

**CITY OF EDGERTON  
REGULAR COMMON COUNCIL MEETING  
EDGERTON CITY HALL, COUNCIL CHAMBERS  
12 ALBION STREET**

Monday, November 4, 2019 at 7:00 p.m.

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, November 1, 2019.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
  - A. The public will be allowed to speak on agenda items during the meeting.
6. Minutes:
  - A. Consider approval of minutes from October 21, 2019 Council meeting.
7. Committee Reports:
  - A. Finance Committee:
    1. Consider approval of bills and payroll vouchers.
    2. Consider approval of licenses.
    3. Consider Edgerton Chamber of Commerce sublease of Depot.
    4. Consider CDBG-PF grant administration contract with Cedar Corp.
    5. Consider bids for compost pile removal.
  - B. Personnel Committee:
    1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
  - C. Fire District:
    1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
  - D. Plan Commission:
    1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
    2. Consider extraterritorial land division for Roscoe Development Co., E. Mallwood Dr, Section 12, Town of Fulton.
    3. Consider extraterritorial land division for Sundby, N. Blackhawk Dr., Section 16, Town of Fulton.
8. Consider Mayor's appointments.
9. Discuss and consider 2020 budget.

10. Mayor, alderperson and staff reports.

11. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**OCTOBER 21, 2019 COMMON COUNCIL MEETING MINUTES  
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m.

Present: Sarah Braun, David Esau, Candy Davis, Debbie Olson, Anne Radtke and Jim Burdick

Others Present: City Administrator Ramona Flanigan, City Clerk/Treasurer Cindy Hegglund, Utility Director Randy Oren, Library Director Kirsten Almo, Police Chief Bob Kowalski, Aquatics Director Anne Gohlke, City Attorney Bill Morgan, The Edgerton Reporter and citizens.

Hegglund confirmed the meeting agendas were properly posted on Friday, October 18, 2019 at the Post Office, Edgerton Library and City Hall.

**ACCEPT THE AGENDA:** A Candy Davis/Debbie Olson motion to accept the agenda as posted passed, all voted in favor.

**MINUTES:** A Sarah Braun/Jim Burdick motion to approve the minutes from the October 7, 2019 Common Council meeting passed, all voted in favor.

**COMMITTEE REPORTS:**

**Finance Committee:** A Candy Davis/Debbie Olson motion to approve the bills and payroll list in the amount of \$152,942.48 passed on a 6/0 roll call vote.

A Candy Davis/David Esau motion to approve a Temporary Class “B” liquor license for the Edgerton Hospital & Health Service Sunshine Committee for November 7<sup>th</sup> passed on a 6/0 roll call vote.

Jim Burdick stated the Flip Flop Façade Grant application for 102 W Fulton St was submitted after the deadline. He felt the deadline should be followed and the grant should not be considered if they were submitted late. Mayor Lund explained the deadline was discussed at the committee level and it was determined the TIF district was in a good financial position and has the funds available. That was why they made the exception to accept the application after the deadline.

A Candy Davis/Sarah Braun motion to approve a Flip Flop Façade Grant for 102 W Fulton St in the amount of \$1,047 passed on a 5/1 roll call vote. Jim Burdick voted against the motion.

A Candy Davis/David Esau motion to approve a Flip Flop Façade Grant for 115 N Henry St in the amount of \$2,520 passed on a 6/0 roll call vote.

A Candy Davis/David Esau motion to award the CDBG Facility Grant Administration contract to Cedar Corp passed on a 6/0 roll call vote.

**COMMITTEE APPOINTMENTS:** A David Esau/Jim Burdick motion to approve the Mayor’s recommendation to appoint Mark Wellnitz to the Tourism Commission passed on a 5/1 roll call vote. Debbie Olson voted against the motion.

**2020 BUDGET:** Almo stated the duct cleaning amount of \$18,370 was removed from the library capital projects because the HVAC project has not been finished and she felt this could wait until next year. Flanigan reported the budget currently is about \$40,000 under levy limit.

The Parks Committee recommended new playground equipment at Central Park. A quote of \$32,950 was received from the vendor. That cost includes the installation. The Committee discussed the option of our DPW crew doing the work to save the City some money. Jim Burdick questioned if our DPW crew could handle the installation; saving the City about \$5,000. The crew from the vendor could get it done in 1 day but it may take our DPW crew longer. Hegglund gave a rough estimate of \$1,00 in wages for the 5 DPW staff per day. Davis felt if we had the crew tied up for numerous days to do the install there would be other city services that would not get done. Braun asked about the liability if our staff did the install and something was installed incorrectly. Flanigan stated the vendor would provide a certified expert to lead the crew, therefore they would most likely take on the liability. Burdick recommended budgeting for the full amount with the installation and then doing some further research regarding who will install the equipment.

