

CITY OF EDGERTON
UTILITIES COMMISSION
EDGERTON CITY HALL
12 ALBION STREET

Monday, June 8, 2020 at 5:30 p.m.

1. Call to Order; Roll Call.
2. Confirmation of Meeting Notice on Friday, June 5, 2020.
3. Elect chair
4. Personal appearances for non-agenda items limited to 3 minutes.
5. Approve May 11, 2020 Utility Commission Minutes.
6. Approve Overpayment Refunds:
 - a. 225 Whitney Way
 - b. 923 Hain Rd
7. Approve Vouchers Payable.
8. Operator's Reports.
9. Director's Report.
10. Administrative Report.
11. Adjourn

Cc: All Commission Members
Department Heads

All Council Members
Newspapers

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision making responsibility. The only action to be taken at this meeting will be action by the Utilities Commission.

**MAY 11, 2020 UTILITY COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:30 p.m.

Present: Anne Radtke, Candy Davis, Jim Kapellen, Janelle Frey, Lawanna Schieldt and Denise Langan and Rick Petersen (5:34). All participants attended remotely.

Others Present: Utility Director Randy Oren and City Clerk Treasurer Cindy Hegglund

Hegglund confirmed the meeting agenda was properly posted on Friday, May 8, 2020 at the Post Office, Edgerton Library entrance door, City Hall and the city's website.

APPROVAL OF MINUTES: A Davis/Schildt motion to approve the April 13, 2020 Utility Commission meeting minutes passed on a 5/0 roll call vote.

OVERPAYMENT REFUND: A Langan/Frey motion to approve the overpayment refund at 509 S Main St in the amount of \$108.89 passed on a 5/0 roll call vote.

APPROVE VOUCHERS PAYABLE: A Kapellen/Davis motion to approve payment of the bills list in the amount of \$35,161.47 passed on a 5/0 roll call vote.

BILLING CREDITS: A Davis/Langan motion to approve a billing credit at 714 Hubert St in the amount of \$37.29 passed on a 6/0 roll call vote.

A Davis/Petersen motion to approve a billing credit at 207 E Lawton St in the amount of \$584.05 passed on a 6/0 roll call vote.

Being no other business before the Commission, a Schieldt/Radtke motion to adjourn passed on a 6/0 roll call vote

Randy Oren/wjl
Utility Director



Connect to Endless Possibilities

BUSINESS • COMMUNITY • RECREATION

April 30, 2020

Eugene Dempsey
225 Whitney's Way
Edgerton, WI 53534

RE: 225 Whitney's Way

To Whom it may Concern,

A final water bill was created for the closing at the above address. After the final billing amount was deducted from your auto payments the account still had a credit. If you would like this amount refunded to you please fill out the form below and return in the provided envelope. Once the form is received by our Utility Billing Department, it will be placed on the next Utility Commission agenda for approval. The Utility Commission meets the 2nd Monday of each month. If you have any questions please contact me at 608-884-3341.

Thank you

Wendy Loveland

Wendy Loveland
Utility Billing Clerk
CITY OF EDGERTON

7869002

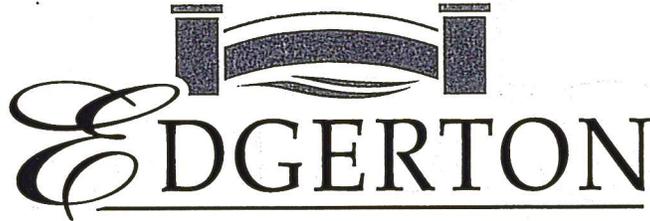
Please send me a refund check in the amount of \$89.12 for the overpayment at 225 Whitney's Way. My current address is:

EUGENE DEMPSEY
Name

225 WHITNEYS WAY
Address

Address 2

EDGERTON WI 53534
City State Zip



Connect to Endless Possibilities

BUSINESS • COMMUNITY • RECREATION

April 30, 2020

Jessica Johnson
923 Hain Rd
Edgerton, WI 53534

RE: 923 Hain Rd

To Jessica Johnson,

On 04/17/2020 we received a payment of \$230.94 for the water bill at the above property. This payment left a credit on the account of \$182.06. If you would like this amount refunded to you please fill out the form below and return in the provided envelope. Once the form is received by our Utility Billing Department, it will be placed on the next Utility Commission agenda for approval. The Utility Commission meets the 2nd Monday of each month. If you have any questions please contact me at 608-884-3341.

