

**CITY OF EDGERTON  
REGULAR COMMON COUNCIL MEETING  
EDGERTON CITY HALL, COUNCIL CHAMBERS  
12 ALBION STREET**

**Monday, June 7, 2021 at 7:00 p.m.**

**REMOTE PARTICIPATION:** To participate or view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at [www.cityofedgerton.com](http://www.cityofedgerton.com).

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, June 4, 2021.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
  - A. The public will be allowed to speak on agenda items during the meeting.
6. Minutes:
  - A. Consider approval of minutes from May 17, 2021 Council meeting.
  - B. Consider approval of minutes from the May 17, 2021 Jt. Council and RDA meeting.
7. Committee Reports:
  - A. Finance Committee:
    1. Consider approval of bills and payroll vouchers.
    2. Consider licenses applications.
      - a. Class "B" Beer License Renewal for:
        - i. Mario's Italian Restaurant, LLC, agent Carla Zimmerman
      - b. "Class B" Combination Liquor & Beer License Renewal for:
        - i. Towne Country Club, Inc., agent Michael Hesselman
        - ii. 2 Brothers Bar & Grill, agent Ilir Banushi
        - iii. Café on Main, agent Ilir Banushi
        - iv. El Patron Mexican Grill, agent Alejandro Ramirez
        - v. Last Nite Bar & Grill, agent Terri Nottestad
        - vi. TK's Decoy Bar & Grill, agents Tom Kuhlow
        - vii. Young-Fier Pit Stop, agent Patricia Young
        - viii. The Baron LLC, agent Ilir Banushi
        - ix. Lounge 1848, agent Ilir Banushi
        - x. Edge Events LLC, agent Sarah Braun
      - c. Class "A" Beer License Renewal for:
        - i. Kwik Trip #675, agent Sarah Pierce
        - ii. Stop-n-Go #214, agent Alesha Imhoff

- d. "Class A" Combination Liquor & Beer License Renewals for:
  - i. Cowley's Family Foods, Inc (Piggly Wiggly), agent Jason Cowley
  - ii. 424 Game Day Beverage, Inc, agent Randip Singh
  - iii. Casey's General Store #3731, agent Anthony Hawks
  - iv. Burns Full Service, LLC, agent Casey Burns
- a. Cigarette & Tobacco License for:
  - i. Family Dollar Stores of WI
  - ii. 424 Game Day Beverage, Inc
  - iii. Cowley's Family Foods, Inc (Piggly Wiggly)
  - iv. 2 Brothers Bar & Grill
  - v. Kwik Trip #675
  - vi. Stop-n-Go #214
  - vii. Burns Full Service, LLC
  - viii. Casey's General Store
- f. Dance Hall Permits to:
  - i. The Baron LLC
  - ii. 2 Brothers Bar & Grill
  - iii. Lounge 1848
  - iv. TK's Decoy Bar & Grill
  - v. Edgerton Towne Country Club, Inc
  - vi. Last Nite Bar & Grill
- g. Sandwich Board Permits to:
  - i. The Baron LLC
  - ii. 2 Brothers Bar & Grill
  - iii. Lounge 1848
  - iv. Ripples Resale
  - v. Campbell Boys 53534
- h. Private Property on Public Sidewalk Permit to:
  - i. Burns Full Service, LLC
  - ii. Ripples Resale
  - iii. Campbell Boys 53534
- 2. Consider names for housing program.
- 3. Consider awarding bid for lead lateral replacement on private side of lateral.
- 4. Consider clarification on pool wage increase related to wage cap on life guard wages.
- 5. Consider façade grant for 106 W Fulton St.
- B. Personnel Committee:
  - 1. Consider creating part-time police officer position.
  - 2. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
- C. Fire District:
  - 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
- D. Redevelopment Authority:
  - 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.

