

CITY OF EDGERTON
REGULAR COMMON COUNCIL MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET

Monday, July 20, 2020 at 7:00 p.m.

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, July 17, 2020.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
 - A. The public will be allowed to speak on agenda items during the meeting.
6. Minutes:
 - A. Consider approval of minutes from July 6, 2020 Council meeting.
7. Committee Reports:
 - A. Finance Committee:
 1. Consider pay request #1 from R T Fox Contractors for the W Rollin St project.
 2. Consider pay request #2 from R T Fox Contractors for the Marshview Ct pond project.
 3. Consider approval of bills and payroll vouchers.
 4. Consider approval of licenses.
 5. Consider seal coating bids for Henry/W Rollin parking lot.
 6. Consider bids for parking lot improvements for Veterans' Park.
 7. Consider bids for sidewalk and curbing at Veterans' Park.
 8. Consider bids for compost site improvements.
 9. Consider ED Grant for 13 Swift St.
 10. Consider façade grant for 13 Swift St.
 11. Consider amendment to City of Edgerton Resolution 26-19B: 2020 Salary Resolution.
 12. Consider approving the second reading and adoption of City of Edgerton Ordinance 20-04: Amend Chapter 14 "Fassett Cemetery" Section 14.05 "Rules and Regulations".
 - B. Public Works:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
 - C. Utility Commission:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
 2. Consider adoption of City of Edgerton Resolution No. 10-20: Adopting the 2019 Compliance Maintenance Report.
 - D. Redevelopment Authority:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
8. Consider approving the second reading and adoption of City of Edgerton Ordinance 20-03: Amend Section 3.08 "All Votes Shall Be Recorded" and Section 3.36 "Right of Dissent" of the Code of General Ordinances.

9. Update on swimming pool and discuss/consider if changes are needed.
10. Mayor, alderperson and staff reports.
11. Adjourn.

Notice: Some members of the Council may attend by telephone conference for this meeting.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**JULY 6, 2020 COMMON COUNCIL MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m.

Present: Sarah Braun, Casey Langan, Candy Davis, Robert Reynolds, Anne Radtke (remotely), and Jim Burdick.

Others Present: City Administrator Ramona Flanigan, Municipal Services Director Howard Moser, Aquatics Director Anne Gohlke, Police Chief Bob Kowalski, Library Director Kirsten Almo, City Attorney Bill Morgan, Fire Chief Randy Pickering, The Edgerton Reporter, Rock County Clerk Lisa Tollefson, District Representative Don Vruwink and a few citizens.

Flanigan confirmed the meeting agendas were properly posted on Thursday, July 2, 2020 at the Post Office, City Hall, Edgerton Library and City's website.

ACCEPT THE AGENDA: A Candy Davis/Robert Reynolds motion to accept the agenda as printed passed on a 6/0 roll call vote.

PERSONAL APPEARANCES: Lisa Tollefson, Rock County Clerk appeared to inform the Council she is running for re-election.

State Representative Don Vruwink addressed the Council to state he is running for re-election.

MINUTES: Robert Reynolds wished to amend the minutes. He stated the minutes suggested he felt that people who serve to minors should not be punished. He wanted the minutes to reflect that he thought Mr. Schulte's operators license should not be denied due to one violation. He requested the minutes state that Mr. Schulte should not be punished further.

A Candy Davis/Sarah Braun motion to approve the minutes from the June 15, 2020 Common Council meeting as amended passed on a 6/0 roll call vote.

COMMITTEES:

Finance Committee: A Candy Davis/Sarah Braun motion to approve the bills and payroll list in the amount of \$217,632.10 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to deny an Operator's License for Dustin Gauss passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the purchase of a squad Dodge Durango SUV from Griffin Ford in the amount of \$28,062 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the bid from Johnson Brothers Construction LLC for the Henry St/W Rollin St parking lot curb installation in the amount of \$4,940 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the lowest bid from G. Fox & Son Inc for the Henry St/W Rollin St parking lot storm structure installation in the amount of \$2,400 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve additional compost grinding by Bucklins Inc in the amount of \$17,000 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to introduce and approve the first reading of City of Edgerton Ordinance 20-04: Amend Chapter 14 “Fassett Cemetery” Section 14.05 “Rules and Regulations” passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to adopt City of Edgerton Resolution 09-20: Adopting Cemetery Fee Schedule passed on a 6/0 roll call vote.

Public Safety: Chief Kowalski introduced Officer Gavin Whitney to the Council. Officer Whitney was sworn in as a patrol officer earlier in the day.

Public Works: Jim Burdick reported the changes to the compost/brush drop off site discussed at the Public Works meeting. The recommended changes were: install an 8 ft fence with a 24 ft gate across the front of the drop off site; restrict access to City residents only; limit hours; staff the site during open hours to verify residency, inspect the material and direct the residents; provide cameras and signage; and modify the ordinance to implement a penalty for illegal dumping of brush, yard waste and leaves.

A Jim Burdick/Sarah Braun motion to approve the compost/brush drop off program with an 8-foot fence as proposed passed on a 6/0 roll call vote.

