

CITY OF EDGERTON
UTILITIES COMMISSION
EDGERTON CITY HALL
12 ALBION STREET

Monday, March 9, 2020 at 5:30 p.m.

1. Call to Order; Roll Call.
2. Confirmation of Meeting Notice on Friday, March 6, 2020.
3. Personal appearances for non-agenda items limited to 3 minutes.
4. Approve February 10, 2020 Utility Commission Minutes.
5. Approve Vouchers Payable.
6. Discuss and Consider Leak Credit for 1230 Salem Dr
7. Operator's Reports.
8. Director's Report.
9. Administrative Report.
10. Adjourn

Cc: All Commission Members All Council Members
Department Heads Newspapers

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision making responsibility. The only action to be taken at this meeting will be action by the Utilities Commission.

**FEBRUARY 10, 2020 UTILITY COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:30 p.m.

Present: Debbie Olson, Candy Davis, Jim Kapellen, Rick Petersen, Janelle Frey, Lawanna Schieldt and Denise Langan.

Others Present: Utility Director Randy Oren and City Clerk/Treasurer Cindy Hegglund

Hegglund confirmed the meeting agenda was properly posted on Friday, February 7, 2020 at the Post Office, Edgerton Library, City Hall and the website.

APPROVAL OF MINUTES: A Davis/Schildt motion to approve the January 13, 2020 Utility Commission meeting minutes passed, all voted in favor.

APPROVE VOUCHERS PAYABLE: A Kapellen/Petersen motion to approve payment of the bills list in the amount of \$21,750.32 passed on a 6/0 roll call vote.

Being no other business before the Commission, a Davis/Langan motion to adjourn passed, all voted in favor.

Randy Oren/wjl
Utility Director

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail Input Date = 03/05/2020,03/06/2020