Thank you

Wendy Loveland
Wendy Loveland
Utility Billing Clerk
CITY OF EDGERTON

Acct # 7340001

Please send me a refund check in the amount of \$182.06 for the overpayment at 923 Hain Rd.
My current address is:

Jessica Johnson
Name

26 Dalbert St.
Address

Unit H3
Address 2

Carteret City *NJ* State

07008
Zip

Report Criteria:

Detail report.
 Invoices with totals above \$0 included.
 Paid and unpaid invoices included.
 Invoice Detail.GL Account = "60111000"."60280935340"
 [Report].Invoice Date = 06/05/2020
 [Report].Invoice Date = {OR} {IS NULL}

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
21								
21	ALLIANT ENERGY	APR 20 21330	213303 ELECTRIC CHARGES	06/05/2020	46.20	.00		
21	ALLIANT ENERGY	APR 20 22700	227005 ELECTRIC CHARGES	06/05/2020	22.68	.00		
21	ALLIANT ENERGY	APR 20 22700	227005 GAS CHARGES	06/05/2020	19.42	.00		
21	ALLIANT ENERGY	APR 20 23641	236416 ELECTRIC CHARGES	06/05/2020	29.52	.00		
21	ALLIANT ENERGY	APR 20 35777	357770 ELECTRIC CHARGES	06/05/2020	767.35	.00		
21	ALLIANT ENERGY	APR 20 35777	357770 GAS CHARGES	06/05/2020	25.54	.00		
21	ALLIANT ENERGY	APR 20 36096	360963 ELECTRIC CHARGES	06/05/2020	1,178.82	.00		
21	ALLIANT ENERGY	APR 20 37005	370054 ELECTRIC/GAS CHARG	06/05/2020	99.52	.00		
21	ALLIANT ENERGY	APR 20 42290	422906 ELECTRIC CHARGES	06/05/2020	4,073.47	.00		
21	ALLIANT ENERGY	APR 20 42290	422906 GAS CHARGES	06/05/2020	49.57	.00		
21	ALLIANT ENERGY	APR 20 48150	481500 ELECTRIC CHARGES	06/05/2020	54.65	.00		
21	ALLIANT ENERGY	APR 20 71524	715243 ELECTRIC CHARGES	06/05/2020	1,032.85	.00		
21	ALLIANT ENERGY	APR 20 88165	881653 ELECTRIC CHARGES	06/05/2020	881.06	.00		
21	ALLIANT ENERGY	APR 20 88165	881653 GAS CHARGES	06/05/2020	13.75	.00		
Total 21:					8,294.40	.00		
118								
118	C & M PRINTING INC	69469	WATER SHUT OFF DOOR HANG	06/05/2020	143.50	.00		
Total 118:					143.50	.00		
130								
130	US CELLULAR	0368882742A	WWTP IPAD MONTHLY SERVIC	06/05/2020	22.50	.00		
130	US CELLULAR	0368882742A	WATER DEPARTMENT CELL PH	06/05/2020	1.50	.00		
130	US CELLULAR	0368882742A	SEWER DEPT CELL PHONE	06/05/2020	1.00	.00		
130	US CELLULAR	0374973329A	WWTP IPAD MONTHLY SERVIC	06/05/2020	22.50	.00		
130	US CELLULAR	0374973329A	UTILITY DEPT CELL PHONE	06/05/2020	.25	.00		
130	US CELLULAR	0374973329A	WATER DEPARTMENT CELL PH	06/05/2020	13.05	.00		
Total 130:					60.80	.00		
179								
179	CTW CORPORATION	39650	REHAB WELL #3	06/05/2020	21,805.00	.00		
Total 179:					21,805.00	.00		
194								
194	DEEGAN'S HARDWARE INC	APRIL 2020A	APR 2020 CHARGES - WELL PA	06/05/2020	8.49	.00		
194	DEEGAN'S HARDWARE INC	APRIL 2020A	APR 2020 CHARGES - WELL PA	06/05/2020	77.87	.00		
194	DEEGAN'S HARDWARE INC	APRIL 2020A	APR 2020 CHARGES - SEWER	06/05/2020	160.70	.00		
Total 194:					247.06	.00		
206								
206	DIGGERS HOTLINE INC	APRIL 20	APR 20 LOCATE TICKETS	06/05/2020	156.22	.00		
206	DIGGERS HOTLINE INC	APRIL 20	APR 20 LOCATE TICKETS	06/05/2020	156.21	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 206:					312.43	.00		
252								
252	DEMPSEY, EUGENE	4/30/20	REFUND OVERPAYMENT OF BI	06/05/2020	49.55	.00		
252	DEMPSEY, EUGENE	4/30/20	REFUND OVERPAYMENT OF BI	06/05/2020	37.78	.00		
Total 252:					87.33	.00		
311								
311	FRONTIER COMMUNICATIONS	MAY 2020A	608-884-2466 TELEPHONE CHA	06/05/2020	54.24	.00		
311	FRONTIER COMMUNICATIONS	MAY 2020A	608-884-3341 TELEPHONE CHA	06/05/2020	87.65	.00		
311	FRONTIER COMMUNICATIONS	MAY 2020A	608-884-3341 TELEPHONE CHA	06/05/2020	87.66	.00		
311	FRONTIER COMMUNICATIONS	MAY 2020A	608-884-8331 TELEPHONE CHA	06/05/2020	72.83	.00		
311	FRONTIER COMMUNICATIONS	MAY 2020A	608-884-6531 TELEPHONE CHA	06/05/2020	283.05	.00		
311	FRONTIER COMMUNICATIONS	MAY 2020A	608-884-1968 TELEPHONE CHA	06/05/2020	24.20	.00		
311	FRONTIER COMMUNICATIONS	MAY 2020A	262-002-7247 TELEPHONE CHA	06/05/2020	32.28	.00		
311	FRONTIER COMMUNICATIONS	MAY 2020A	262-002-7243 TELEPHONE CHA	06/05/2020	66.36	.00		
Total 311:					708.27	.00		
373								
373	JB JOHNSON BROS LLC	370431	CURB REPAIR - CHERRY STRE	06/05/2020	600.00	.00		
Total 373:					600.00	.00		
747								
747	CORE & MAIN	M199965	(1) 2" METER	06/05/2020	1,522.21	.00		