A Jim Burdick/Casey Langan motion to introduce and approve the first reading, waive the second reading, and adopt City of Edgerton Ordinance 20-05: Amend Section 18.17(5) “Curbside Collection”, add section 18.17(6) “Yard Waste” and add Section 18.28 “Penalty for Compost Site Dumping” passed on a 6/0 roll call vote.

Plan Commission: A Jim Burdick/Anne Radtke motion to approve a preliminary one lot certified survey map for City of Edgerton located on Henderson St passed on a 6/0 roll call vote.

A Jim Burdick/Anne Radtke motion to adopt City of Edgerton Resolution 08-20: Approving the final one lot certified survey map to allow the dedication of an extension to Henderson St passed on a 6/0 roll call vote.

ORDINANCE 20-03: A Robert Reynolds/Jim Burdick motion to introduce and approve the first reading of City of Edgerton Ordinance 20-03: Amend Section 3.08 “All Votes Shall Be Recorded and Section 3.36 “Right of Dissent” of the Code of General Ordinances passed on a 6/0 roll call vote.

UPDATE ON SWIMMING POOL: Aquatics Director Anne Gohlke wished to thank the Council for making the hard decision to open the pool, the DPW staff for all their help during the set up, and the Edgerton Hospital for donating the hand sanitizer machines. She stated she has received positive feedback from patrons. She did have to adjust the lap swim hours and created a sign up

on line. The open swim times have been working great. The staff has not had to turn any patrons away and are doing a great job sanitizing the facility.

2 BURDICK ST:

Andrew Arnett spoke to the Council regarding HIS building at 2 Burdick St. Mr Arnett stated he is a supporter of preserving historic buildings. He feels the issues with the building in question are cosmetic and not structural. It has been difficult getting a mason to look at the building but he has found a contractor and will be starting the repairs. Mr. Arnett is requesting an extension to get the repairs done. He wishes to preserve the building and not tear it down. The contracted mason has stated the building is not a hazard. Mr. Arnett stated the masons would be there starting the week of July 20th and the window crew would be there starting July 13th.

Robert Reynolds inquired if Mr Arnett has applied for the required permits and has provided the letter of credit requested by the City. Mr. Arnett stated he did not feel he should have to provide a letter of credit and does not think he needs permits for the repairs. The Council stated he is required to obtain permits. Mr. Arnett has agreed to apply for all the required permits now that he has a contractor.

CLOSED SESSION: Candy Davis/Jim Burdick moved to go into closed session pursuant to Wis. Stat. 19.85(1)(g) “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.” Discuss and consider 2 Burdick Street. The motion passed on a 6/0 roll call vote.

A Sarah Braun/Robert Reynolds motion to go into open session passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to authorize staff to engage General Engineering to conduct a building inspection to determine the necessity of a raze order passed on a 6/0 roll call vote.

Being no other business before the Council, a Candy Davis/Robert Reynolds motion to adjourn passed on a 6/0 roll call vote.

Cindy Hegglund/wl
City Clerk-Treasurer

Adopted July 20, 2020

Memo

To: Common Council
From: Staff
Date: 7/16/2020
Re: July 20, 2020 Meeting

Municipal Lot Improvements (Henry and Rollin) – The City Council authorize staff to obtain bids for improvements to the City owned parking lot located at the corner of Rollin St. and Henry St. The improvements include: the installation of landscape beds along the north side of the lot; 130 feet of new curb; sealcoating and striping; and the addition of a new storm sewer structure over the existing 24-inch stormwater pipe.

Staff contacted several vendors for the sealcoating and striping of the lot and received three proposals. Archambault Asphalt Sealing & Striping was the lowest responsible bidder. Staff recommends awarding the contract for sealcoating and striping to Archambault Asphalt Sealing & Striping in the amount of \$2,350.00.

Veterans' Park Improvements – In conjunction with the construction of the new Veterans Memorial, staff is recommending additional parking, curb and sidewalk to improve access to the site. (See attached sketch). Funding for these improvements would be from the sale proceeds of the Veterans' Memorial Building.

Staff contacted several vendors to install a new 260 square yard parking area on the north side of the Central Park road and received 5 proposals. The lowest responsible bidder was Riley Paving Service in the amount of \$7,500. This includes excavation of the turf, installation of 6-inch gravel base and 3 inches of compacted hot mix asphalt. Staff recommends awarding the contract for the new parking area at Veterans Park to Riley Paving Service.

Staff also contacted several vendors and received three proposals for the installation of 270 total linear feet of 5-foot-wide "curb-faced" sidewalk to connect the Swift Street sidewalk to the memorial walk and a walk along the north side of the new parking area. The lowest responsible bidder was Yeske Construction Co., Inc. Staff recommends awarding the sidewalk construction contract to Yeske Construction Co., Inc. in the amount of \$10,462.50. Staff recommends the sidewalk along the parking lot be 6' wide to allow for cars to overhang the walk and not impede pedestrians. This would add an estimated \$1,085 to the bid for a total bid of \$11,547.50.

