

**CITY OF EDGERTON**

**EDGERTON CITY HALL  
12 ALBION ST  
EDGERTON, WI**

**PARKS & RECREATION COMMITTEE**

Wednesday, May 24, 2017 at 6:30 p.m.

1. Call to Order, Roll Call.
2. Confirmation of appropriate meeting notice on Friday, May 19, 2017
3. Elect Chair
4. Approval of Parks & Recreation Committee February 22, 2017 Meeting Minutes.
5. Discuss soccer field improvements at Racetrack Park.
6. Discuss 2017 projects.
  - a. Bird and tree city USA
  - b. Isometric workout circuit equipment
  - c. Discuss multi use trails
  - d. Parks tour
7. Discuss Mermaid class
8. Discuss wage survey for lifeguards
9. Public Works Director's Report.
10. Pool Director's Report.
11. Discuss and Set Next Meeting Date and Agenda Items.
12. Adjourn.

cc: All Committee Members  
Newspaper

City Administrator  
All Council Members

Department Heads  
City Engineer

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Parks and Recreation Committee."

**FEBRUARY 22, 2017 PARKS & RECREATION COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Chairperson Jonathon Frey called the meeting to order at 6:30 p.m. Committee members present were Jonathon Frey, Paul Davis, Russ Jorstad and Bonnie Slagg. Denise Langan and Ken Haagensen were excused. Also present were City Administrator Ramona Flanigan, Public Works Director Tom Hartzell, Mayor Chris Lund and Kevin Slagg.

Flanigan confirmed that the meeting agendas were posted on Friday, February 17, 2017 at the Post Office, Edgerton Library, and City Hall.

**APPROVAL OF MINUTES:**

A Jorstad/Davis motion to approve the December 14, 2016 Parks & Recreation Committee meeting minutes passed, all voted in favor.

**DISCUSS GRAVEL INSTALLATION FOR PARKING NEAR TRACTOR PULL:**

Hartzell stated that at the last meeting it was suggested to add gravel in between the tractor pull area and the soccer field from the road to the tree farm. The estimated cost was \$70,000. This cost was much more than anticipated. Ramona stated that the soil in that area is inadequate. The entire area would need to be dug out and the soil replaced.

A Frey/Davis motion to table the discussion on parking near the tractor pull area at RTP passed, all voted in favor. Bonnie Slagg abstained from the vote.

**DISCUSS SIGNAGE FOR PARKS**

The Committee received a list of all the parks that do not currently have identification signs. The staff reached out to the School District and they are willing to create the signs using their equipment. The final cost for each sign is \$80.00. Jorstad asked if the Conservation Club and the Lion's Club would be able to donate signs. He stated that the Lion's Club would like to donate the Hain Road Park and Orchard Heights Park. The City would do the installation and bill the Lion's Club. Frey would like to let the community know we are doing the sign project and find out if anyone would like to donate a sign. He would like to put a story on the website and in the newspaper for a couple of weeks to see what response we get.

A Frey/Davis motion to send out ads for the next three weeks for park signs, then proceed with sign creation through the school passed, all voted in favor.

Bonnie Slagg inquired on the name of the Fish Pond Park. Ramona stated in the master plan it stated Clay Pit Heritage Park. Frey suggested the committee put this issue on a future agenda.

**DISCUSS 2017 PROJECTS**

Frey asked the committee to voice their suggestions on how to improve the parks. Davis suggested we look into putting more biking and walking trails into our park system. Flanigan stated the city owns land between the Clay Pit Heritage Park and the High St Marsh Trail, we could possibly put a trail there to connect the two pieces. The other option for trails is in Orchard Heights along the railroad and along the creek. A path was established by the previous owner which was always planned to be a trail for walking. Flanigan stated the trail projects could qualify for state grants. The Committee would like to see a map of the current trails available for the next meeting.

Jorstad suggested we plant some more trees in the parks. He stated that Dan Riley had some trees that need to be transplanted. He will contact Mr. Riley regarding the trees. He said the Lion's Club may be willing to be involved in the tree planting. Frey asked staff to research the possibility of Tree City USA.

