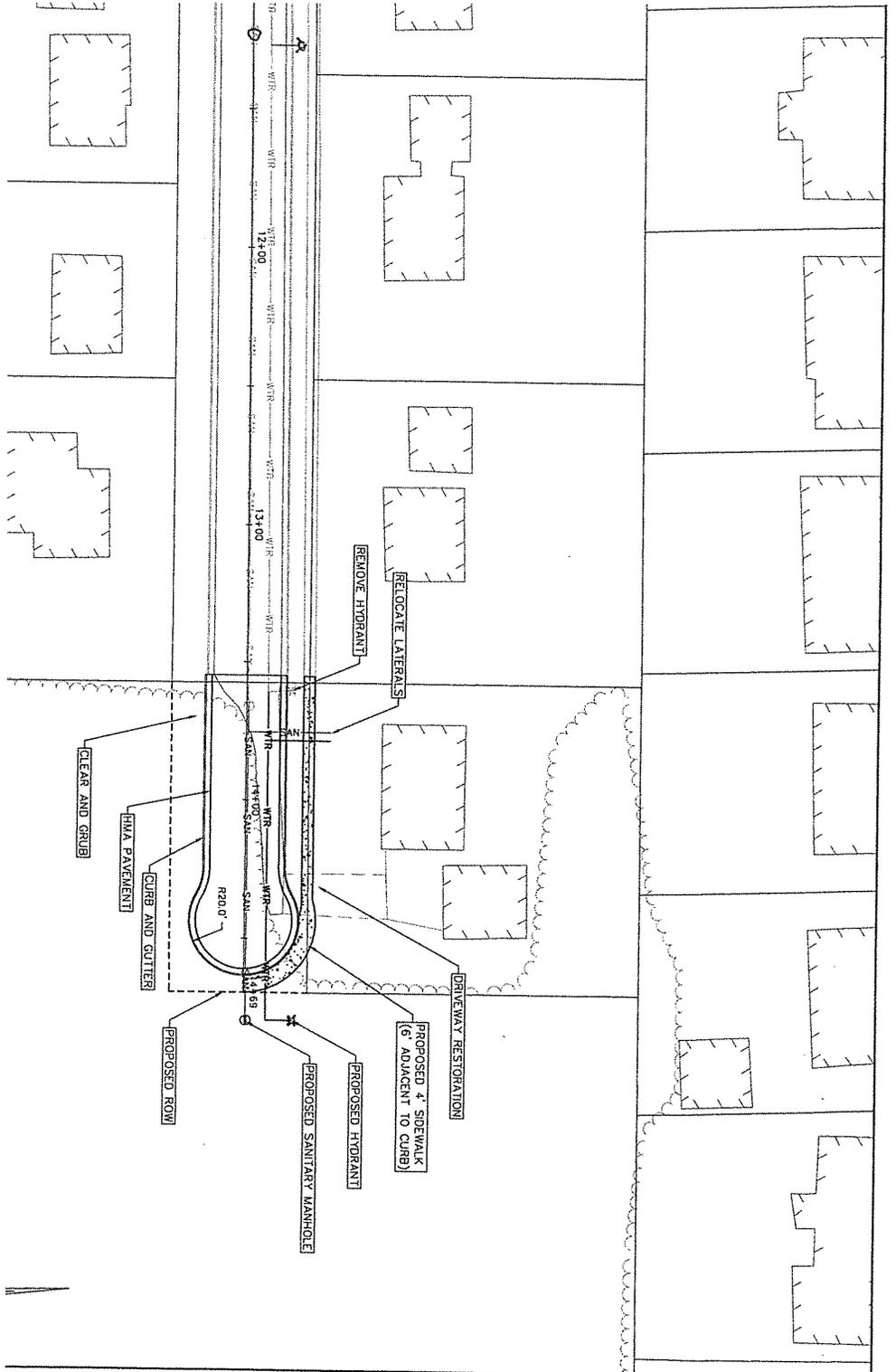
The committee elected to remove overnight parking restrictions on Henry and Swift Streets at a prior meeting. With this action, at least fifty additional parking spaces were opened up for overnight parking. Committee member Davis requested to reconsider the decision. Public Works Director Tom Hartzell would like to continue restricting overnight parking south of the post office and Sara's Health and Fitness to allow for easier snow removal and street sweeping. Olson proposed to restrict overnight parking from West Fulton Street to the alleys to allow additional spaces for downtown residents.

