

# TEMPORARY SIGN PERMIT APPLICATION

FEE \$20.00

Event: \_\_\_\_\_

Name of Group: \_\_\_\_\_

Dates of Event: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Day Time Phone: \_\_\_\_\_

Description of Activity/Location: \_\_\_\_\_

Type of Sign: \_\_\_\_\_

Size: \_\_\_\_\_

Construction Material: \_\_\_\_\_

Number of Signs: \_\_\_\_\_

<b>Office Use Only</b>	Approved by _____
	Date _____

## Section 22.504(2)(e)

Private signs shall not be allowed within road right-of-way lines except per 503(2)(f) and for temporary signs announcing an event of community wide interest such as a festival at the following locations (1) at the intersection of Hwy 59 and Newville Street and (2) at the intersection of Hwy 59 and Menhall Drive. Signs for an event of community wide interest requires a temporary sign permit in accordance with Section 22.506, cannot be over thirty-two (32) square feet in area, cannot be erected more than 30 days before the event, and must be removed within 48 hours after the event.

## Section 22.506

22.506 For all temporary signs, the owner or tenant must contact the Zoning Administrator and provide the name and address of the applicant, and the description and location of the sign to be erected prior to actual installation, for review and approval by the Zoning Administrator. The Zoning Administrator or the Applicant may request the Plan Commission determine if an application for a temporary sign permit shall be approved or denied. A permit fee for a temporary sign shall be \$20.00.