Compost/Brush Drop Off Site Changes – The City currently offers a compost/brush drop off site for City residents to utilize for the disposal of brush, grass clippings, and leaves. The site is located at Fassett

Cemetery and is currently open at all times. At the July 6, 2020 regular meeting the City Council approved the following changes:

- Install an 8 ft. fence with a 24 ft. gate across the front of the drop off site.
- Restrict access to City residents only.
- Limit hours to Monday 3pm – 7pm, Thursday 1pm – 5pm and Saturday 11am – 3pm.
- Staff the site during open hours to verify residency, inspect the material and direct the residents.

Staff contacted several vendors regarding the fence installation and the lowest responsible bid was from Lemke Fence of Jefferson. Staff recommends awarding the fence installation project to Lemke Fence of Jefferson in the amount of \$5,933.00.

Salary Resolution Amendment: The Personnel Committee recommended a salary increase for the Municipal Services Director of \$1,500 following a 6 month review.

Application for a Small ED and a Façade Grant for 13 Swift St: The owner of 13 Swift Street (Pit Stop), is requesting approval of a Small ED grant to upgrade the existing upstairs apartment. The total cost of the project is \$39,550 of which much of the work is not eligible for the program. Those components that are eligible are: 5 new windows (\$1,515 plus \$1,600 for installation); new electrical panel (\$3,500); and installation of central heating and ducting that does not currently exist (\$2,500). The applicant provided one quote. The maximum grant for the Small ED grant(electrical and heating) is \$2,400 and the maximum for the Façade Grant (windows) is \$606 and if professionally install, an additional \$640.

**CITY OF EDGERTON
ORDINANCE No. 20-04**

**AN ORDINANCE TO AMEND CHAPTER 14 “EDGERTON FASSETT
CEMETERY” SECTION 14.05 “RULES AND REGULATIONS”
OF THE EDGERTON CODE OF GENERAL ORDINANCES,
CITY OF EDGERTON ROCK AND DANE COUNTIES, WISCONSIN**

Aldersperson Candy Davis introduced the following Ordinance and moved its adoption:

THE COMMON COUNCIL OF THE CITY OF EDGERTON, ROCK AND DANE COUNTIES, WISCONSIN, DO ORDAIN AS FOLLOWS:

14.05 RULES AND REGULATIONS.

(1) SALE AND TRANSFER OF LOTS.

(a) PRICE OF LOTS. The Common Council shall fix the price of lots and such price shall include perpetual care. ~~The price per lot is listing at the end of this chapter. (Ord. 96-5)~~For pricing see Cemetery Fee Resolution.

(b) SALE OF LOTS. The sale of lots shall be under the control of the Superintendent, subject to such rules and regulations as the Committee and the Common Council may from time to time prescribe.

(c) CONVEYANCE OF LOTS, RECORDING. All conveyance of lots shall be by deed executed by the City Finance Director and the City Administrator. No deed to any lot shall be delivered until said lot is fully paid for. All deeds of lots in said cemetery shall be recorded at length in a book to be kept for that purpose by the City Finance Director, and when so executed and recorded shall vest the title for burial purposes only in the grantee, his heirs and assigns, subject to the following rules, regulations, conditions, limitations and reservations now established and those which may be hereafter adopted by the Common Council for the government or maintenance of said cemetery.

(2) FOUNDATION PERMITS. A fee will be charged for issuance of a “Foundation Permit” (see ~~‘Fees’ at the end of this Chapter~~)(For pricing see Cemetery Fee Resolution). This permit is required before a foundation can be placed in the cemetery. The location and construction of the foundation has to be approved by the Superintendent of the Cemetery. ~~(Ord. 96-5)~~

(3) INTERMENT AND DISINTERMENT.

(a) SUPERINTENDENT TO ISSUE PERMIT. No interment shall be allowed in said cemetery without a written permit issued by the Superintendent or other duly authorized person in charge of said cemetery. The applicant for a permit shall furnish to the Superintendent the name, sex, nativity, age, cause and date of death of the person to be buried, if known to such applicant, and shall pay to the City Finance Director for such interment to cover the opening of the grave, filling the same, and for attendance at the burial, such sums as may be fixed by the Common Council. The Superintendent shall thereupon issue a permit for such burial and shall keep a record thereof and of the facts furnished as aforesaid, together with the date of burial and the number of the lot upon which said interment is made. Said Superintendent shall report monthly to the Committee the permits issued by him and the facts with reference thereto as above recorded, and the amount paid to the Finance Director for burial fees. Said Committee shall embody the reports of the Superintendent in their normal annual report, which shall be filed in the office of the City Administrator. The owners of lots may allow the interment of other than their immediate family, provided permission is given in writing and the same filed with the Superintendent. Disinterment and removal of the body shall not be made without the

permission of the Committee or Superintendent, the lot owner and the next of kin of the deceased.

(b) NO BURIAL UNLESS LOT PAID FOR. No burial shall be permitted upon any lot in said cemetery unless the lot is paid for or security for payment made thereof.

(4) GRAVES.

