

**CITY OF EDGERTON**  
**UTILITIES COMMISSION**  
**EDGERTON CITY HALL**  
**12 ALBION STREET**

**Monday, April 9, 2018 at 5:30 p.m.**

1. Call to Order; Roll Call.
2. Confirmation of Meeting Notice on Friday, April 6, 2018.
3. Personal appearances for non-agenda items limited to 3 minutes.
4. Approve March 12, 2018 Utility Commission Minutes.
5. Approve Vouchers Payable.
6. Discuss and Consider Leak Credit for 605 W Fulton St.
7. Discuss and Consider Bargin Barn Lateral.
8. Operator's Reports.
9. Director's Report.
10. Administrative Report.
11. Adjourn

Cc:           All Commission Members           All Council Members  
                  Department Heads                   Newspapers

**NOTICE:** If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision making responsibility. The only action to be taken at this meeting will be action by the Utilities Commission.

**MARCH 12, 2018 UTILITY COMMISSION MEETING MINUTES  
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:30 p.m.

Present: Matt McIntyre, Candy Davis, Jim Kapellen, Janelle Frey and Lawanna Schieldt.

Excused: Denise Langan

Unexcused: Rick Peterson

Others Present: City Administrator Ramona Flanigan, City Clerk/Treasurer Cindy Hegglund, and citizens.

Hegglund confirmed the meeting agenda was properly posted on Friday, March 9, 2018 at the Post Office, Edgerton Library, City Hall and the website.

Ryan Suchak from Bargin Barn Cycles addressed the Commission about his frozen water lateral. He stated the lateral runs under a city parking lot. He stated there is a sink hole in the Police Department parking lot that will need to be repaired at some point. He asked if it was possible to replace the lateral when that repair is done. The staff will gather more information and possibly put it on a future agenda.

**APPROVAL OF MINUTES:** A Davis/Schildt motion to approve the February 12, 2018 Utility Commission meeting minutes passed, all voted in favor.

**APPROVE VOUCHERS PAYABLE:** A Kapellen/Davis motion to approve payment of the bills in the amount of \$52,283.79 passed on a 5/0 roll call vote.

Being no other business before the Commission, a Davis/McIntyre motion to adjourn passed, all voted in favor.

Randy Oren/wjl  
Utility Director

## Report Criteria:

Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.  
[Report].Invoice Date = 04/06/2018  
Invoice.Batch = "JS","ACH","CC"  
[Report].Invoice Date = {OR} {IS NULL}