Invoice.Batch = "ACH","JS","CC"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
21								
21	ALLIANT ENERGY	FEB 20 213303	213303 ELECTRIC CHARGES	03/06/2020	67.35	.00		
21	ALLIANT ENERGY	FEB 20 227005	227005 ELECTRIC CHARGES	03/06/2020	24.63	.00		
21	ALLIANT ENERGY	FEB 20 227005	227005 GAS CHARGES	03/06/2020	37.90	.00		
21	ALLIANT ENERGY	FEB 20 236416	236416 ELECTRIC CHARGES	03/06/2020	28.09	.00		
21	ALLIANT ENERGY	FEB 20 357770	357770 ELECTRIC CHARGES	03/06/2020	1,204.03	.00		
21	ALLIANT ENERGY	FEB 20 357770	357770 GAS CHARGES	03/06/2020	63.64	.00		
21	ALLIANT ENERGY	FEB 20 360963	360963 ELECTRIC CHARGES	03/06/2020	825.26	.00		
21	ALLIANT ENERGY	FEB 20 422906	422906 ELECTRIC CHARGES	03/06/2020	4,004.05	.00		
21	ALLIANT ENERGY	FEB 20 422906	422906 GAS CHARGES	03/06/2020	299.82	.00		
21	ALLIANT ENERGY	FEB 20 48150	481500 ELECTRIC CHARGES	03/06/2020	139.89	.00		
21	ALLIANT ENERGY	FEB 20 715243	715243 ELECTRIC CHARGES	03/06/2020	924.88	.00		
21	ALLIANT ENERGY	FEB 20 881653	881653 ELECTRIC CHARGES	03/06/2020	779.79	.00		
21	ALLIANT ENERGY	FEB 20 881653	881653 GAS CHARGES	03/06/2020	30.06	.00		
21	ALLIANT ENERGY	JAN 20 370054	370054 ELECTRIC/GAS CHARG	03/06/2020	579.19	.00		
21	ALLIANT ENERGY	OCT 19 36096	360963 ELECTRIC CHARGES	03/06/2020	765.63	.00		
Total 21:					9,774.21	.00		
96								
96	BJOIN LIMESTONE INC	75735	SAND & LIMESTONE FOR WATE	03/06/2020	374.30	.00		
Total 96:					374.30	.00		
109								
109	BRUCE MUNICIPAL EQUIP INC	P13390	AIR CYLINDER/CONTROL VALV	03/06/2020	212.01	.00		
Total 109:					212.01	.00		
130								
130	US CELLULAR	0352913552A	WWTP IPAD MONTHLY SERVIC	03/06/2020	22.50	.00		
130	US CELLULAR	0352913552A	WATER DEPARTMENT CELL PH	03/06/2020	12.20	.00		
130	US CELLULAR	0358268274A	WWTP IPAD MONTHLY SERVIC	03/06/2020	22.50	.00		
130	US CELLULAR	0358268274A	WATER DEPARTMENT CELL PH	03/06/2020	142.56	.00		
Total 130:					199.76	.00		
194								
194	DEEGAN'S HARDWARE INC	JAN 2020A	JAN 2020 CHARGES - WELLS	03/06/2020	5.79	.00		
194	DEEGAN'S HARDWARE INC	JAN 2020A	JAN 2020 CHARGES - SEWER D	03/06/2020	66.82	.00		
194	DEEGAN'S HARDWARE INC	JAN 2020A	JAN 2020 CHARGES - WATER D	03/06/2020	28.99	.00		
194	DEEGAN'S HARDWARE INC	JAN 2020A	JAN 2020 CHARGES - PARTS F	03/06/2020	24.99	.00		
Total 194:					126.59	.00		
206								
206	DIGGERS HOTLINE INC	200152801	JAN 20 LOCATE TICKETS	03/06/2020	7.96	.00		
206	DIGGERS HOTLINE INC	200152801	JAN 20 LOCATE TICKETS	03/06/2020	7.96	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 206:					15.92	.00		
311								
311	FRONTIER COMMUNICATIONS	JAN 2020	608-884-2466 TELEPHONE CHA	03/06/2020	54.40	.00		
311	FRONTIER COMMUNICATIONS	JAN 2020	608-884-3341 TELEPHONE CHA	03/06/2020	89.16	.00		
311	FRONTIER COMMUNICATIONS	JAN 2020	608-884-3341 TELEPHONE CHA	03/06/2020	89.16	.00		
311	FRONTIER COMMUNICATIONS	JAN 2020	608-884-8331 TELEPHONE CHA	03/06/2020	71.21	.00		
311	FRONTIER COMMUNICATIONS	JAN 2020	608-884-6531 TELEPHONE CHA	03/06/2020	284.57	.00		
311	FRONTIER COMMUNICATIONS	JAN 2020	608-884-1968 TELEPHONE CHA	03/06/2020	24.32	.00		
311	FRONTIER COMMUNICATIONS	JAN 2020	262-002-7247 TELEPHONE CHA	03/06/2020	32.28	.00		
311	FRONTIER COMMUNICATIONS	JAN 2020	262-002-7243 TELEPHONE CHA	03/06/2020	66.36	.00		
Total 311:					711.46	.00		
490								
490	SECURIAN FINANCIAL GROUP,	APRIL 2020	APRIL 2020 LIFE INSURANCE	03/06/2020	67.85	.00		
490	SECURIAN FINANCIAL GROUP,	APRIL 2020	APRIL 2020 LIFE INSURANCE	03/06/2020	83.46	.00		
Total 490:					151.31	.00		
582								
582	REGISTRATION FEE TRUST	2020	REGISTRATION FEE FOR 2019	03/06/2020	165.50	.00		
Total 582:					165.50	.00		
600								
600	ROCK ENERGY COOPERATIVE	JAN 20 903630	90363001 DALLMAN TOWER	03/06/2020	154.03	154.03	02/18/2020	