(a) OPENING, FILLING. The Superintendent shall have charge of digging and filling of all graves, and the Superintendent or one of his assistants shall attend all burials. The cost of digging and filling in of graves shall be set by the Committee and payment for the same shall be made to the City Finance Director before any grave is opened.

Winter grave opening regulations shall go into effect from December 1st to April 1st of each year. Additional fees will be charged for funerals and/or grave preparation on Saturdays, Sundays and city recognized holidays.

~~See the end of this chapter for all fees relating to grave openings. (Ord. 96-5)~~ For fees relating to grave opening see Cemetery Fee Resolution.

(b) FLOWERS AND PLANTS. The planting of perennials or annuals of taller than 24 inches on graves shall not be permitted. One flower container or one shepherd's hook with hanging basket and one solar light shall be allowed per grave. One flower bed will be allowed on a lot, the width of the same to be not over 8 inches and the length not greater than 24 inches. All summer flowers and hanging baskets shall be removed by November 1st of each year or will be removed and destroyed by cemetery personnel. No trees or shrubs shall be planted without the approval of the Superintendent. (A suggested list may be obtained from the Superintendent.)

(c) Plastic wreaths or plastic floral arrangements shall be limited to one for each grave space. All such plastic wreaths or plastic floral arrangements will be removed and destroyed by cemetery personnel on April 15th of each year.

(d) No other objects or memorials are allowed that cannot be placed on the headstone or its foundation.

(5) MONUMENTS, MARKERS AND VAULTS.

(a) LOTS MUST BE PAID FOR. No monument or grave marker will be permitted to be erected on a lot which has not been fully paid for.

(b) PERMIT. Before any monument or headstone is constructed or placed upon any lot or grave site, a permit therefore shall be secured by lot owners or monument firms from the Superintendent which shall contain such information and data as may be prescribed by the Committee.

(c) FOUNDATION, EXPENSE. All foundations for monuments, headstones and markers shall be constructed by monument companies selling or providing such monuments, headstones or markers, and shall be placed, constructed, and provided to conform to the rules and regulations adopted by the Public Works Committee. All expense and costs of said foundation, shall be the responsibility of and be paid by the company or organization selling monument, headstone or marker. A Foundation Permit is required. (See 14.05 (2) e.)

(d) NO ADVERTISING ALLOWED. No dealers' or manufacturers' cards or advertisements shall be marked on any stone or placed anywhere within the limits of the cemetery.

(e) RULES FOR PLACING MONUMENTS. Workmen engaged in placing monuments, headstones or markers or doing any other work, shall provide suitable planks on which to

move the same, and immediately after the work is completed all rubbish must be cleared away and the ground left clean and in good condition. Adjoining lots, paths or roads where work is being done must not be blocked or damaged. All workmen engaged in erecting markers or other structures are prohibited from tying ropes to trees, shrubbery or other objects, and are prohibited from littering grounds longer than is absolutely necessary, and the surrounding lots must be restored to their proper condition. In cases of neglect such removal or repair work will be made by the cemetery employees at the expense of the lot owner or the contractor. Locations for monuments and foundations must be done under the direction of the Superintendent.

(f) NO RESPONSIBILITY FOR DAMAGE. The Committee, the Superintendent or other employee thereof shall not be responsible for any damage to the lots or structures thereon, or for flowers or plants removed from any lot. Any damage or loss shall be reported to the Superintendent who shall endeavor to discover the offender.

(g) CURBING, FENCES, ETC., PROHIBITED. Curbing or fences of any nature around lots, or corner stones or foot markers thereon are prohibited and the Superintendent may remove the same at the cost of the owner of such lot.

(h) VAULTS OR MAUSOLEUMS NOT ALLOWED. No vaults or mausoleums shall be constructed or erected in said cemetery.

(i) CONCRETE BOXES OR BETTER REQUIRED. No burials will be allowed unless the casket is enclosed in a concrete box or better.

14.09 PENALTY.

Any person violating any provision of this Chapter shall be penalized as provided in Section 1.06 of this Code. A separate offense shall be deemed committed on each day on which a violation occurs or continues.

14.05(1)(a)	Grave Space Block 1,2,3	\$125.00
14.05(1)(a)	Grave Space Block 4 - 17	\$250.00
14.05(2)	Foundation Permits	\$ 25.00
14.05(4)(a)	Grave Openings:	
	...Fassett Adult	\$275.00
	...Contract Service Adult	\$300.00
	...Fassett Child	\$150.00
	...Contract Service Child	\$175.00
	...Fassett Cremation	\$100.00
	...Contract Cremation	\$100.00
	Openings after 2:30 p.m.	
	On Weekdays add on	\$ 75.00
	Winter Rate add on	\$ 75.00
	Weekend/Holiday add on	\$150.00
	Weekend/Holiday Preparation	
	When Frost Pan is Needed	\$150.00 (Ord. 96-5)

UNIFORM FINES & PENALTIES

14.06(1)	Loitering in Cemetery	1.06	\$200
14.06(2)	Walking on Lots	1.06	\$200
14.06(3)	Speed in Excess of 10 mph	1.06	\$200
14.06(4)	Dogs Not Allowed	1.06	\$200
14.06(5)	Making a U-turn	1.06	\$200
14.06(6)	Littering in Cemetery	1.06	\$200
14.06(7)	Defacing Monuments	1.06	\$200
14.06(8)	Discharging Firearms	1.06	\$200
14.06(9)	Possession of Firearms	1.06	\$200

14.06(10)	Disturb the Peace	1.06	\$200
14.06(11)	Erect a Sign	1.06	\$200

This Ordinance shall be in full force and effect after its passage and publication.

