

**CITY OF EDGERTON**

**EDGERTON CITY HALL  
12 ALBION ST  
EDGERTON, WI**

**PARKS & RECREATION COMMITTEE**

Wednesday, February 22, 2017 at 6:30 p.m.

1. Call to Order, Roll Call.
2. Confirmation of appropriate meeting notice on Friday, February 17, 2017
3. Approval of Parks & Recreation Committee December 14, 2016 Meeting Minutes.
4. Discuss gravel installation for parking near tractor pull.
5. Discuss signage for parks.
6. Discuss 2017 projects.
7. Public Works Director's Report.
8. Pool Director's Report.
9. Discuss and Set Next Meeting Date and Agenda Items.
10. Adjourn.

cc: All Committee Members  
Newspaper

City Administrator  
All Council Members

Department Heads  
City Engineer

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Parks and Recreation Committee."

**DECEMBER 14, 2016 PARKS & RECREATION COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Chairperson Jonathon Frey called the meeting to order at 6:00 p.m. Committee members present were Jonathon Frey, Greg Rierson, Ken Haagensen, Russ Jorstad and Bonnie Slagg. Paul Davis and Denise Langan were absent. Also present were City Administrator Ramona Flanigan, Public Works Director Tom Hartzell, Mike Redman.

Flanigan confirmed that the meeting agendas were posted on Friday, December 13, 2016 at the Post Office, Edgerton Library, and City Hall.

**APPROVAL OF MINUTES:**

A Haagensen/Slagg motion to approve the September 13, 2016 Parks & Recreation Committee meeting minutes passed, all voted in favor.

**DISCUSS AND CONSIDER SCOREBOARD IMPROVEMENTS AT RACE TRACK PARK:**

Hartzell reported funds were allocated in the 2017 budget for a new scoreboard for the girl's softball field at Racetrack Park. At a previous meeting the Committee agreed to use some of the sign advertising funds along with Softball Organization funds. Mike Redman also stated he would speak to the School District to see if they can contribute. Mike spoke to Craig Lodahl, Athletic Director at the School District. Mr. Lodahl stated that the school would be able to contribute because their Varsity Softball Club uses the field. Mike received 3 quotes. He went over the quotes with the Committee. The school agreed to split the cost of the scoreboard 3 ways and contribute an amount not to exceed \$1,500. If the city agreed to contribute \$1,500 from the sign fund, and the school and softball organizations would contribute \$1,500 there would be \$4,500. The softball organization has agreed to cover any cost over \$4,500.

A Haagensen/Rierson motion to provide funds from the sign advertising fund not to exceed \$1,500 passed, all voted in favor.

**DISCUSS GRAVEL INSTALLATION FOR PARKING NEAR TRACTOR PULL:**

Tom Hartzell stated that we are still having parking issues at Racetrack Park. Staff feels that the area between the tractor pull track and the soccer field could be dug out and gravel would be placed to provide additional parking. This would give additional parking to the soccer fields and also the tractors during the tractor pulls. Tom will get a cost estimate from the City Engineer and bring the estimate back to the Committee. Ramona stated that there could be some funds available from the Race Track road construction project. Final numbers will be determined and reported back to the Committee.

**DISCUSS SIGNAGE FOR PARKS:**

Tom Hartzell has been in contact with the school to make wood signs for the parks. The Committee will need to decide which parks they feel need to have signs. Ramona reported the project will have minimal costs. The Committee would need to provide materials and the school would provide the labor to create the signs. Frey feels that if it is a minimum expense, all the parks should have signs. The Committee would need to decide if the current names of the parks should be used or if the committee would like to revisit naming of the parks. Ramona and Tom will get more accurate costs for the signs.

**UPDATE ON RACETRACK PARK TRAILS:**

Jonathon reported some volunteers built a trail at Race Track Park. The trail is now cut in and can be used for walking and biking. All the labor and materials were donated so it did not cost the city anything. The trails will be finished over the spring and summer. Jonathon reported that area biking organizations are interested in making trail improvements in our area.

**DISCUSS RACETRACK PARK TRAIL OPENING:**

Jonathon stated that a citizen has reached out to him to suggest having a candlelit hike as an opening for the new Race Track Park trail. The committee felt it was a great idea. Jonathon asked for some ideas from the Committee. He stated that the cycling club would be willing to coordinate the event. Ramona stated that the city could advertise it on the web site. Jonathon suggested the first Saturday in February would be a great time to hold the event.

**DISCUSS 2017 PROJECTS:**

Jonathon requested from Ramona a list of projects that need to be done at the parks.

**NEXT MEETING DATE & AGENDA ITEMS:**

The Committee would like to meet again in January to discuss 2017 projects and signs.

Being no other business before the Committee, a Haagensen/Jorstad motion to adjourn passed, all voted in favor.

Tom Hartzell/wjl  
Public Works Director

# Memo

**To:** Parks Committee

**From:** Staff

**Date:** February 22, 2017

## **Signage in Parks**

The following parks do not have identification signs. The Conservation Club expressed interest in installing a sign at the fish pond. The estimated cost of the sign and installation materials per sign is \$80.

Winston Dr Park

Hain Road Park

Dickinson Park

St. John's Park

Orchard Heights Park

Windfield Park

Fish Pond Park

West Meadows Park

Whispering Pines Park

Hain Road Wetland/High Street Marsh trail at all entrances

Future  
2017 Projects

Central Park

- Install donated Expression Swing
- New slide in pool
- Add off street parking, VFW site along pool lot

Dickinson Ave Park

- Redo Basketball cement slab-Future project

Racetrack Park

- Install donated Expression Swing
- Shelter Extension
- Band Stage
- Add Benches & Bushes at Play Area
- Improve pavement around large shelter

Hain Road Park

- Install Honeycomb Climber

Kienbaum Park

- Install sidewalk from Ladd Ln to park

Orchard Park

- Make trail improvements-connect future trail

Whispering Pines Park

- Sidewalk from street to park
- Add trails

Fishpond Park

- Add benches
- Add marker for cabin
- Make trail connect to High St Marsh trail

General

- Add signs to identify parks

Year End 2016 Park Funds		
Source of Available Funds	Funds Available	Funds Committed
Park Shelter Insurance Proceeds	\$ 6,597	
Racetrack Park Advertising Funds	\$ 2,920	
Fishpond pier	\$ 1,312	
Improvement Impact Fees	\$ 33,692	Barrier along IKI Drive at playground
Racetrack Park Roads	\$ 7,791	Limestone screenings on existing pedestrian paths . More pedestrian paths?
Land Impact Fees	\$ 20,114	