

**CITY OF EDGERTON**

**EDGERTON CITY HALL  
12 ALBION ST  
EDGERTON, WI**

**PARKS & RECREATION COMMITTEE**  
Wednesday, June 29, 2016 at 6:00 p.m.

1. Call to Order, Roll Call.
2. Confirmation of appropriate meeting notice on Friday, June 24, 2016
3. Approval of Parks & Recreation Committee April 13, 2016 and May 18, 2016 Meeting Minutes.
4. Discuss donated equipment for City Parks.
5. Discuss donated swing sets for Central and Racetracks Parks.
6. Discuss barrier along IKI Drive.
7. Discuss improvements for dumpsters at RTP.
8. Discuss walking path change order for Racetrack Park.
9. Discuss nature trail extension at Racetrack Park.
10. Public Works Director's Report.
11. Pool Director's Report.
12. Discuss and Set Next Meeting Date and Agenda Items.
13. Adjourn.

cc: All Committee Members  
Newspaper

City Administrator  
All Council Members

Department Heads  
City Engineer

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Parks and Recreation Committee."



**APRIL 13, 2016 PARKS & RECREATION COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Aldersperson Dave Thomas called the meeting to order at 6:00 p.m. Committee members present were Dave Thomas, Greg Rierson, Denise Langan, Ken Haagensen, Russ Jorstad and Bonnie Slagg. Mark Wellnitz was excused. Also present were City Administrator Ramona Flanigan, Public Works Director Tom Hartzell, Josh Simmons, Annie & Brian Dudgeon and Brian Christianson.

Flanigan confirmed that the meeting agendas were posted on Friday, April 8, 2016 at the Post Office, Edgerton Library, and City Hall.

**APPROVAL OF MINUTES:**

A Thomas/Slagg motion to approve the February 3, 2016 Parks & Recreation Committee meeting minutes passed, all voted in favor.

**DISCUSS AND CONSIDER REQUEST FOR FUNDING RACETRACK PARK ADVERTISING FEES FOR YOUTH BASEBALL BATTING CAGES:**

Youth baseball is requesting \$4,000 from the Racetrack park advertising fund to purchase field turf and netting to complete the new batting cages. Josh Simmons gathered quotes from Menards and Home Depot and presented the cost to the committee. The advertising fund currently has \$2,420 with an estimated \$1,000 coming in this year. Tom and Mona have discussed interest in another project that may need advertising funds. Ramona stated that the batting cages may be eligible for impact fee funds.

A Jorstad/Haagenson motion to approve an amount not to exceed \$6,130 from the impact fees for the baseball batting cages passed on a 6/0 roll call vote.

**DISCUSS AND CONSIDER BRIAN AND ANNIE DUDGEON ART SUMMER CAMP AT RACETRACK PARK:**

The Dudgeons would like to offer an art camp this summer in Racetrack Park. This camp would not be sponsored by the city. They would like the use of part of the park for their camp. The shelter they are requesting is the first come, first serve shelter. The Committee could grant permission to put a reserved sign up on the days of the camp. The Committee supports the camp with approval of the Council through a public events packet.

**DISCUSS AND CONSIDER 2016 POOL FEES AND ANNIVERSARY SPECIALS:**

Anne presented the analysis of other admission fees from other area pools. She also suggested some change in rates. The daily admission would go from \$3.75 to \$4. She also suggested offering a household pass for \$120 for 4 members & \$10.00 for additional family members. She would also like to raise the residential season pass \$5.00 but offer a \$5 discount if purchased during pre-season sales. She also suggested some specials for the 25<sup>th</sup> Anniversary. Beloit is stating that in order to participate in the Super Pass program they need an intergovernmental agreement. Without the agreement they will still sell the Super Passes but the other communities will not get the revenue from the customer using the that community pool.

A Langan/Reirson motion to approve the 2016 pool fees as presented by Anne with the anniversary specials at Anne's discretion passed on a 6/0 roll call vote.

**NEXT MEETING DATE AND AGENDA ITEMS:**

Next meeting will be a bus tour of the parks to discuss any needs. Meeting is set for May 18<sup>th</sup> at 5:30

Being no other business before the Committee, a Haagensen/Jorstad motion to adjourn passed, all voted in favor.