E. Plan Commission:

1. Consider extraterritorial two lot land division on Edgewood Shores Road and Riverview Drive for Wileman in Section 11 of the Town of Fulton.
  2. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
8. Consider approving the third reading and adopting City of Edgerton Charter Ordinance 21-06: To Amend Section 2.02 Elected Officials to change the term of office for Mayor.
  9. Consider introducing and approving the first reading of City of Edgerton Ordinance 21-07: Amend Section 9.03 "Parking Restrictions" to reference Section 22.404(7)(e) and 22.215(2) Off-Street Parking Prohibitions and Penalties.
  10. Consider City of Edgerton Proclamation Supporting the Annual Ride to Work Day.
  11. Consider Mayor's recommendation of committee appointments.
  12. Mayor, alderperson and staff reports.
  13. Adjourn

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**MAY 17, 2021 COMMON COUNCIL MEETING MINUTES  
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m.

Present: Sarah Braun, Casey Langan, Tim Shaw, Paul Davis, and Jim Burdick.

Excused: Candy Davis

Others Present: City Administrator Ramona Flanigan, City Clerk/Treasurer Cindy Hegglund, Municipal Services Director Howard Moser, Library Director Kirsten Almo (remote), Police Chief Robert Kowalski, Aquatics Director Anne Gohlke, City Attorney Bill Morgan and citizens.

Hegglund confirmed the meeting agendas were properly posted on Friday, May 14, 2021 at the Post Office, City Hall, and the Edgerton Library.

**ACCEPT THE AGENDA:** A Sarah Braun/Casey Langan motion to approve the agenda as printed passed on a 5/0 roll call vote.

**PERSONAL APPEARANCES:** Jim Kapellen, 512 Ridgeway St proposed a sidewalk utility based on street frontage to help pay for sidewalk improvements instead of using the special assessment process.

**MINUTES:** A Casey Langan/Tim Shaw motion to approve the minutes from the May 3, 2021 Common Council meeting passed, all voted in favor.

**COMMITTEES:**

**Finance Committee:** A Tim Shaw/Sarah Braun motion to approve pay request #5 from RT Fox Contractors in the amount of \$19,782.09 for the Marshview Ct project passed on a 5/0 roll call vote.

A Tim Shaw/Sarah Braun motion to approve the bills and payroll list in the amount of \$239,906.99 passed on a 5/0 roll call vote.

A Tim Shaw/Sarah Braun motion to approve a sandwich board sign permit for Campbell Boys General Store at 115 N Henry St passed on a 5/0 roll call vote.

A Tim Shaw/Sarah Braun motion to approve an event packet for the Edgerton High School Graduate Drive through parade on May 23, 2021 and waive the fees passed on a 5/0 roll call vote.

A Tim Shaw/Sarah Braun motion to adopt the City of Edgerton Donation Policy passed on a 5/0 roll call vote.

A Tim Shaw/Sarah Braun motion to award the library interior lighting LED conversion bid to the lowest responsible bidder, Van Brocklin Electric, in the amount of \$18,800 not to exceed \$25,000 passed on a 5/0 roll call vote.

A Tim Shaw/Sarah Braun motion to approve a Façade Grant for 201 W Fulton St for roof repairs in the amount of \$5,000 passed on a 5/0 roll call vote.

A Tim Shaw/Sarah Braun motion to approve a Small ED Grant for 115 Henry St for electrical work in the commercial space in the amount of \$2,680 passed on a 5/0 roll call vote.

A Tim Shaw/Sarah Braun motion to approve the amendments to the Façade Grant program changing the incentive from 40% to 50% and changing the max grant amount from \$5,000 to \$10,000 and increasing the Small ED Program incentive from 40% to 50% and increasing the max grant amount from \$3,000 to \$6,000 passed on a 5/0 roll call vote.

A Tim Shaw/Sarah Braun motion to approve the Edgerton Affordable Housing Policy with the consultant considering the subordination requests passed on a 5/0 roll call vote.

A Tim Shaw/Sarah Braun motion to approve the increase in wages for lifeguards by \$.75 and increasing non-certified starting wage to \$7.25 along with returning wage increases for both passed on a 5/0 roll call vote.

