

**SEPTEMBER 21, 2020 FINANCE COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:20 p.m.

Present: Candy Davis, Robert Reynolds and Sarah Braun.

Others Present: City Administrator Ramona Flanigan, Police Chief Robert Kowalski, Municipal Services Director Howard Moser, Utility Director Randy Oren, and a few citizens.

City Administrator Flanigan confirmed the meeting agendas were properly posted on Friday, September 18, 2020 at the Post Office, Edgerton Library and City Hall.

**APPROVE MINUTES:** A Sarah Braun/Robert Reynolds motion to approve the minutes from the September 8, 2020 Finance Committee meeting passed on a 3/0 roll call vote.

**PAY REQUESTS:** A Candy Davis/Sarah Braun motion to approve pay request #3 from R T Fox Contractors in the amount of \$251,197.74 for the W Rollin Street project passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve pay request #3 in the amount of \$14,937.97 for the Marshview Court project passed on a 3/0 roll call vote.

**BILLS AND PAYROLL:** A Candy Davis/Robert Reynolds motion to approve bills and payroll in the amount of \$499,277.29 passed on a 3/0 roll call vote.

**ROCK SALT BIDS:** A Candy Davis/Sarah Braun motion to approve the bid from Cargill Salt for rock salt at a cost of \$71.52 per ton passed on a 3/0 roll call vote.

**CITY OF EDGERTON RESOLUTION 14-20:** A Candy Davis/Robert Reynolds motion to recommend to Council adoption of City of Edgerton Resolution No. 14-20: Authorizing resolution supporting the submission of a 2021 Urban Forestry Grant application passed on a 3/0 roll call vote.

**AV TECHNOLOGY FOR COUNCIL CHAMBERS:** City Administrator Flanigan explained staff has contacted three vendors to explore possible improvements to the remote audio and video capability in the council chambers. The lowest cost solution was with the original vendor, Lewis Sound, that installed the equipment when the building was constructed. They provided a cost estimate of \$30,914.94 with noting that an additional electrical outlet will be needed.

Staff believes the cost of this project would be eligible for the Route to Recovery CARES Act funding.

Robert Reynolds stated he did not feel there is a great enough need for the upgrade. Spending \$30,000 of the \$60,000 remaining CARES funds for this single use instead of other useful things is excessive. If it were more in the range of \$10,000, he would support it.

Sarah Braun stated she had attended meetings remotely from her home and found it difficult to hear the meeting. There is a true need for the upgrades.

Sarah Braun also stated she supports remote attendance for those residents that are unable to attend meetings but wish to hear what is happening. Making this access easier is important to her.

City Administrator Flanigan stated staff has calculated the City has only about \$5,000 of eligible expenses of the \$60,000 CARES fund available. The funds are only available for expenses incurred and do not cover lost revenues due to COVID-19.

Ann Radtke (listening remotely) asked if these updates will make it possible for all Council members to meet remotely if COVID-19 gets worse. City Administrator Flanigan stated yes and the few meeting that were conducted remotely were very difficult.

A Candy Davis/Sarah Braun motion to approve the upgrade/purchase of AV equipment for the council chambers from Lewis Sound passed on a 3/0 roll call vote.

**DUMP TRUCK BED ACCESSORIES:** A Candy Davis/Sarah Braun motion to approve the purchase of a tarp and electric truck bed vibrator in the amount of \$4,547 from Monroe Truck Equipment, Inc. with the budget shortfall coming from the street budget passed on a 3/0 roll call vote.

**REFUSE AND RECYCLING COLLECTION BIDS:** City Administrator Flanigan stated the City received 5 bids for refuse and recycling services. Two bids are below the City's current rate.

The low bidder, Pelletteri, did not offer a per unit cost for the City's current large item collection, instead they offered a "time and materials" quote for this work making comparisons difficult. They also did not offer several other services such as electronics collection.

After gathering more information from Pellerreri and in the analysis, staff believes Badgerland's cost would be lower. Both companies provide alternatives to the large item collection that may have cost savings, this included the provider bill the property owner directly for large item pickup. Staff recommends approving the selection of Badgerland and be allowed to negotiate a contract that specifies the details.

Robert Reynolds stated in an email provided by Pelletteri, it stated only about 4% of residents in the community use the large item pickup. They argue that this should not be charged to all the users. City Administrator Flanigan stated these types of items would be discussed and negotiated with the selected contractor.

Kris with Badgerland was present at the meeting. He noted a number of communities have come to his company from Waste Management because Badgerland is a smaller company that takes care of their customers.

A Sarah Braun/Candy Davis motion to accept the lowest bid from Badgerland for the refuse and recycling collection and negotiate a contract passed on a 3/0 roll call vote.

**FAÇADE GRANTS:** Robert Reynolds asked how much the City has spent this year in façade grants. City Administrator Flanigan stated she does not have that number but can provide it. The grants are part of TIF funds. Robert Reynolds stated he wasn't aware these grants are TIF funded and did not need the yearly expense amount.

A Candy Davis/Sarah Braun motion to approve a façade grant for 4 W Fulton Street for awning replacement for a grant amount of \$708.96 passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a façade grant for 351 W Fulton Street for tuck pointing for a grant amount of \$4,120 passed on a 3/ roll call vote.

Being no other business before the Committee, a Sarah Braun/Robert Reynolds motion to adjourn passed, all voted in favor.

Cindy Hegglund, City Clerk-Treasurer

Adopted October 5, 2020