Frey stated that he had a Citizen contact him about getting isometric exercise equipment scattered in the parks.

Chris Lund would like to see some kind of marker placed at the dog park in recognition of “Rumer Has It’ winner of the Westminster Dog Show. Ramona stated there were some funds left over from the creation of the park. The Council will need to decide if they want to use any of those funds.

**NEXT MEETING DATE & AGENDA ITEMS:**

Next meeting is set for March 29<sup>th</sup>. Possible agenda items include Bird and Tree City USA, isometric workout circuit equipment, dog park recognition sign, signage update, park trail map.

Being no other business before the Committee, a Davis/Slagg motion to adjourn passed, all voted in favor.

Tom Hartzell/wjl  
Public Works Director

# Memo

**To:** Parks Committee

**From:** Staff

**Date:** May 24, 2017

**Soccer Field Improvements at Racetrack Park:** The youth soccer association wishes to install a fence at the edge of the outfield of the minor league baseball field to allow better use of the space for soccer and other field sports. The fence would restrict cars from driving on the fields.

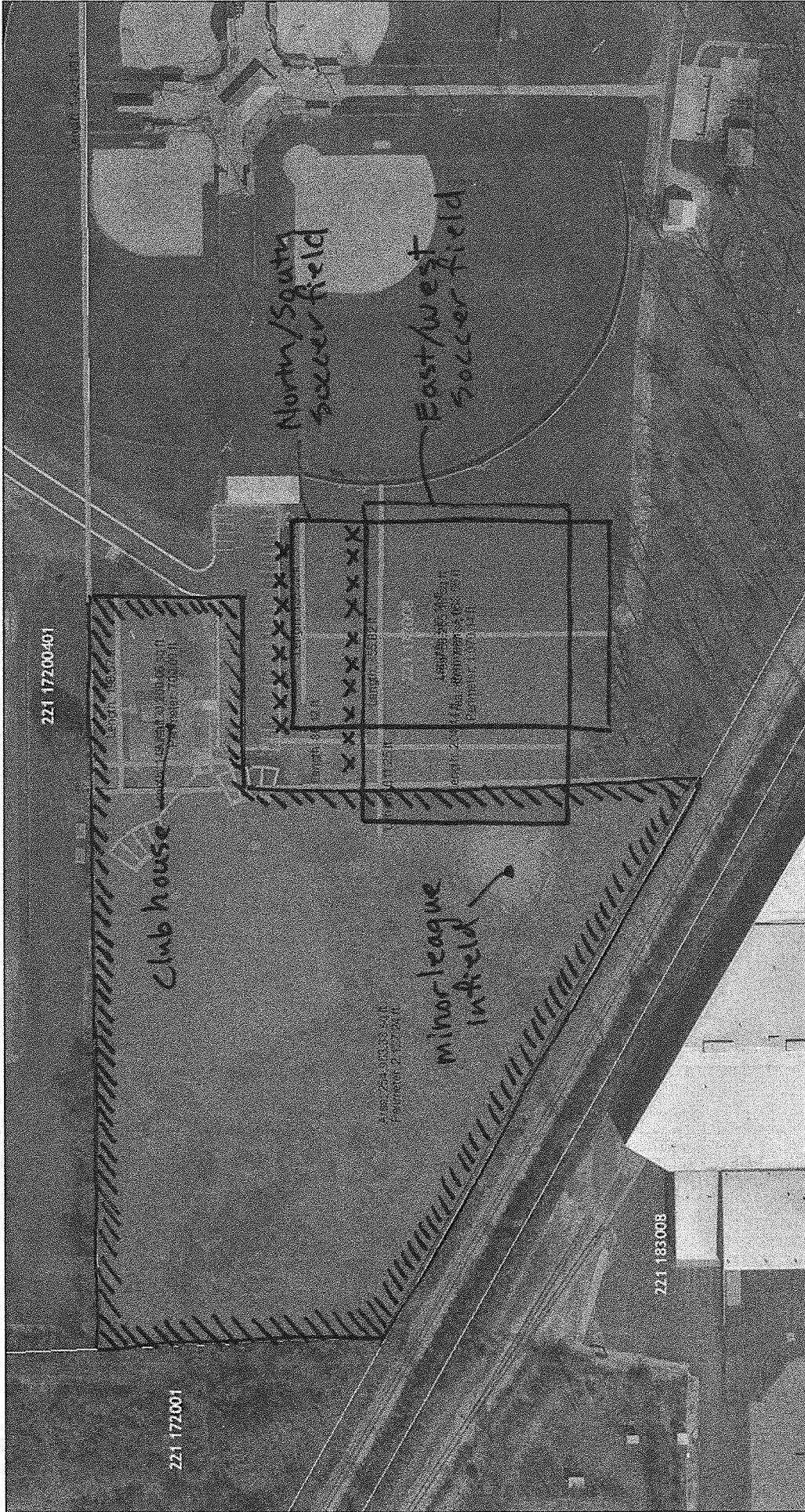
The attached map shows two options for the location of a soccer field and fence/barrier. The field that is oriented north/south is entirely on land not leased by the conservation club. The field that is oriented east/west shares the same area that baseball currently uses. A portion of the baseball field is on land leased by the conservation club. The E/W soccer field would encroach less onto conservation club leased land than baseball currently encroaches. The E/W oriented field is preferable because it leaves more area for parking near the conservation club and it requires less grading. The soccer association will pay for the fence. Other improvements the soccer association hopes to complete are relocating a power pole and minor grading.