**Park & Rec Committee:** A Casey Langan/Sarah Braun motion to approve the second reading and adopt of City of Edgerton Ordinance 21-05: Amend Chapter 15 “Parks” to set park closing hours passed on a 5/0 roll call vote.

**ORDINANCE 21-06:** A Casey Langan/Jim Burdick motion to approve the second reading of City of Edgerton Charter Ordinance 21-06: Amend Section 2.02 Elected Officials to change the term of office for Mayor passed on a 5/0 roll call vote.

Being no other business before the Council, a Sarah Braun/Casey Langan motion to adjourn passed, all voted in favor.

Cindy Hegglund/wl  
City Clerk-Treasurer

Adopted June 7, 2021

**MAY 17, 2021 JOINT COMMON COUNCIL AND  
REDEVELOPMENT AUTHORITY MEETING MINUTES  
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order for the City Council at 7:30 p.m.

Present: Sarah Braun, Casey Langan, Candy Davis, Paul Davis, Tim Shaw, and Jim Burdick.

Chair Jim Kapellen called the meeting to order for the RDA at 7:30 p.m.

Present: Chris Lund, Casey Langan, Jason Price, Jim Kapellen, Ron Webb, Kevin Slagg and Jim Schultz.

Absent: Terry Dickinson.

Other Staff Present: City Administrator Ramona Flanigan, City Attorney William Morgan, and City Clerk/Treasurer Cindy Hegglund.

Hegglund confirmed the meeting agendas were properly posted on Friday, May 14, 2021 at the Post Office, City Hall, and the Edgerton Library.

Before going into Closed Session, Mayor Lund announced the cell tower lease negotiations was removed from any closed session discussion.

**CLOSED SESSION:** Jim Burdick/Sarah Braun moved to go into closed session pursuant to Wis. Stat. 19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.” Discuss and consider downtown affordable housing project;

AND

Discuss and consider the redevelopment of 407 N Main St.

AND

Discuss and consider parking options in the downtown;

AND

Discuss and consider Development Agreement with IKI Manufacturing.

The motion passed on a 6/0 roll call vote.

Chris Lund/Casey Langan moved to go into closed session pursuant to Wis. Stat. 19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.” Discuss and consider downtown affordable housing project;

AND

Discuss and consider the redevelopment of 407 N Main St.

AND

Discuss and consider parking options in the downtown.

The motion passed on a 7/0 roll call vote.

After the discussion on the parking options in the downtown, the RDA took action to adjourn.

A Ron Webb/Jason Price motion to adjourn passed, all voted in favor.

**OPEN SESSION AND TAKE ACTION:** A Sarah Braun/Tim Shaw motion to return to open session passed on a 6/0 roll call vote.

A Candy Davis/Jim Burdick motion to approve the Development Agreement between the City of Edgerton and IKI Manufacturing passed on a 6/0 roll call vote.

Being no other business before the Council, a Candy Davis/Sarah Braun motion to adjourn passed on a 6/0 roll call vote.

Cindy Hegglund  
City Clerk-Treasurer

Council Adopted June 7, 2021

RDA Adopted June 7, 2021

# Memo

To: Common Council  
From: Staff  
Date: 6/2/2021  
Re: June 7, 2021 Meeting

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**Lead Lateral Replacement Program Bids:** The City received 4 bids for the “private side” lead lateral replacement program ranging from \$128,778-\$310,252. The low bid was from KS Energy, LLC for \$128,778. This work is being paid for by a DNR grant.

**Application for a Facade Grant for 106 W Fulton St:** The owner of 106 W Fulton Street (Richard Borys) is requesting approval of a façade grant to tuck point his building. Of the three bids, the owner wishes to take the highest bid. His reasoning is below. The low bid for the project is \$10,680 for which the maximum grant is \$4,272. The bid the applicant wishes to take is for \$12,600 for which the maximum grant would be \$5,000.