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>21</b>								
21	ALLIANT ENERGY	FEB 18 213303	213303 ELECTRIC CHARGES	04/06/2018	72.33	.00		
21	ALLIANT ENERGY	FEB 18 236416	236416 ELECTRIC CHARGES	04/06/2018	28.79	.00		
21	ALLIANT ENERGY	FEB 18 357770	357770 ELECTRIC CHARGES	04/06/2018	1,206.72	.00		
21	ALLIANT ENERGY	FEB 18 357770	357770 GAS CHARGES	04/06/2018	56.79	.00		
21	ALLIANT ENERGY	FEB 18 360963	360963 ELECTRIC CHARGES	04/06/2018	773.13	.00		
21	ALLIANT ENERGY	FEB 18 370054	370054 ELECTRIC CHARGES	04/06/2018	127.93	.00		
21	ALLIANT ENERGY	FEB 18 370054	370054 GAS CHARGES	04/06/2018	226.74	.00		
21	ALLIANT ENERGY	FEB 18 715243	715243 ELECTRIC CHARGES	04/06/2018	914.26	.00		
21	ALLIANT ENERGY	FEB 18 881653	881653 ELECTRIC CHARGES	04/06/2018	1,157.49	.00		
21	ALLIANT ENERGY	FEB 18 881653	881653 GAS CHARGES	04/06/2018	42.29	.00		
	Total 21:				4,606.47	.00		
<b>118</b>								
118	C & M PRINTING INC	66742A	WATER/SEWER UTILITY RECEI	04/06/2018	18.88	.00		
118	C & M PRINTING INC	66742A	WATER/SEWER UTILITY RECEI	04/06/2018	18.88	.00		
	Total 118:				37.76	.00		
<b>130</b>								
130	US CELLULAR	02353335919A	IPAD FOR WASTEWATER TREA	04/06/2018	22.50	.00		
130	US CELLULAR	02353335919A	WATER DEPARTMENT CELL PH	04/06/2018	13.09	.00		
	Total 130:				35.59	.00		
<b>194</b>								
194	DEEGAN'S HARDWARE INC	FEB 2018A	WATER DEPT CHARGES	04/06/2018	4.99	.00		
194	DEEGAN'S HARDWARE INC	FEB 2018A	WATER DEPT CHARGES	04/06/2018	17.78	.00		
194	DEEGAN'S HARDWARE INC	FEB 2018A	SEWER DEPT CHARGES	04/06/2018	134.24	.00		
194	DEEGAN'S HARDWARE INC	FEB 2018A	WATER DEPT CHARGES	04/06/2018	3.49	.00		
	Total 194:				160.50	.00		
<b>206</b>								
206	DIGGERS HOTLINE INC	MARCH 2018	MARCH 18 LOCATE TICKETS	04/06/2018	35.82	.00		
206	DIGGERS HOTLINE INC	MARCH 2018	MARCH 18 LOCATE TICKETS	04/06/2018	35.82	.00		
	Total 206:				71.64	.00		
<b>227</b>								
227	EDGERTON GEAR INC	81813	WWTP REPAIR PARTS	04/06/2018	415.00	.00		
	Total 227:				415.00	.00		
<b>230</b>								
230	EDGERTON POSTMASTER	1ST QTR 2018	1ST QTR 2018 UTILITY BILLS P	04/06/2018	310.36	310.36	03/29/2018	
230	EDGERTON POSTMASTER	1ST QTR 2018	1ST QTR 2018 UTILITY BILLS P	04/06/2018	310.36	310.36	03/29/2018	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 230:					620.72	620.72		
<b>231</b>								
231	EDGERTON REPORTER CO IN	26550	2017 CONSUMER CONFIDENCE	04/06/2018	266.73	.00		
Total 231:					266.73	.00		
<b>311</b>								
311	FRONTIER COMMUNICATIONS	FEB 18 1968	608-884-1968 TELEPHONE CHA	04/06/2018	31.04	.00		
311	FRONTIER COMMUNICATIONS	FEB 18 2466	608-884-2466 TELEPHONE CHA	04/06/2018	47.47	.00		
311	FRONTIER COMMUNICATIONS	FEB 18 3341A	608-884-3341 TELEPHONE CHA	04/06/2018	46.41	.00		
311	FRONTIER COMMUNICATIONS	FEB 18 3341A	608-884-3341 TELEPHONE CHA	04/06/2018	46.41	.00		
311	FRONTIER COMMUNICATIONS	FEB 18 7243	262-002-7243 TELEPHONE CHA	04/06/2018	62.90	.00		
311	FRONTIER COMMUNICATIONS	FEB 18 7247	262-002-7247 TELEPHONE CHA	04/06/2018	30.60	.00		
311	FRONTIER COMMUNICATIONS	FEB 18 8331	608-884-8331 TELEPHONE CHA	04/06/2018	65.80	.00		