**Multi Use trail maps:** Included in your packet are following trail maps: a conceptual trail map from the 2015 City Comprehensive Plan; and detailed trail map from the 2015 City Comprehensive Plan; and a trail map from the 2009 Park and Outdoor Rec Plan.

**Life Guard Wages for 2017:** The Aquatic Director has had a difficult time hiring lifeguards. Based on the attached survey, she is recommending an increase in wages for lifeguards to attract trained lifeguards or to encourage non-lifeguards to obtain certification. The estimated cost increase of \$1.00/hour wage hike is \$3,875. The pool budget does not include funds for other projects that could be deferred to pay for these extra costs. If the Committee recommends a wage increase, the City Council will determine if the increase is affordable and how to fund it.

**Isometric Equipment:** A suggestions was made to install some isometric equipment in one of our parks. The attached photograph is an example of such a station. Preliminary estimates of the cost of a wood system are \$6,000 (plus shipping) for a 10 piece set and \$17,000 for a metal 5 piece set. This project could be evaluated as part of the park tour.

# Soccer Improvements



May 17, 2017

Parcels

 Area leased by Conservation Club  
 Proposed barrier/fence

# Tree City USA Standards

To qualify as a Tree City USA community, you must meet four standards established by the Arbor Day Foundation and the National Association of State Foresters. These standards were established to ensure that every qualifying community\* would have a viable tree management program and that no community would be excluded because of size.

## Four Standards for Tree City USA Recognition

### Standard 1

#### A Tree Board or Department

Someone must be legally responsible for the care of all trees on city- or town-owned property. By delegating tree care decisions to a professional forester, arborist, city department, citizen-led tree board or some combination, city leaders determine who will perform necessary tree work. The public will also know who is accountable for decisions that impact community trees. Often, both professional staff and an advisory tree board are established, which is a good goal for most communities.

The formation of a tree board often stems from a group of citizens. In some cases a mayor or city officials have started the process. Either way, the benefits are immense. Involving residents and business owners creates wide awareness of what trees do for the community and provides broad support for better tree care.

A basic public tree care ordinance forms the foundation of a city's tree care program. It provides an opportunity to set good policy and back it with the force of law when necessary.

A key section of a qualifying ordinance is one that establishes the tree board or forestry department—or both—and gives one of them the responsibility for public tree care (as reflected in Standard 1). It should also assign the task of crafting and implementing a plan of work or for documenting annual tree care activities.