“I am planning to use the Raynor Tuckpointing from Chicago. Their price is the highest but I know their work. They have excellent reputation, do very esthetically pleasing work and the difference is not that great. I rather have it done right the first time. In the past someone did the tuck pointing of my building but only on the upper part of the facade and the mortar foaled off. I would like the facade to look uniformly and last.”

**Pool Wages:** The current wage cap on pool wages is \$12.00. With the increase in the wage scale, the Director is requesting the cap be increased to \$13.00.

**Part time police patrol position:** The Personnel Policy Manual requires the Council approve the creation of new positions. The City has not had a part-time police patrol officer for several years. The Personnel Committee has recommended the reestablishment of a part-time patrol officer position.

The reasons for the request are:

- The Commission expressed interest in hiring this candidate during the last interview process but decided to offer the position to another candidate. The last interview process had a very limited number of candidates so the Commission has a heightened interest in attracting good candidates in a limited field.
- Having the candidate employed as a part-time officer would improve the chances of being able to hire the candidate when an anticipated vacancy occurs early next year.
- If the part-time employee were hired to fill a full-time vacancy, the training period would be shorter thus potentially saving costs.
- The department and the candidate would be able to assess compatibility.



- The candidate would benefit by having access to the police academy and, as an employee of a department, the state would reimburse the candidate for the cost of the academy.
- Overall, it is anticipated that having the part-time officer will increase costs in the short term but in some cases having the part-time officer may reduce overtime costs.

Provisions of the union contract applying to the part-time patrol are:

- No benefits (WRS rules would require retirement benefits if the employee exceed 1,200 hours in a year. The employee would not work that many hours.)
- Part-time employees can take posted OT (shift vacancy) only after the OT has been offered to full time employees.
- Part-time officers are eligible for the first 4 steps of the contract pay scale. This employee would start at the start wage.

**Parking Ordinance:** The attached parking ordinance provides a reference in the Parking Restriction chapter of the ordinance to the parking provisions in 22.404 (7) (e) and 22.215(2) that prohibit parking in a front lawn or terrace.

**CITY OF EDGERTON  
ORDINANCE No. 21-06**

**A CHARTER ORDINANCE  
TO AMEND SECTION 2.02 ELECTED OFFICIALS  
OF THE EDGERTON CODE OF GENERAL ORDINANCES,  
CITY OF EDGERTON ROCK AND DANE COUNTIES, WISCONSIN**

Aldersperson Casey Langan introduced the following Charter Ordinance and moved its adoption:

THE COMMON COUNCIL OF THE CITY OF EDGERTON, ROCK AND DANE COUNTIES,  
WISCONSIN, DO ORDAIN AS FOLLOWS

**Section 2.02 (1) and (2)** shall be amended as follows:

**(1) MAYOR AND ALDERPERSONS.**

**(a) ELECTION AND TERM.** The Mayor shall be elected ~~in even-numbered years~~ for a term of ~~2~~ 3 years. Two aldermen shall be elected from each aldermanic district, with 1 from each district to be elected each year for a term of 2 years. Such terms shall commence as provided by law.

**(b) SALARIES.** The annual salary paid to the Mayor and alderpersons shall be determined by resolution.

**(2) MUNICIPAL JUDGE.**

**(a) ELECTION AND TERM.** The Municipal Judge shall be elected in even-numbered years for a term of ~~2~~ 4 years as provided in Chapter 6 of this Municipal Code.

This Ordinance shall be in full force and effect after its passage and publication.

Seconded by Aldersperson: Jim Burdick

Roll Call:   Ayes       Noes

1st Reading: May 3, 2021

2nd Reading: May 17, 2021

3rd Reading:

Adopted:

Published:

Dated:

\_\_\_\_\_  
Christopher W. Lund, Mayor

\_\_\_\_\_  
Ramona Flanigan, City Administrator

STATE OF WISCONSIN)

)ss.

