

**MAY 14, 2018 UTILITY COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:30 p.m.

Present: Matt McIntyre, Candy Davis, Jim Kapellen, Rick Petersen Janelle Frey, Denise Langan and Lawanna Schieldt.

Others Present: Utility Director Randy Oren, Administrative Assistant Jenny Salvo, Alderperson David Esau, Robert Everly, Sheila Witt, Glenn and Kandy Watson.

Salvo confirmed the meeting agenda was properly posted on Friday, May 11, 2018 at the Post Office, Edgerton Library, City Hall and the website.

ELECT CHAIR: A Davis/Petersen motion to nominate Jim Kapellen for Chairperson passed, all voted in favor.

APPROVAL OF MINUTES: A Davis/McIntyre motion to approve the April 9, 2018 Utility Commission meeting minutes passed, all voted in favor.

APPROVE VOUCHERS PAYABLE: A Kapellen/Schieldt motion to approve payment of the bills in the amount of \$61,396.12 passed on a 7/0 roll call vote.

LEAK CREDIT FOR 10338 HIGHWAY 51: A Kapellen/Petersen motion to approve a \$100 sewer credit for 10338 Highway 51 passed on a 7/0 roll call vote.

LEAK CREDIT FOR 406 CHAMBERLAIN ST: A Kapellen/Petersen motion to approve a \$200.00 sewer credit for 406 Chamberlain St passed on a 7/0 roll call vote.

LEAK CREDIT FOR 407 CHAMBERLAIN ST: A Kapellen/McIntyre motion to approve a \$200.00 sewer credit for 407 Chamberlain St passed on a 7/0 roll call vote.

BILLING ADJUSTMENT FOR 207 E LAWTON: 207 E. Lawton was recently purchased as a foreclosure. The property was vacant for a long period of time therefore, the water was shut off and billing for water and sewer base fees was stopped. When the new owner purchased the property the account was set up in his name. The billing software restarts the charges automatically when the account is set up. The new owner did not have the water turned back on right away so we should not have charged him water & sewer base fees.

A Davis/McIntyre motion to approve a billing credit for 207 E Lawton in the amount of \$71.41 passed on a 7/0 roll call vote.

WWTP DOOR REPLACEMENT: One of the steel doors on an older building that was not part of the upgrade that needs to be replaced. It has rusted away from the chemicals.

A Davis/Frey motion to approve the quote from Active Glass LLC in the amount of \$2,640 for the door replacement at the WWTP passed on a 7/0 roll call vote.

IKI SEWER MAIN REPLACEMENT: IKI Manufacturing wants to move a sewer main that runs under one of their buildings. This project was budgeted in the 2017 budget for \$230,000. After negotiating with IKI we reduced our cost to \$50,000 which was included in the 2018 budget. The contractor that IKI contracted was the only bidder. The bid came in at about \$18,000. The city is paying for the first 300 feet at a cost of \$18,000 and IKI will pay for the rest of the project.

A Davis/McIntyre motion to approve the quote from GMS Excavators, Inc in an amount not to exceed \$20,000 for the sewer main replacement at IKI Manufacturing passed on a 7/0 roll call vote.

Being no other business before the Commission, a Davis/Schildt motion to adjourn passed, all voted in favor.

Randy Oren/wjl
Utility Director