

CITY OF EDGERTON  
FINANCE COMMITTEE MEETING  
EDGERTON CITY HALL, COUNCIL CHAMBERS  
12 ALBION STREET

Monday, July 1, 2019 at 6:30 p.m.

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, June 28, 2019.
3. Consider Approval of June 17, 2019 Minutes.
4. Consider change order #1 from Corporate Contractors, Inc for the Veterans Building canopy renovation.
5. Consider final pay request from Corporate Contractors, Inc for the Veterans Building canopy renovation.
6. Consider approval of bills and payroll list.
7. Consider approval of licenses.
  - a. Operator's License for Caitlin Ritchie
8. Consider public event packet and request to waive fees for Edgerton Tobacco Heritage Days and Tobacco Days Car and Truck Show.
9. Consider Temporary Class "B" Beer and Wine License for Edgerton Tobacco Heritage Days Committee for July 19-21, 2019.
10. Consider quotes for stormsewer work located behind the Stop-n-Go store.
11. Consider quotes for purchase of concrete saw.
12. Consider street crack filling quotes.
13. Consider recommendation to Council adoption of City of Edgerton Resolution 17-19: Approving the write-off of 2017 delinquent personal property taxes.
14. Finance Director's report.
15. Project updates.
16. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Finance Committee.

**JUNE 17, 2019 FINANCE COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:30 p.m.

Present: Sarah Braun, David Esau, and Candy Davis.

Others Present: City Administrator Ramona Flanigan, Police Chief Robert Kowalski, Utility Director Randy Oren, and a few citizens.

City Administrator Flanigan confirmed the meeting agendas were properly posted on Friday, June 14th at the Post Office, Edgerton Library and City Hall.

**APPROVE MINUTES:** A Sarah Braun/David Esau motion to approve the minutes from the June 3, 2019 Finance Committee meeting passed, all voted in favor.

**CHANGE ORDERS AND PAY REQUESTS:** A Candy Davis/David Esau motion to approve pay request #1 from Johnson Bros for 2019 Sidewalk Replacement Program in the amount of \$34,260.28 passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve change order #1 from Payne & Dolan, Inc to increase the project cost by \$1,838.32 for the S. Main St overlay passed on a 3/0 roll call vote.

A Candy Davis/David Esau motion to approve the final pay request from Payne & Dolan, Inc for the S. Main St overlay in the amount of \$40,530.32 passed on a 3/0 roll call vote.

**BILLS AND PAYROLL:** A Candy Davis/Sarah Braun motion to approve bills and payroll in the amount of \$360,967.89 passed on a 3/0 roll call vote.

**LICENSES:** A Sarah Braun/David Esau motion to approve a "Class A" Combination Liquor and Beer License renewal for Casey's General Store, agent Heidi Marcyes passed, all voted in favor.

**PUBLIC EVENT PACKETS:** A Candy Davis/Sarah Braun motion to approve a date amendment for the Annual Gravity Race public event packet to June 22<sup>nd</sup> passed, all voted in favor.

A Candy Davis/Sarah Braun motion to approve the public event packet for Edgerton Police Department's National Night Out and waive the fees passed, all voted in favor.

City Administrator Flanigan stated her understanding of the Showdown Concert is an extension of the Concerts in the Park with a change of location to the Depot.

A Candy Davis/David Esau motion to approve the public event packet and waive the fees for the Art's Council of Edgerton/Vannie Gogh's Showdown Concert passed, all voted in favor.

**POLICE STATION COPIER BIDS:** A Candy Davis/Sarah Braun motion to approve the bid from Dimax for the purchase of a copier for the police station in the amount of \$2,958 plus shipping costs (for the current copier) passed on a 3/0 roll call vote.

**SALE OF OLD SPEED TRAILOR:** A Sarah Braun/David Esau motion to accept the high auction bid of \$570 for the sale of the old speed trailer passed on a 3/0 roll call vote.

**POLLINATOR SPRAYING BIDS:** City Administrator Flanigan stated the Public Works Committee requested staff obtain bids for the cost of spraying the pollinator fields and to proceed with the spraying provided the City receives the Bee and Butterfly Habitat Fund seed grant.

Sarah Braun stated the Public Works Committee discussed other alternatives to spraying including tilling which would take much longer and may make the City ineligible for the grant. Sheet plastic was discussed also but it is a large area for this alternative.

A Sarah Braun/David Esau motion to approve the low bid from Landmark in the amount of \$660 for two sprayings of glyphosate at both sites provided the City receives the seed grant passed on a 3/0 roll call vote.

**STUMP REMOVAL BIDS:** A Candy Davis/David Esau motion to approve the low bid for stump removal (17 stumps) from The Stump Guy in the amount of \$1,840 passed on a 3/0 roll call vote.

**BUILDING PERMIT FEE MODIFICATIONS:** City Administrator Flanigan stated the building permitting responsibilities have been divided up during the absence of the Public Works Director. The one item staff recommends the contracted building inspector add to their permitting is decks because of the nature of the work.

If the deck permitting is changed, the rate for a deck permit will increase from \$45 to \$0.61/sf or a minimum of \$121 which is the cost the contracted service charges.

A Candy Davis/David Esau motion to approve building fee modifications for decks from \$45 to \$0.61/sf with a minimum charge of \$121 passed on a 3/0 roll call vote.

**TIF #5 INTEREST REPAYMENT:** City Administrator Flanigan stated TIF #5, the Business Park District, will close next year. It has been the City's practice that if the General Fund had "loaned" any money to a TIF and the TIF is in good financial standing when it is scheduled to close, the TIF repay the General Fund interest on the loan. The interest rate is based on the average rate the General Fund investments make at the Local Government Investment Pool.

A Candy Davis/Sarah Braun motion to approve TIF #5 interest repayment to the General Fund in the amount of \$5,032.71 passed on a 3/0 roll call vote.

**TEMPORARY WAGE INCREASE FOR DPW WORKING FOREMAN:** City Administrator Flanigan stated with the absence of a DPW Director, Kevin Gehrke is currently in charge of the department. By policy, an employee in charge receives an additional \$0.75 per hour. In this case, Kevin Gehrke has taken on additional responsibilities and staff feels additional compensation should be considered.

A Candy Davis/Sarah Braun motion to approve a temporary wage increase for the DPW working foreman with an additional \$1.50 (over the regular operator's wages) be added to the hourly rate retro back to June 10, 2019 passed on a 3/0 roll call vote.

**CHANGE ORDER TO SWEENEY RD PROJECT:** City Administrator Flanigan stated the Public Works Committee requested a quote for resurfacing the 540' section of Chamberlain Street from Doty to Sweeney as part of the Sweeney Road project. The estimated cost of this additional work is \$21,600.

Candy Davis stated this section of road is not in that bad of condition and it is a costly addition to the project. Mayor Chris Lund agreed. Committee members all agreed that there are other less costly alternatives to improve this section.

