

**OCTOBER 8, 2018 UTILITY COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:30 p.m.

Present: Candy Davis, Jim Kapellen, Rick Petersen, Lawanna Schieldt and Jannelle Frey.

Excused: Matt McIntyre and Denise Langan

Others Present: Utility Director Randy Oren, City Clerk/Treasurer Cindy Hegglund, Lisa Pennington and Christine Johnson.

Hegglund confirmed the meeting agenda was properly posted on Friday, October 5, 2018 at the Post Office, Edgerton Library, City Hall and the website.

APPROVAL OF MINUTES: A Schieldt/Langan motion to approve the September 10, 2018 Utility Commission meeting minutes passed, all voted in favor.

APPROVAL OF OVERPAYMENT REFUNDS: A Davis/Peterson motion to approve overpayment refunds for 8 Canal St in the amount of \$192.94, 502 S Main St in the amount of \$160.37, 726 Walker Way in the amount of \$131.32, 609 ½ S Main St in the amount of \$88.68 and 311 Wileman Dr in the amount of \$182.23 passed on a 5/0 roll call vote.

APPROVE VOUCHERS PAYABLE: A Kapellen/Frey motion to approve payment of the bills in the amount of \$45,141.82 passed on a 5/0 roll call vote.

LEAK CREDIT, 1141 SALEM DR: A Kapellen/Peterson motion to approve a leak credit for Lisa Pennington at 1141 Salem Dr for sewer only in the amount of \$250 passed on a 5/0 roll call vote.

HIGH WATER USAGE AT 454 FAIRFIELD CIR: Christine Johnson stated they had just built a new house and put in a lawn. The excess water was used to establish the lawn. Ms. Johnson is requesting an adjustment on the sewer portion of the bill.

A Kapellen/Frey motion to deny a request from Ms. Johnson for a sewer credit passed on a 5/0 roll call vote.

UNCOLLECTABLE WRITE-OFFS: A Davis/Petersen motion to approve uncollectable write-offs for 610 Swift St in the amount of \$330.70 and 110 W Fulton St in the amount of \$26.72 passed on a 5/0 roll call vote.

2019 BUDGET: A Schieldt/Davis motion to approve the 2019 sewer budget passed on a 5/0 roll call vote.

A Davis/Frey motion to approve the 2019 water budget passed on a 5/0 roll call vote.

Being no other business before the Commission, a Davis/Frey motion to adjourn passed, all voted in favor.

Randy Oren/wjl
Utility Director