

**APRIL 5, 2021 FINANCE COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:30 p.m.

Present: Sarah Braun, Candy Davis, and Tim Shaw.

Others Present: City Administrator Ramona Flanigan, Clerk-Treasurer Cindy Hegglund, Library Director Kirsten Almo (remote), Municipal Services Director Howard Moser, Police Chief Robert Kowalski, and a few citizens.

Clerk-Treasurer Cindy Hegglund confirmed the meeting agendas were properly posted on Friday, April 2nd, 2021 at the Post Office, Edgerton Library and City Hall.

**MINUTES:** Sarah Braun/Tim Shaw motion to approve the minutes from the March 15, 2021 Finance meeting passed on a 3/0 roll call vote.

A Sarah Braun/Tim Shaw motion to approve the minutes from the March 29, 2021 Finance meeting passed on a 3/0 roll call vote.

**BILLS AND PAYROLL:** A Candy Davis/Sarah Braun motion to approve the bills and payroll in the amount of \$156,047.79 passed on a 3/0 roll call vote.

**LICENSES:** The Committee considered a new “Class A” Combination Liquor and Beer License FOR 424 Game Day Liquor. Clerk-Treasurer Cindy Hegglund stated the current owner of Game Day will be required to surrender his license before staff will issue the new applicant their license.

A Candy Davis/Sarah Braun motion to approve a new “Class A” Combination Liquor and Beer License to 424 Game Day Liquor, 18 N Main St, agent Randip Pal Singh passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a sandwich board sign permit to Marvin Artley at 2 E Fulton St passed on a 3/0 roll call vote.

**PUBLIC EVENT PACKETS:** The Committee discussed whether to allow the restrooms to be opened during the Farmers Market due to COVID. In past years, the City provided a key to the restrooms to the event organizer to open and close the restroom. There is concern with cleaning before the swimming pool opens. Municipal Services Director Howard Moser stated his staff can clean the restrooms Friday before the market.

There has been times when the restrooms were not re-locked and were vandalized. Police Chief Robert Kowalski stated if his officers are provided a key, they can check the restrooms on Saturday afternoons after the market closes.

A Tim Shaw/Sarah Braun motion to approve the public event packet for Edgerton’s Farmers Market, waive any fees, and allow the restrooms to be open during the market passed on a 3/0 roll call vote.

Committee members questioned why the American Legion is applying for an event packet when this can be included under the Farmers Market event packet. Clerk-Treasurer Cindy Hegglund stated the Legion wished to apply themselves. There is no concern with their event.

A Candy Davis/Sarah Braun motion to approve the public event packet for the American Legion Food Booth at the Edgerton Farmers Market and waive any fees passed on a 3/0 roll call vote.

**MILLING AND OVERLAY 2021 PROJECT:** Municipal Services Director Howard Moser stated the City received two bids for the mill and overlay of a number of streets for 2021.

A Candy Davis/Tim Shaw motion to approve the low bid for the street mill and overlay from Payne and Dolan in the amount of \$122,894.00 passed on a 3/0 roll call vote.

**ORDINANCE BOOK RECODIFICATION VENDOR:** City Administrator Ramona Flanigan stated the selection process for the recodification vendor was more detailed than typical bids. Three City Hall staff members did a multi process evaluation including an evaluation of the ordinance hosting software and recommends General Code.

A Candy Davis/Sarah Braun motion to approve the ordinance book recodification contract to General Code passed on a 3/0 roll call vote.

**LIBRARY TUCKPOINTING:** A Candy Davis/Sarah Braun motion to approve the low bid for the library building tuckpointing to Mark Deegan Masonry in the amount of \$3,485 passed on a 3/0 roll call vote.

**SALE OF RECORDING EQUIPMENT:** City Administrator Ramona Flanigan stated there are two pieces of equipment that are no longer needed for videoing Council meetings. They are more specialized pieces and there was little interest at the resale auction.

A Candy Davis/Tim Shaw motion to accept the bids for the multi-function Sony DVD recorder and Nuvico light digital video recorder for a total sale price of \$18 passed on a 3/0 roll call vote.

**AMEND RESOLUTION 22-20 C:** City Administrator Ramona Flanigan stated the City has a number of large projects this summer and staff felt it would be helpful to recruit retired Utility Director Randy Oren to assist in overseeing some of the work. He has agreed to work as a LTE for \$25 per hour. The 2021 Salary Resolution must be amended to include this position.

A Candy Davis/Tim Shaw motion to recommend to Council adoption of the amendment to City of Edgerton Resolution 22-20 C: 2021 Salary Resolution passed on a 3/0 roll call vote.

Being no other business before the Committee, a Sarah Braun/Tim Shaw motion to adjourn passed, all voted in favor.

Cindy Hegglund, City Clerk-Treasurer

Adopted April 19, 2021