A Candy Davis/David Esau motion to deny a change order to the Sweeney Road project to add resurfacing the section of Chamberlain between Doty and Sweeney intersections passed on a 3/0 roll call vote.

Being no other business before the Committee, a Sarah Braun/David Esau motion to adjourn passed, all voted in favor.

Cindy Heggland, City Clerk-Treasurer

Adopted July 1, 2019

**SECTION 00941  
CHANGE ORDER**

Change Order No. 1

Date of Issuance: December 5, 2018	Effective Date: December 5, 2018
Owner: City of Edgerton	Owner's Contract No.: "18E-05"
Contractor: Corporate Contractors, Inc.	Contractor's Project No.: 89520
Engineer: Cedar Corporation	Engineer's Project No.: 4894-0059
Project: Veterans Memorial Center Canopy Renovation	Contract Name: Veterans Memorial Center Canopy Renovation

The Contract is modified as follows upon execution of this Change Order:  
 Description: This Change Order is created to modify the contract value based on the Owner completing the removal of the existing canopy infill material. This Change Order includes an agreed to schedule of values adjustment for this work.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ 35,413.00	Original Contract Times: Substantial Completion: <u>June 14, 2019</u> Ready for Final Payment: <u>June 28, 2019</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> : \$ 0.00	[Increase] [Decrease] from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> : Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u> days
Contract Price prior to this Change Order: \$ 35,413.00	Contract Times prior to this Change Order: Substantial Completion: <u>June 14, 2019</u> Ready for Final Payment: <u>June 28, 2019</u> days or dates
<del>[Increase]</del> [Decrease] of this Change Order: \$3,000.00	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u> days or dates
Contract Price incorporating this Change Order: \$32,413.00	Contract Times with all approved Change Orders: Substantial Completion: <u>June 14, 2019</u> Ready for Final Payment: <u>June 28, 2019</u> days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>[Signature]</u>	By: _____	By: <u>[Signature]</u>
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>Sr. Project Manager</u>	Title: _____	Title: <u>PM</u>
Date: <u>12-5-2018</u>	Date: _____	Date: <u>6-18-2019</u>

Approved by Funding Agency (if applicable)  
 By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Title: \_\_\_\_\_

**I. Scope of Work**

A. The City and the Contractor have agreed to the following items:

A-1. The net change to the Contract Price to incorporate the value adjustments to actual lump sum quantities used, results in a decrease of the Contract Price of \$3,000.00 for the Owner's effort to remove the existing canopy materials.

**II. Method of Payment**

A. Work under Part IA above will be compensated on a Lump Sum basis in accordance with General Conditions article 11.04.B at the price stated above.

**III. Time Extension**

A. This Change Order does not provide the Contractor with a time extension to the project.

**IV. Schedule of Values Changes**

A. Add the following items to the Schedule of Values:

Item No.	Description	Unit	QTY	Actual Unit Price	Contract Price Change
A-1	Removal of Existing Canopy Material	LS	1	\$3,000.00	\$3,000.00
				<b>Total=</b>	<b>\$3,000.00</b>



ENGINEERS' JOINT CONTRACT DOCUMENTS COMMITTEE

# Contractor's Application for Payment No. 1 (Final)

Application Period: 4/8/2019 to 5/31/2019 From (Contractor): Corporate Contractors, Inc. "18E-05" Contractor's Project No: 89520	Application Date: 6/17/2019 Via (Engineer): Cedar Corporation 2820 Walton Commons West, Suite 142 Madison, WI 53718 Engineer's Project No: 4894-0059
Project: Veterans Memorial Center Canopy Renovation Owner's Contract No: "18E-05" Contractor's Project No: 89520	Engineer's Project No: 4894-0059

### Application For Payment Change Order Summary

Approved Change Orders	Additions	Deductions
1		\$3,000.00
TOTALS		
NET CHANGE BY CHANGE ORDERS		-\$3,000.00

1. ORIGINAL CONTRACT PRICE..... \$ 335,413.00
2. Net change by Change Orders..... \$ -3,000.00
3. Current Contract Price (Line 1 ± 2)..... \$ 332,413.00
4. TOTAL COMPLETED AND STORED TO DATE (Column 1 total on Progress Estimates)..... \$ 332,413.00
5. RETAINAGE:
  - a.  \$32,413.00 Work Completed..... \$
  - b. 5%  Stored Material..... \$
  - c. Total Retainage (Line 5.a + Line 5.b)..... \$
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 332,413.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$
8. AMOUNT DUE THIS APPLICATION..... \$ 332,413.00

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Date: 6-18-19

Payment of: \$ 332,413.00  
 (Line 8 or other - attach explanation of the other amount)

is recommended by: (Engineer) 6-18-19 (Date)

Payment of: \$ 332,413.00  
 (Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_ Funding or Financing Entity (if applicable) \_\_\_\_\_ (Date)



## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input Date = 06/24/2019,06/28/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>10013100</b>								
2887 c	DELTA DENTAL OF WISCONSIN	JULY 19	JULY 2019 DENTAL INSURANCE	06/28/2019	68.69	.00		
Total 10013100:					68.69	.00		
<b>10016200</b>								
2250 c	MARSH & McLENNAN AGENCY	879021	EMPLOYMENT PRACTICES LIABILITY RENE	06/28/2019	1,271.50	.00		
Total 10016200:					1,271.50	.00		
<b>10021560</b>								
2816 c	THE LIFEGUARD STORE INC	000656337	LIFEGUARD CLOTHING	06/28/2019	41.49	.00		
Total 10021560:					41.49	.00		
<b>10023100</b>								
281 ch	TOWN OF FULTON	DB8002G29N	TOWN OF FULTON PARKING TICKET	06/28/2019	30.00	.00		
Total 10023100:					30.00	.00		
<b>10023160</b>								
3269 c	MASANZ, GINA	2019	REFUND OF SHELTER RENTAL DEPOSITS	06/28/2019	110.00	.00		
4937 c	HEIN, DANIELLE	6/22/19	RACETRACK PARK SHELTER DEPOSIT REF	06/28/2019	20.87	.00		
Total 10023160:					130.87	.00		
<b>10024213</b>								
2631 c	WI DEPT OF REVENUE	MAY 2019	SALES AND USE TAX	06/28/2019	.68	.00		
Total 10024213:					.68	.00		
<b>10046112</b>								
2631 c	WI DEPT OF REVENUE	MAY 2019	SALES AND USE TAX	06/28/2019	.07	.00		
Total 10046112:					.07	.00		
<b>10046213</b>								
2631 c	WI DEPT OF REVENUE	MAY 2019	SALES AND USE TAX	06/28/2019	.61	.00		
Total 10046213:					.61	.00		
<b>10046710</b>								
2631 c	WI DEPT OF REVENUE	MAY 2019	SALES AND USE TAX	06/28/2019	34.07	.00		
Total 10046710:					34.07	.00		
<b>10046734</b>								
2631 c	WI DEPT OF REVENUE	MAY 2019	SALES AND USE TAX	06/28/2019	10.39	.00		
Total 10046734:					10.39	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>10046736</b>								
2631 c	WI DEPT OF REVENUE	MAY 2019	SALES AND USE TAX	06/28/2019	6.08	.00		
	Total 10046736:				6.08	.00		
<b>10046742</b>								
2631 c	WI DEPT OF REVENUE	MAY 2019	SALES AND USE TAX	06/28/2019	81.06	.00		
	Total 10046742:				81.06	.00		
<b>10046743</b>								
2631 c	WI DEPT OF REVENUE	MAY 2019	SALES AND USE TAX	06/28/2019	124.02	.00		
	Total 10046743:				124.02	.00		
<b>10046745</b>								
2631 c	WI DEPT OF REVENUE	MAY 2019	SALES AND USE TAX	06/28/2019	21.79	.00		
	Total 10046745:				21.79	.00		
<b>10046748</b>								
2631 c	WI DEPT OF REVENUE	MAY 2019	SALES AND USE TAX	06/28/2019	65.64	.00		
	Total 10046748:				65.64	.00		
<b>10051410153</b>								
2887 c	DELTA DENTAL OF WISCONSIN	JULY 19	JULY 2019 DENTAL INSURANCE	06/28/2019	58.87	.00		
	Total 10051410153:				58.87	.00		
<b>10051430153</b>								
2887 c	DELTA DENTAL OF WISCONSIN	JULY 19	JULY 2019 DENTAL INSURANCE	06/28/2019	105.97	.00		
	Total 10051430153:				105.97	.00		
<b>10051430330</b>								
785 ch	WMCA	2019-CONFER	2019 CLERKS CONFERENCE - LOVELAND/H	06/28/2019	380.00	.00		
	Total 10051430330:				380.00	.00		
<b>10051510153</b>								
2887 c	DELTA DENTAL OF WISCONSIN	JULY 19	JULY 2019 DENTAL INSURANCE	06/28/2019	82.42	.00		
2887 c	DELTA DENTAL OF WISCONSIN	JULY 19	JULY 2019 DENTAL INSURANCE	06/28/2019	41.20	.00		
	Total 10051510153:				123.62	.00		
<b>10051510340</b>								
557 ch	PHOENIX CONSULTING INC	9051401	COMPUTER - CITY HALL SALVO	06/28/2019	434.00	.00		
	Total 10051510340:				434.00	.00		
<b>10051600210</b>								
596 ch	ROBINSON'S MARKETING DIV I	24821	CLEANING THROUGH 6/14/19 - CITY HALL	06/28/2019	70.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	24842	CLEANING THROUGH 6/21/19 - CITY HALL	06/28/2019	70.00	.00		
	Total 10051600210:				140.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Vo
<b>10051600340</b>								
194 ch	DEEGAN'S HARDWARE INC	MAY 2019	MAY 2019 CHARGES - CITY HALL	06/28/2019	30.98	.00		
557 ch	PHOENIX CONSULTING INC	9051402	EXTERNAL HARD DRIVE - CITY HALL	06/28/2019	26.67	.00		
3661 c	GLOBALCOM TECHNOLOGIES	13072	REPAIR CITY HALL DOOR	06/28/2019	83.50	.00		
Total 10051600340:					141.15	.00		
<b>10051930510</b>								
2250 c	MARSH & McLENNAN AGENCY	879021	EMPLOYMENT PRACTICES LIABILITY RENE	06/28/2019	1,271.50	.00		
Total 10051930510:					1,271.50	.00		
<b>10052100153</b>								
2887 c	DELTA DENTAL OF WISCONSIN	JULY 19	JULY 2019 DENTAL INSURANCE	06/28/2019	117.74	.00		
Total 10052100153:					117.74	.00		
<b>10052100210</b>								
4377 c	ALERE TOXICOLOGY SERVICE	L209018	PRE-EMPLOYMENT DRUG SCREEN - FELLM	06/28/2019	57.20	.00		
4525 c	DEAN CLINIC	2608775	PRE-EMPLOYMENT EXAM - FELLMETH	06/28/2019	96.00	.00		
4525 c	DEAN CLINIC	2608775	PRE-EMPLOYMENT EXAM - KOWALSKI	06/28/2019	96.00	.00		
Total 10052100210:					249.20	.00		
<b>10052100340</b>								
3090 c	TV & RP UNIT	JUNE 2019	WISCONSIN DOT SUSPENSIONS (2)	06/28/2019	10.00	.00		
Total 10052100340:					10.00	.00		
<b>10052120153</b>								
2887 c	DELTA DENTAL OF WISCONSIN	JULY 19	JULY 2019 DENTAL INSURANCE	06/28/2019	981.18	.00		
Total 10052120153:					981.18	.00		