Tom Hartzell/wjl  
Public Works Director

**MAY 18, 2016 PARKS & RECREATION COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Ken Haagensen called the meeting to order at 5:30 p.m. at Edgerton City Hall to tour the parks.

Committee members present were Jonathon Frey, Dave Thomas, Greg Rierson, Denise Langan, Ken Haagensen, Russell Jorstad and Bonnie Slagg. Also present were City Administrator Ramona Flanigan, Director of Public Works Tom Hartzell and Kim from the Edgerton Reporter.

Flanigan confirmed the meeting notice was properly posted on Friday, May 13, 2016. Agendas were posted at Edgerton Post Office, Edgerton Public Library and City Hall.

**ELECT CHAIR:**

A Haagensen/Slagg motion to elect Jonathon Frey as Chairperson passed. All voted in favor.

A Haagensen/Langan Motion to close nominations passed. All voted in favor.

**PARK TOUR:**

The tour started at Racetrack Park where the Jonathon Frey asked about extending the nature trail along the tracks. Ken Haagensen inquired about a circle drive in the grass area near the Conservation Club for turning around. The city has had some inquiries regarding the fence that was previously around the park. The citizens were concerned with the fence missing around the playground and children running into the road. The Committee discussed placing benches along IKI Dr. instead of replacing the fence. In Hain Rd, Central and Orchard Parks the Committee would like to see the benches that were purchased installed. Kevin Slagg asked about a sign to go at the Fish Pond. A Citizen has donated money for some playground equipment to be installed at Dickinson Park. At the Kienbaum park there is a dead tree that needs to be removed. Fresh mulch will be placed at all parks that require it.

There being no further business before the Committee, a Haagensen/Langan motion to adjourn passed. All voted in favor.

Tom Hartzell/wjl  
Public Works Director



Minnesota / Wisconsin Playground  
 5101 Highway 55, Suite 6000  
 Golden Valley, Minnesota 55422  
 Ph. 800-622-5425 | 763-546-7787  
 Fax 763-546-5050 | info@mnwisplay.com

QUOTE  
 #16106

06/09/2016

**June 2016 / Misc Free Standing Play Events**

City of Edgerton  
 Attn: Tom Hartzell  
 12 Albion Street  
 Edgerton, WI 53534  
 Phone: 608-884-3341  
 Fax: 608-884-8892  
 thartzell@cityofedgerton.com

Ship To Zip: 53534

Quantity	Part #	Description	Unit Price	Amount
1	243	GameTime - Buck-A-Bout, 2 Seat	\$1,431.00	\$1,431.00
2	388	GameTime - Duck Only - <i>Should #2313 Saddle Seats be preferred, deduct \$1,066.00 from subtotal below.</i>	\$682.00	\$1,364.00
			SubTotal:	\$2,795.00
			Freight:	\$273.43
			<b>Total Amount:</b>	<b>\$3,068.43</b>

This quotation is subject to polices in the current Gametime Park and Playground catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Gametime, c/o Minnesota/Wisconsin Playground.

Pricing: f.o.b. factory, firm for 30 days from date of quotation. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.

Payment terms: net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Shipment: order shall ship within 30-45 days after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of deposit, if required.

Freight charges: Allowed, as shown, & prepaid

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.

**Order Information:**

Bill To: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Attn: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Contact: \_\_\_\_\_  
 Tel: \_\_\_\_\_  
 Fax: \_\_\_\_\_

