

**FEBRUARY 1, 2021 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:31 p.m.

Present: Sarah Braun (remote), Candy Davis and Tim Shaw.

Others Present: City Administrator Ramona Flanigan, Clerk-Treasurer Cindy Heggglund, Police Chief Robert Kowalski, Municipal Services Director Howard Moser, Library Director Kirsten Almo (remote) and a few citizens (remote).

City Clerk-Treasurer Cindy Heggglund confirmed the meeting agendas were properly posted on Friday, January 29, 2021 at the Post Office, Edgerton Library and City Hall.

APPROVE MINUTES: A Sarah Braun/Tim Shaw motion to approve the minutes from the January 18, 2021 Finance Committee meeting passed on a 3/0 roll call vote.

BILLS AND PAYROLL: A Candy Davis/Tim Shaw motion to approve the bills and payroll list in the amount of \$95,118.91 passed on a 3/0 roll call vote.

PURCHASE OF WATER SLIDE: A Candy Davis/Tim Shaw motion to approve the purchase of a water slide from Commercial Recreation Specialists in the amount of \$30,873.00 passed on a 3/0 roll call vote.

DECLARE AIR COMPRESSOR AS SURPLUS: A Candy Davis/Tim Shaw motion to declare the Sullair 185 Portable Air Compressor as surplus passed on a 3/0 roll call vote.

AUCTION BIDS FOR SURPLUS SQUADS: A Candy Davis/Sarah Braun motion to accept the highest auction price of \$4,250 for the 2013 Dodge Charger and \$6,725 for the 2017 Dodge Charger passed on a 3/0 roll call vote.

RESOLUTION 03-21: A Candy Davis/Sarah Braun motion to recommend to Council adoption of City of Edgerton Resolution 03-21: Approving budget transfers and amendments for the year ending December 31, 2020 passed on a 3/0 roll call vote.

RESOLUTION 04-21: City Administrator Ramona Flanigan pointed out there are two items in the designated funds that were not budgeted items in 2020. The first is technology upgrades at City Hall.

In 2020 the operating AV equipment was upgraded in the Council Chambers and staff believes additional modifications are needed to improve Zoom meetings. In addition to the modifications is a new laptop because the existing laptop will no longer be supported and cannot easily connect to the Council Chamber equipment. Other items include a TV monitor in the conference room and remote headsets for the administrative assistants.

The second item requested in the designations is upgrading lighting in the library. The library expenses in 2020 were significantly under budget, partly due to the pandemic. The Library Board

is requesting using some of the savings to upgrade to LED lighting. These upgrades will also save money in the future.

The members of the Finance Committee supported both these items.

A Candy Davis/Tim Shaw motion to recommend to Council adoption of City of Edgerton Resolution 04-21: Approving the assigned fund balance for the year ending December 31, 2020 passed on a 3/0 roll call vote.

FAÇADE GRANT FOR 1 W FULTON: Sarah Braun asked what the RDA approved for the window components. City Administrator Ramona Flanigan stated the windows will be vinyl cladded, double hung, and fill the entire window openings. The windows met the requirements of both the Historic Commission and RDA.

A Candy Davis/Sarah Braun motion to approve a façade grant for 1 W Fulton St to replace 6 or more windows for a grant amount up to \$5,000 passed on a 3/0 roll call vote.

Being no other business before the Committee, a Tim Shaw/Sarah Braun motion to adjourn passed on a 3/0 roll call vote.

Cindy Hegglund
City Clerk-Treasurer

Adopted February 15, 2021