

**CITY OF EDGERTON**  
**UTILITIES COMMISSION**  
**EDGERTON CITY HALL**  
**12 ALBION STREET**

**Monday, December 9, 2019 at 5:30 p.m.**

1. Call to Order; Roll Call.
2. Confirmation of Meeting Notice on Friday, December 6, 2019.
3. Personal appearances for non-agenda items limited to 3 minutes.
4. Approve November 11, 2019 Utility Commission Minutes.
5. Approve Vouchers Payable.
6. Operator's Reports.
7. Director's Report.
8. Administrative Report.
9. Adjourn

Cc:           All Commission Members           All Council Members  
              Department Heads               Newspapers

**NOTICE:** If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision making responsibility. The only action to be taken at this meeting will be action by the Utilities Commission.

**NOVEMBER 11, 2019 UTILITY COMMISSION MEETING MINUTES  
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:32 p.m.

Present: Debbie Olson, Candy Davis, Jim Kapellen, Rick Petersen Janelle Frey, Lawanna Schieldt and Denise Langan.

Others Present: Utility Director Randy Oren, City Clerk/Treasurer Cindy Hegglund

Hegglund confirmed the meeting agenda was properly posted on Friday, November 8, 2019 at the Post Office, Edgerton Library, City Hall and the website.

**APPROVAL OF MINUTES:** A Davis/Schildt motion to approve the October 14, 2019 Utility Commission meeting minutes passed, all voted in favor.

**OVERPAYMENT REFUNDS:** A Kapellen/Frey motion to approve an overpayment refund for Garret Fishwick at 611 York Rd in the amount of \$205.23; Heather Steinbach at 702 Hubert St in the amount of \$239.95; Mary Roensch at 431 Hemphill Ave in the amount of \$185.99; June Hess at 709 Pearl St in the amount of \$105.72; and Matson & Associates at 705 Washington St in the amount of \$519.43 passed on a 7/0 roll call vote.

**APPROVE VOUCHERS PAYABLE:** A Kapellen/Olson motion to approve payment of the bills list in the amount of \$39,082.37 passed on a 7/0 roll call vote.

Being no other business before the Commission, a Davis/Langan motion to adjourn passed, all voted in favor.

Randy Oren/wjl  
Utility Director

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].Invoice Date = 12/06/2019

Invoice.Batch = "JS","CC","ACH"