311	FRONTIER COMMUNICATIONS	JAN 18 1968	608-884-1968 TELEPHONE CHA	04/06/2018	21.71	.00		
311	FRONTIER COMMUNICATIONS	JAN 18 8331	608-884-8331 TELEPHONE CHA	04/06/2018	65.08	.00		
311	FRONTIER COMMUNICATIONS	MARCH 18 724	262-002-7243 TELEPHONE CHA	04/06/2018	62.90	.00		
Total 311:					480.32	.00		
<b>410</b>								
410	RICOH AMERICAS CORPORATI	24164258	COPIER	04/06/2018	42.45	.00		
Total 410:					42.45	.00		
<b>490</b>								
490	SECURIAN FINANCIAL GROUP,	MAY 2018	MAY 2018 LIFE INSURANCE	04/06/2018	59.25	.00		
490	SECURIAN FINANCIAL GROUP,	MAY 2018	MAY 2018 LIFE INSURANCE	04/06/2018	58.18	.00		
Total 490:					117.43	.00		
<b>553</b>								
553	PERKINS OIL INC	0000816-IN	OIL FOR WWTP	04/06/2018	102.55	.00		
553	PERKINS OIL INC	0003861-IN	OIL FOR WWTP	04/06/2018	102.55	.00		
Total 553:					205.10	.00		
<b>561</b>								
561	PITNEY BOWES GLOBAL FINAN	3305571953A	LEASE PERIOD 12/30/17-3/29/18	04/06/2018	2.57	.00		
561	PITNEY BOWES GLOBAL FINAN	3305571953A	LEASE PERIOD 12/30/17-3/29/18	04/06/2018	2.57	.00		
Total 561:					5.14	.00		
<b>731</b>								
731	BAKER TILLY VIRCHOW KRAUS	BT1184051A	SERVICES IN CONNECTION WI	04/06/2018	312.50	.00		
731	BAKER TILLY VIRCHOW KRAUS	BT1184051A	SERVICES IN CONNECTION WI	04/06/2018	312.50	.00		
731	BAKER TILLY VIRCHOW KRAUS	BT1217330A	SERVICES 12/31/17 FINANCIAL	04/06/2018	2,450.00	.00		
731	BAKER TILLY VIRCHOW KRAUS	BT1217330A	SERVICES 12/31/17 FINANCIAL	04/06/2018	2,450.00	.00		
731	BAKER TILLY VIRCHOW KRAUS	BT1217330A	SINGLE AUDIT - SEWER	04/06/2018	4,413.00	.00		
Total 731:					9,938.00	.00		
<b>747</b>								
747	CORE & MAIN	I517269	(8) WATER METER 5/8"	04/06/2018	1,000.00	.00		
747	CORE & MAIN	I517269	REPAIR PARTS - METERS	04/06/2018	90.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 747:					1,090.00	.00		
<b>777</b>								
777	WI DEPT OF TRANSPORTATIO	395-00000669	SOUTH DANE CO TO I-39	04/06/2018	1.21	.00		
777	WI DEPT OF TRANSPORTATIO	395-00000669	SOUTH DANE CO TO I-39	04/06/2018	1.21	.00		
777	WI DEPT OF TRANSPORTATIO	395-00000669	USH 14 TO SOUTH DANE CO LI	04/06/2018	4.34	.00		
777	WI DEPT OF TRANSPORTATIO	395-00000669	USH 14 TO SOUTH DANE CO LI	04/06/2018	4.34	.00		
Total 777:					11.10	.00		
<b>779</b>								
779	WI DEPT OF EMPLOYEE TRUST	MAY 2018	MAY 2018 HEALTH INSURANCE	04/06/2018	3,314.29	.00		
779	WI DEPT OF EMPLOYEE TRUST	MAY 2018	MAY 2018 HEALTH INSURANCE	04/06/2018	3,314.29	.00		
Total 779:					6,628.58	.00		
<b>2086</b>								
2086	FIRST SUPPLY LLC	1673567	PLUMBING PARTS - SEWER DE	04/06/2018	80.05	.00		
Total 2086:					80.05	.00		
<b>2190</b>								
2190	CITY OF EDGERTON	1ST QTR 18 5	1ST QTR 2018 UTILITY BILL	04/06/2018	15.20	.00		
2190	CITY OF EDGERTON	1ST QTR 18 10	1ST QTR 2018 UTILITY BILL	04/06/2018	91.71	.00		
2190	CITY OF EDGERTON	1ST QTR 18 20	1ST QTR 2018 UTILITY BILL	04/06/2018	4,171.45	.00		
2190	CITY OF EDGERTON	1ST QTR 18 20	1ST QTR 2018 UTILITY BILL	04/06/2018	2,276.38	.00		
2190	CITY OF EDGERTON	1ST QTR 18 20	1ST QTR 2018 UTILITY BILL	04/06/2018	507.67	.00		
2190	CITY OF EDGERTON	1ST QTR 18 50	1ST QTR 2018 UTILITY BILL	04/06/2018	6.00	.00		
2190	CITY OF EDGERTON	1ST QTR 18 50	1ST QTR 2018 UTILITY BILL	04/06/2018	3.30	.00		