747	CORE & MAIN	M238158	MARKING PAINT	06/05/2020	105.60	.00		
747	CORE & MAIN	M238158	VALVE BOX/ASSEMBLIES - MAI	06/05/2020	1,142.25	.00		
747	CORE & MAIN	M238158	HYDRANT	06/05/2020	2,746.95	.00		
747	CORE & MAIN	M263003	WATER METER ADAPTOR	06/05/2020	95.68	.00		
Total 747:					5,612.69	.00		
779								
779	WI DEPT OF EMPLOYEE TRUST	JULY 2020	JULY 2020 HEALTH INSURANCE	06/05/2020	3,310.62	.00		
779	WI DEPT OF EMPLOYEE TRUST	JULY 2020	JULY 2020 HEALTH INSURANCE	06/05/2020	3,310.62	.00		
Total 779:					6,621.24	.00		
784								
784	WI DEPT OF NATURAL RESOUR	WU89400	2020 WATER USE FEES	06/05/2020	125.00	.00		
Total 784:					125.00	.00		
812								
812	TESTAMERICA LABORATORIES	5000026197	WASTEWATER ANALYSIS	06/05/2020	504.00	.00		
Total 812:					504.00	.00		
1043								
1043	TRANSUNION LLC	MAY 2020	MEMBERSHIP DUES	06/05/2020	16.66	.00		
1043	TRANSUNION LLC	MAY 2020	MEMBERSHIP DUES	06/05/2020	16.67	.00		
Total 1043:					33.33	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2023								
2023	USA BLUEBOOK	201498	TESTING SUPPLIES	06/05/2020	141.10	.00		
2023	USA BLUEBOOK	218337	HAND SANITIZER	06/05/2020	19.90	.00		
2023	USA BLUEBOOK	224865	FLUORIDE CHEMICALS	06/05/2020	42.14	.00		
Total 2023:					203.14	.00		
2209								
2209	BAER INSURANCE SERVICES L	3621	WORKER'S COMP INSURANCE	06/05/2020	922.00	.00		
2209	BAER INSURANCE SERVICES L	3621	WORKER'S COMP INSURANCE	06/05/2020	1,317.92	.00		
2209	BAER INSURANCE SERVICES L	3621	LIABILITY INSURANCE	06/05/2020	3,379.00	.00		
2209	BAER INSURANCE SERVICES L	3621	LIABILITY INSURANCE	06/05/2020	920.75	.00		
2209	BAER INSURANCE SERVICES L	3621	AUTO LIABILITY INSURANCE	06/05/2020	492.35	.00		
2209	BAER INSURANCE SERVICES L	3621	AUTO LIABILITY INSURANCE	06/05/2020	492.35	.00		
Total 2209:					7,524.37	.00		
2624								
2624	MARK'S CHEMICAL LLC	13554	SODIUM HYPOCHLORITE	06/05/2020	789.00	.00		
Total 2624:					789.00	.00		
2887								
2887	DELTA DENTAL OF WISCONSIN	JUNE 2020A	JUNE 20 DENTAL INSURANCE	06/05/2020	125.60	.00		
2887	DELTA DENTAL OF WISCONSIN	JUNE 2020A	JUNE 20 DENTAL INSURANCE	06/05/2020	125.60	.00		
Total 2887:					251.20	.00		
2919								
2919	B & M TECHNICAL SERVICES IN	8003	BACKFLOW PREVENTER SERVI	06/05/2020	1,149.00	.00		
Total 2919:					1,149.00	.00		
3175								
3175	MOTOR PARTS & EXHAUST LLC	1-309267	OIL FILTER - WATER MOWER	06/05/2020	3.39	.00		
3175	MOTOR PARTS & EXHAUST LLC	1-309542	FUEL FILTER/PLUG - WWTP	06/05/2020	7.68	.00		
3175	MOTOR PARTS & EXHAUST LLC	1-310173	OIL FILTER - SEWER VEHICLES	06/05/2020	12.11	.00		
3175	MOTOR PARTS & EXHAUST LLC	1-310174	FILTER WRENCH/OIL FILTER PL	06/05/2020	39.11	.00		
3175	MOTOR PARTS & EXHAUST LLC	1-310248	SPARK PLUG - VACTOR	06/05/2020	3.74	.00		
Total 3175:					66.03	.00		
3404								
3404	BURNS FULL SERVICE LLC	MAY 2020	MAY 2020 GAS/DIESEL CHARG	06/05/2020	187.33	.00		
3404	BURNS FULL SERVICE LLC	MAY 2020	MAY 2020 GAS/DIESEL CHARG	06/05/2020	100.51	.00		
3404	BURNS FULL SERVICE LLC	MAY 2020	FUEL PUMP KIT/FUEL CAP - W	06/05/2020	32.17	.00		
Total 3404:					320.01	.00		
3534								
3534	CHARTER COMMUNICATIONS	000011505012	WATER DEPARTMENT INTERNE	06/05/2020	32.49	.00		
Total 3534:					32.49	.00		
3557								
3557	DAVE'S MILTON ACE HARDWAR	A65219	DISTILLED WATER/SHIPPING O	06/05/2020	34.83	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 3557:					34.83	.00		
3951								
3951	WI STATE HYGIENE LABORATO	632739	FLUORIDE TESTING	06/05/2020	26.00	.00		
Total 3951:					26.00	.00		
4333								
4333	DISCOUNT RUBBER STAMPS	5/21/20A	INK PADS FOR CHECK STAMPE	06/05/2020	2.48	.00		
4333	DISCOUNT RUBBER STAMPS	5/21/20A	INK PADS FOR CHECK STAMPE	06/05/2020	2.48	.00		
Total 4333:					4.96	.00		
4358								
4358	WI DNR - ENVIRONMENTAL FEE	2020	2020 ENVIRONMENTAL FEES	06/05/2020	3,682.64	.00		
Total 4358:					3,682.64	.00		
4994								
4994	SAFETY-KLEEN SYSTEMS, INC	82830651	USED OIL - WWTP	06/05/2020	418.00	.00		
Total 4994:					418.00	.00		
5055								
5055	JOHNSON, JESSICA	4/30/20	REFUND OF OVERPAYMENT O	06/05/2020	182.06	.00		
Total 5055:					182.06	.00		
Grand Totals:					59,838.78	.00		