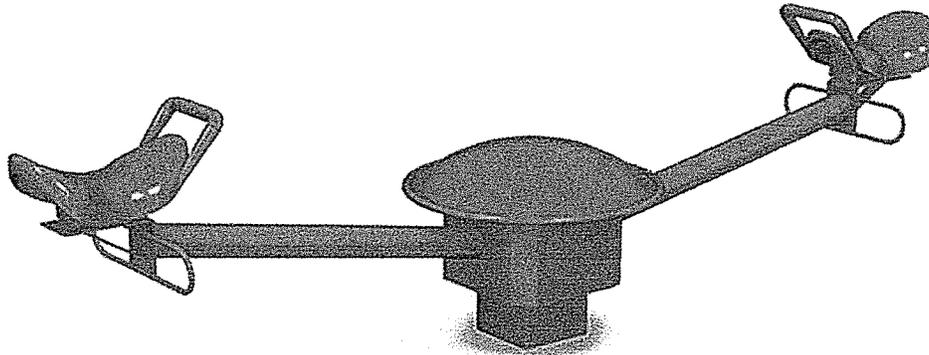
Ship To: \_\_\_\_\_  
 Project Name: \_\_\_\_\_  
 Attn: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Contact: \_\_\_\_\_  
 Tel: \_\_\_\_\_  
 Fax: \_\_\_\_\_





A PLAYCORE Company

# BUCK-A-BOUT - 2 SEAT



### Metal



Model: 243

Use Zone: 15' 10" x 13' 10"

Age Groups: 2 to 5 or 5 to 12 Years

### Product Description:

### Features and Benefits:



Minnesota / Wisconsin Playground  
 5101 Highway 55, Suite 6000  
 Golden Valley, Minnesota 55422  
 Ph. 800-622-5425 | 763-546-7787  
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QUOTE  
 #16105

06/09/2016

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 Phone: 608-884-3341  
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 thartzell@cityofedgerton.com

Ship To Zip: 53534

Quantity	Part #	Description	Unit Price	Amount
1	325	GameTime - Whirl W/ Mechanical Brake	\$1,998.00	\$1,998.00
			SubTotal:	\$1,998.00
			Freight:	\$255.70
			<b>Total Amount:</b>	<b>\$2,253.70</b>

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Shipment: order shall ship within 30-45 days after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of deposit, if required.

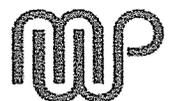
Freight charges: Allowed, as shown, & prepaid

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.

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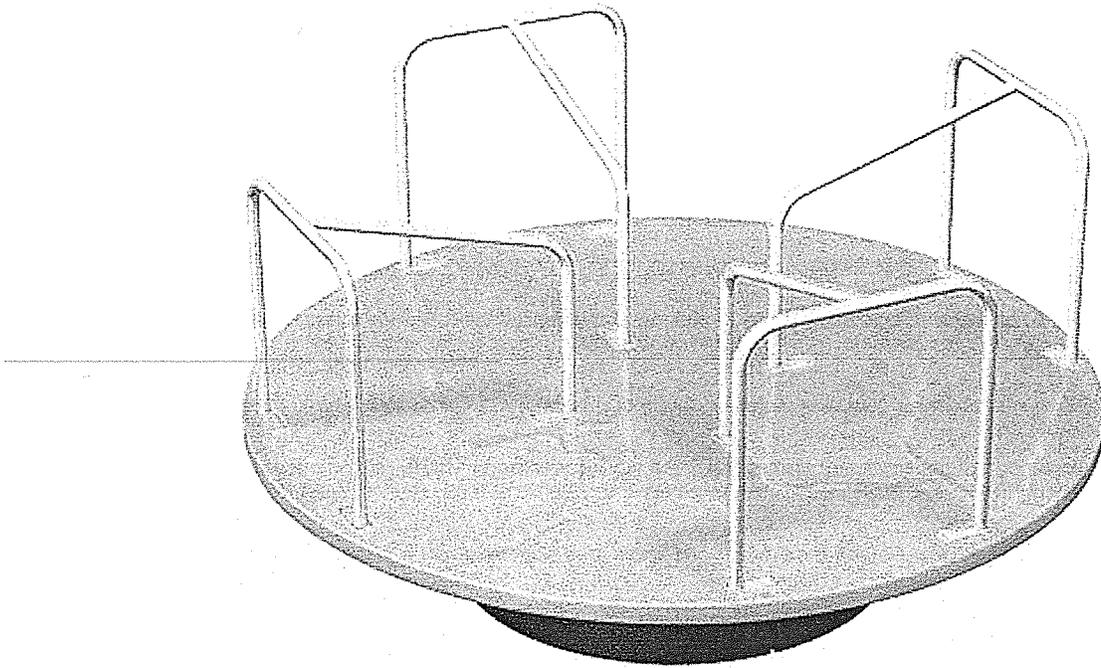
Ship To: \_\_\_\_\_  
 Project Name: \_\_\_\_\_  
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# Miniature Whirl