<b>10052120340</b>								
4833 c	GANDER OUTDOORS	029537	AMMUNITION - SECONDARY WEAPON	06/28/2019	39.58	.00		
Total 10052120340:					39.58	.00		
<b>10052120380</b>								
3404 c	BURNS FULL SERVICE LLC	132083	SQUAD #88 MOUNT & BALANCE NEW TIRES	06/28/2019	40.00	.00		
3518 c	BATTERIES PLUS LLC	P15538429	BATTERIES - SPEED SIGN ON WEST FULTO	06/28/2019	78.95	.00		
Total 10052120380:					118.95	.00		
<b>10052120385</b>								
923 ch	KWIK TRIP	MAY 2019	MAY 2019 FUEL CHARGES - POLICE DEPT	06/28/2019	1,543.30	.00		
Total 10052120385:					1,543.30	.00		
<b>10052150210</b>								
596 ch	ROBINSON'S MARKETING DIV I	24821	CLEANING THROUGH 6/14/19 - POLICE STAT	06/28/2019	119.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	24842	CLEANING THROUGH 6/21/19 - POLICE STAT	06/28/2019	119.00	.00		
Total 10052150210:					238.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10052150221								
21 ch	ALLIANT ENERGY	MAY 19 53589	535891 ELECTRIC CHARGES	06/28/2019	426.90	.00		
Total 10052150221:					426.90	.00		
10052150224								
21 ch	ALLIANT ENERGY	MAY 19 93902	939021 ELECTRIC CHARGES	06/28/2019	15.78	.00		
Total 10052150224:					15.78	.00		
10052150340								
596 ch	ROBINSON'S MARKETING DIV I	24800	CLEAR TRASHLINERS - POLICE DEPT	06/28/2019	55.00	.00		
Total 10052150340:					55.00	.00		
10053100153								
2887 c	DELTA DENTAL OF WISCONSIN	JULY 19	JULY 2019 DENTAL INSURANCE	06/28/2019	76.53	.00		
Total 10053100153:					76.53	.00		
10053100210								
3883 c	ABSOLUTE MOBILE TESTING L	119-155	DRUG/ALCOHOL TESTING - DPW	06/28/2019	330.00	.00		
Total 10053100210:					330.00	.00		
10053100340								
557 ch	PHOENIX CONSULTING INC	9051401	COMPUTER - CITY HALL SALVO	06/28/2019	806.00	.00		
Total 10053100340:					806.00	.00		
10053230153								
2887 c	DELTA DENTAL OF WISCONSIN	JULY 19	JULY 2019 DENTAL INSURANCE	06/28/2019	392.48	.00		
Total 10053230153:					392.48	.00		
10053230221								
21 ch	ALLIANT ENERGY	MAY 19 12937	129372 ELECTRIC CHARGES	06/28/2019	256.68	.00		
21 ch	ALLIANT ENERGY	MAY 19 37005	370054 ELECTRIC CHARGES	06/28/2019	55.81	.00		
Total 10053230221:					312.49	.00		
10053230224								
21 ch	ALLIANT ENERGY	MAY 19 12937	129372 GAS CHARGES	06/28/2019	60.02	.00		
21 ch	ALLIANT ENERGY	MAY 19 37005	370054 GAS CHARGES	06/28/2019	6.88	.00		
Total 10053230224:					66.90	.00		
10053230340								
14 ch	AIRGAS NORTH CENTRAL	9961934877	LEASE CYLINDER RENEWALS (2) - MUNI GA	06/28/2019	197.14	.00		
194 ch	DEEGAN'S HARDWARE INC	MAY 2019	MAY 2019 CHARGES - MUNI GARAGE	06/28/2019	38.23	.00		
259 ch	FASTENAL COMPANY	WIJAN205203	FASTENERS - MUNI GARAGE	06/28/2019	438.63	.00		
3014 c	NORTHWOODS SUPERIOR CH	228022	VEHICLE WASH/WAX & ODOR ERASER MU	06/28/2019	117.50	.00		
3175 c	MOTOR PARTS & EXHAUST LLC	1-293423	FUEL LINE HOSE/CLAMP - AIR COMPRESSO	06/28/2019	9.30	.00		
3175 c	MOTOR PARTS & EXHAUST LLC	1-293639	BRAKE CLEANER - MUNI GARAGE	06/28/2019	27.12	.00		
Total 10053230340:					827.92	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>10053240340</b>								
488 ch	MILLER-BRADFORD & RISBER	P21398	REPAIR PARTS - SKIDSTEER	06/28/2019	166.77	.00		
3175 c	MOTOR PARTS & EXHAUST LLC	1-293660	OIL - SKIDSTEER	06/28/2019	87.48	.00		
Total 10053240340:					254.25	.00		
<b>10053310370</b>								
4918 c	WAUKESHA LIME AND STONE	1609745	COLD MIX - ROAD REPAIRS	06/28/2019	3,410.40	.00		
Total 10053310370:					3,410.40	.00		
<b>10053310380</b>								
700 ch	LAKESIDE INTERNATIONAL TR	5074923	REPLACE HEAD ON ENGINE - TRUCK #4	06/28/2019	21,024.91	.00		
700 ch	LAKESIDE INTERNATIONAL TR	5074939	REPAIRS TRUCK #8	06/28/2019	852.25	.00		
700 ch	LAKESIDE INTERNATIONAL TR	5119435P	CREDIT FOR WORK ON #5074923	06/28/2019	331.50-	.00		
2972 c	GLASSWORKS OF WISCONSIN	68892	REPAIR DAMAGE TO WINDOW IN TRUCK #1	06/28/2019	245.00	.00		
Total 10053310380:					21,790.66	.00		
<b>10053310390</b>								
259 ch	FASTENAL COMPANY	SO49420887	TREE CITY SIGN	06/28/2019	134.85	.00		
2281 c	THE STUMP GUY	2019	STUMP GRINDING	06/28/2019	1,840.00	.00		
3421 c	PRAIRIE AVENUE CONCRETE I	45249	PEA GRAVEL - GRAVEL BED	06/28/2019	283.02	283.02	06/17/2019	
3586 c	MCGUIRE'S LANDSCAPE & GA	0811	SHREDDED BLACK DIRT	06/28/2019	308.00	.00		
4061 c	LALLEMAND SPECIALTIES, INC	214817	EMERALD ASH BORER TREATMENTS	06/28/2019	3,613.50	.00		
4232 c	WINTERLAND NURSERY INC	1001-3115	TWO TREES - TREE GRANT	06/28/2019	253.70	.00		
4232 c	WINTERLAND NURSERY INC	5/16/19	CRAB PRAIRIFIRE TREE	06/28/2019	109.95	.00		
Total 10053310390:					6,543.02	283.02		
<b>10053400340</b>								
193 ch	DECKER SUPPLY CO INC	905709	TRAFFIC CONTROL SIGNS	06/28/2019	390.40	.00		
3482 c	THE SHERWIN-WILLIAMS CO	OE0161269Q3	TRAFFIC PAINT	06/28/2019	302.00	.00		
Total 10053400340:					692.40	.00		
<b>10053420221</b>								
21 ch	ALLIANT ENERGY	MAY 19 55521	555211 ELECTRIC CHARGES	06/28/2019	30.79	.00		