Ideally, the ordinance will also provide clear guidance for planting, maintaining and removing trees from streets, parks and other public spaces as well as activities that are required or prohibited. Beyond that, the ordinance should be flexible enough to fit the needs and circumstances of the particular community.

For tips and a checklist of important items to consider in writing or improving a tree ordinance, see *Tree City USA Bulletin #9*.

## Standard 3

### **A Community Forestry Program With an Annual Budget of at Least \$2 Per Capita**

City trees provide many benefits—clean air, clean water, shade and beauty to name a few—but they also require an investment to remain healthy and sustainable. By providing support at or above the \$2 per capita minimum, a community demonstrates its commitment to grow and tend these valuable public assets. Budgets and expenditures require planning and accountability, which are fundamental to the long-term health of the tree canopy and the Tree City USA program.

To meet this standard each year, the community must document at least \$2 per capita toward the planting, care and removal of city trees—and the planning efforts to make those things happen. At first this may seem like an impossible barrier to some communities. However, a little investigation usually reveals that more than this amount is already being spent on tree care. If not, this may signal serious neglect that will cost far more in the long run. In such a case, working toward Tree City USA recognition can be used to reexamine the community's budget priorities and redirect funds to properly care for its tree resources before it is too late.

## Standard 4

### An Arbor Day Observance and Proclamation

An effective program for community trees would not be complete without an annual Arbor Day ceremony. Citizens join together to celebrate the benefits of community trees and the work accomplished to plant and maintain them. By passing and reciting an official Arbor Day proclamation, public officials demonstrate their support for the community tree program and complete the requirements for becoming a Tree City USA!

This is the least challenging—and probably most enjoyable—standard to meet. An Arbor Day celebration can be simple and brief or an all-day or all-week observation. It can include a tree planting event, tree care activities or an award ceremony that honors leading tree planters. For children, Arbor Day may be their only exposure to the green world or a springboard to discussions about the complex issue of environmental quality.

The benefits of Arbor Day go far beyond the shade and beauty of new trees for the next generation. Arbor Day is a golden opportunity for publicity and to educate homeowners about proper tree care. Utility companies can join in to promote planting small trees beneath power lines or being careful when digging. Fire prevention messaging can also be worked into the event, as can conservation education about soil erosion or the need to protect wildlife habitat.

[↑ back to top](#)

Tree City USA is an Arbor Day Foundation program in cooperation with:



# Criteria for Local Governments to be Recognized as a “Bird City”

Bird City Wisconsin seeks to encourage communities to implement sound bird conservation practices by offering high visibility public recognition to those that succeed in doing so.

To assist in achieving certification and public recognition as a community that is “bird-friendly” and protects and enhances habitat for birdlife, "Bird City Wisconsin" has worked with municipal officials and conservation organizations to compile a menu of best practices.

"Bird City Wisconsin" recognition is available to towns, villages, cities and counties and is provided at two achievement levels.

## Basic Requirements

To achieve initial annual certification as a “Bird City,” communities will need to demonstrate in a written application that they have met at least seven (7) of the following 22 criteria, including three (3) from Category 1 and one (1) from each of the other four categories:

### **1. Creation and Protection of Habitat**

- A. The community is in compliance with Wisconsin's “Smart Growth” law for land use planning and resource management.
- B. The community has a park system with habitat for birds of a number of species. This is demonstrated by bird monitoring results and/or other data obtained from researchers or local volunteers.
- C. Existing bird habitat has legal protection.
- D. Park planning seeks to provide additional bird habitat.
- E. The community does not restrict "wild" or natural lawns and landscaping.
- F. The community offers the public information on control and removal of invasive species such as garlic mustard, buckthorn, and reed canary grass.
- G. The community contains a segment of the Great Wisconsin Birding and Nature Trail or an IBA (Important Bird Area). Information on these programs is available at <http://www.wisconsinbirds.org>
- H. The local Chamber of Commerce (or similar group) takes an active role in the planning process for protecting and enlarging favorable bird habitat.
- I. OTHER: Demonstrate in a narrative account some other municipal action in furtherance of habitat creation or protection.

