

**CITY OF EDGERTON
REGULAR COMMON COUNCIL MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET**

Monday, March 16, 2020 at 7:00 p.m.

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, March 13, 2020.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
 - A. The public will be allowed to speak on agenda items during the meeting.
6. Minutes:
 - A. Consider approval of minutes from March 2, 2020 Council meeting.
7. Committee Reports:
 - A. Finance Committee:
 1. Consider approval of bills and payroll vouchers.
 2. Consider approval of licenses.
 3. Consider public event packet for Edgerton Community Market at Central Park and request to waive fees.
 4. Consider new price for backstop in Racetrack Park.
 5. Consider amendment to Housing Administration contract with MSA.
 6. Consider amendment to City of Edgerton Resolution 26-19A: 2020 Salary Resolution for part-time cemetery groundskeeper position.
 7. Consider City of Edgerton Resolution 04-20: Extending the Life of Tax Incremental District No. 5 to Fund the Edgerton Affordable Housing Improvement Program.
 8. Consider pool pump strainer bids.
 9. Consider pool chemical controller bids.
 10. Consider bids for construction of Marshview Court and pond.
 11. Consider listing contract with Best Realty for the Veterans' Building
 - B. Utility Commission:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
8. Consider extension of purchase agreement for 407 N Main St with Green Tech
9. Mayor, alderperson and staff reports.
10. Closed session pursuant to Wis. Stat. 19.85(1) (e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public

business whenever competitive or bargaining reasons require a closed session.” Discuss and consider sale price and Right of First Refusal Agreement for Veterans’ Memorial Building

11. Return to open session and consider taking action on items discussed in closed session.

12. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator’s office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**MARCH 2, 2020 COMMON COUNCIL MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m.

Present: Sarah Braun, David Esau, Candy Davis, Debbie Olson, Anne Radtke and Jim Burdick

Others Present: City Administrator Ramona Flanigan, City Clerk/Treasurer Cindy Hegglund, Utility Director Randy Oren, Municipal Services Director Howard Moser, Police Chief Bob Kowalski, Library Director Kirsten Almo, Fire Chief Randy Pickering, the City Attorney, Edgerton Reporter and citizens.

Hegglund confirmed the meeting agendas were properly posted on Friday, February 28, 2020 at the Post Office, Edgerton Library, and City Hall.

ACCEPT THE AGENDA: A Candy Davis/David Esau motion to accept the agenda as posted passed, all voted in favor.

MINUTES: A Candy Davis/David Esau motion to approve the minutes from the February 17, 2020 Common Council meeting with the amendment passed, all voted in favor.

COMMITTEE REPORTS:

Finance Committee: A Candy Davis/Sarah Braun motion to approve the bills and payroll list in the amount of \$110,107.68 passed on a 6/0 roll call vote.

A Candy Davis/David Esau motion to approve the purchase of a backstop for the Gregory Field at Racetrack Park from Memphis Net & Twine in the amount of \$2,935.64 passed on a 6/0 roll call vote.

A Candy Davis/Debbie Olson motion to approve the contract with Atlas Custom Grinding for the grinding of the compost pile in the amount of \$7,200 not to exceed \$15,000 using 2019 surplus funds and from Fund 206 refuse collection passed on a 6/0 roll call vote.

A Candy Davis/David Esau motion to award the bid for painting the interior of the police station from Arnie Lund Painting Services in the amount of \$2,350 passed on a 6/0 roll call vote.

Cathy Engler inquired on the realtor fees for the realtors being considered for listing the Veteran's Building. She wanted to know if the Council had the option of negotiating the fee if there is a known buyer. Engler suggested the Council consider the right to list any known buyers as an exclusion to the contracted fee.

Best Realty's bid is a 6% fee for an unknown buyer and a 4% fee for a known buyer. Pat's Realty's bid is a 6% fee for every buyer. If there is a co-listing the fees were averaged at a 5% fee for a known buyer and a 6% fee for an unknown buyer.

Davis Esau and Anne Radtke would like to see a "First Right of Refusal" clause put into the current lease for the Veteran's Building. This will be discussed on a future agenda.

Mayor Lund reported the reason the Finance Committee considered a co-listing is to get double the exposure on the listing. Sarah Braun suggested if the Council were going to work with known buyers then maybe the extra exposure is not needed thus saving the city money.

A Candy Davis/David Esau motion to award the realtor's RFP for assistance with the listing of the Veteran's Memorial Building to Best Realty and Pat's Realty as a co-listing failed on a 1/5 roll call vote. Sarah Braun, Candy Davis, Debbie Olson, Anne Radtke and Jim Burdick voted against the motion.

An Anne Radtke/Sarah Braun motion to award the realtor's listing to Best Realty for the Veteran's Memorial Building passed on a 6/0 roll call vote.

Being no other business before the Council, a Debbie Olson/Anne Radtke motion to adjourn passed, all voted in favor.

Cindy Hegglund/wl
City Clerk-Treasurer
Adopted March 16, 2020

Memo

To: Common Council
From: Staff
Date: 3/13/2020
Re: March 16, 2020 Meeting

Backstop purchase: Council approved the purchase of the new backstop for the Gregory field from Memphis Net & Twine for \$2,935.64 at the previous meeting. When staff proceeded to place the order, the cost of the backstop had gone up to \$3,264.00. Staff contacted the other two vendors for revised quotes and Sports Facilities Group is now the low bidder \$3,163.15. This quote is valid until April 4, 2020. The budget amount is \$3,500.

MSA Contract: MSA provides services for the CDBG Housing Loan Program. Due to changes allowed by the DOA, MSA is proposing the following modification to their contract:

- Increase fees from 14% to 16% (Section 3.1)
- Increase rates for inspection fees (section 3.2)
- Change the timing of when a payment is made to the first 8% of the fee from: "at closing" to "when a RLF deposit is made". (Section 3.1)

Salary resolution amendment for Cemetery Groundskeeper position: The attached salary resolution adds a limited term (summer help) position for a cemetery groundskeeper position at \$15 per hour. The employee in this position would be stationed only at the cemetery, would work as needed, and would be the lead worker at the cemetery. Funding for this position will come from the part time wage budget.

TIF 5 extension for affordable housing: Please recall the Council discussed and supported the one-year extension of TIF #5 to provide funding for affordable housing efforts in the City. The required resolution to take the Affordable Housing TIF Extension is included in your packet. A policy for the program is being developed for Finance Committee and Council consideration.

Purchase Agreement Extension for 407 N Main Street: Soils testing field work was recently completed at 407 N Main Street (shoe factory) through a DNR grant. The results of the testing will not be available for a few weeks. The current purchase agreement expires the end of March. The owner has agreed to an amendment that extends the purchase agreement to the end of June 2020 with the condition the City mow the grass during that period.

Pool chemical controller bids: The City received 2 bids to replace the chemical controller at the pool. The low bid of \$1,980 was from In Depth Pool Service. The budget amount is \$1,800. Staff recommends the City award the bid.

Pool pump strainer basket bids: The City received 2 bids to replace the pump strainer baskets at the pool. The low bid of \$20,700 was from In Depth Pool Service. The budget amount is \$24,000. Staff recommends the city award the low bid.

Marshview Court and pond bids: The City received six bids to construct Marshview Court and the stormwater pond on the corner of Dallman Road and W Fulton Street. The low bid of \$362,209 from RT Fox is significantly lower than the engineer's estimate.