2190	CITY OF EDGERTON	1ST QTR 18 50	1ST QTR 2018 UTILITY BILL	04/06/2018	8.30	.00		
2190	CITY OF EDGERTON	1ST QTR 18 50	1ST QTR 2018 UTILITY BILL	04/06/2018	6.50	.00		
Total 2190:					7,086.51	.00		
<b>2433</b>								
2433	AMAZON.COM LLC	1200263	NO TRESPASSING SIGNS - WW	04/06/2018	25.35	.00		
Total 2433:					25.35	.00		
<b>2624</b>								
2624	MARK'S CHEMICAL LLC	12414	SODIUM HYPOCHLORITE	04/06/2018	564.00	.00		
Total 2624:					564.00	.00		
<b>2639</b>								
2639	R.A. HEATING & AIR COND INC	S97083	INSTALL MIXING VALVE - HEATI	04/06/2018	378.00	.00		
Total 2639:					378.00	.00		
<b>2772</b>								
2772	ENERGETICS	0806485	REPAIRS TO WELLHOUSE #4	04/06/2018	22.94	.00		
Total 2772:					22.94	.00		
<b>2858</b>								
2858	BOBCAT OF JANESVILLE	02-109636	CUTTING EDGE BOLTS/NUTS F	04/06/2018	242.17	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 2858:					242.17	.00		
<b>2887</b>								
2887	DELTA DENTAL OF WISCONSIN	1138657A	APRIL 2018 DENTAL INSURANC	04/06/2018	251.19	.00		
2887	DELTA DENTAL OF WISCONSIN	1138657A	APRIL 2018 DENTAL INSURANC	04/06/2018	251.19	.00		
Total 2887:					502.38	.00		
<b>3002</b>								
3002	MID-AMERICAN RESEARCH CH	0630320-IN	GRAN COPPER SULFATE	04/06/2018	840.00	.00		
Total 3002:					840.00	.00		
<b>3175</b>								
3175	MOTOR PARTS & EXHAUST LL	MARCH 2018A	MISC REPAIR PARTS	04/06/2018	49.06	.00		
3175	MOTOR PARTS & EXHAUST LL	MARCH 2018A	MISC REPAIR PARTS	04/06/2018	1.99	.00		
3175	MOTOR PARTS & EXHAUST LL	MARCH 2018A	MISC REPAIR PARTS	04/06/2018	6.86	.00		
Total 3175:					57.91	.00		
<b>3404</b>								
3404	BURNS FULL SERVICE LLC	MARCH 2018	MARCH 2018 GAS/DIESEL CHA	04/06/2018	74.50	.00		
3404	BURNS FULL SERVICE LLC	MARCH 2018	MARCH 2018 GAS/DIESEL CHA	04/06/2018	265.50	.00		
Total 3404:					340.00	.00		
<b>3534</b>								
3534	CHARTER COMMUNICATIONS	000011502211	WATER DEPARTMENT INTERN	04/06/2018	27.91	.00		
Total 3534:					27.91	.00		
<b>3557</b>								
3557	DAVE'S MILTON ACE HARDWA	I37336	SHIPMENT OF SAMPLES	04/06/2018	28.86	.00		
3557	DAVE'S MILTON ACE HARDWA	I39410	SHIPMENT OF SAMPLES	04/06/2018	29.66	.00		
3557	DAVE'S MILTON ACE HARDWA	I42467	SHIPMENT OF SAMPLES	04/06/2018	30.35	.00		
Total 3557:					88.87	.00		
<b>3608</b>								
3608	WI DEPT OF NATURAL RESOU	2018 NELSON	WASTEWATER OPERATOR EX	04/06/2018	25.00	25.00	03/29/2018	
Total 3608:					25.00	25.00		
<b>3690</b>								
3690	CEDAR CORPORATION	95515	WATER UTILITY LEAD COMPLI	04/06/2018	122.00	.00		
3690	CEDAR CORPORATION	95516	SERVICES FOR WWTP	04/06/2018	1,081.50	.00		
3690	CEDAR CORPORATION	95518	IKI SANITARY SEWER RELOCA	04/06/2018	876.00	.00		
Total 3690:					2,079.50	.00		
<b>3951</b>								
3951	WI STATE HYGIENE LABORATO	539058	WATER LEAD TESTING	04/06/2018	1,475.00	.00		
Total 3951:					1,475.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4091								
4091	G FOX AND SON	2018	FRONT END LOADER USE	04/06/2018	320.00	.00		
	Total 4091:				320.00	.00		
4370								
4370	AARON'S LOCK & SAFE, INC	0010018231	REPAIR LOCKS AT WWTP	04/06/2018	104.30	.00		
	Total 4370:				104.30	.00		
	Grand Totals:				38,992.42	645.72		