[Report].Invoice Date = {OR} {IS NULL}

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>21</b>								
21	ALLIANT ENERGY	OCT 19 21330	213303 ELECTRIC CHARGES	12/06/2019	48.48	.00		
21	ALLIANT ENERGY	OCT 19 23641	236416 ELECTRIC CHARGES	12/06/2019	29.02	.00		
21	ALLIANT ENERGY	OCT 19 35777	35777 GAS CHARGES	12/06/2019	61.54	.00		
21	ALLIANT ENERGY	OCT 19 35777	35777 ELECTRIC CHARGES	12/06/2019	1,090.43	.00		
21	ALLIANT ENERGY	OCT 19 37005	370054 ELECTRIC CHARGES	12/06/2019	250.97	.00		
21	ALLIANT ENERGY	OCT 19 71524	715243 ELECTRIC CHARGES	12/06/2019	1,103.66	.00		
21	ALLIANT ENERGY	OCT 19 93902	939021 GAS CHARGES	12/06/2019	22.07	22.07	12/03/2019	
Total 21:					2,606.17	22.07		
<b>118</b>								
118	C & M PRINTING INC	68941	WATER SEWER UTILITY RECEI	12/06/2019	48.00	.00		
118	C & M PRINTING INC	68941	WATER SEWER UTILITY RECEI	12/06/2019	48.00	.00		
Total 118:					96.00	.00		
<b>130</b>								
130	US CELLULAR	0342185781	NOV 19 PHONE CHARGES	12/06/2019	.27	.00		
130	US CELLULAR	0342185781	NOV 19 PHONE CHARGES	12/06/2019	22.50	.00		
130	US CELLULAR	0342185781	NOV 19 PHONE CHARGES	12/06/2019	17.65	.00		
Total 130:					40.42	.00		
<b>194</b>								
194	DEEGAN'S HARDWARE INC	10/2019	OCT 2019 CHARGES - SEWER	12/06/2019	56.42	.00		
194	DEEGAN'S HARDWARE INC	10/2019	OCT 2019 CHARGES - WATER D	12/06/2019	22.98	.00		
194	DEEGAN'S HARDWARE INC	10/2019	OCT 2019 CHARGES - WELL RE	12/06/2019	34.33	.00		
194	DEEGAN'S HARDWARE INC	10/2019	OCT 2019 CHARGES - WELL RE	12/06/2019	12.04	.00		
194	DEEGAN'S HARDWARE INC	NOV 2019	NOV 2019 CHARGES-SEWER	12/06/2019	34.96	.00		
194	DEEGAN'S HARDWARE INC	NOV 2019	NOV 2019 CHARGES-WATER	12/06/2019	15.07	.00		
Total 194:					175.80	.00		
<b>206</b>								
206	DIGGERS HOTLINE INC	19105281	OCT 19 LOCATE TICKETS	12/06/2019	33.83	.00		
206	DIGGERS HOTLINE INC	19105281	OCT 19 LOCATE TICKETS	12/06/2019	33.83	.00		
Total 206:					67.66	.00		
<b>230</b>								
230	EDGERTON POSTMASTER	NOV 19	OVERNIGHT DELIVERY OF BOR	12/06/2019	25.50	.00		
Total 230:					25.50	.00		
<b>231</b>								
231	EDGERTON REPORTER CO INC	7206	LEGAL NOTICE-WATER SYSTE	12/06/2019	16.03	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 231:					16.03	.00		
<b>259</b>								
259	FASTENAL COMPANY	WIJAN212112	GLOVES - WWTP	12/06/2019	190.19	.00		
Total 259:					190.19	.00		
<b>311</b>								
311	FRONTIER COMMUNICATIONS	NOV 2019	608-884-2466	12/06/2019	54.84	.00		
311	FRONTIER COMMUNICATIONS	NOV 2019	608-884-3341 TELEPHONE CHA	12/06/2019	72.09	.00		
311	FRONTIER COMMUNICATIONS	NOV 2019	608-884-3341 TELEPHONE CHA	12/06/2019	72.09	.00		
311	FRONTIER COMMUNICATIONS	NOV 2019	608-884-8331 TELEPHONE CHA	12/06/2019	72.61	.00		
311	FRONTIER COMMUNICATIONS	NOV 2019	608-884-6531 TELEPHONE CHA	12/06/2019	288.35	.00		
311	FRONTIER COMMUNICATIONS	NOV 2019	608-884-1968 TELEPHONE CHA	12/06/2019	24.63	.00		
311	FRONTIER COMMUNICATIONS	NOV 2019	262-002-7247 TELEPHONE CHA	12/06/2019	32.28	.00		
311	FRONTIER COMMUNICATIONS	NOV 2019	262-002-7243 TELEPHONE CHA	12/06/2019	66.36	.00		
Total 311:					683.25	.00		
<b>334</b>								
334	HYDRITE CHEMICAL COMPANY	02308589	FERREIC CHLORIDE	12/06/2019	8,249.40	.00		
Total 334:					8,249.40	.00		
<b>406</b>								
406	LW ALLEN LLC	101074	RAW MIXER OVERLOAD-TRIPPI	12/06/2019	120.59	.00		
406	LW ALLEN LLC	101079	SVC LABOR-BLOWER	12/06/2019	176.88	.00		
Total 406:					297.47	.00		
<b>565</b>								
565	MID-STATE EQUIPMENT	A50494	OIL FILTER	12/06/2019	52.15	.00		
Total 565:					52.15	.00		
<b>600</b>								
600	ROCK ENERGY COOPERATIVE	OCT 19 90363	90363001 DALLMAN TOWER	12/06/2019	26.64	26.64	11/20/2019	
Total 600:					26.64	26.64		
<b>660</b>								
660	WI STATE LABORATORY OF HY	610688	FLUORIDE SAMPLE	12/06/2019	26.00	.00		
660	WI STATE LABORATORY OF HY	610889	WASTEWATER ANALYSIS	12/06/2019	103.00	.00		
Total 660:					129.00	.00		
<b>747</b>								
747	CORE & MAIN	L360517	(8) 5/8" WATER METER	12/06/2019	1,148.16	.00		
747	CORE & MAIN	L381149	(8) 5/8" WATER METER	12/06/2019	1,171.11	.00		
747	CORE & MAIN	L496966	VAC BREAKER, BACKFLOW PR	12/06/2019	591.50	.00		
747	CORE & MAIN	L519679	GUAGE WIRE	12/06/2019	109.28	.00		