A Candy Davis/Debbie Olson motion to guarantee the purchase of the Central Park playground equipment in the 2020 budget to lock in the 2019 discounted price of \$32,950 passed on a 6/0 roll call vote.

Davis suggested the Council consider including the Maple Ct repairs in the 2020 budget. The estimated cost to complete the repairs was \$36,600.

A Candy Davis/Jim Burdick motion to include the Maple Ct repairs in the 2020 budget in the amount of \$36,600 passed on a 6/0 roll call vote.

Jim Burdick stated the Personnel Committee recommended a 1.75% wage increase for non-represented staff. With the budget total still under the levy limit he would like to recommend raising the wage increase percentage to 2%. Candy Davis stated the additional .25% would add \$3,835 to the budget. This would leave the total budget over by \$173. Flanigan stated the Contingency Fund could be used to make up that difference.

A Jim Burdick/Candy Davis motion to approve the wage increase from 1.75% to 2% passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to reduce the contingency fund in the amount of \$173 to balance the budget and also authorize the use of the contingency fund for minor adjustments up to \$50 passed on a 6/0 roll call vote.

A Sarah Braun/David Esau motion to approve the 2020 budget for publication passed on a 6/0 roll call vote.

**RESOLUTION 22-19:** A Candy Davis/Jim Burdick motion to adopt City of Edgerton Resolution 22-19: Requesting exemption from Rock and Dane County library tax passed on a 6/0 roll call vote.

**CLOSED SESSION:** Candy Davis/David Esau moved to go into closed session pursuant to Wis. Stat. 19.85(1) (e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.” Discuss and consider cell tower proposal. The motion passed on a 6/0 roll call vote.

Being no other business before the Council, a Candy Davis/Sarah Braun motion to adjourn passed, all voted in favor.

Cindy Hegglund/wl  
City Clerk-Treasurer  
Adopted November 4, 2019

# Memo

**To:** Common Council  
**From:** Staff  
**Date:** 11/1/2019  
**Re:** November 4, 2019 Meeting

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**Cedar Contract for CDBG grant administration:** Please recall the Council selected Cedar Corp to provide grant administration services for the W Rollin St project at its last meeting. The contract provides a not to exceed fee of \$9,000 plus an hourly rate with work requested by the city for the environmental review process. Staff plans to complete this work in house.

**2020 Budget:** Upon entering the changes made during the last budget discussion, the contingency was reduced by \$901 to balance the budget. Included with your packet are the budget pages for all funds other than the General Fund. One additional item for the budget is a quote for pool wall repair for \$2,700. The Council should decide how to pay for this repair which will be completed next spring.

**Compost pile removal bids:** The City solicited bids for the removal of the "compost" pile at the cemetery. Two bids were submitted with the low bid being \$78,600. Staff recommends the City reject all bids and staff will investigate alternatives solutions.

**TO:** Edgerton Plan Commission

**FROM:** Ramona Flanigan

**MEETING DATE:** November 4, 2019

**GENERAL DESCRIPTION**

**Address:** E Mallwood Drive, Rock County, Fulton Township Sec. 12

**Applicant:** Roscoe Development Co

**Parcel Size:** from 1.3 to 6 acres

**Description of Request:** Approval of an 8 lot plat for Lake Woods Waterfront Subdivision

**STAFF REVIEW COMMENTS**

Staff has reviewed the petition for planning issues in accordance with the Edgerton Master Plan and has the following comments:

1. The proposed land division is within the City of Edgerton's extraterritorial zone. Therefore, the City has land division review authority.
2. The area of the division is not in the City's gravity sewer service area and unlikely to impede efficient City expansion.

**STAFF RECOMMENDATION**

Staff recommends the Plan Commission recommend the City Council approve an 8 lot plat for Lake Woods Waterfront Subdivision on E Mallwood Drive, Rock County, Fulton Township Sec. 12, Roscoe Development Co





**TO:** Edgerton Plan Commission

**FROM:** Ramona Flanigan

**MEETING DATE:** November 4, 2019

**GENERAL DESCRIPTION**

**Address:** N Blackhawk Dr., Section 16, Town of Fulton.

**Applicant:** Sundby

**Parcel Size:** 0.57 acres

**Description of Request:** Approval of an extraterritorial certified survey map to combine existing lots.

**STAFF REVIEW COMMENTS**

Staff has reviewed the petition for planning issues in accordance with the Edgerton Master Plan and has the following comments:

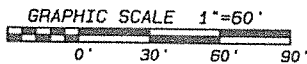
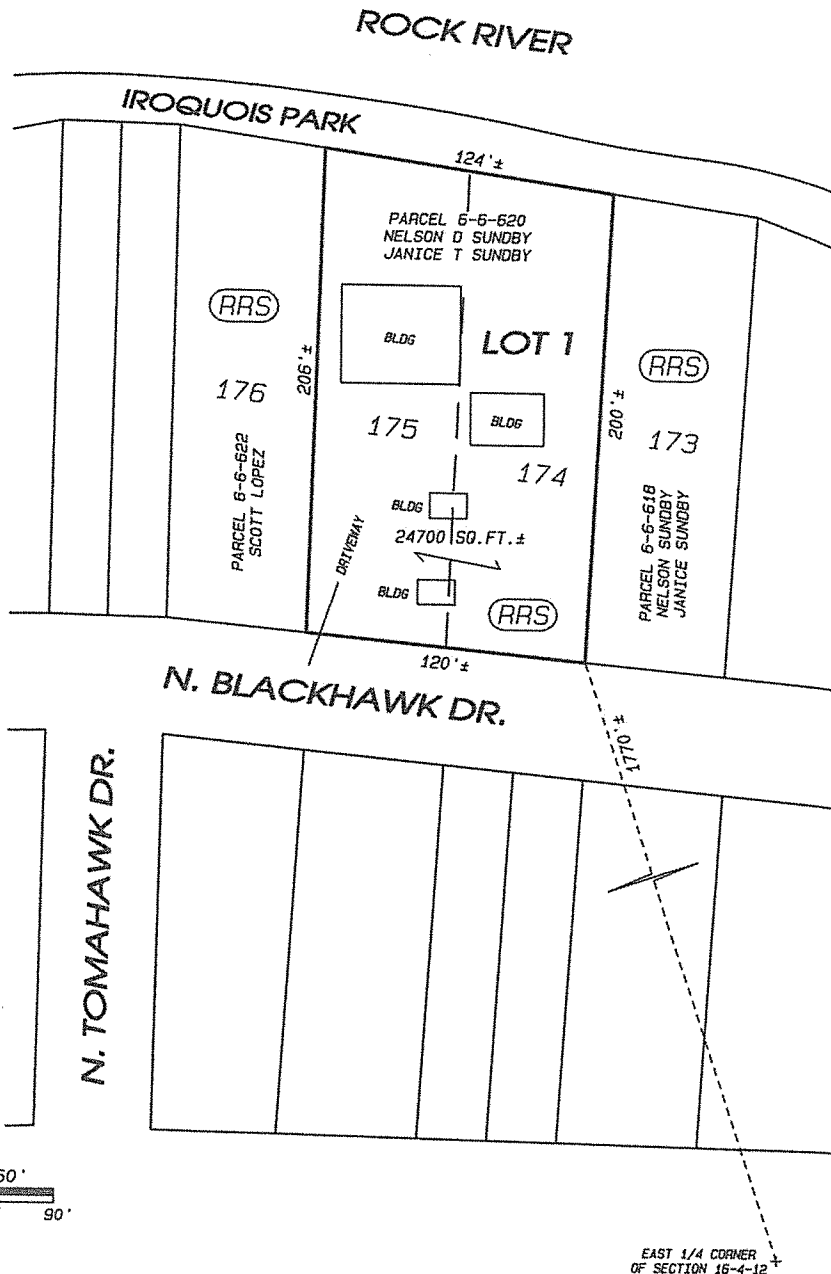
1. The proposed land division is within the City of Edgerton's extraterritorial zone. Therefore, the City has land division review authority.
2. The proposed land division combines two lots and does not create any additional lots.

**STAFF RECOMMENDATION**

Because the petitioner does not propose to create any additional lots with this land division, staff recommends the Plan Commission recommend the City Council approve the proposed land division.

# PRELIMINARY CERTIFIED SURVEY MAP

LOTS 174 & 175 OF ARROWHEAD SHORES ESTATES AND LOCATED IN THE NE 1/4 OF THE NE 1/4 OF FRACTIONAL SECTION 16, T.4N., R.12E. OF THE 4TH P.M., TOWN OF FULTON, ROCK COUNTY, WISCONSIN.



DATE: SEPT. 12, 2019

NOTE: THIS MAP IS SUBJECT TO ANY AND ALL EASEMENTS AND AGREEMENTS, RECORDED AND UNRECORDED.

THE BASIS OF BEARINGS IS ASSUMED.

Project No. 119 - 189 For: SUNDBY



- LAND SURVEYING
- LAND PLANNING
- CIVIL ENGINEERING

109 W. Milwaukee St.  
Janesville, WI 53548  
www.combsurvey.com

tel: 608 752-0575  
fax: 608 752-0534