GRAND TOTAL: \$38,992.42

UTILITY COMMISSION MEETING

Meeting Date: April 9, 2018

Vouchers Payable submitted By: Jenny Salvo, Administrative Assistant

James Kapellen (Chairperson)

Matt McIntyre (Aldersperson)

Candy Davis (Aldersperson)

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].Invoice Date = 04/06/2018

Invoice.Batch = "JS","ACH","CC"

[Report].Invoice Date = {OR} {IS NULL}

# Memo

**To:** Utility Commission

**From:** Randy Oren

**Date:** 4/5/2018

**Re:** Leak credit request: 605 W. Fulton St.

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Kathleen Benson of 605 W. Fulton St. is requesting a leak credit due to a malfunctioning toilet. There is a brief letter from Ms. Benson and a leak credit affidavit in the packet for your review. Her average for the last 3 quarters is 6,000 gallons. 29,000 gallons went through the meter. So the possible credit would be for 23,000 gallons.

The maximum possible sewer credit would be \$128.57

$23 \times \$5.59 (75\%) = \$128.57$

The maximum possible water credit would be \$40.25

$23 \times \$1.75 (\text{lowest rate}) = \$40.25$

605 W. Fulton St.

I, Kathleen Benson, tenant at above address am requesting a credit for my water bill that is 20,000 gallons over the usual amount due to a malfunctioning / leaking toilet.

Kathleen Benson

# LEAK CREDIT AFFIDAVIT

This form is required if your leak credit request is 20,000-50,000 gallons over your average usage

I, Jim McCue, personally appeared before the undersigned notary public to affirm that either I or my contractor have made repairs to the plumbing or appliance that has caused the leak for which I seek a credit. I affirm the following statements:

Describe the location of the leak. The downstairs toilet was leaking through

Describe the probable cause of the leak. The toilet flapper seal needed to be replaced

**\*Attach all receipts for materials or repairs related to the leak.**

I understand that if a credit is approved, I may not apply for another leak credit for 3 years.

Jim McCue Date: 3-26-18  
Signature of property owner/tenant

State of Wisconsin  
County of Rock

Signed and sworn to (or affirmed) before me on 3/26/18  
Date

by Jim McCue  
Printed name(s) of individual(s) making statement

who proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Cathie Jean Kilcoyne  
Notary Public

My commission expires on 3/21/2021



METER ID # 73921410  
 METER SIZE 5/8"  
 OCCUPANT McCur Investments  
 STREET 605 W. Fulton St.  
 ACCT # 7982012 (294)

Bohler Brunson

DATE	READER	READING				# OF GALLONS
3-20-18	CHAD	0	3	6	3	29
12-17-17		0	3	3	4	10
9-14-17		0	3	2	4	8
7-7-17	Final	0	3	1	6	1
6-10-17		0	3	1	5	0
6-12-17	Final	0	3	1	5	8
3-22-17		0	3	0	7	13
12-14-16		0	2	9	4	17
9-16-16		0	2	7	7	18
6-21-16		0	2	5	9	22
3-24-16		0	2	3	7	19
12-15-15		0	2	1	8	14