Seconded by Alderperson: Sarah Braun

Roll Call: Ayes Noes

1st Reading: July 6, 2020

Christopher Lund, Mayor

2nd Reading:

Adopted:

Published:

Dated:

Ramona Flanigan, City Administrator

STATE OF WISCONSIN)

)ss.

COUNTY OF ROCK)

I, Ramona Flanigan, City Administrator, City of Edgerton, Rock and Dane Counties, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the ordinance adopted by the Common Council of the City of Edgerton at its regular meeting the ____ day of _____, 2020.

Ramona Flanigan, City Administrator

**CITY OF EDGERTON
RESOLUTION 10-20**

ADOPTING THE 2019 COMPLIANCE MAINTENANCE RESOLUTION

RESOLVED that the City of Edgerton informs the Department of Natural Resources that the following actions were taken by the Common Council:

1. Reviewed the Compliance Maintenance Annual Report that is attached to this Resolution.
2. Continue to provide for the operation and maintenance of the Wastewater Treatment Facility in order to maintain effluent requirements contained in the WPDES Permit.

Motion by:

Seconded by:

Roll Call: Yeas: Noes:

Dated: July 20, 2020

Christopher W. Lund, Mayor

ATTEST:

Ramona Flanigan, City Administrator

Notice: Completion of this report is required under Chapter NR 208, Wis. Adm. Code. Failure to provide requested information may result in a fine of not less than \$10 and not greater than \$10,000, and a false statement on this form may result in the above fine, or imprisonment for not more than 6 months or both. (Source: Secs 283.91(2) and (4), Stats.) Personally identifiable information on this form will be used for administering the wastewater Compliance Maintenance Program and will also be available to requesters per Wisconsin Open Records law (ss. 19.31-19.39 Wis. Stats.)

Facility Name

Permit Number

Address

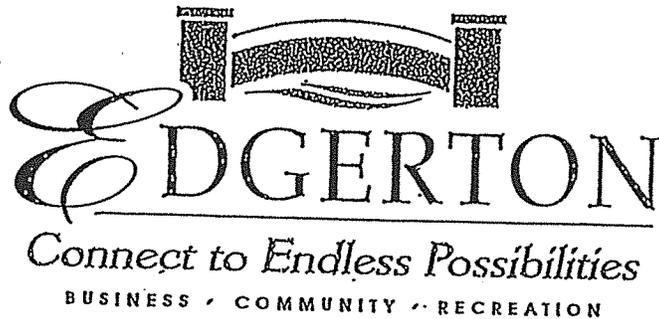
County

Current Population Served

(Person Completing Form) Name

Title

Date Completed



Compliance Maintenance Annual Report

Edgerton Wastewater Treatment Facility

Last Updated: Reporting For:

6/23/2020

2019

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.7005	x	191	x	8.34	=	1,113
February	0.7622	x	205	x	8.34	=	1,301
March	0.9538	x	175	x	8.34	=	1,394
April	0.7512	x	202	x	8.34	=	1,268
May	0.9568	x	178	x	8.34	=	1,424
June	0.7185	x	185	x	8.34	=	1,108
July	0.6637	x	196	x	8.34	=	1,087
August	0.5546	x	215	x	8.34	=	994
September	0.6436	x	199	x	8.34	=	1,066
October	0.8664	x	160	x	8.34	=	1,152
November	0.7321	x	211	x	8.34	=	1,285
December	0.6659	x	207	x	8.34	=	1,149

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	1.372	x	90	=	1.2348
		x	100	=	1.372
Design BOD, lbs/day	1657	x	90	=	1491.3
		x	100	=	1657

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

0

Compliance Maintenance Annual Report

Edgerton Wastewater Treatment Facility

Last Updated: Reporting For:
6/23/2020 2019

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

- Yes

Enter last calibration date (MM/DD/YYYY)

2019-05-13

- No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

- Yes

- No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

- Yes

- No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks Holding Tanks Grease Traps

- Yes

- Yes

- Yes

- No

- No

- No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

- Yes

gallons

- No

Holding Tanks

- Yes

gallons

- No

Grease Traps

- Yes

gallons

- No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

- Yes

- No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

Compliance Maintenance Annual Report

Edgerton Wastewater Treatment Facility

Last Updated: Reporting For:

6/23/2020

2019

Yes

No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Edgerton Wastewater Treatment Facility

Last Updated: Reporting For:
6/23/2020 2019

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	5	1	0	0
February	30	27	5	1	0	0
March	30	27	4	1	0	0
April	30	27	5	1	0	0
May	30	27	4	1	0	0
June	30	27	3	1	0	0
July	30	27	3	1	0	0
August	30	27	3	1	0	0
September	30	27	3	1	0	0
October	30	27	3	1	0	0
November	30	27	5	1	0	0
December	30	27	5	1	0	0

* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

Yes Enter last calibration date (MM/DD/YYYY)

No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

Yes

No

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If Yes, please explain:

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?