\$1,998.00

Model Number: 325



Model View



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QUOTE  
 #16107

06/09/2016

**June 2016 / Misc Free Standing Play Events**

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 Attn: Tom Hartzell  
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 Edgerton, WI 53534  
 Phone: 608-884-3341  
 Fax: 608-884-8892  
 thartzell@cityofedgerton.com

Ship To Zip: 53534

Quantity	Part #	Description	Unit Price	Amount
1	38008	GameTime - Honeycomb (6 cell)	\$6,258.00	\$6,258.00
			<b>SubTotal:</b>	\$6,258.00
			<b>Freight:</b>	\$441.21
			<b>Total Amount:</b>	\$6,699.21

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Freight charges: Allowed, as shown, & prepaid

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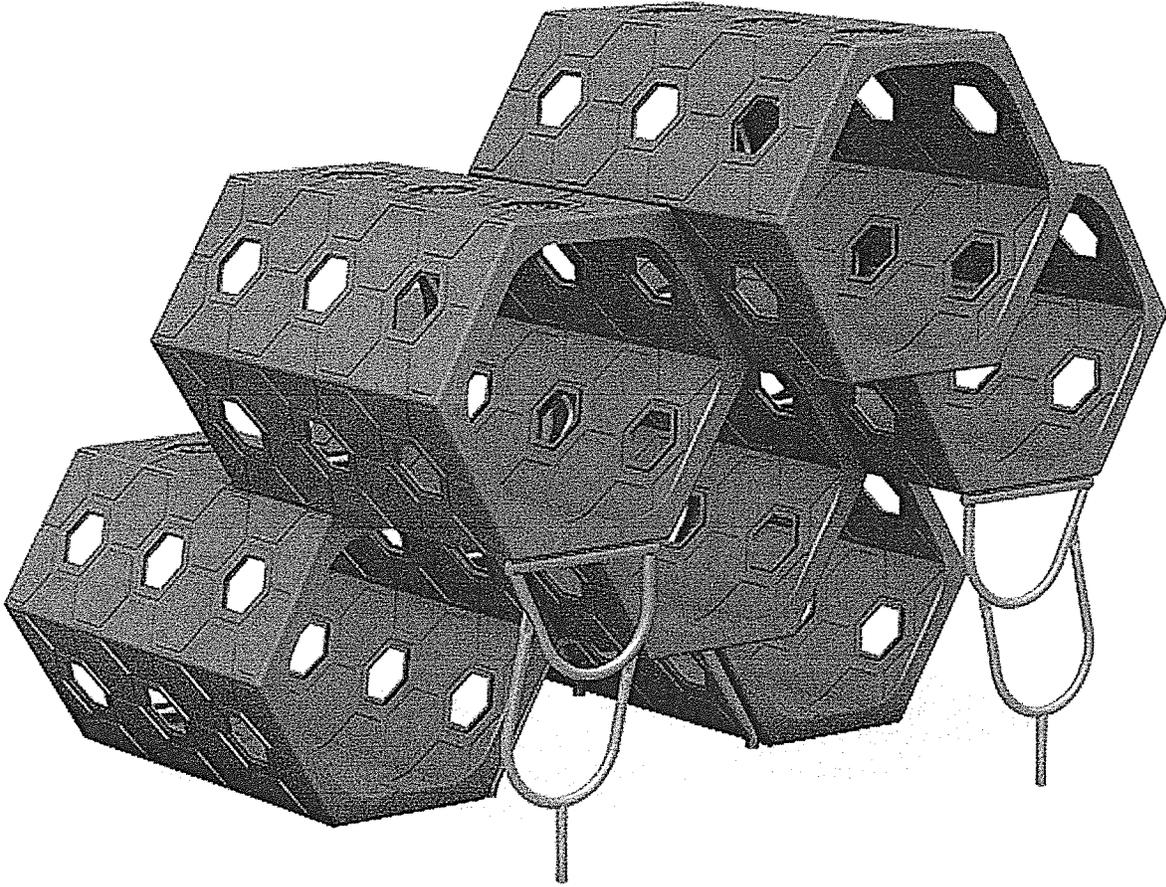
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 Contact: \_\_\_\_\_  
 Tel: \_\_\_\_\_  
 Fax: \_\_\_\_\_