6,000 Gallons  
 3 quarters = 6,000 gallons credited  
 Average load = 23,000 gallons per  
 29-6 = 23,000 applied for

\$40.25

Max. possible water credits =  $23 \times \$1.75 =$

\$128.57

Max. possible sewer credits =  $23 \times \$5.59 =$

# City of Edgerton Utilities

Phone (608) 884-3341

12 Albion St.  
Edgerton, WI 53534  
www.cityofedgerton.com  
www.facebook.com/cityofedgerton

Monday 8:00 AM - 6:00 PM  
Tuesday - Thursday 8:00 AM - 5:00 PM  
Friday 8:00 AM - 4:00 PM  
Closed daily from 12:00 PM - 1:00 PM

ACCOUNT NO: 7.9820.12

BENSON, KATHLEEN  
605 W FULTON ST  
EDGERTON WI 53534

BILLING DATE	DUE DATE	AMOUNT DUE
04/03/2018	04/20/2018	429.14
<b>AMOUNT DUE AFTER DUE DATE &gt;</b>		<b>441.82</b>

MAKE CHECK PAYABLE TO CITY OF EDGERTON

PLEASE RETURN TOP PORTION WITH PAYMENT

BENSON, KATHLEEN  
SERVICE ADDRESS 605 W FULTON ST  
ACCOUNT NO: 7.9820.12

04/03/2018

PREVIOUS BALANCE:

TYPE OF SERVICE	READING DATES		METER READING		USAGE IN THOUSANDS	CHARGE PER THOUSANDS	AMOUNT
	FROM	TO	PRESENT	PREVIOUS			

WATER	12/14/2017	03/15/2018	363	334	29		124.29
SEWER					29		256.80
STORM WATER							10.00
PUBLIC FIRE PROTECTION							31.60
PENALTY-WATER							2.69
PENALTY-SEWER							3.46
PENALTY-STORM WATER							.30
TOTAL CURRENT CHARGES:							429.14
TOTAL AMOUNT DUE NOW:							429.14
<b>**AFTER DUE DATE**</b>							<b>441.82</b>

## FOR YOUR REFERENCE

### RATES OF WATER DEPARTMENT

#### GENERAL SERVICE - QUARTERLY DEMAND CHARGE

5/8" - \$ 23.37	1-1/2" - \$ 44.54	6" - \$ 304.31
3/4" - 23.37	2" - 85.35	8" - 408.22
1" - 26.73	3" - 133.60	10" - 623.46
1-1/4" - 31.91	4" - 204.12	12" - 816.45

#### VOLUME CHARGE/QUARTER

First	50,000 gals. used quarterly - \$3.48 per 1000 gallons
Next	450,000 gals. used quarterly - \$2.97 per 1000 gallons
Next	500,000 gals. used quarterly - \$2.84 per 1000 gallons
Over	1,000,000 gals. used quarterly - \$1.75 per 1000 gallons

A charge will be made for any damage to meters.  
**25% Surcharge for customers outside City Limits**

#### HR - QUARTERLY PUBLIC FIRE PROTECTION CHARGE

5/8" - \$ 31.60	1-1/2" - \$ 155.87	6" - \$ 1,577.24
3/4" - 31.60	2" - 249.88	8" - 2,523.58
1" - 79.04	3" - 467.60	10" - 3,781.67
1-1/4" - 116.92	4" - 790.47	12" - 5,043.45

## 3% Late Charge

### STOP THE LEAKS!

If Your water bill seems high check immediately for leaks in your system  
A dripping faucet or other unsuspected leaks may be the cause of a high bill  
**WATER WASTE AT 40 POUNDS PRESSURE**

a 1/32" leak wastes 170 gallons in 24 hours  
a 1/16" leak wastes 970 gallons in 24 hours  
a 1/8" leak wastes 3600 gallons in 24 hours

*Edgerton Water Works found high levels of lead in drinking water in some homes. Lead can cause serious health problems. For more information please call Edgerton Water Works at 884-3341 or visit cityofedgerton.com*