- Yes
- No

If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?

- Yes
- No
- N/A

Please explain unless not applicable:

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	6	1	0	0
February	30	27	6	1	0	0
March	30	27	6	1	0	0
April	30	27	5	1	0	0
May	30	27	4	1	0	0
June	30	27	3	1	0	0
July	30	27	3	1	0	0
August	30	27	3	1	0	0
September	30	27	4	1	0	0
October	30	27	4	1	0	0
November	30	27	6	1	0	0
December	30	27	7	1	0	0

* Equals limit if limit is ≤ 10

Months of Discharge/yr	12		
Points per each exceedance with 12 months of discharge:		7	3
Exceedances		0	0
Points		0	0
Total Number of Points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Ammonia - NH3)

1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceedance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceedance
January	24		.044166667	0					
February	24		.175	0					
March	24		.1375	0					
April	24		.094166667	0					
May									
June									
July									
August									
September									
October									
November									
December									
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
Total Number of Points									0

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.286	1	0
February	1	0.109	1	0
March	1	0.138	1	0
April	1	0.238	1	0
May	1	0.169	1	0
June	1	0.274	1	0
July	1	0.373	1	0
August	1	0.146	1	0
September	1	0.332	1	0
October	1	0.277	1	0
November	1	0.308	1	0
December	1	0.256	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
 Publicly Distributed Exceptional Quality Biosolids
 Hauled to another permitted facility
 Landfilled
 Incinerated
 Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 003 - SLUDGE - DRYING BEDS SOLIDS

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75				3.2										0	0
Cadmium		39	85				.32										0	0
Copper		1500	4300				150										0	0
Lead		300	840				11										0	0
Mercury		17	57				.29										0	0
Molybdenum	60		75				1.9									0		0
Nickel	336		420				10									0		0
Selenium	80		100				2.4									0		0
Zinc		2800	7500				220										0	0

Outfall No. 002 - SLUDGE - LIQUID

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75	0													0	0
Cadmium		39	85	0													0	0
Copper		1500	4300	0													0	0
Lead		300	840	0													0	0
Mercury		17	57	0													0	0
Molybdenum	60		75	0												0		0
Nickel	336		420	0												0		0
Selenium	80		100	0												0		0
Zinc		2800	7500	0													0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes

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- No (10 points)
 - N/A - Did not exceed limits or no HQ limit applies (0 points)
 - N/A - Did not land apply biosolids until limit was met (0 points)
- 3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

0

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken?
Has the source of the metals been identified?

4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2019 - 12/31/2019
Density:	0
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Aerobic Digestion
Process Description:	Aerobic digester retention before discharge is greater than 60 days.

0

4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.

4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?

- Yes (40 Points)
- No

If yes, what action was taken?

5. Vector Attraction Reduction (per outfall):

5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	003
Method Date:	04/18/2019
Option Used To Satisfy Requirement:	Volatile Solids Reduction
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	>= 38
Results (if applicable):	91

5.2 Was the limit exceeded or the process criteria not met at the time of land application?

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<input type="radio"/> Yes (40 Points) <input checked="" type="radio"/> No If yes, what action was taken? <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	0
6. Biosolids Storage 6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site? <input checked="" type="radio"/> >= 180 days (0 Points) <input type="radio"/> 150 - 179 days (10 Points) <input type="radio"/> 120 - 149 days (20 Points) <input type="radio"/> 90 - 119 days (30 Points) <input type="radio"/> < 90 days (40 Points) <input type="radio"/> N/A (0 Points) 6.2 If you checked N/A above, explain why. <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	0
7. Issues 7.1 Describe any outstanding biosolids issues with treatment, use or overall management: <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">None</div>	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Staffing and Preventative Maintenance (All Treatment Plants)

1. Plant Staffing

1.1 Was your wastewater treatment plant adequately staffed last year?

- Yes
- No

If No, please explain:

Could use more help/staff for:

1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?

- Yes
- No

If No, please explain:

2. Preventative Maintenance

2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?

- Yes (Continue with question 2)
- No (40 points)

If No, please explain, then go to question 3:

2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?

- Yes
- No (10 points)

2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?

- Yes
 - Paper file system
 - Computer system
- Both paper and computer system
- No (10 points)

0

3. O&M Manual

3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?

- Yes
- No

4. Overall Maintenance /Repairs

4.1 Rate the overall maintenance of your wastewater plant.

- Excellent
- Very good
- Good
- Fair
- Poor

Describe your rating:

Maintenance is done quarterly.

