

CITY OF EDGERTON

**EDGERTON CITY HALL
12 ALBION STREET
EDGERTON, WI**

PARKS & RECREATION COMMITTEE

Thursday, September 20, 2018 at 6:00 p.m.

1. Call to Order, Roll Call.
2. Elect Chair.
3. Confirmation of appropriate meeting notice on Friday, September 14, 2018
4. Approval Parks & Recreation Committee Meeting Minutes
 - A. June 6, 2018
 - B. June 27, 2018.
5. Discuss 2018 Projects.
6. Discuss 2019 budget.
7. Public Works Director's Report.
8. Pool Director's Report.
9. Discuss and Set Next Meeting Date and Agenda Items.
10. Adjourn.

cc: All Committee Members
Newspaper

City Administrator
All Council Members

Department Heads
City Engineer

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Parks and Recreation Committee."

**JUNE 6, 2018 PARKS & RECREATION COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Aldersperson Candy Davis called the meeting to order at 6:00 p.m.

Present: Candy Davis, Jim Burdick, Steve Guertin, Denise Langan, Russ Jorstad and Bonnie Slagg.

Excused: Ken Haagensen

Others Present: City Administrator Ramona Flanigan and Public Works Director Tom Hartzell, Aldersperson Matt McIntyre, Aldersperson David Esau and Mike Rebman from Girls Softball.

ELECT CHAIR: A Jorstad/Guertin motion to nominate Candy Davis as Chairperson passed, all voted in favor.

Flanigan confirmed the meeting agendas were properly posted on Friday, June 1, 2018 at the Post Office, Edgerton Library and City Hall.

APPROVAL OF MINUTES: A Jorstad/Guertin motion to approve the April 12, 2018 Parks & Recreation Committee meeting minutes passed, all voted in favor.

SOFTBALL BATTING CAGE EXPANSION: Mike Rebman from the Girl's Softball Association reported that the club would like to expand the batting cages that were just recently installed. They would like to add another cage adjacent to the existing cage. The club is expecting some of the materials and labor to be donated. He is requesting a cost share between the softball club and the sign fund. The total estimate given was \$5,389. He feels that because the cage is open to the public, the softball club should not be required to pay the entire amount. The balance available in the sign fund is \$4,061.

A Langan/Slagg motion to approve the expansion of the softball batting cage and pay ½ of the total cost not to exceed \$3,000 from the sign fund passed on a 6/0 roll call vote.

POOL RENTAL POLICY: A local business would like to rent the pool for a party for 4-5 hours. This goes against our regular policy of 2 hour rentals. The company is willing to pay \$1,500-\$2,000 for the rental. Regular rental cost is \$150. The Committee will need to decide if they would like to amend the policy to accommodate such requests. The Committee discussed opening rental days to include Friday nights. Flanigan suggested possibly using the extra income for a "community pool party" that would be open to the public to make up for the time the pool would be closed. Gohlke is contemplating a rental rate increase to \$200 next year.

A Langan/Jorstad motion to amend the pool rental policy as follows:

- Allow 1, 4-hour rental per month at a rental fee of \$2,000 with a \$500 deposit on Saturday and Sundays only with a limit of 693 people.
 - 2019 season change rental dates to Friday, Saturday & Sundays.
 - Leave rental rate at \$150 for 2018. Increase rental rate in 2019 to \$200 for a 2-hour rental when pool is not open.
- Motion passed on a 6/0 roll call vote.

NEXT MEETING DATE AND AGENDA ITEMS:

Bus Tour: June 27th at 5:30 pm

Being no other business before the Committee, a Davis/Langan motion to adjourn passed, all voted in favor.

Tom Hartzell/wjl
Public Works Director

**JUNE 27, 2018 PARKS & RECREATION COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 5:00 p.m. at Edgerton City Hall to tour the parks.

Present: Candy Davis, Jim Burdick, Steve Guertin, Denise Langan, and Bonnie Slagg

Excused: Russ Jorstad and Ken Haagensen

Others Present: City Administrator Ramona Flanigan, Public Works Director Tom Hartzell and other citizens.

Flanigan confirmed the meeting notice was properly posted on Friday, June 22, 2018. Agendas were posted at Edgerton Post Office, Edgerton Public Library and City Hall.

PARK TOUR:

The tour consisted of visiting all of the city parks. The following recommendations were made:

- Central Park, add electrical boxes in the pump house, remove a dead tree, VFW Memorial, repaint the play equipment at the pool, replace basket trainer & pump at the pool, replace sand filters, add drains in the next pool contract.
- Racetrack Park, hire contractor to rewire light pole on the small softball diamond, add and resurface some trails.
- Fish Pond Park, Kevin Slagg requested the culvert from the pond to the drainage ditch be replaced due to holes.

Being no other business before the Committee, a Langan/Burdick motion to adjourn passed, all voted in favor.

Tom Hartzell/wjl
Public Works Director

OPERATING INCREASES (DECREASES)	CAPITAL EQUIPMENT		CAPITAL PROJECTS	
Parks	Parks		Parks	
	Trails (2)		Ballfield lighting rewire	\$3,500
	Track mower (1) and trailer	-3000		
	Kienbaum Park sidewalk			
	Dickinson Park basketball court			
	Racetrack Park old entrance fence	2500		
Pool	Pool		Pool	
Wi-Fi hotspot	Electrical replacement	\$15,000	Changing areas security	\$250
\$240	Sand filters	\$16,750	Changing area wall panels	\$810
	Popcorn popper	\$589		
	Water slide evaluation	\$8,000		
	Water fountain	\$1,880		
	Equipment caddy	\$250		

Note: does not include operating increases due to wages

- (1) Net of trade in or grant
- (2) funded with park improvement fees or advertising fees
- (3) TIF
- (4) borrowing
- (5) Stormwater Utility
- (6) partially paid by sewer and water utilities
- (7) Capital Surplus Funds