# Honeycomb - Set of 6

\$6,258.00

Model Number: **38008**



Model View



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QUOTE  
 #16111

06/09/2016

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Ship To Zip: 53534

Quantity	Part #	Description	Unit Price	Amount
2	5149	GameTime - PS Solo Swing 5" x 8'	\$1,588.00	\$3,176.00
			SubTotal:	\$3,176.00
			Freight:	\$579.03
			<b>Total Amount:</b>	<b>\$3,755.03</b>

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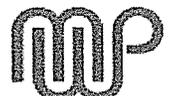
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 Tel: \_\_\_\_\_  
 Fax: \_\_\_\_\_



# PowerScape Solo Swing with Expression Swing

\$2,787.00

Model Number: 1x5145 - 1x5149



# Memo

**To:** Parks Committee

**From:** Staff

**Date:** June 29, 2016

**Barrier along IKI near play structure:** Staff proposes to repurpose the garden fence once installed at the library in conjunction with benches and plants to provide a barrier between the play structure and the sidewalk along IKI Drive in Racetrack Park. The fence is metal and approximately 30" tall so it will not be a tall barrier but will provide an edge to the area when used in conjunction with plantings and benches.

**Improvements for dumpster at RTP:** Staff recommends the dumpsters at RTP be located near the maintenance shed on the hill at RTP. This location is convenient for shelter users, less visible, and allows the garbage truck to access the dumpsters without driving the very heavy garbage truck on the new roads in the park. Access to the dumpsters for the waste hauler would be from IKI Drive. The improvements needed for this project are: a gravel drive; a curb cut and apron; a pad for the dumpster; and panels for screening.

**Paths at RTP:** The Racetrack Park construction costs are estimated to be about \$26,000 under the contract amount (this number includes the change order for the gravel for extra parking). Staff is recommending some paths be installed as a change order to the contract. The proposed paths are shown on the attached map. The estimated cost of these paths is \$10,000-12,000. The Committee may also wish to request the City Council earmark the remaining contract savings for materials for the PW Department's installation of the walking path around the park.





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QUOTE  
 #16108

06/09/2016

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 thartzell@cityofedgerton.com

Ship To Zip: 53534

Quantity	Part #	Description	Unit Price	Amount
2	28009	GameTime - 6' P/S Bench W/Back Inground	\$523.00	\$1,046.00
			<b>SubTotal:</b>	\$1,046.00
			<b>Freight:</b>	\$219.02
			<b>Total Amount:</b>	\$1,265.02