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Total Points Generated	0
Score (100 - Total Points Generated)	.100
Section Grade	A

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Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

JAMES K REILLY

Certification No:

31691

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Basic	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes				X
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	X	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS, N and A5 not required in 2019; subclass SS is basic level only.)

- Yes (0 points)
- No (20 points)

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- One or more additional certified operators on staff
- An arrangement with another certified operator
- An arrangement with another community with a certified operator
- An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year
- A consultant to serve as your certified operator
- None of the above (20 points)

If "None of the above" is selected, please explain:

0

4. Continuing Education Credits

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4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?

OIT and Basic Certification:

- Averaging 6 or more CECs per year.
- Averaging less than 6 CECs per year.

Advanced Certification:

- Averaging 8 or more CECs per year.
- Averaging less than 8 CECs per year.

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Score (100 - Total Points Generated)	100
Section Grade	A

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Financial Management

1. Provider of Financial Information

Name:

Cindy Heggland

Telephone:

608-884-3341

(XXX) XXX-XXXX

E-Mail Address
(optional):

cheggland@cityofedgerton.com

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

● Yes (0 points)

○ No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?

Year:

2019

● 0-2 years ago (0 points)

○ 3 or more years ago (20 points)

○ N/A (private facility)

2.3 Did you have a special account (e.g., CWF required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

● Yes (0 points)

○ No (40 points)

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year:

2019

● 1-2 years ago (0 points)

○ 3 or more years ago (20 points)

○ N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 59,382.43

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

\$ 0.00

3.2.3 Adjusted January 1st Beginning Balance

\$ 59,382.43

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+

\$ 73,137.06

0

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

\$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 132,519.49

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

None

3.3 What amount should be in your Replacement Fund?

\$ 146,875.00

0

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

Yes

No

If No, please explain.

Repairs to equipment just out of warranty.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

Yes - If Yes, please provide major project information, if not already listed below.

No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	W. Rollin St Relay, S.Main St. Relay	1,600,000	2020

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	311	631
February	281	575
March	292	459
April	288	149
May	309	92
June	268	19
July	329	16
August	304	18
September	238	18
October	248	115
November	331	361
December	268	486
Total	3,467	2,939
Average	289	245

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

- No
- Yes

Year:

2017

By Whom:

Cedarcorp

Describe and Comment:

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6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

None at this time.

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	311	21.72	14	34.50	9	631
February	281	21.34	13	36.43	8	575
March	292	29.57	10	43.21	7	459
April	288	22.54	13	38.04	8	149
May	309	29.66	10	44.14	7	92
June	268	21.56	12	33.24	8	19
July	329	20.57	16	33.70	10	16
August	304	17.19	18	30.81	10	18
September	238	19.31	12	31.98	7	18
October	248	26.86	9	35.71	7	115
November	331	21.96	15	38.55	9	361
December	268	20.64	13	35.62	8	486
Total	3,467	272.92		435.93		2,939
Average	289	22.74	13	36.33	8	245

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Influent Pumping
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives
- Other:

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7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

Possible solar power.

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

No

Yes

If Yes, how is the biogas used (Check all that apply):

Flared Off

Building Heat

Process Heat

Generate Electricity

Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

No

Yes

Entire facility

Year:

2017

By Whom:

Cedarcorp

Describe and Comment:

Completed study as part of new plant construction.

Part of the facility

Year:

2016

By Whom:

Cedarcorp

Describe and Comment:

Study was completed on all plant lighting, electric motor options, and VFD drives.

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Score (100 - Total Points Generated)	100
Section Grade	A

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

clean 50% of sewer system, root cut where necessary, exercise valves, lift station maintenance, easement clearing, equipment maintenance, and grounds keeping.

Did you accomplish them?

- Yes
- No

If No, explain:

Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

sewer ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2017-01-01

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
 - New sewer and building sewer design, construction, installation, testing and inspection
 - Rehabilitated sewer and lift station installation, testing and inspection
 - Sewage flows satellite system and large private users are monitored and controlled, as necessary
 - Fat, oil and grease control
 - Enforcement procedures for sewer use non-compliance
- ##### Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories
- Up-to-date sewer system map

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A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

A description of routine operation and maintenance activities (see question 2 below)

Capacity assessment program

Basement back assessment and correction

Regular O&M training

Design and Performance Provisions [NR 210.23 (4) (e)]

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements

Construction, Inspection, and Testing

Others:

Overflow Emergency Response Plan [NR 210.23 (4) (f)]

Does your emergency response capability include:

Responsible personnel communication procedures

Response order, timing and clean-up

Public notification protocols

Training

Emergency operation protocols and implementation procedures

Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]

Special Studies Last Year (check only those that apply):

Infiltration/Inflow (I/I) Analysis

Sewer System Evaluation Survey (SSES)

Sewer Evaluation and Capacity Management Plan (SECAP)

Lift Station Evaluation Report

Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="50"/>	% of system/year
Root removal	<input type="text" value="1"/>	% of system/year
Flow monitoring	<input type="text" value="1"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value="1"/>	% of system/year
Manhole inspections	<input type="text" value="2"/>	% of system/year
Lift station O&M	<input type="text" value="0"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="1"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="1"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="0"/>	% of system/year