Total 600:					154.03	154.03		
731								
731	BAKER TILLY VIRCHOW KRAUS	BT1561183	SERVICES 12/31/19 UTILITY ST	03/06/2020	2,485.00	.00		
731	BAKER TILLY VIRCHOW KRAUS	BT1561183	SERVICES 12/31/19 UTILITY ST	03/06/2020	2,485.00	.00		
Total 731:					4,970.00	.00		
747								
747	CORE & MAIN	L740421	(24) 5/8" WATER METER	03/06/2020	3,034.42	.00		
747	CORE & MAIN	L740421	(100) RUBBER WASHERS - MET	03/06/2020	94.43	.00		
747	CORE & MAIN	L740488	BACKFLOW PREVENTER/BREA	03/06/2020	561.24	.00		
747	CORE & MAIN	L829329	(1) 2" WATER METER	03/06/2020	947.19	.00		
Total 747:					4,637.28	.00		
771								
771	WI RURAL WATER ASSOCIATIO	S3988	ANNUAL MEMBERSHIP RENEW	03/06/2020	455.00	.00		
Total 771:					455.00	.00		
779								
779	WI DEPT OF EMPLOYEE TRUST	APRIL 2020	APRIL 20 HEALTH INSURANCE	03/06/2020	3,310.62	.00		
779	WI DEPT OF EMPLOYEE TRUST	APRIL 2020	APRIL 20 HEALTH INSURANCE	03/06/2020	3,310.62	.00		
779	WI DEPT OF EMPLOYEE TRUST	MARCH 2020A	MARCH 20 HEALTH INSURANC	03/06/2020	100.00	.00		
Total 779:					6,721.24	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
812								
812	TESTAMERICA LABORATORIES	5000022960	WASTEWATER ANALYSIS	03/06/2020	504.00	.00		
Total 812:					504.00	.00		
866								
866	STEVE'S 51 REPAIR	2/25/20	MOUNT/BALANCE GENERATOR	03/06/2020	107.00	.00		
Total 866:					107.00	.00		
1043								
1043	TRANSUNION LLC	FEB 2020	MEMBERSHIP DUES	03/06/2020	16.66	.00		
1043	TRANSUNION LLC	FEB 2020	MEMBERSHIP DUES	03/06/2020	16.67	.00		
Total 1043:					33.33	.00		
2023								
2023	USA BLUEBOOK	131296	SOLENOID VALVE - SEWER DE	03/06/2020	208.69	.00		
Total 2023:					208.69	.00		
2209								
2209	BAER INSURANCE SERVICES L	1221	CRIME INSURANCE	03/06/2020	147.37	.00		
2209	BAER INSURANCE SERVICES L	1221	CRIME INSURANCE	03/06/2020	147.37	.00		
Total 2209:					294.74	.00		
2398								
2398	LIQUI-SYSTEMS INC	200408	CHEMICAL PUMP REPAIR PART	03/06/2020	37.30	.00		
Total 2398:					37.30	.00		
2688								
2688	WILLIAM/REID LTD LLC	571444	SUCTION VALVE/MOULDING GA	03/06/2020	186.05	.00		
Total 2688:					186.05	.00		
2887								
2887	DELTA DENTAL OF WISCONSIN	MARCH 2020A	MAR 2020 DENTAL INSURANCE	03/06/2020	251.19	.00		
2887	DELTA DENTAL OF WISCONSIN	MARCH 2020A	MAR 2020 DENTAL INSURANCE	03/06/2020	251.19	.00		
Total 2887:					502.38	.00		
3404								
3404	BURNS FULL SERVICE LLC	FEB 2020	FEB 2020 GAS/DIESEL CHARGE	03/06/2020	315.49	.00		
3404	BURNS FULL SERVICE LLC	FEB 2020	FEB 2020 GAS/DIESEL CHARGE	03/06/2020	44.50	.00		
Total 3404:					359.99	.00		
3534								
3534	CHARTER COMMUNICATIONS	000011502012	WATER DEPARTMENT INTERNE	03/06/2020	32.49	.00		
Total 3534:					32.49	.00		
3557								
3557	DAVE'S MILTON ACE HARDWAR	A31003	SHIPMENT OF SAMPLES	03/06/2020	30.10	.00		
3557	DAVE'S MILTON ACE HARDWAR	A33472	DISTILLED WATER/SHIPPING O	03/06/2020	34.83	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 3557:					64.93	.00		
3690								
3690	CEDAR CORPORATION	102501	WATER TOWER RESTORATION	03/06/2020	575.00	.00		
3690	CEDAR CORPORATION	102647	WWTF OPERATIONS ASSISTAN	03/06/2020	552.50	.00		
Total 3690:					1,127.50	.00		
3951								
3951	WI STATE HYGIENE LABORATO	623496	WATER LEAD/FLUORIDE TESTI	03/06/2020	1,658.00	.00		
Total 3951:					1,658.00	.00		
4091								
4091	G FOX AND SON	2/8/20	REPAIR LATERAL - 501 STOUG	03/06/2020	1,000.00	.00		
Total 4091:					1,000.00	.00		
4659								
4659	CENTURYLINK	1485456382A	LONG DISTANCE CHARGES	03/06/2020	.08	.00		
4659	CENTURYLINK	1485456382A	LONG DISTANCE CHARGES	03/06/2020	.08	.00		
Total 4659:					.16	.00		
5024								
5024	ENGINEER SUPPLY CO	11210818	CONDUCTIVE CLIP - WATER DE	03/06/2020	38.24	.00		
Total 5024:					38.24	.00		
Grand Totals:					34,823.41	154.03		