21 ch	ALLIANT ENERGY	MAY 19 83307	833074 ELECTRIC CHARGES	06/28/2019	4,797.99	.00		
Total 10053420221:					4,828.78	.00		
<b>10054910221</b>								
21 ch	ALLIANT ENERGY	MAY 19 17756	177564 ELECTRIC CHARGES	06/28/2019	20.10	.00		
Total 10054910221:					20.10	.00		
<b>10054910340</b>								
194 ch	DEEGAN'S HARDWARE INC	MAY 2019	MAY 2019 CHARGES - CEMETERY	06/28/2019	130.44	.00		
2879 c	TEMPLE ALUMINUM FOUNDRY	0075377-IN	GRAVE MARKERS	06/28/2019	267.64	.00		
3014 c	NORTHWOODS SUPERIOR CH	228022	VEHICLE WASH/WAX - CEMETERY	06/28/2019	73.48	.00		
3381 c	CONSTRUCTION FABRICS &	184481	DOUBLE NET STRAW BLANKET/STAPLES - C	06/28/2019	250.00	.00		
3583 c	ASLESON'S HARDWARE INC	B732962	CEMETERY WEEDEATER REPAIRS	06/28/2019	1,858.04	.00		
Total 10054910340:					2,579.60	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10055110153								
2887 c	DELTA DENTAL OF WISCONSIN	JULY 19	JULY 2019 DENTAL INSURANCE	06/28/2019	363.06	.00		
	Total 10055110153:				363.06	.00		
10055142790								
2151 c	BROWN CAB SERVICE INC	1733	MAY 2019 SHARED RIDE TAXI	06/28/2019	4,462.38	.00		
	Total 10055142790:				4,462.38	.00		
10055200221								
21 ch	ALLIANT ENERGY	MAY 19 41346	413465 ELECTRIC CHARGES	06/28/2019	23.49	.00		
21 ch	ALLIANT ENERGY	MAY 19 56315	563154 ELECTRIC CHARGES	06/28/2019	126.40	.00		
	Total 10055200221:				149.89	.00		
10055200340								
96 ch	BJOIN LIMESTONE INC	72306	LIMESTONE - FISH POND	06/28/2019	361.10	.00		
194 ch	DEEGAN'S HARDWARE INC	MAY 2019	MAY 2019 CHARGES - PARKS	06/28/2019	39.69	.00		
1009 c	FARM & FLEET CO	6/17/19	BALER TWINE/SPRAY HEAD - PARKS	06/28/2019	106.47	.00		
2608 c	JACK & DICK'S FEED/GARDEN I	114522	FINE LIME TO MARK BALL FIELDS	06/28/2019	144.00	.00		
3014 c	NORTHWOODS SUPERIOR CH	228022	VEHICLE WASH/WAX & ODOR ERASER PAR	06/28/2019	117.50	.00		
	Total 10055200340:				768.76	.00		
10055200810								
447 ch	MADISON TRUCK EQUIP INC	6-88460	EMERGENCY LIGHTS - DITCHMOWER	06/28/2019	234.36	.00		
	Total 10055200810:				234.36	.00		
10055415345								
153 ch	COCA-COLA DISTRIBUTION	2803207168	COCA-COLA PRODUCT-RTP CONCESSIONS	06/28/2019	548.40	.00		
326 ch	HOLIDAY WHOLESale INC	9026676	CONCESSION FOOD - RTP	06/28/2019	1,007.69	.00		
326 ch	HOLIDAY WHOLESale INC	9028055	CONCESSION FOOD - RTP	06/28/2019	314.39	.00		
326 ch	HOLIDAY WHOLESale INC	9036208	CONCESSION FOOD - RTP	06/28/2019	271.10	.00		
326 ch	HOLIDAY WHOLESale INC	9044634	CONCESSIONS - RTP	06/28/2019	20.14	.00		
	Total 10055415345:				2,161.72	.00		
10055420340								
194 ch	DEEGAN'S HARDWARE INC	MAY 2019	MAY 2019 CHARGES - POOL	06/28/2019	77.53	.00		
2433 c	AMAZON.COM LLC	3177822	FACE SHIELD MASK/WRIST COIL KEY CHAIN	06/28/2019	29.93	.00		
3977 c	EDWARDSON PLUMBING	3254	REPAIR MEN'S SHOWER VALVE - POOL	06/28/2019	110.00	.00		
4045 c	USI EDUCATION & GOVERNME	038899160001	BUSINESS CARD POUCH	06/28/2019	47.99	.00		
4938 c	STINSKI, ANNABELLE	2019	WORK PERMIT REFUND	06/28/2019	10.00	.00		
4939 c	KESSEL, EMILY	2019	REFUND WORK PERMIT	06/28/2019	10.00	.00		
4940 c	CALLMER, BRADY	2019	REFUND - WORK PERMIT	06/28/2019	10.00	.00		
	Total 10055420340:				295.45	.00		
10055420345								
153 ch	COCA-COLA DISTRIBUTION	2803207167	SODA CONCESSIONS - POOL	06/28/2019	381.12	.00		
326 ch	HOLIDAY WHOLESale INC	9026675	CONCESSIONS - POOL	06/28/2019	114.90	.00		
326 ch	HOLIDAY WHOLESale INC	9028054	CONCESSIONS - POOL	06/28/2019	441.37	.00		
326 ch	HOLIDAY WHOLESale INC	9036209	CONCESSIONS - POOL	06/28/2019	185.60	.00		
326 ch	HOLIDAY WHOLESale INC	9038407	CONCESSIONS - POOL	06/28/2019	23.70	.00		
326 ch	HOLIDAY WHOLESale INC	9044633	CONCESSIONS - POOL	06/28/2019	903.48	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10055420345:					2,050.17	.00		
<b>10055420810</b>								
2433 c	AMAZON.COM LLC	2040235	POPCORN MACHINE - POOL	06/28/2019	489.99	.00		
Total 10055420810:					489.99	.00		
<b>10056300153</b>								
2887 c	DELTA DENTAL OF WISCONSIN	JULY 19	JULY 2019 DENTAL INSURANCE	06/28/2019	35.32	.00		
Total 10056300153:					35.32	.00		
<b>40057140820</b>								
4941 c	CORPORATE CONTRACTORS, I	PAY REQ #1- F	PAY REQUEST #1 - VET'S BUILDING CANOP	06/28/2019	32,413.00	.00		
Total 40057140820:					32,413.00	.00		
<b>40857120820</b>								
603 ch	ROCK CO REGISTER OF DEED	2019	RECORDING OF DEED - 83 ARTISAN DR	06/28/2019	30.00	.00		
Total 40857120820:					30.00	.00		
<b>60380652340</b>								
109 ch	BRUCE MUNICIPAL EQUIP INC	P10145	BROOMS - SWEEPER	06/28/2019	937.48	.00		
109 ch	BRUCE MUNICIPAL EQUIP INC	P10282	PARTS - SWEEPER	06/28/2019	257.32	.00		
109 ch	BRUCE MUNICIPAL EQUIP INC	P10386	BROOMS - SWEEPER	06/28/2019	193.44	.00		
109 ch	BRUCE MUNICIPAL EQUIP INC	P10654	PARTS - SWEEPER	06/28/2019	354.48	.00		
Total 60380652340:					1,742.72	.00		
Grand Totals:					96,466.05	283.02		