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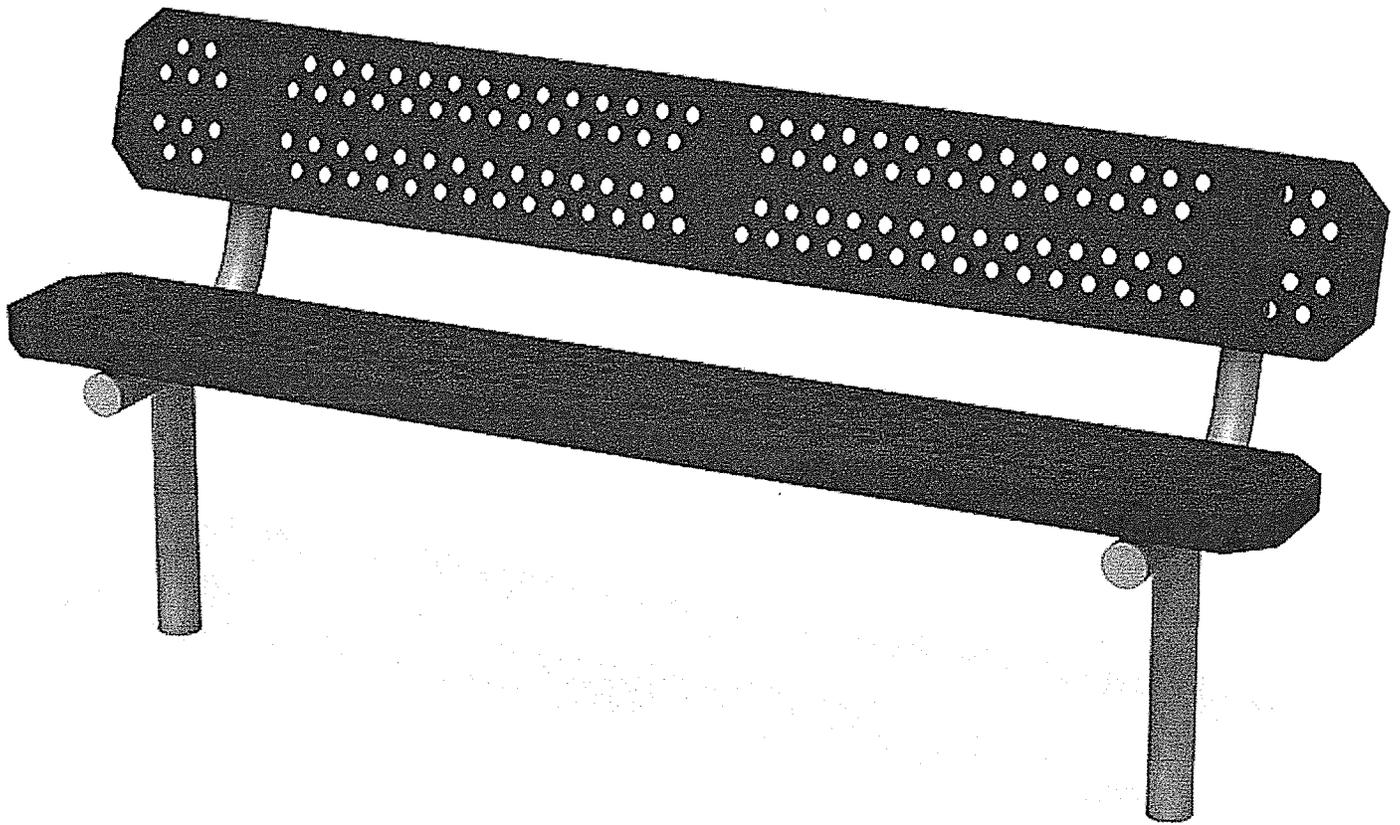
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 Fax: \_\_\_\_\_