747	CORE & MAIN	L531864	WATER MAIN REPAIR SLEEVE	12/06/2019	318.26	.00		
747	CORE & MAIN	L548102	BLUE MARKING PAINT,METER	12/06/2019	479.10	.00		
747	CORE & MAIN	L548102	BLUE MARKING PAINT,METER	12/06/2019	60.00	.00		
747	CORE & MAIN	L548102	(24) 5/8" WATER METER	12/06/2019	3,444.48	.00		
747	CORE & MAIN	L599729	BONNET O-RING, WASHER	12/06/2019	55.28	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
747	CORE & MAIN	L601916	(8) 5/8" WATER METER	12/06/2019	1,165.80	.00		
Total 747:					8,542.97	.00		
<b>779</b>								
779	WI DEPT OF EMPLOYEE TRUST	JAN 2020	JANUARY 2020 HEALTH INSUR	12/06/2019	3,310.62	.00		
779	WI DEPT OF EMPLOYEE TRUST	JAN 2020	JANUARY 2020 HEALTH INSUR	12/06/2019	3,310.62	.00		
Total 779:					6,621.24	.00		
<b>812</b>								
812	TESTAMERICA LABORATORIES	5000019185	WASTEWATER ANALYSIS	12/06/2019	756.00	.00		
812	TESTAMERICA LABORATORIES	5000020677	WASTEWATER ANALYSIS	12/06/2019	252.00	.00		
Total 812:					1,008.00	.00		
<b>2023</b>								
2023	USA BLUEBOOK	024726	REPAIR KIT - WWTP	12/06/2019	643.74	643.74	11/20/2019	
2023	USA BLUEBOOK	036828	MANHOLE COVER LIFTER	12/06/2019	69.63	69.63	11/20/2019	
2023	USA BLUEBOOK	071542	FLUORIDE CHEMICALS	12/06/2019	49.32	.00		
Total 2023:					762.69	713.37		
<b>2115</b>								
2115	JACOBUS ENERGY	1937408	FUEL FOR GENERATOR AT LIFT	12/06/2019	644.60	.00		
Total 2115:					644.60	.00		
<b>2624</b>								
2624	MARK'S CHEMICAL LLC	13309	6 - 30 GAL. DRUMS CHLORINE	12/06/2019	864.00	.00		
Total 2624:					864.00	.00		
<b>2639</b>								
2639	R.A. HEATING & AIR COND INC	S108804	REPAIRS TO HEATER AT WWTP	12/06/2019	125.00	.00		
2639	R.A. HEATING & AIR COND INC	S108811	THERMOSTATIC MIXING VALVE	12/06/2019	347.00	.00		
Total 2639:					472.00	.00		
<b>2858</b>								
2858	BOBCAT OF JANESVILLE	02-144523	BOBCAT REPAIR	12/06/2019	1,343.94	.00		
Total 2858:					1,343.94	.00		
<b>2887</b>								
2887	DELTA DENTAL OF WISCONSIN	1371414	DEC 2019 DENTAL INSURANCE	12/06/2019	251.19	.00		
2887	DELTA DENTAL OF WISCONSIN	1371414	DEC 2019 DENTAL INSURANCE	12/06/2019	251.19	.00		
Total 2887:					502.38	.00		
<b>3014</b>								
3014	NORTHWOODS SUPERIOR CH	242252	HAND CLEANSER	12/06/2019	156.05	.00		
Total 3014:					156.05	.00		
<b>3175</b>								
3175	MOTOR PARTS & EXHAUST LLC	1-300978	BLWR MOTOR-2003 CHEV WAT	12/06/2019	44.36	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
3175	MOTOR PARTS & EXHAUST LLC	1-301155	MINI BLADE FUSE-WATER DEP	12/06/2019	6.62	.00		
3175	MOTOR PARTS & EXHAUST LLC	1-301752	VACTOR TAIL LIGHT	12/06/2019	5.38	.00		
Total 3175:					56.36	.00		
<b>3404</b>								
3404	BURNS FULL SERVICE LLC	NOV 19	NOV 2019 GAS/DIESEL CHARG	12/06/2019	240.05	.00		
Total 3404:					240.05	.00		
<b>3534</b>								
3534	CHARTER COMMUNICATIONS	115110119A	WATER DEPARTMENT INTERNE	12/06/2019	32.50	.00		
Total 3534:					32.50	.00		
<b>3557</b>								
3557	DAVE'S MILTON ACE HARDWAR	A03404	DISTILLED WATER/SHIPPING O	12/06/2019	45.58	.00		
3557	DAVE'S MILTON ACE HARDWAR	A12144	DISTILLED WATER/SHIPPING O	12/06/2019	56.38	.00		
Total 3557:					101.96	.00		
<b>3883</b>								
3883	ABSOLUTE MOBILE TESTING L	119-254A	DRUG AND ALCOHOL TESTING	12/06/2019	38.75	.00		
3883	ABSOLUTE MOBILE TESTING L	119-254A	DRUG AND ALCOHOL TESTING	12/06/2019	38.75	.00		
Total 3883:					77.50	.00		
<b>3977</b>								
3977	EDWARDSON PLUMBING	3596	REMOVED WATER METER FOR	12/06/2019	210.21	.00		
Total 3977:					210.21	.00		
<b>4091</b>								
4091	G FOX AND SON	OCT 2019	WATER TOWER OUTFALL PIPE	12/06/2019	6,825.00	.00		
Total 4091:					6,825.00	.00		
<b>4659</b>								
4659	CENTURYLINK	1479765781A	LONG DISTANCE CHARGES	12/06/2019	.08	.00		
4659	CENTURYLINK	1479765781A	LONG DISTANCE CHARGES	12/06/2019	.08	.00		
Total 4659:					.16	.00		
<b>4742</b>								
4742	XYLEM WATER SOLUTIONS US	3556A84706	REPAIR HOSPITAL LIFT STATIO	12/06/2019	1,574.00	.00		
4742	XYLEM WATER SOLUTIONS US	3556A86914	REPAIR HOSPITAL LIFT STATIO	12/06/2019	621.77	.00		
Total 4742:					2,195.77	.00		
Grand Totals:					43,313.06	762.08		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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GRAND TOTAL: \$45,255.84