Total General Fund Vouchers: \$96,466.05

Total Payroll Check Date 6/21/19: \$112,332.72

GRAND TOTAL OF GENERAL FUND: \$208,798.77

Finance Committee Members Signatures of Approval:

\_\_\_\_\_  
 DAVID ESAU

\_\_\_\_\_  
 CANDY DAVIS

\_\_\_\_\_  
 SARAH BRAUN

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Vo
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Report Criteria:

- Detail report.
  - Invoices with totals above \$0 included.
  - Paid and unpaid invoices included.
  - Invoice Detail.Input Date = 06/24/2019,06/28/2019
-

**JULY 1, 2019 FINANCE COMMITTEE MEETING  
LICENSE REVIEW  
CITY OF EDGERTON**

**OPERATORS LICENSE:**

Caitlin Ritchie

**EDGERTON CITY FINANCE COMMITTEE MEETING CERTIFICATION:**

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DAVID ESAU

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CANDY DAVIS

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SARAH BRAUN

City of Edgerton  
APPLICATION FOR PUBLIC EVENT  
(Application must be completed and on file thirty days prior to the event.)

Event Tobacco Heritage Days  
Name of Group Sponsoring Event Tobacco Heritage Days Committee  
Date of Event July 19<sup>th</sup> July 21<sup>st</sup> 2019  
Contact Person for Organization Jamie Brown  
Address 11240n. Bublitz Rd Edgerton, WI 53534  
Business Phone \_\_\_\_\_ Home Phone 608-931-4833

Does the Sponsor qualify as a Non-Profit Organization – 501(c)(3)?  Yes or No

Estimated Attendance 1,200 Rain Date N/A  
Is Event Open to Public?  Yes or No Admission Fee Charged? Yes or  No

Will your organization make any contributions to the City or other organizations with the profits from this event? Yes

If so, what do you plan to donate? money  
to what group? City Sign, other's unknown  
and what percentage of the proceeds will be donated? 20%

Brief Description of Activities ball games, music, parade, big wheel race, pie eating, adult games

How is the event going to be promoted or advertised? fliers, posters, website, facebook

The person/organization named in this application will be responsible for the conduct of the group and for the condition of facilities and equipment being utilized. This permit is subject to all municipal ordinances of the City of Edgerton, in addition to all rules and regulations as established by the Park Board.

**The person/organization shall be responsible for the required deposit needed for the event and for the key deposit and will be returned after the keys are brought back and the area is inspected. The check is sent after the next scheduled council meeting.**

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, does hereby contract to agree that he/she (and they) will jointly and severally indemnify and hold the City of Edgerton harmless against liability for any and all claims for damages to property, injury to or death of person or persons arising out of or resulting from the negligence of the applicant.

Permit holders may be required to provide proof of a general liability insurance policy naming the City of Edgerton as an additional insured party to be determined by the City Clerk.

All equipment or supplies must be removed within 24 hours of the event such as tents, trucks, flatbeds, and etc.

J. Bruen  
Applicant's Signature

6/4/19  
Date

Deposit Paid \$ 350<sup>00</sup>

Receipt Number 38678

Date 6/4/19

(Revised 1/2009)

City of Edgerton  
**PUBLIC WORKS AGREEMENT**  
 PROVISION OF SPECIAL EVENT PUBLIC WORKS ASSISTANCE  
 IN CONJUNCTION WITH APPLICATION FOR PUBLIC EVENT

Event: Tobacco Heritage Days  
 Sponsor: Tobacco Days LLC  
 Location: Racetack Park

1. Attach List of Estimated Assistance from Public Works.
2. Provide Listing of Equipment Needs from Application to Public Works Director.
3. List Any Other Special Public Works Needs.

All arrangements must be made through Edgerton Public Works Director to assure personnel are available for needs requested. Assistance not provided by Edgerton Public Works Dept shall be noted.

Determination of number of Public Works Staff and Hours Estimated (to be completed by Public Works Director).

Parks:

Date: \_\_\_\_\_  
 From: \_\_\_\_\_ to \_\_\_\_\_ Personnel x Hours x Rate \_\_\_\_\_ = \_\_\_\_\_  
 From: \_\_\_\_\_ to \_\_\_\_\_ Personnel x Hours x Rate \_\_\_\_\_ = \_\_\_\_\_  
 From: \_\_\_\_\_ to \_\_\_\_\_ Personnel x Hours x Rate \_\_\_\_\_ = \_\_\_\_\_

Additional Labor:

Date: \_\_\_\_\_  
 From: \_\_\_\_\_ to \_\_\_\_\_ Personnel x Hours x Rate \_\_\_\_\_ = \_\_\_\_\_  
 From: \_\_\_\_\_ to \_\_\_\_\_ Personnel x Hours x Rate \_\_\_\_\_ = \_\_\_\_\_  
 From: \_\_\_\_\_ to \_\_\_\_\_ Personnel x Hours x Rate \_\_\_\_\_ = \_\_\_\_\_

Estimated additional water and sewer \_\_\_\_\_  
 Estimated additional electrical usage \_\_\_\_\_

Signed: \_\_\_\_\_; Applicant

Signed: Tom Hartzell; Public Work Director

If additional sheets are necessary please attach them to the original application.

See Attached list

City of Edgerton  
FACILITY & EQUIPMENT NEEDS & COSTS

RACETRACK PARK  CENTRAL PARK  OTHER LOCATION \_\_\_\_\_  
ENTIRE PARK

DEPOSIT \_\_\_\_\_

RACETRACK PARK  
Southeast Diamond:  Date weekend  
With lights   
Diamond preparation

Shelter house:  
Whole  Westside \_\_\_\_\_ East side \_\_\_\_\_  
Deposit \_\_\_\_\_ Key Deposit \_\_\_\_\_

Deposit for Bases \_\_\_\_\_

Northeast Diamond:  Date All weekend  
With lights   
Diamond preparation   
Deposit for Bases \_\_\_\_\_

Soccer Fields:  
Large Field \_\_\_\_\_ Dates \_\_\_\_\_  
Small Field \_\_\_\_\_ Dates \_\_\_\_\_  
Striping Charge \_\_\_\_\_

Southwest Diamond:  Date Weekend  
With lights   
Diamond preparation   
Deposit for Bases \_\_\_\_\_

Horseshoe Pits: \_\_\_\_\_ Date \_\_\_\_\_  
With Lights \_\_\_\_\_

Northwest Diamond:  Date weekend  
With lights   
Diamond preparation   
Deposit for Bases \_\_\_\_\_

Parking Lots:  
Dates \_\_\_\_\_ Location \_\_\_\_\_

STREETS Parade Route, Henry + Fulton for car  
Shaw

EQUIPMENT  
Picnic Tables  Barricades  Striping \_\_\_\_\_  
Trash Cans  Traffic Cones \_\_\_\_\_ Fencing   
Signs no parking Posts \_\_\_\_\_ Benches \_\_\_\_\_

Are there any additional needs required that have not been listed?  
\_\_\_\_\_

Parking @ racetrack closed concession?