### **2. Participation in Programs Promoting Effective Community Forest Management**

- A. The community participates in the “Tree City, USA,” program, sponsored by the National Arbor Day Foundation.
- B. OTHER: Demonstrate in a narrative account some other important municipal accomplishment in this area.

### **3. Limiting or Removing Hazards to Birds**

- A. The community has an educational program in place to control free-roaming cats and/or actively publicizes the American Bird Conservancy “Cats Indoors!” program.
- B. The community provides easy-to-obtain information to property owners regarding protecting birds from window-strikes.
- C. OTHER: Demonstrate in a narrative account some other important municipal accomplishment in this area.

#### **4. Public Education**

- A. Schools in the community participate in Flying WILD, helping ensure that the nation’s students are knowledgeable about the conservation needs of migratory and other birds.
- B. The community, through bulletin boards, community newsletters, city or county website, or other media, provides information to property owners on methods to create and enhance backyard habitat for birds.
- C. The community provides links to other organizations with information on backyard habitat programs such as Audubon at Home, the National Wildlife Federation, Cornell Laboratory of Ornithology, University of Wisconsin Extension, the Wisconsin Society for Ornithology, the Natural Resource Conservation Service, the Humane Society of the U.S., and “Beyond the Birdfeeder: Creating a Bird-Friendly Yard with Native Wisconsin Plants,” by Mariette Nowak.
- D. The community is represented in at least one bird monitoring program such as the Christmas Bird Count, the Great Backyard Bird Count, or Swift Night Out.
- E. The community sponsors an annual bird festival.
- F. The community has a program that involves schools, garden clubs or other organizations in bird conservation activities.
- G. OTHER: Demonstrate in a narrative account some other important municipal accomplishment in public education.

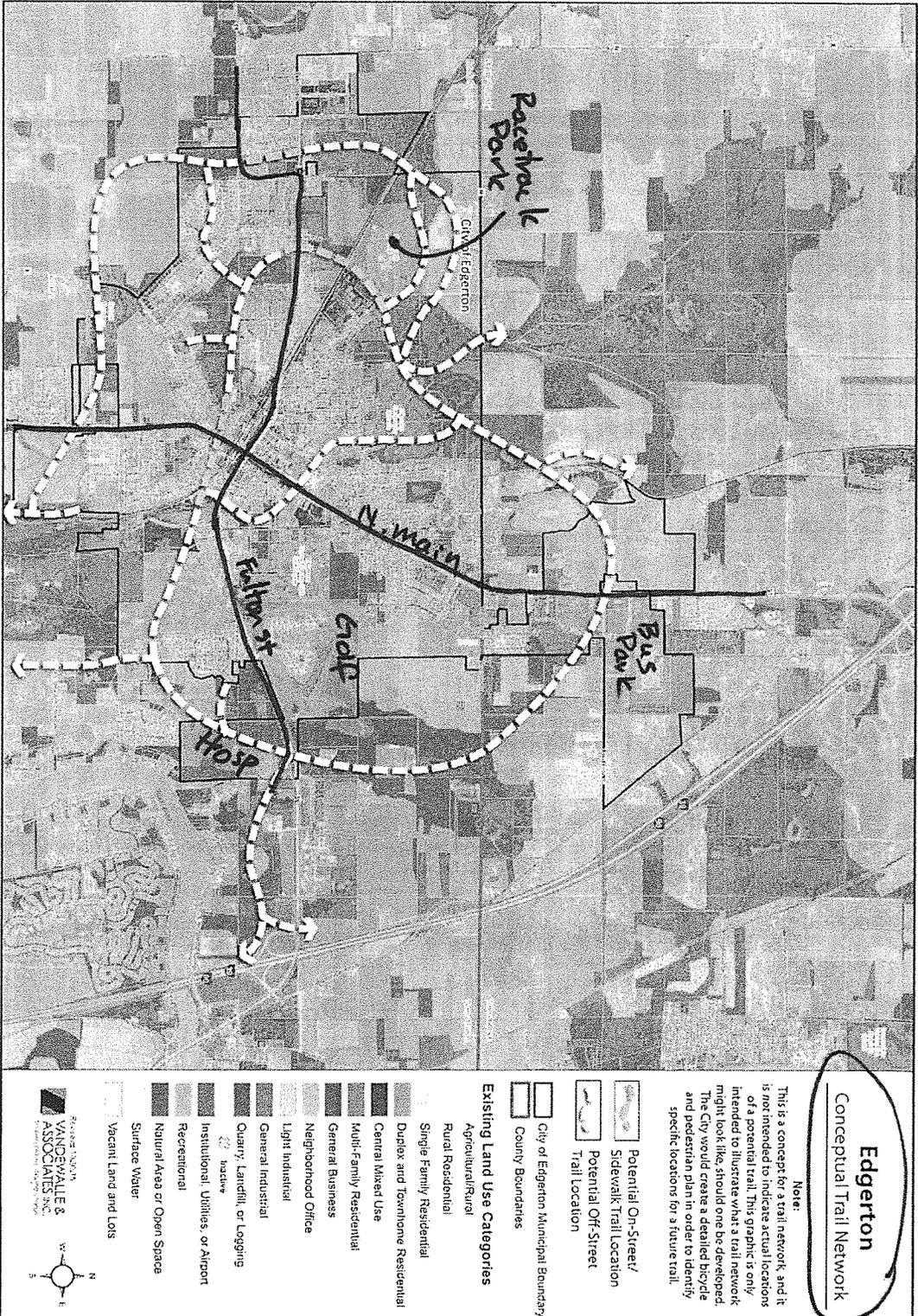
#### **5. International Migratory Bird Day**

