

**MAY 6, 2019 FINANCE COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:30 p.m.

Present: Sarah Braun, Candy Davis and David Esau

Others Present: City Administrator Ramona Flanigan, Clerk-Treasurer Cindy Hegglund, Public Works Director Tom Hartzell, Utility Director Randy Oren, and a few citizens.

Hegglund confirmed the meeting agendas were properly posted on Friday, May 3rd at the Post Office, Edgerton Library and City Hall.

**ELECT CHAIR:** A David Esau/Sarah Braun nomination to elect Candy Davis as Chair passed on a 3/0 roll call vote.

**APPROVE MINUTES:** A David Esau/Sarah Braun motion to approve the minutes from the April 15, 2019 Finance Committee meeting passed, all voted in favor.

**BILLS AND PAYROLL:** A Candy Davis/Davis Esau motion to approve bills and payroll in the amount of \$153,942.65 passed on a 3/0 roll call vote.

**LICENSES:** A Candy Davis/Sarah Braun motion to approve an Operator's License to Connor Foley contingent upon him paying all fees owed to the City passed on a 3/0 roll call vote.

A Candy Davis/David Esau motion to forward the consideration of a "Class A" Combination Liquor License for K and B LLC on to Council without a recommendation passed on a 3/0 roll call vote.

**PUBLIC EVENT PACKETS:** A Candy Davis/David Esau motion to approve the public event packet and waive the fees for the Edgerton Kids Fishing Derby passed on a 3/0 roll call vote.

A Candy Davis/David Esau motion to approve the public event packet and waive the fees for the Edgerton Clay Day Pottery Festival and Art Fair passed on a 3/0 roll call vote.

**SOUTH MAIN STREET PAVING:** City Administrator Flanigan stated the City received two bids for paving a portion of South Main Street. Previously the Council awarded a contract in the amount of \$9,349.76 to mill the road surface. The low bid for paving is in the amount of \$38,700 making the project \$11,142 over the estimated cost not including engineering.

Candy Davis ask what the original cost estimate was. Public Works Director Hartzell stated the paving estimate was \$36,908. Flanigan noted that this project was not included in the 2019 budget.

A Candy Davis/David Esau motion to award the bid for the South Main Street paving to Payne and Dolan in the amount of \$38,700 passed on a 3/0 roll call vote.

A Candy Davis/David Esau motion to utilize funds to cover the shortfall, \$11,142 plus engineering costs, half from the annual street maintenance account and half from the General Fund surplus passed on a 3/0 roll call vote.

Before the vote, Public Works Director Hartzell stated the maintenance on other roads will be less if funds are taken from the annual street maintenance account. Candy Davis stated she sees this as street maintenance.

**SPEED TRAILERS:** A Candy Davis/Sarah Braun motion to declare the old speed trailer as surplus passed on a 3/0 roll call vote.

A Candy Davis/David Esau motion to approve the purchase of a speed collection devise from Stalker Radar in the amount of \$3,106.98 passed on a 3/0 roll call vote.

**WRITE-OFF OF UNPAID TAXES:** A Candy Davis/David Esau motion to approve the write-off of unpaid taxes for Charles V Sweeney, Edgerton Sand and Gravel Co. for 2006 taxes in the amount of \$14.63 passed on a 3/0 roll call vote.

**RESOLUTION 13-19:** Clerk-Treasurer Heggland stated the Wisconsin Public Employer's Group Health Insurance Program has updated and combine some of their manuals. The creation of the new documents requires all health insurance participants sign a new resolution for plan participation.

A Sarah Braun/David Esau motion to recommend to Council adoption of City of Edgerton Resolution 13-19: Updating Wisconsin Public Employer's Group Health Insurance Program passed on a 3/0 roll call vote.

**DRAFT FINANCIAL POLICY:** Clerk-Treasurer Heggland reported that during the audit of the Shared Ride Taxi the State has requested the City adopt a financial policy. The draft before the Committee addresses those areas that are not covered by the City's ordinances.

A Candy Davis/Sarah Braun motion to recommend to Council adoption of the City of Edgerton Financial Policy passed on a 3/0 roll call vote.

**REPORTS:** City Administrator Flanigan informed the Committee that the computerized door locking system at City Hall has a faulty board and will occasionally lock the building during business hours. Staff is willing to deal with the inconvenience, as long as it does not completely fail, to allow for budgeting the repair next year. If the board completely fails it may have to be replaced sooner.

Being no other business before the Committee, a Candy Davis/David Esau motion to adjourn passed, all voted in favor.

Cindy Heggland, City Clerk-Treasurer

Adopted May 20, 2019