GRAND TOTAL: \$34,823.41
UTILITY COMMISSION MEETING

Meeting Date: March 9, 2020
Vouchers Payable submitted By: Jenny Salvo, Administrative Assistant

James Kapellen (Chairperson)

Debbie Olson (Aldersperson)

Candy Davis (Aldersperson)

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Memo

To: Utility Commission
From: Wendy Loveland
Date: 3/5/2020
Re: Leak Credit 1230 Salem Dr

Mr. & Mrs Rodriguez is requesting a leak credit for the property he rents at 1230 Salem Dr for the fourth quarter of 2019. He submitted a letter along with the affidavit form for your review. Staff was unable to determine an average usage because of lack of history. For credit amount purposes staff used 23,000 as the average usage.

The maximum possible water credit under our policy would be \$316.75

The maximum possible sewer credit under our policy would be \$1,011.79

The Commission is under no obligation to award any credits under our policy

To Whom It Concerns:

My wife and I live at 1230 Salem Dr. When we first moved in, we noticed the toilets running a bit, after being flushed. I tightened the screw on the float device on the inside, and it seemed to have fixed the issue.

We have cut back to using the dishwasher once a week, laundry once a week, and showers to every other day to reduce our HOA footprint. We are taking great pains to ensure our usage is as low

as possible. We are hoping we can qualify for the Leak Credit because we don't know where the leak was or what happened, and we also don't have the money to pay \$2500 without evicting our homeless. We think you for your time.

Robyn Family

METER ID #

84084048

METER SIZE

5/8"

OCCUPANT

Roberto Rodriguez

STREET

1230 Salem Dr

ACCT #

7642004

DATE	READER	READING				# OF GALLONS
12-16-19				0249	204	
9-18-19				0045	23	
6-18-19				0026	0	
5-31-19	F-NAC			0022	3	
3-14-19				0019	4	
12-11-18				0015	5	
9-20-18				0010	7	
6-22-18				0003	3	
5-11-18	Final			0000	0	
3-23-18	New Meter			0000	0	

City of Edgerton Utilities

Phone (608) 884-3341

12 Albion St.
Edgerton, WI 53534
www.cityofedgerton.com
www.facebook.com/cityofedgerton

Monday 8:00 AM - 6:00 PM
Tuesday - Thursday 8:00 AM - 5:00 PM
Friday 8:00 AM - 4:00 PM
Closed daily from 12:00 PM - 1:00 PM

ACCOUNT NO: 7.6420.04

RODRIGUEZ, ROBERTO
JOSLYN LOLLAR
1230 SALEM DR
EDGERTON WI 53534

BILLING DATE	DUE DATE	AMOUNT DUE
03/05/2020	01/20/2020	2,359.32
AMOUNT DUE AFTER DUE DATE		2,426.88

MAKE CHECK PAYABLE TO CITY OF EDGERTON

PLEASE RETURN TOP PORTION WITH PAYMENT

RODRIGUEZ, ROBERTO
SERVICE ADDRESS 1230 SALEM DR
ACCOUNT NO: 7.6420.04

03/05/2020

PREVIOUS BALANCE: 98.47

TYPE OF SERVICE	READING DATES		METER READING		USAGE IN THOUSANDS	CHARGE PER THOUSANDS	AMOUNT
	FROM	TO	PRESENT	PREVIOUS			
WATER	09/18/2019	12/17/2019	249	45	204		654.75
SEWER					204		1,560.55
STORM WATER							5.00
PUBLIC FIRE PROTECTION							31.60
PENALTY-WATER							3.17
PENALTY-SEWER							5.71
PENALTY-STORM WATER							.07
TOTAL CURRENT CHARGES:							2,260.85
TOTAL AMOUNT DUE NOW:							2,359.32
AFTER DUE DATE							2,426.88

3% Late Charge

STOP THE LEAKS!

