

**AUGUST 12, 2019 UTILITY COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:30 p.m.

Present: Candy Davis, Jim Kapellen, Rick Petersen, and Denise Langan.

Excused: Debbie Olson, Jannelle Frey and Lawanna Schieldt

Others Present: Utility Director Randy Oren and Clerk/Treasurer Cindy Hegglund

Hegglund confirmed the meeting agenda was properly posted on Friday, August 9, 2019 at the Post Office, Edgerton Library, City Hall and the website.

APPROVAL OF MINUTES: A Langan/Petersen motion to approve the July 8, 2019 Utility Commission meeting minutes as amended passed, all voted in favor.

OVERPAYMENT REFUND: A Davis/Langan motion to approve the overpayment refund for 315 Park Ln in the amount of \$256.47 passed on a 4/0 roll call vote.

APPROVE VOUCHERS PAYABLE: A Kapellen/Peterson motion to approve payment of the bills list in the amount of \$53,210.35 passed on a 4/0 roll call vote.

BILLING CREDIT FOR 1006 STOUGHTON RD DEER PEN: In the first quarter of 2019 the meter reading staff was not able to read the meter due to the excessive ice. The quarterly billing was estimated at 29,000 gallons. When the meter was read in the second quarter the reading included the usage from both quarters. The account was billed for 65,000 gallons. The estimated usage from the first quarter should have been subtracted and they should have only been billed for 36,000 gallons.

A Davis/Petersen motion to approve a billing credit in the amount of \$100.92 for the Racetrack Park deer pen passed on a 4/0 roll call vote.

Being no other business before the Commission, a Davis/Langan motion to adjourn passed, all voted in favor.

Randy Oren/wjl
Utility Director