A Davis/Frey motion to restrict overnight parking south of Oren's Auto Body, post office, and Canal Street and to revisit issue in July passed on a 2-0 roll call vote.

DISCUSS TREE DAMAGE TO SIDEWALK:

Resident Jim Walters has three sections of sidewalk that need to be repaired. Walters maintains the repair is needed due to the roots from a tree in the terrace. Flanigan stated that the City's policy is that the land owner pay for damage to sidewalks that were or might have been damaged by tree roots. She expressed this could be costly to change this policy. Davis and Frey agreed with this observation.

A Davis/Frey motion to not amend policy regarding tree damage to sidewalk passed on a 3-0 roll call vote.



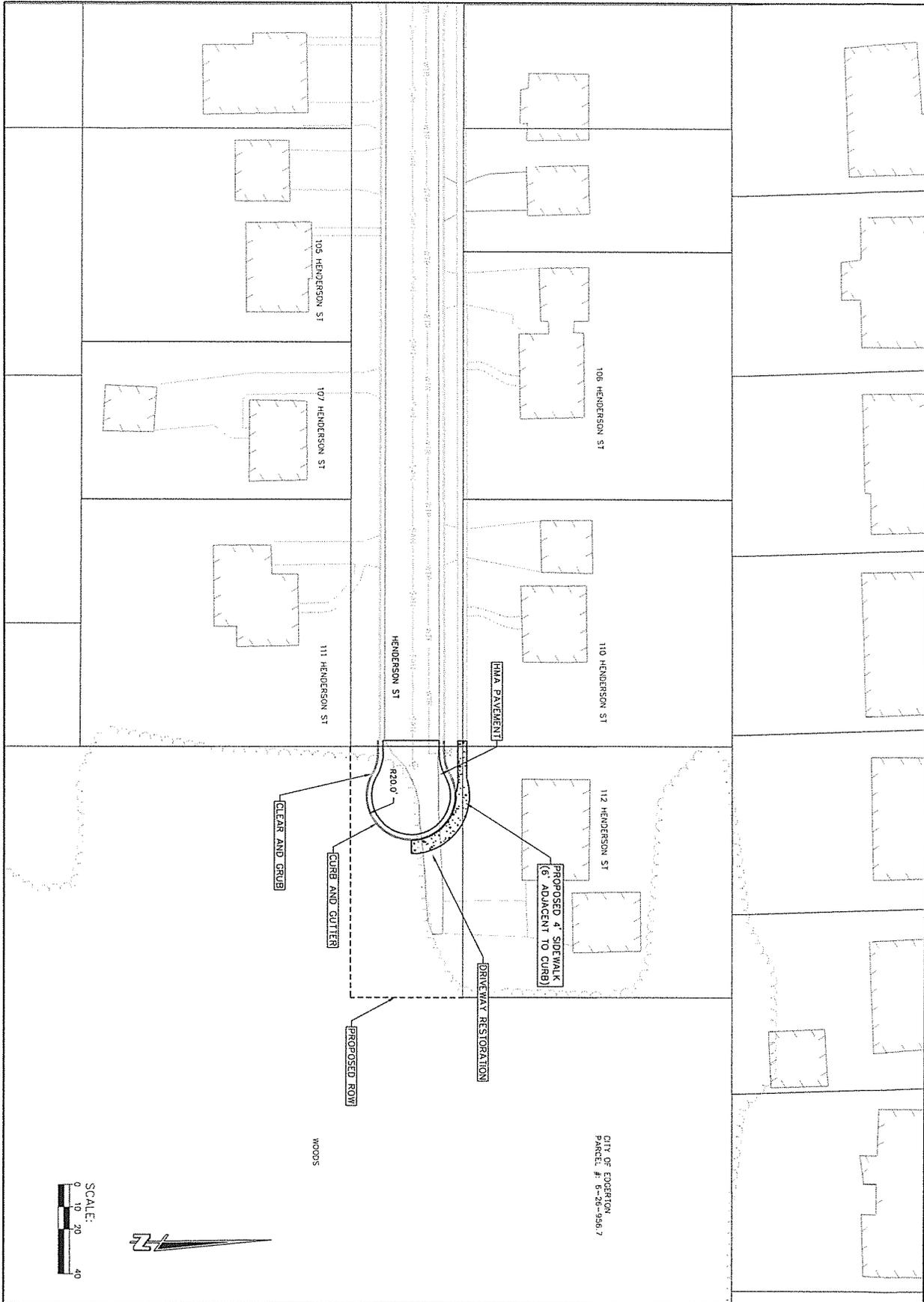
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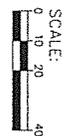
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Memo

03/27/18

Parking: No changes need to be made in regards to removing parking downtown. Current suggestion on removal would mean other parking stalls should also be removed, as the same situation arises at Albion St., Henry St, Swift St. and Depot parking lot exit.