If Your water bill seems high check immediately for leaks in your system. A dripping faucet or other unsuspected leaks may be the cause of a high bill. **WATER WASTE AT 40 POUNDS PRESSURE**

Edgerton Water Works found high levels of lead in drinking water in some homes. Lead can cause serious health problems. For more information please call Edgerton Water Works at 884-3341 or visit cityofedgerton.com

SEWER CHARGE

QUARTERLY BASE CHARGE

5/8" & 3/4"	- \$ 40.75	2"	- \$ 115.60
1"	- 56.47		- 191.30
1-1/4"	- 67.22	- 11-	- 407.21
1-1/2"	- 83.34		- 568.50

Volume Charge of \$7.45 per 1000 Gallons

FOR YOUR REFERENCE

RATES OF WATER DEPARTMENT

GENERAL SERVICE - QUARTERLY DEMAND CHARGE

5/8" - \$ 23.37	1-1/2" - \$ 44.54	6" - \$ 304.31
3/4" - 23.37	2" - 85.35	8" - 408.22
1" - 26.73	3" - 133.60	10" - 623.46
1-1/4" - 31.91	4" - 204.12	12" - 816.45

VOLUME CHARGE/QUARTER

First	50,000 gals. used quarterly - \$3.48 per 1000 gallons
Next	450,000 gals. used quarterly - \$2.97 per 1000 gallons
Next	500,000 gals. used quarterly - \$2.84 per 1000 gallons
Over	1,000,000 gals. used quarterly - \$1.75 per 1000 gallons

A charge will be made for any damage to meters.

25% Surcharge for customers outside City Limits

HR - QUARTERLY PUBLIC FIRE PROTECTION CHARGE

5/8" - \$ 31.60	1-1/2" - \$ 155.87	6" - \$ 1,577.24
3/4" - 31.60	2" - 249.88	8" - 2,523.58
1" - 79.04	3" - 467.60	10" - 3,781.67
1-1/4" - 116.92	4" - 790.47	12" - 5,043.45

a 1/32" leak wastes 170 gallons in 24 hours
a 1/16" leak wastes 970 gallons in 24 hours
a 1/8" leak wastes 3600 gallons in 24 hours

CERTIFIED TECHNICIAN/CONTRACTOR VERIFICATION
FORM

This form is required if your leak credit request is 50,000 gallons or more over your average usage

Technician Name: Eric White License # 1254323
Company Name: Munira Plumbing & Fire Protection
Company Address: 3120 Watford Way
Madison, WI 53713
Company Phone #: 608-244-9034

The above named Certified Technician/Contractor certifies that he/she made the following repairs: inspected all plumbing, found no issues. Also noted water meter was not moving at all. No water softener, no sprinkler unit, new toilets. Believe water meter was the source of problem & caused high water usage.
at the address: 1230 Salem Rd Edgerton WI 53534

[Signature]
(Technician Signature)

State of Wisconsin
County of Dane

Signed and sworn to (or affirmed) before me on Jan 31 2020
Date

by Eric White
Printed name(s) of individual(s) making statement

who proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

[Signature]
Notary Public

My commission expires on April 17, 2020



EDGERTON W.W.T.P. REPORT

FEBRUARY 2020

1. Daily lab work.
2. D.N.R. reports.
3. Did sewer and lift station checks.
4. General-plant maintenance was done.
5. Did phosphorus and ammonia sampling for D.N.R. reports.
6. Snow and ice removal.
7. Had to take the Dodge truck back to the dealer to have three recall items repaired.
8. Starfire was here to inspect the fire system for the ferric room.
10. The automatic water valve for the Bar Screen failed. Ordered a new one and made the repairs.
11. Cleaned out the stilling well and the weirs in the Clarifier.
12. Changed oil in the Aeration Blowers. Greased the motors.
13. Crane came back and installed the digester blower #3.
14. The Wis. DNR State Proficiency Testing for BOD and TSS test results are back with a passing grade.

Thank-You

James Reilly
Edgerton - W.W.T.P.

EDGERTON WATERWORKS

February Report 2020

1. Monthly samples were taken to the State Lab of Hygiene. All samples were safe.
2. Finished the lead and copper inspections. We ended up doing thirty-seven of the forty sites. Two would not let us in and one called after the deadline.
3. Continuing to do meter changes and cross connection inspections.
4. Changed oil and greased all three well pumps.
5. Changed oil in the portable generator.
6. Old meters were torn apart. Brass will be taken to recycler.
7. Locates were done.
8. Monthly DNR report was submitted.

Thomas A. Pennekamp/Operator-in-charge