The city council or village, town or county board adopts an official resolution and the community holds a celebration marking International Migratory Bird Day (IMBD), which generally has been observed on the second Saturday in May. *A sample resolution can be found at [www.birdcitywisconsin.org/resolution](http://www.birdcitywisconsin.org/resolution). For ideas on public celebrations see [www.birdday.org](http://www.birdday.org) and [www.birdcitywisconsin.org/celebrations](http://www.birdcitywisconsin.org/celebrations)*

### **Sustained Flight Awards**

To achieve yearly recertification as a “Bird City” and “Sustained Flight” status, a community will need to demonstrate that it continues to meet at least seven (7) of the above criteria, including recognizing IMBD.



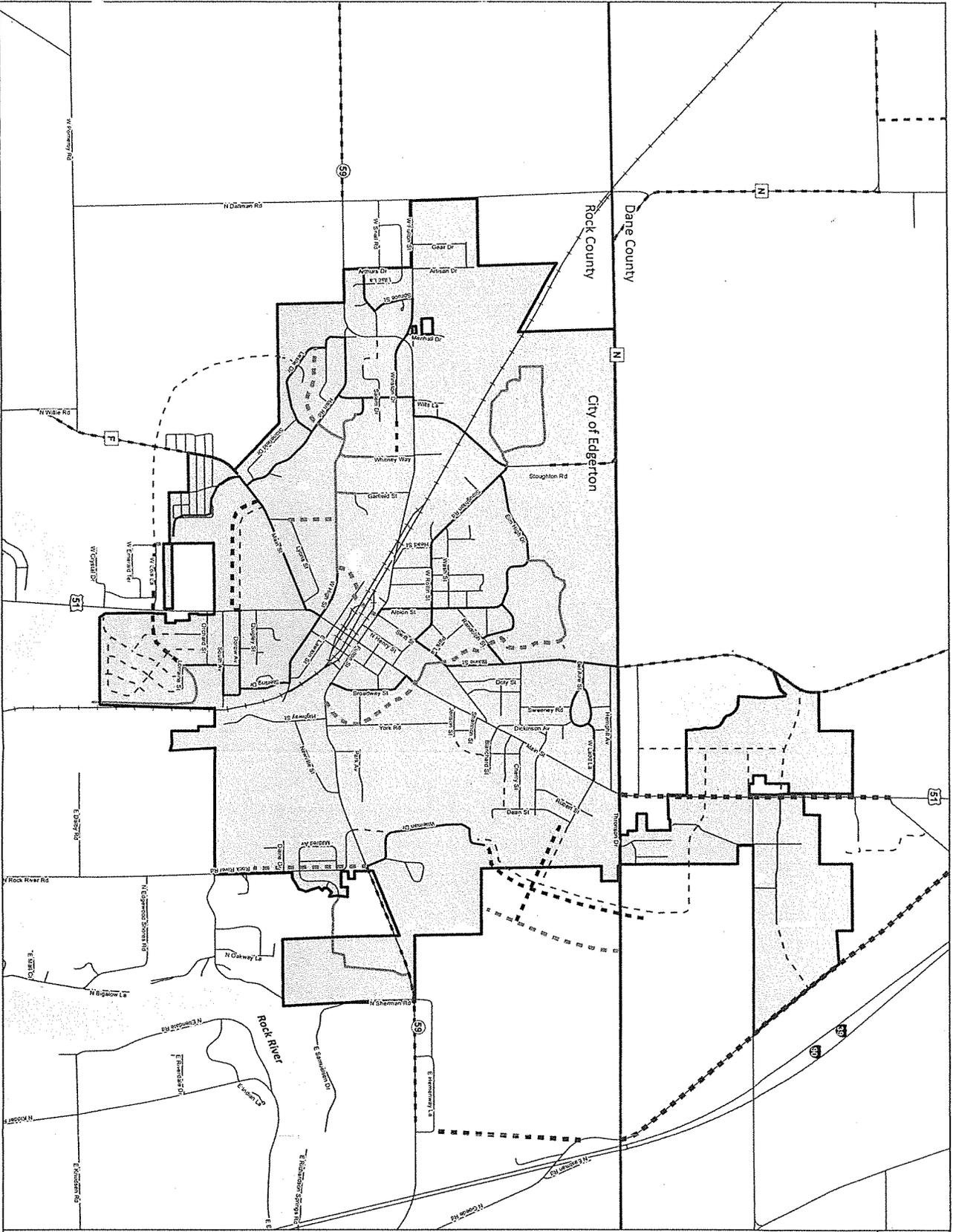


Transportation Plan

-  City of Edgerton Municipal Boundary
-  Other Municipal Boundaries
-  County Boundaries

- Existing Roads
- Potential Road Extensions and Improvements**
-  70 to 80' ROW
  -  100' ROW
  -  110' ROW

- Trails**
-  Existing Off Street Trail
  -  Existing On Street Bike Route
  -  Proposed Off Street Trail
  -  Proposed On Street Bike Route





