

**CITY OF EDGERTON
CITY HALL
12 ALBION STREET
EDGERTON, WI**

PUBLIC WORKS COMMITTEE
Monday, March 22, 2021 at 6:00 p.m.

NOTE: PER EMERGENCY ORDER FACE COVERINGS ARE REQUIRED

REMOTE PARTICIPATION: To participate or view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com.

1. Call to order; Roll Call.
2. Confirmation of Appropriate Meeting Notice Posted on Friday, March 19, 2021.
3. Consider Approval of November 23, 2020 minutes.
4. Discuss compost site hours.
5. Staff Report
6. Adjourn.

cc: All Commission Members
Department Heads

City Administrator
City Engineer

All Council Members
Newspapers

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Public Works Committee."

**NOVEMBER 23, 2020
PUBLIC WORKS COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Chair Jim Burdick called the meeting to order at 6:00 P.M. Committee members present were Jim Burdick, Casey Langan (remote) and Sarah Braun. Also present were City Administrator Ramona Flanigan, Municipal Services Director Howard Moser, Mayor Chris Lund, George Wellenkotter, and Matt McIntyre.

Moser confirmed the agendas were properly posted on Friday, November 20, 2020 at the Post Office, Edgerton Library, and City Hall.

APPROVE MINUTES: A Braun/Langan motion to approve the September 28, 2020 Public Works Committee minutes as amended passed, all voted in favor.

DISCUSS PARKING RESTRICTION ON RANDOLPH ST: The City modified the parking restriction on Randolph Street by allowing parking on the south side during school hours. The committee agreed to review the parking regulations after several months. Flanigan read letters from eight residents of Randolph Street that supported lifting the parking restriction permanently. Jennifer Pretty, 302 Randolph St, indicated the change has caused an issue leaving from her driveway. She is concerned that allowing parking on both sides causes a visibility issue for drivers to see pedestrians in the crosswalks. George Wellenkotter, 309 Randolph, stated he has not noticed any safety issues. He is glad to have the additional street parking available.

Committee member Langan recommended discussing the removal of the tree in the terrace at Ridgeway Street for increased visibility. Braun expressed concerns about the crosswalk at Randolph Street and Blaine Street. She requested the Public Works Department verify no parking areas at the corners are properly marked. Chief Kowalski and Municipal Services Director Moser have not seen any issues with the parking change.

Braun would like the public works department to verify all yellow lines are striped as needed. Wellenkotter, 309 Randolph, recommended installing the red crossing flags at the corner of Ridgeway Street and Randolph Street.

A Burdick/Braun motion to keep the parking regulations allowing parking on the south side during school hours passed on a 3-0 roll call vote.

DISCUSS NATURAL LAWN ORDINANCE: Flanigan presented a draft natural lawn ordinance. The committee had requested a permit and management plan be required to install a natural lawn. The committee discussed the options to allow the neighbors to stop a natural lawn permit approval. Burdick recommended notifying the neighbors that a permit and draft management plan had been granted but not allow them to stop it. The draft ordinance includes a 5' setback as it is common for driveways and garages/storage sheds. Langan recommended a 4' setback and a 0' setback if the adjacent property allows it. The committee recommended sending the ordinance to council for consideration with the 4' setback and a 0' setback allowed with neighbor approval.

CONSIDER HOME COMPOST BINS: Last year the committee directed staff to research options for purchasing home compost bins and seek citizen input. There were 134 citizens interested in participating in a home compost bin program. Langan inquired if there was a setback for installation of the bin. Flanigan stated there is not a recommended set back since it is an easily moveable container. The containers proposed are used more for food waste and will not be large enough to hold leaves.

A Braun/Langan motion to recommend to Council the purchase of 36 of the Home Composter Bins and 40 Earth Machines to be purchased by interested citizens passed on a 3-0 roll call vote.

CONSIDER COMMUNITY GARDEN POLICIES: The City prepares garden plots each spring. The plots can be used by residents and visitors at no cost. Many of the garden plots that are reserved are not used. Staff recommends charging a nominal fee to ensure renters are interested in utilizing the plots. Braun felt it is standard practice to have a fee. Resident Matt McIntyre stated that in 2008 there were 10x10 lots and the process worked well. He was concerned the plots were too large to maintain. McIntyre recommended moving the community garden plots to the land closer to the Municipal garage. Langan stated there is a community garden out at Silverwood Park which may be causing a reduction in demand for the Edgerton Community Gardens.

A Burdick/Braun motion to create 10x10 community garden plots for \$10 in current location passed on a 3-0 roll call vote.

DISCUSS STRIPING RECONFIGURATION OF MAIN ST: The 2020 budget includes the restriping of Main and Fulton Streets. Staff recommends the Committee consider converting Main Street from a four-lane road to three lanes with the middle lane being a turn lane. Committee members Braun stated she is in favor of the project. Langan would like to move forward by receiving public input for the change.

Being no other business before the Committee, a Braun/Langan motion to adjourn passed, all voted in favor.

Howard Moser/jas
Municipal Services Director