### SEWER CHARGE

#### QUARTERLY BASE CHARGE

5/8" & 3/4" - \$ 40.75	2" - \$ 115.60
1" - 56.47	3" - 191.30
1-1/4" - 67.22	4" - 407.21
1-1/2" - 83.34	6" - 568.50

Volume Charge of \$7.45 per 1000 Gallons

# Memo

**To:** Utility Commission

**From:** Randy Oren

**Date:** 4/5/2018

**Re:** Ryan Suchanek / Bargin Barn

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Chairman Kapellen wanted me to give the Commission some background information on the Bargin Barn Cycle water lateral issue that was brought up at the last meeting. Mr. Suchanek, the owner of the Bargin Barn, has been at City hall several times complaining about having to pay utility base fees while his water lateral is frozen and not working. I personally met with Mr. Suchanek and explained to him that the PSC requires that he pay base fees in this situation and that any modifications to his lateral are his responsibility. There is a list of customers that have water laterals that do not have the required 6 feet of cover to prevent freezing during the winter. The Bargin Barn is on the list. The utility notifies these customers every year as to when they should start running their water to prevent freezing. Mr. Suchanek was unable to keep his water running at all times during the winter, however it is his responsibility to do so. Another option available to Mr. Suchanek would be to lower his lateral to a depth that would prevent freezing. This would also be his responsibility as it is his service lateral from the curb stop to point of use. I have included pages of the ordinance for your review.

- (3) **COST OF SERVICE LATERAL CONNECTION.** All costs and expenses incident to the installation and connection of an initial service lateral shall be borne by the property owner. The Owner shall indemnify the Approving Authority from any loss or damage that may directly or indirectly be occasioned by the installation of the service lateral. The Approving Authority shall approve the contractor and construction plans for the service lateral. Upon completion of the service lateral, the owner shall be responsible for all reconstruction and maintenance costs from curb stop box to point of use.
- (4) **USE OF OLD SERVICE LATERALS.** Old service laterals may be used in connection with new buildings only when they are found on examination and test by the Approving Authority, to meet all requirements for this Ordinance.
- (5) **MATERIALS AND METHODS OF CONSTRUCTION.** The size, alignment, materials of construction of service lateral, and the methods to be used in excavating, placing of the pipe, jointing, testing, and backfilling the trench, shall all conform to the requirements of this Section and the Standard Specifications for Sewer and Water Construction, the building code, plumbing code, Wisconsin Administrative Code, the State Department of Natural Resources or other applicable rules and regulations of the Approving Authority.
- (6) **SERVICE LATERALS** shall be a minimum 1-inch type K copper and shall include a brass connection to the main, a brass valve to shut off the service and an access box to said valve.

Commercial or industrial services 3 inches and larger shall be of ductile iron as specified for mains and shall include a valve and access box.

All laterals from the main to the point of entrance to the building foundation or floor should have a depth of cover of 6 feet.

At the discretion of the Approving Authority, whenever any lateral located on property between the city street and the building is found to have less than 6 feet of cover, the property owner shall be notified and be given 1 year to properly relocate the lateral to a depth to provide 6 feet of cover. All costs for lowering shall be borne by the property owner.

No division of the water service of any lot or parcel of land shall be made for the extension and independent meterage of the supply to an adjoining lot or parcel of land. No division of water supply service shall be made at the curb for separate supplies for more than two separate premises having frontage on any street or public service strip whether owned by the same or different parties. Separation must be made prior to the existing curb stop to allow for the installation of a second curb stop on the separated supply.

