

**DECEMBER 11, 2017 UTILITY COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:30 p.m.

Present: Candy Davis, Jim Kapellen, Rick Petersen, Lawanna Schieldt and Denise Langan.

Excused: Matt McIntyre and Janelle Frey,

Others Present: City Administrator Ramona Flanigan, Utility Director Randy Oren and Ilir Banushi

Flanigan confirmed the meeting agenda was properly posted on Friday, December 8, 2017 at the Post Office, Edgerton Library, City Hall and the website.

APPROVAL OF MINUTES: A Davis/Petersen motion to approve the November 13, 2017 Utility Commission meeting minutes passed, all voted in favor.

APPROVE OVER PAYMENT REFUND: A Davis/Schildt motion to approve an overpayment refund for 534 Shearer St in the amount of \$182.13 and 723 N Main St in the amount of \$119.94 passed on a 5/0 roll vote.

APPROVE VOUCHERS PAYABLE: A Kapellen/Davis motion to approve payment of the bills in the amount of \$52,839.53 passed on a 5/0 roll call vote.

DISCUSS AND CONSIDER LEAK CREDIT REQUEST FOR 124 W FULTON ST:

Ilir Banushi the owner of 124 W Fulton St stated that an ice machine in the restaurant was plugged and the machine stayed running. He had a refrigeration repairman come to make the repairs.

A Petersen/Langan motion to approve a leak credit, for 124 W Fulton St in the amount of \$2,012.40 for sewer only passed on a 5/0 roll call vote.

DISCUSS AND CONSIDER LEAK CREDIT REQUEST FOR 707 W FULTON ST:

This request has been brought back from a previous meeting. Since the last meeting some of the amount due was put on the land owner's tax bill.

A Kapellen/Davis motion to approve a leak credit for 707 W Fulton St in the amount of \$250 for sewer only passed on a 5/0 roll call vote.

LEAK CREDIT POLICY:

In the past we have had some concerns from citizens when applying for a leak credit regarding the cost of hiring a plumber to satisfy the leak credit requirements. The proposed amendments would address the plumber verification requirement and also allow a certified equipment technician to verify repairs.

A Davis/Langan motion to approve the proposed amendments to the leak credit policy passed on a 5/0 roll call vote.

Being no other business before the Commission, a Schieldt/Davis motion to adjourn passed, all voted in favor.

Randy Oren/wjl
Utility Director