COUNTY OF ROCK    )

I, Ramona Flanigan, City Administrator, City of Edgerton, Rock and Dane Counties, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the ordinance adopted by the Common Council of the City of Edgerton at its regular meeting the \_\_\_ day of \_\_\_\_\_, 2021.

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Ramona Flanigan, City Administrator

**CITY OF EDGERTON  
ORDINANCE No. 21-07**

**AN ORDINANCE TO AMEND SECTION 9.03 “PARKING RESTRICTIONS” TO  
REFERENCE SECTION 22.404 “OFF-STREET PARKING AND TRAFFIC  
CIRCULATION STANDARDS” IN THE CODE OF GENERAL ORDINANCES,  
CITY OF EDGERTON ROCK AND DANE COUNTIES, WISCONSIN**

Aldersperson \_\_\_\_\_ introduced the following Ordinance and moved its adoption:

THE COMMON COUNCIL OF THE CITY OF EDGERTON, ROCK AND DANE  
COUNTIES, WISCONSIN, DO ORDAIN AS FOLLOWS:

Chapter 9 “Parking Restrictions”, sections 9.03 (6) shall be added as follows:

- (6) LOCATIONAL PROHIBITIONS OF OFF-STREET PARKING AREAS:** See  
Section 22.404(7)(e) for off-street parking prohibitions and Section 22.215(2) for  
penalties.

This Ordinance shall be in full force and effect after its passage and publication.

Seconded by Aldersperson:

Roll Call:   Ayes       Noes

\_\_\_\_\_  
Christopher Lund, Mayor

Public Hearing:

1st Reading:

2nd Reading:

Adopted:

Published:

Dated:

\_\_\_\_\_  
Ramona Flanigan, City Administrator

STATE OF WISCONSIN)

)ss.

COUNTY OF ROCK    )

I, Ramona Flanigan, City Administrator, City of Edgerton, Rock and Dane Counties, Wisconsin,  
do hereby certify that the foregoing is a true and correct copy of the ordinance adopted by the  
Common Council of the City of Edgerton at its regular meeting the \_\_\_\_ day of \_\_\_\_\_,  
2021.

\_\_\_\_\_  
Ramona Flanigan, City Administrator

22.404 Off-Street Parking and Traffic Circulation Standards

(7) (e) Locational Prohibitions for Off-Street Parking Areas.

(a) Off-street parking shall not be located between the principal structure on a residential lot and a street right-of-way, except within residential driveways and parking lots designated on the approved site plan (see Subsection 22.213).

(b) No private parking shall occur on street terraces, driveways, or any other areas located within a public right-of-way not explicitly designated by the Director of Public Works.

(f) Commercial and Industrial Vehicle and Equipment Parking: Parking spaces clearly visible from public streets shall only be used for customer or employee vehicles. No commercial and industrial vehicle shall be parked in required off street parking spaces unless such spaces are designate for business use on a City approved site plan. This restriction shall also prevent non- employee or customer trailer parking in required off street parking spaces.

22.215 Violations: Penalties \$ 25 - \$ 500

CITY OF EDGERTON PROCLAMATION  
Supporting the Annual Ride to Work Day

Whereas, scooters and motorcycles have a less harmful impact on our infrastructure and environment; and

Whereas, scooters and motorcycles require only a fraction of space taken by other vehicles to park, thereby addressing an ongoing parking shortage; and

Whereas, the direct and indirect costs of fossil fuels are all continually increasing; and

Whereas, our road and infrastructure repairs fail to keep up with wear and degradation; and

Whereas, for these reasons, scooters and motorcycles offer a form of daily transportation to be encouraged; and

Whereas, June 21, 2021 has been designated as "Ride to Work Day" to highlight the positive daily use of scooters and motorcycles.

Now, therefore be it resolved that the Common Council of the City of does hereby proclaim June 21, 2021, to be "Ride to Work Day" and to encourage scooter and motorcycle riders to ride to work on that day.

In witness whereof I have hereunto set my hand and caused the seal of this City to be affixed.

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Mayor Christopher W Lund

June 7, 2021