# Tuffclad Bench with Back

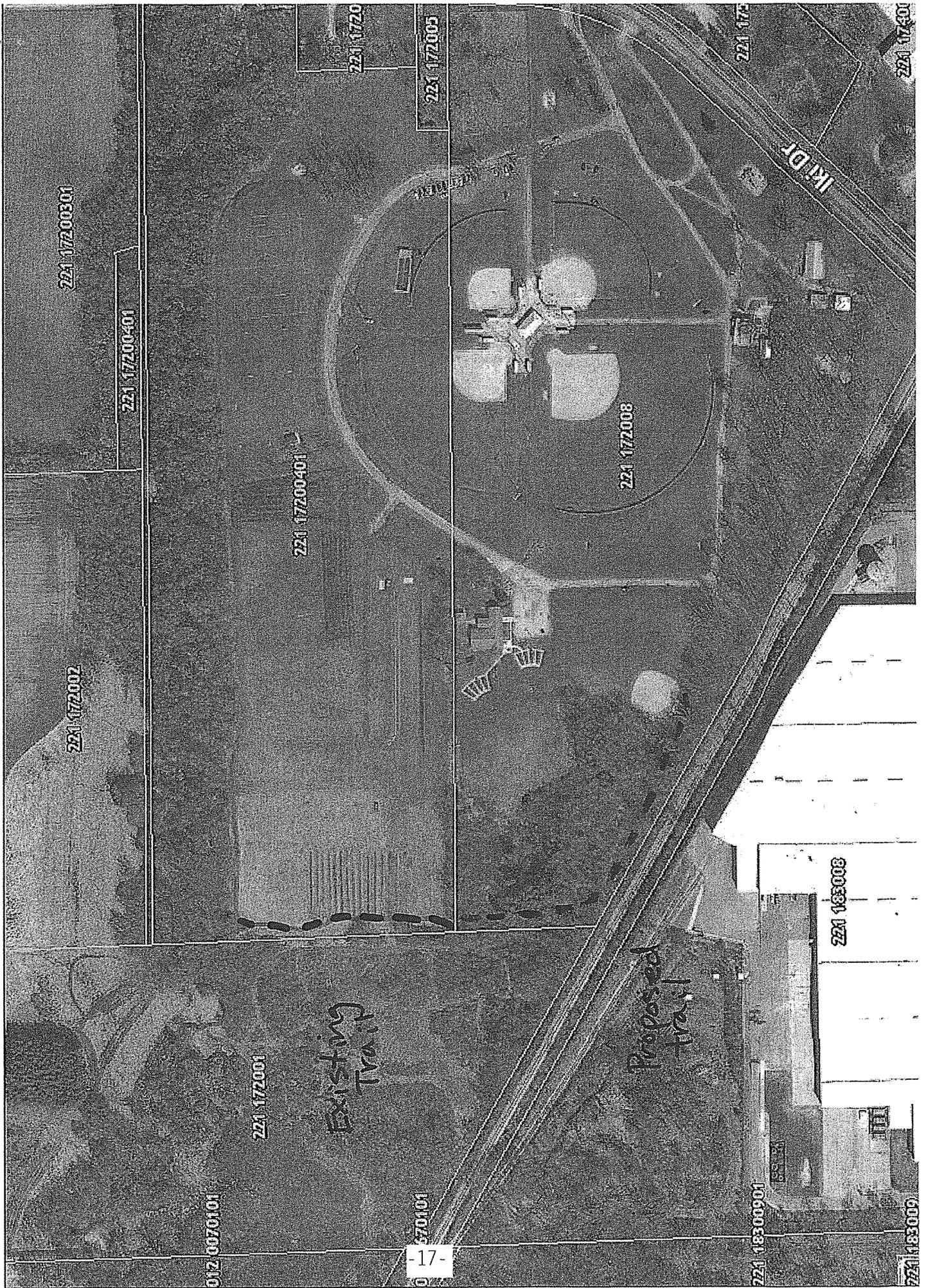
\$523.00

Model Number: **28009**



Model View

Nature Trail





ZZZ

BASE BID DEDUCTION 2 - WEST PARKING LOT  
ASPHALT AND PAVEMENT MARKING DEDUCTION

BASE BID DEDUCTION 1 - PEDESTRIAN PATH WITH  
LIMESTONE SCREENINGS

BASE BID DEDUCTION 3 - WEST PARKING LOT  
C&G, GEOTEXTILE FABRIC AND GRADING

BASE BID DEDUCTION 4 - EAST PARKING LOT  
CURB AND GUTTER, ASPHALT, C&G,  
GEOTEXTILE FABRIC, ASPHALT REMOVAL

PULVERIZE & SALVAGE EX ASPHALT  
ELIMINATED WITH BASE BID DEDUCTION 4

PULVERIZE EX ASPHALT AND SALVAGE,  
TOPSOIL AND SEED

SCALE  
0 30 60

JOB NO. 4894-040
BOOK NO.
DRAWN BY JMP
CHECKED BY DKS
DATE MAY 2015
REVISIONS MAY 2015
REFERENCE FILE
DRAWING FILE 00base_*

**Cedar** corporation  
engineers • architects • planners • environmental specialists  
and surveyors • landscape architects • interior designers

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Suite 112  
Green Bay, WI 54311  
800-472-7372 FAX 920-249-5824  
www.cedarcorp.com

1165 Business Street  
Green Bay, WI 54311  
920-455-7000  
FAX 920-461-9820

CITY OF EDGERTON  
RACE TRACK PARK  
ROAD AND PARKING IMPROVEMENTS  
BASE BID DEDUCTION PLAN

SHEET NO.  
5 of 28