Accidents in the Swift St area are minimal and are caused by drivers not practicing safe driving. If bump-outs are used properly, vision is not obstructed.

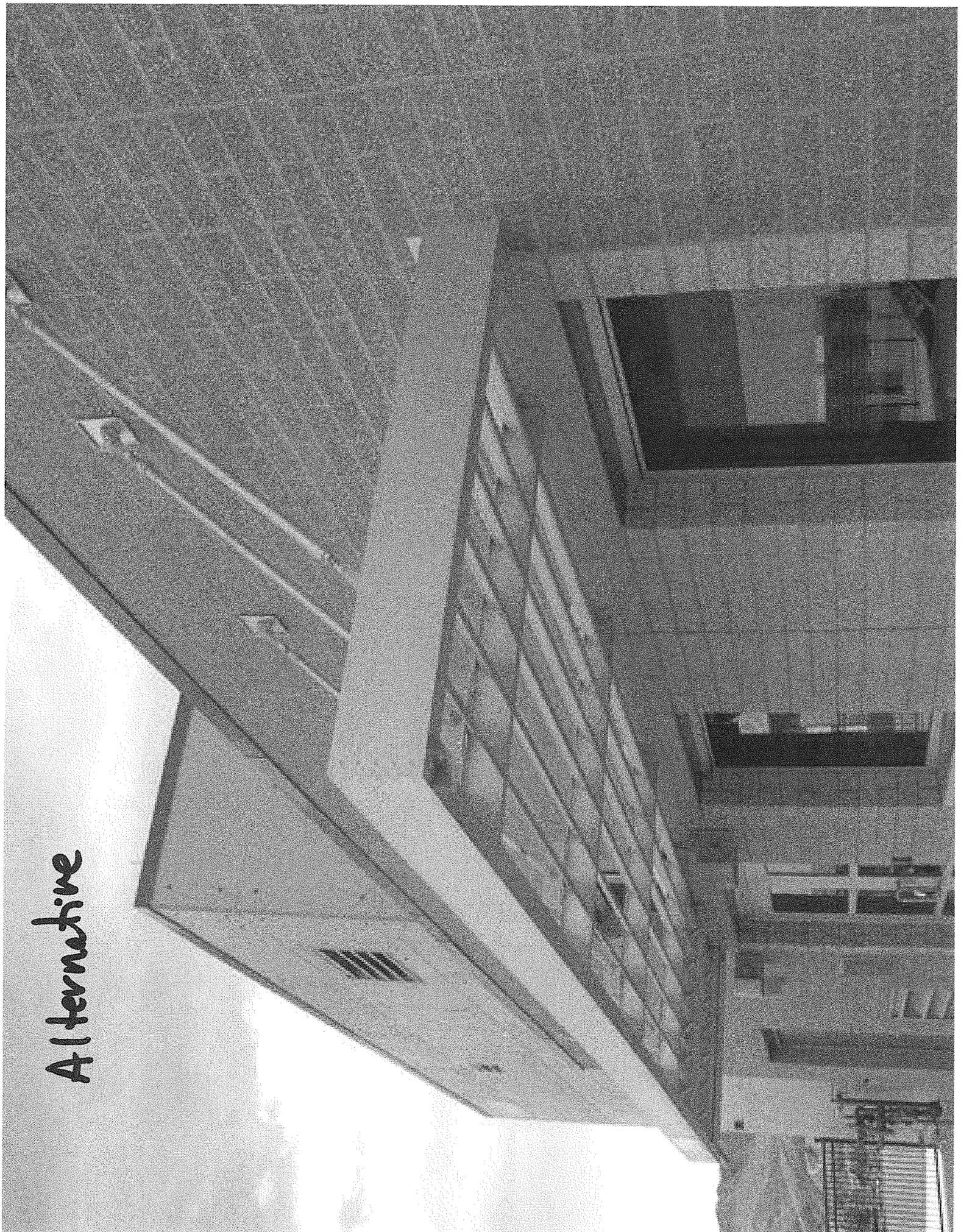
Chief Klubertanz

2017 Accidents
Swift at W. Fulton - 5
Albion at W. Fulton - 1

Yefs Bld
Existing Awning



Alternative



Alternative