- (12) **CUSTOMER USE ONLY.** No customer shall allow others or other services to connect to the water service system through his service lateral.
- (13) **CUSTOMER TO PERMIT INSPECTION.** Every customer shall permit the Approving Authority, or its duly authorized agent, at all reasonable hours of the day, to enter their premises or building to examine the pipes, valves and fixtures, and they must at all times, frankly and without concealment, answer all questions put to them relative to its use.
- (14) **APPROVING AUTHORITY RESPONSIBILITY.** The Approving Authority and its agents and employees shall not be liable for damages occasioned by reason of the breaking, clogging, stoppage, or freezing of any service laterals; nor from any damage arising from repairing mains, making connections or extensions or any other work that may be deemed necessary. The right is hereby reserved to cut off the water and sewer service at any time for the purpose of repairs, or any other necessary purpose, and permit granted or regulation to the contrary notwithstanding. Whenever it shall become necessary to shut off the service supply within any district of the said Approving Authority, the Approving Authority shall, if practicable, give notice to each and every consumer affected within said Approving Authority of the time when such service will be so shut off.
- (15) **CUSTOMER TO KEEP IN REPAIR.** All customers shall keep their own service lateral and curb stop boxes in good repair and protected from frost, at their own risk and expense, and shall prevent any unnecessary damage to the water service system.
- (16) **CLAIMS FOR DAMAGES.** No person shall enter a claim for damage against the City of Edgerton as a water utility, or any officer thereof, for damage to any pipe, fixture, or appurtenance by reason of interrupted nature caused by the turning off, or turning on, either wholly or partially, of the water supply for the extension, alteration, or repair of any water main or premises= supply, or for the discontinuance of the premises= water supply for the violation of any rules or regulations of the Water Utility. No claim shall be allowed against the City because of interruption to the water supply caused by the breaking of pipes or machinery, by stoppage for repairs, or by fire or other emergency, and no claims shall be allowed for any damage caused by the breakage of any pipe or machinery.

## 12.10 – Repairs to Service

- (1) Refer to PSCW 1760-WR-101, Schedule X-1.4, amendment 19.
- (2) The property owner shall maintain the service pipe from the curb stop to the point of use and may be billed for any water which has not passed through the meter and has been wasted by leakage or defective pipes and fixtures, as estimate by the Approving Authority.

# EDGERTON WATERWORKS

## March Report 2018

1. Monthly samples were taken to the State Lab of Hygiene. All samples were safe.
2. Changed the oil and greased all three well pumps. We also changed the packing on the #2 and #3 pumps. The packing on the #4 pump is good for now.
3. Contact was made with a few hard to get ahold of customers regarding lead and copper samples. All 40 bottles have now been distributed.
4. Gravel was added to the spot on Quigley St. where we had repaired a main break earlier in the winter.
5. Quarterly meter reading was completed.
6. Wired several new houses for meters.
7. New meters were reprogrammed.
8. Locate requests were done.
9. Three 1" meters were ordered to replace existing meters that were old. All three were installed.
10. The chlorine lines at all three wellhouses needed to be fixed. This is normal as the plastic tubing ages and gets brittle.
11. The resident at 1011 Diane Dr. called with a concern about their water pressure. A pressure gauge was hooked onto their water line where it comes into the basement. It registered 50 psi of water pressure. This is very good pressure.
12. All customers with water laterals that are known to be shallow were notified that they could stop running water.
13. Monthly DNR report was submitted.

Thomas A. Pennekamp/Operator-in-charge

# EDGERTON W.W.T.P. REPORT

MARCH 2018

1. Daily lab work.
2. D.N.R. reports.
3. Did sewer and lift station checks.
4. General-plant maintenance was done.
5. Did phosphorus and ammonia sampling for D.N.R. reports.
6. We still have no word on when they are going to replace the paddle drive system. The paddle drive continues to lose oil at a high rate. Dave is working this and hopes to have an answer soon.
7. Made repairs and replaced the valve extensions to the decant lines in digester #87.
9. Had to call L.W. Allen in to fix the PLC Scada system in the main lift station here at the plant. When the PLC failed the lift, station ran on the back up float system until repairs were made.
10. Bruce Company was here to replace a sensing rod seal, on the rodder pump, on the vector truck.
11. Made repairs to the sludge waste line. Drilled and tap the pipe and installed a new sample tap.
12. The quarterly maintenance was done at the plant.
13. Called Flygt to come back to the hospital lift station, pump #1 continues to fail.
14. Started to clean out the large sludge drying bed.
15. Started to drain and clean digester #87 so we can see what needs to be repaired.
16. Started to work on taking extra samples required by DNR to renew our discharge permit that expires on 9/30/2018.

Thank-You  
*James Reilly*  
Edgerton - W.W.T.P.