UTILITY COMMISSION MEETING

Meeting Date: December 9, 2019

Vouchers Payable submitted By: Lacey Ozga, Administrative Assistant

James Kapellen (Chairperson)

Debbie Olson (Aldersperson)

Candy Davis (Aldersperson)

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].Invoice Date = 12/06/2019

Invoice.Batch = "JS","CC","ACH"

[Report].Invoice Date = {OR} {IS NULL}



## EDGERTON W.W.T.P. REPORT

NOVEMBER 2019

1. Daily lab work.
2. D.N.R. reports.
3. Did sewer and lift station checks.
4. General-plant maintenance was done.
5. Did phosphorus and ammonia sampling for D.N.R. reports.
6. Changed passenger side brake light on vac-truck and fixed the stop pin on the hose reel.
7. Preventative maintenance is being done on the collection system leading to the plant by jet-cleaning lines and root cutting if necessary.
9. Filled the small digester with sludge about half way up. This should keep it from freezing and not damage the air diffusers.
10. Changed the oil in the paddle drive system.
11. Hosed out and cleaned the feed well and the stilling well in the clarifier. Lots of grease is still building up in this unit.
12. The new garage door opener was installed. At that time there was problem with the power supply. It would trip the breaker, but the wires were still live. We called Hady Electric in to make repairs. They found the problem in two places. There was a short in one of are air units and a ground fault in the office building transformer.
13. Still no word on the digester blower #3, Dave Sauer is working on this.
14. R&A Heating was in to replace a mixing valve on the boiler's so we would get hot water from the hot water heater.

Thank-You

*James Reilly*

Edgerton - W.W.T.P.

