

**MAY 20, 2019 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:30 p.m.

Present: Sarah Braun and Candy Davis. David Esau arrived at 6:32 p.m.

Others Present: City Administrator Ramona Flanigan, Clerk-Treasurer Cindy Hegglund, Public Works Director Tom Hartzell, Utility Director Randy Oren, and a few citizens.

Clerk-Treasurer Hegglund confirmed the meeting agendas were properly posted on Friday, May 17th at the Post Office, Edgerton Library and City Hall.

APPROVE MINUTES: A Sarah Braun/Candy Davis motion to approve the minutes from the May 6, 2019 Finance Committee meeting passed, all voted in favor.

BILLS AND PAYROLL: A Candy Davis/Sarah Braun motion to approve bills and payroll in the amount of \$194,796.89 passed on a 3/0 roll call vote.

LICENSES: Chair Candy Davis stated the Committee will address the two Operator's Licenses later in the meeting because the applicants are not present.

A David Esau/Sarah Braun motion to approve a new Cigarette and Tobacco Retail License for K and B LLC dba Hotspot Liquor and Smokes at 611 N Main St passed on a 3/0 roll call vote.

TAX COLLECTION AGREEMENT: Clerk-Treasurer Hegglund stated Rock County is increasing the fees of tax collection from 55¢ per parcel to 75¢. This equates to about a \$460 increase for Rock County to collect taxes for the City. Staff believes this is still more cost efficient than bringing the collection back in house.

A Candy Davis/David Esau motion to approve the agreement with Rock County for Tax Collection passed on a 3/0 roll call vote.

SWEENEY RD PROJECT BIDS: A Candy Davis/Sarah Braun motion to award the bid for the Sweeney Road reconstruction project to the low bidder, R.T. Fox Contractors, passed on a 3/0 roll call vote.

CEDAR CORP ADDENDUMS: City Administrator Flanigan stated the City has a base contract with Cedar Corporation. Anytime the City has a special project, the Council is presented with an addendum to the contract to include the project engineering work.

A Candy Davis/David Esau motion to approve the addendum to the Cedar Corporation contract for the Racetrack Park new ball diamond layout passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the addendum to the Cedar Corporation contract for the design of the reconstruction of the S. Main St. WDOT project passed on a 3/0 roll call vote.

Before the vote, City Administrator Flanigan stated the S. Main St. addendum is for the reconstruction of the entire section of S. Main St. Not the resurfacing work that is being done in 2019.

FINANCE DIRECTOR'S REPORT: Clerk-Treasurer Hegglund alerted the Committee of current liquor license discussions to amend premise descriptions to allow for Click and Collect pickup of alcoholic beverages at stores. Madison has drafted conditions that will allow for pickup that the City of Edgerton could look at if a request is made.

LICENSES: Chair Candy Davis noted the Operator's License applicants were not in attendance so it will advance to Council in the event they arrive, otherwise they will be notified a second time for the next Finance Committee meeting.

Being no other business before the Committee, a Sarah Braun/David Esau motion to adjourn passed, all voted in favor.

Cindy Hegglund, City Clerk-Treasurer

Adopted June 3, 2019