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Private sewer I/I removal % of private services

River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="47.9"/>	Total actual amount of precipitation last year in inches
<input type="text" value="46.58"/>	Annual average precipitation (for your location)
<input type="text" value="36"/>	Miles of sanitary sewer
<input type="text" value="3"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="0"/>	Number of sewer pipe failures
<input type="text" value="7"/>	Number of basement backup occurrences
<input type="text" value="10"/>	Number of complaints
<input type="text"/>	Average daily flow in MGD (if available)
<input type="text"/>	Peak monthly flow in MGD (if available)
<input type="text"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.00"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.00"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.19"/>	Basement backups (number/sewer mile)
<input type="text" value="0.28"/>	Complaints (number/sewer mile)
<input type="text"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume (MG)
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None reported

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

high flows during heavy rainfall.

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes

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● No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

No changes, still high.

5.4 What is being done to address infiltration/inflow in your collection system?

Manhole and sump pump inspections.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Grading Summary

WPDES No: 0020346

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			37	148
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

A = Voluntary Range (Response Optional)

B = Voluntary Range (Response Optional)

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

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Resolution or Owner's Statement

Name of Governing Body or Owner:	<input type="text"/>
Date of Resolution or Action Taken:	<input type="text"/>
Resolution Number:	<input type="text"/>
Date of Submittal:	<input type="text"/>

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A	<input type="text"/>
Effluent Quality: BOD: Grade = A	<input type="text"/>
Effluent Quality: TSS: Grade = A	<input type="text"/>
Effluent Quality: Ammonia: Grade = A	<input type="text"/>
Effluent Quality: Phosphorus: Grade = A	<input type="text"/>
Biosolids Quality and Management: Grade = A	<input type="text"/>
Staffing: Grade = A	<input type="text"/>
Operator Certification: Grade = A	<input type="text"/>
Financial Management: Grade = A	<input type="text"/>
Collection Systems: Grade = A (Regardless of grade, response required for Collection Systems if SSOs were reported)	<input type="text"/>

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS
(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

<input type="text"/>

**CITY OF EDGERTON
ORDINANCE No. 20-03**

**AN ORDINANCE TO AMEND SECTION 3.08 “ALL VOTES SHALL BE
RECORDED” AND 3.36 “RIGHT OF DISSENT”
OF THE EDGERTON CODE OF GENERAL ORDINANCES,
CITY OF EDGERTON ROCK AND DANE COUNTIES, WISCONSIN**

Aldersperson Robert Reynolds introduced the following Ordinance and moved its adoption:

THE COMMON COUNCIL OF THE CITY OF EDGERTON, ROCK AND DANE COUNTIES, WISCONSIN, DO ORDAIN AS FOLLOWS:

Sections 3.08 All Votes Shall Be Recorded and Sections 3.36 Right of Dissent shall be removed and replaced as follows:

~~**3.08 ALL VOTES SHALL BE RECORDED.** The ayes and noes may be required by any member. On confirmation and on the adoption of any measure assessing or levying taxes, appropriating or disbursing money, or creating any liability or charge against the City or any fund thereof, the vote shall be by ayes and noes. All aye and nay votes shall be recorded in the journal.~~

~~(1) Minutes Shall Be Recorded. The minutes of all Common Council meetings, Committee and Commission meetings shall be recorded. All written minutes shall be based on said recordings.~~

~~**SECTION 3.36 RIGHT OF DISSENT.** Any member shall have the liberty to dissent from, and protest against, any ordinance, resolution or order of the Common Council which he may think injurious to the public or any individual and have the reason for his dissent entered into the journal.~~

3.08 ALL VOTES SHALL BE RECORDED. The confirmation and on the adoption of any measure assessing or levying taxes, appropriating or disbursing money, or creating any liability or charge against the City or any fund thereof, the vote shall be by ayes and noes. The record of ayes and noes may be required to be ascertained by any member. All aye and nay votes shall be recorded in the meeting minutes.

(1) Recording for Minutes: Any audio recording of a governmental meeting of the City may be destroyed, erased or reused no sooner than after the minutes of the meeting have been approved and published if the purpose of the recording was to make minutes of the meeting.

3.36 Right of Opinion: All members of a duly constituted body of the City of Edgerton have the right to exercise their First Amendment Rights and to express their opinion on actions taken by the body without censorship or restraint by the government body.

This Ordinance shall be in full force and effect after its passage and publication.

Seconded by Alderperson: Jim Burdick

Roll Call: Ayes Noes

1st Reading: July 6, 2020

Christopher Lund, Mayor

2nd Reading:

Adopted:

Published:

Dated:

Ramona Flanigan, City Administrator

STATE OF WISCONSIN)

)ss.

COUNTY OF ROCK)

I, Ramona Flanigan, City Administrator, City of Edgerton, Rock and Dane Counties, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the ordinance adopted by the Common Council of the City of Edgerton at its regular meeting the 20th day of July, 2020.

Ramona Flanigan, City Administrator