Adopted: December 21, 2015

**VANDEWALLE & ASSOCIATES INC.**  
Planning, Design, Consulting, Engineering

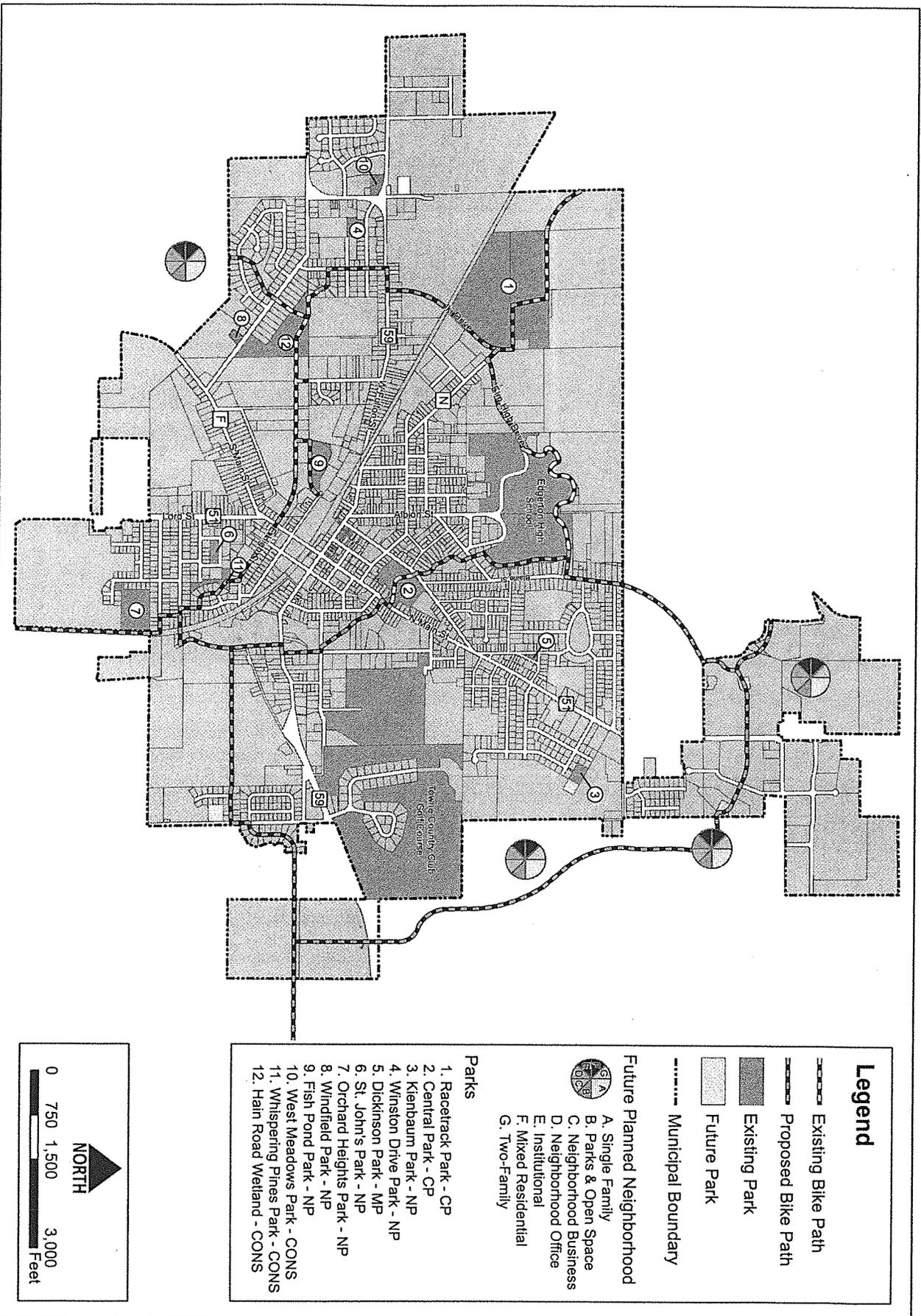
Sources: City of Edgerton, Rock County, Dane County, US Census Bureau



0.5 Miles



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**Legend**

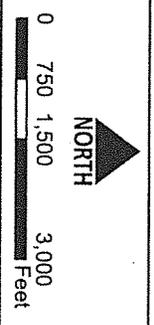
- Existing Bike Path
- Proposed Bike Path
- Existing Park
- Future Park
- Municipal Boundary

**Future Planned Neighborhood**

- A. Single Family
- B. Parks & Open Space
- C. Neighborhood Business
- D. Neighborhood Office
- E. Institutional
- F. Mixed Residential
- G. Two-Family

**Parks**

1. Racetrack Park - CP
2. Central Park - CP
3. Kienbaum Park - NP
4. Winston Drive Park - NP
5. Dickinson Park - MP
6. St. John's Park - NP
7. Orchard Heights Park - NP
8. Windfield Park - NP
9. Fish Pond Park - NP
10. West Meadows Park - CONS
11. Whispering Pines Park - CONS
12. Hain Road Wetland - CONS



**City of Edgerton Park & Outdoor Recreation Plan**  
 Edgerton, Wisconsin  
**Existing and Future Parks and Open Space**