H.S. girls #1

Little League #1

Soft ball

**2019 TOBACCO DAY'S PUBLIC WORKS CHARGES**

**Straight time: \$26.21    Time and ½: \$39.32**

Thursday

Set up            7:30 a.m.-3:30 p.m.            6 Personnel @ \$26.21 X 8 Hours = \$1,258.08  
**Thursday Total= \$1,258.08**

Friday

Sweep            4:30 a.m.- 7:00 a.m.            1 Person @ \$39.32 X 2.5 Hours = \$98.30  
Set-up            7:00 a.m.- 3:30 p.m.            6 Personnel @ \$26.21 X 8 Hours = \$1,258.08  
**Friday Total = \$1,356.38**

Saturday

Diamond Prep 6:00 a.m.- 8:00 a.m.            2 Personnel @ \$39.32 X 2 Hours = \$157.28  
Garbage        6:00 a.m.- 8:00 a.m.            2 Personnel @ \$39.32 X 2 Hours = \$157.28  
Sweep            6:00 a.m.- 8:00 a.m.            1 Person @ \$39.32 X 2 Hours = \$78.64  
Detour Route (Car Show)            2 Personnel @ \$39.32 X 2 Hours = \$157.28  
**Saturday Total = \$550.48**

Sunday

Diamond Prep 6:00 a.m. - 8:00 a.m.            2 Personnel @ \$39.32 X 2 Hours = \$157.28  
Garbage        6:00 a.m.- 8:00 a.m.            2 Personnel @ \$39.32 X 2 Hours = \$157.28  
Sweep            6:00 a.m. - 8:00 a.m.            1 Person @ \$39.32 X 2 Hours = \$78.64  
Parade Route 10:30 a.m. – 2:30 p.m.            2 Personnel @ \$39.32 X 4 Hours = \$314.56  
& Detour Route  
**Sunday Total = \$707.76**

**Total Labor Cost            = \$3,872.70**  
**Misc. Equip Cost            = \$250.00**  

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**\$4,122.70**

Estimated Electric Costs = \$360.50\*  
Estimated Water = \$168.36\*  
(these costs are NOT included in totals)  
\*2011-2012 estimates

Deposits for City Facilities

Racetrack Park \$350.00

**Total Deposits \$350.00**

**Total Labor & Equipment Costs            \$4,122.70**  
**Total Deposit Charges                        \$350.00**

City of Edgerton  
SECURITY AGREEMENT

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To insure public safety for your event, please answer the questions listing below. This information will be used to assist the Common Council in determining if adequate provisions are being made for alcohol sales and security at your event.

1. Describe arrangements being made for the method and distribution of alcohol. Include provision being made to service only to legal consumers. *check ids. Once verified, issued a wristband. Wristband changes every day. Police on-site.*
2. Identify the licensed Operators in charge of selling and distributing alcohol for the entire time alcohol is being served.  
*Howie Olson, Cassie Nottstead,*
3. Describe the type of event you are hosting. *family festival w/ activities for all age groups.*
4. Estimate the number of people who will be attending this event.  
*1000-1200*
5. All liquor must be bought from a Wisconsin Wholesaler. Please list the Wholesaler you will be using. (This excludes all retail stores) *Off Schwitzer, Frankbeer's w/ Distributors*

**Police Department recommendation for services including costs:**

*Renee Hruska* - SEE ATTACHMENT  
\_\_\_\_\_  
Chief of Police

**City of Edgerton  
SECURITY AGREEMENT**

**Event:** Tobacco Heritage Days

**Name of Group Sponsoring Event:** Tobacco Heritage Days Committee

**Date of Event:** July 19<sup>th</sup> thru July 21<sup>st</sup>, 2019

**Police Department recommendations for services including costs:**

The application packet for the "Tobacco Heritage Days" indicated there will be beer sold at this event. It is recommended the event organizers be responsible for checking ID's and the issuance of a visible wristband to those patrons who meet the state requirement to purchase alcohol. The Police Department also concurs with the issuing a new colored wristband each day of the event. The Police will partner with the event organizers to monitor those consuming alcohol and ensure it is not being given to those who are underage.

Below is the recommended staffing and cost of Officers for the dates and locations of the event (note: Officers can be released early or stay later depending on the environment at that time):

**Beer Tent Area/Park:**

Friday (7/19) 4 Officers – 4.5 hrs. @ \$55.25 = \$994.50

Saturday (7/20) 4 Officers – 4.5 hrs. @ \$55.25 = \$994.50

**Road Officers 1<sup>st</sup> and 2<sup>nd</sup> Shift:**

Saturday (7/20) 2 Officers – 8.5 hrs. @\$55.25 = \$939.25

Sunday (7/21) 2 Officers – 8.5 hrs. @\$55.25 = \$939.25

**Parade:**

Sunday (7/21) 4 Officers – 3 hrs. @ \$55.25 = \$828.75

**Total: \$4696.25**



Signature

Robert J. Kowalski

Chief of Police

Edgerton Police Department



Date

City of Edgerton  
APPLICATION FOR PUBLIC EVENT

(Application must be completed and on file thirty days prior to the event.)

Event Car Show

Name of Group Sponsoring Event Tobacco Days Car+Truck Show  
Committee

Date of Event July 20<sup>th</sup> 2019

Contact Person for Organization Steve Hanewell

Address \_\_\_\_\_

Business Phone 884-9008 Home Phone \_\_\_\_\_

Does the Sponsor qualify as a Non-Profit Organization – 501(c)(3)? Yes or No

Estimated Attendance 300 Rain Date N/A

Is Event Open to Public? Yes or No Admission Fee Charged? Yes or No

Will your organization make any contributions to the City or other organizations with the profits from this event? Yes

If so, what do you plan to donate? Money  
to what group? \_\_\_\_\_

and what percentage of the proceeds will be donated? \_\_\_\_\_

Brief Description of Activities Car Show

How is the event going to be promoted or advertised? Paper, flyers, internet

The person/organization named in this application will be responsible for the conduct of the group and for the condition of facilities and equipment being utilized. This permit is subject to all municipal ordinances of the City of Edgerton, in addition to all rules and regulations as established by the Park Board.

**The person/organization shall be responsible for the required deposit needed for the event and for the key deposit and will be returned after the keys are brought back and the area is inspected. The check is sent after the next scheduled council meeting.**

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, does hereby contract to agree that he/she (and they) will jointly and severally indemnify and hold the City of Edgerton harmless against liability for any and all claims for damages to property, injury to or death of person or persons arising out of or resulting from the negligence of the applicant.

Permit holders may be required to provide proof of a general liability insurance policy naming the City of Edgerton as an additional insured party to be determined by the City Clerk.

All equipment or supplies must be removed within 24 hours of the event such as tents, trucks, flatbeds, and etc.