GRAND TOTAL: \$59,838.78
UTILITY COMMISSION MEETING

Meeting Date: June 8, 2020
Vouchers Payable submitted By: Jenny Salvo, Administrative Assistant

James Kapellen (Chairperson)

Anne Radtke (Aldersperson)

Candy Davis (Aldersperson)

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL Account = "60111000"."60280935340"

[Report].Invoice Date = 06/05/2020

[Report].Invoice Date = {OR} {IS NULL}

EDGERTON W.W.T.P. REPORT

MAY 2020

1. Daily lab work.
2. D.N.R. reports.
3. Did sewer and lift station checks.
4. General-plant maintenance was done.
5. Did phosphorus and ammonia sampling for D.N.R. reports.
6. Lawn maintenance was done at the plant and sewer easements.
7. Worked on the X-Mart mower would not run. Had to replace fuel filter, fuel pump, oil and filter change and replace belts.
8. The tankless water heater in building 20 failed. the water meter pump broke and flooded the ferric room containment tank. There was no damage to the ferric room. Had to pump out the water. Called Hady Electric in to see about parts and repair.
10. Cut up fallen trees on York Rd. easement.
11. The Sewer-Truck maintenance was done.
12. L.W. Allen was back and fixed blower #3 in the aeration room.

Thank-You
Jana Reilly
Edgerton - W.W.T.P.