Melody Johnson  
Applicant's Signature

5-10-19  
Date

Deposit Paid \$ \_\_\_\_\_ Receipt Number \_\_\_\_\_ Date \_\_\_\_\_

(Revised 1/2009)

City of Edgerton  
**FACILITY & EQUIPMENT NEEDS & COSTS**

RACETRACK PARK \_\_\_\_\_ CENTRAL PARK \_\_\_\_\_ OTHER LOCATION ✓  
 ENTIRE PARK \_\_\_\_\_

DEPOSIT \_\_\_\_\_

**RACETRACK PARK**

*Southeast Diamond:* \_\_\_\_\_ Date \_\_\_\_\_  
 With lights \_\_\_\_\_  
 Diamond preparation \_\_\_\_\_

*Shelter house:*  
 Whole \_\_\_\_\_ Westside \_\_\_\_\_ East side \_\_\_\_\_  
 Deposit \_\_\_\_\_ Key Deposit \_\_\_\_\_

Deposit for Bases \_\_\_\_\_

*Northeast Diamond:* \_\_\_\_\_ Date \_\_\_\_\_  
 With lights \_\_\_\_\_  
 Diamond preparation \_\_\_\_\_  
 Deposit for Bases \_\_\_\_\_

*Soccer Fields:*  
 Large Field \_\_\_\_\_ Dates \_\_\_\_\_  
 Small Field \_\_\_\_\_ Dates \_\_\_\_\_  
 Striping Charge \_\_\_\_\_

*Southwest Diamond:* \_\_\_\_\_ Date \_\_\_\_\_  
 With lights \_\_\_\_\_  
 Diamond preparation \_\_\_\_\_  
 Deposit for Bases \_\_\_\_\_

*Horseshoe Pits:* \_\_\_\_\_ Date \_\_\_\_\_  
 With Lights \_\_\_\_\_

*Northwest Diamond:* \_\_\_\_\_ Date \_\_\_\_\_  
 With lights \_\_\_\_\_  
 Diamond preparation \_\_\_\_\_  
 Deposit for Bases \_\_\_\_\_

*Parking Lots:*  
 Dates \_\_\_\_\_ Location \_\_\_\_\_

STREETS W Fulton (on 59 - Swift St) Henry St  
Public parking lot on 59 + Henry St.

**EQUIPMENT**

Picnic Tables <u>✓</u>	Barricades <u>✓</u>	Striping _____
Trash Cans _____	Traffic Cones _____	Fencing _____
Signs _____	Posts _____	Benches _____

Are there any additional needs required that have not been listed?  
 \_\_\_\_\_

219.

### APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 (pd)

Application Date: 6-4-19

Town  Village  City of Edgerton County of Rock

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning July 19th and ending July 21st and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name Edgerton Tobacco Heritage Days

(b) Address PO Box 242  
(Street)  Town  Village  City

(c) Date organized 2/1971

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Jamie Brown

Vice President \_\_\_\_\_

Secretary Tosha Everly

Treasurer Brandi Cox

(g) Name and address of manager or person in charge of affair: Jamie Brown 608-931-4833  
11240 Bubritz Rd.

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 900 Staughton Rd. Racetrack Park

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

3. NAME OF EVENT

(a) List name of the event Edgerton Tobacco Heritage Days

(b) Dates of event 7/19 - 7/21

#### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer J. Brown 6/4/19  
(Signature/date)

Officer Brandi Cox 6/4/19  
(Signature/date)

Edgerton Tobacco Heritage Days  
(Name of Organization)

Officer Everly 6/4/19  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

# Memo

**To:** Common Council  
**From:** Staff  
**Date:** 6/28/2019  
**Re:** July 1, 2019 Meeting

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**Crack filling quotes:** The City received four quotes for crack filling. Quotes were provided in two forms: the price per pound of filling material installed and the cost of filling cracks for each street. The low bid on **price per pound** provided by Crack Filling Service Corp., is the second low bid when considering the cost by street. The low bid for cost by street, Thunder Road LLC., was the high bid based on the price per pound. This indicates that Thunder Road will fill fewer cracks than other contractors.

Staff also requested alternative bids that required cracks to be routed out to either 1 ¼ or ¾" wide. Advice given by several contractors and specifications by other cities indicate that ¾" is an appropriate standard for low speed, local streets. The smaller opening results in less material being used and lower costs. Staff recommends the City award the contract to the low bidder based on price per pound, Crack Filling Services Corp., for ¾" router standard at \$1.50/ lb. \$10,000 of the cost of this work will be paid for from the annual street budget and the remainder will be funded using the extra funds Council appropriated for streets preventative work. Staff would also like the Council to grant flexibility in which streets are to be crack filled as there are a few streets that may be a higher priority.

## 2019 Crack Filling Quotes

Contractor	Routing Dimension	Price/LB	Total Cost by Street
American Pavement Solutions	1 1/4"	\$1.98	\$45,712.98
American Pavement Solutions	3/4"	\$1.92	\$34,378.40
Fahrner Asphalt Sealers, LLC	1 1/4"	N/A	\$42,365.00
Fahrner Asphalt Sealers, LLC	3/4"	N/A	\$40,200.00
Crack Filling Service, Corp	1 1/4"	\$1.40	\$30,500.00
Crack Filling Service, Corp	3/4"	\$1.50	\$28,355.00
Thunder Road LLC	1 1/4"	\$2.20	\$31,607.00
Thunder Road LLC	3/4"	\$2.50	\$23,892.00

**Concrete saw purchase:** The 2019 budget included the purchase of a concrete saw for \$7,000 net of trade in. Staff obtained three quotes for the saw. Only one brand was considered because only one saw has the needed cutting depth. The low quote was from Badger Contractors for \$6,705. The old saw was sold at auction earlier for \$642.

**Stormsewer repair:** A stormsewer catch basin behind Stop N Go is failing and must be reconstructed. Staff obtained two quotes (we were unable to obtain a third quote) with the low quote being from G Fox for \$2,950. This project will be funded by the stormwater utility.

**CITY OF EDGERTON RESOLUTION No. 17-19**

**A RESOLUTION APPROVING THE WRITE-OFF OF  
2017 DELINQUENT PERSONAL PROPERTY TAXES**

**WHEREAS**, the city has attempted to collect the following delinquent personal property taxes; and

**WHEREAS**, it is not deemed cost-effective to continue collection efforts; and

**WHEREAS**, it is not deemed that collection of the following amounts is likely; and

**WHEREAS**, the city is not prohibited from collecting the following delinquent personal property taxes in the future; and

**WHEREAS**, accounting practice requires the city to recognize bad debts expense for receivables that are no longer deemed to be collectible;

**NOW THEREFORE, BE IT RESOLVED** that the following 2017 delinquent personal property taxes will be written off as bad debts expense:

<u>TAXPAYER</u>	<u>AMOUNT</u>
Abbruzzo Salon	\$ 239.07
Classic Consignments	\$ 143.43
Amigo Framing ( <i>closed</i> )	\$ 239.07
Bee & Laurel Art ( <i>closed</i> )	\$ 95.63
Lori's Diner ( <i>closed</i> )	\$ 239.07
<b>TOTAL TO BE WRITTEN OFF</b>	<b>\$ 956.27</b>

Passed and adopted this 17th day of June 2019.

Motion by:

Second by:

Roll Call: Yeas:           Noes:

\_\_\_\_\_  
Christopher W. Lund, Mayor

ATTEST

\_\_\_\_\_  
Ramona Flanigan, City Administrator