

**CITY OF EDGERTON
CITY HALL
12 ALBION STREET
EDGERTON, WI**

TREE BOARD

Monday, June 25, 2018 at 6:00 p.m.

1. Call to order; Roll Call.
2. Confirmation of Appropriate Meeting Notice Posted on Friday, June 22, 2018.
3. Approve April 23, 2018 meeting minutes.
4. Discuss Arbor Day Celebration.
5. Discuss biggest tree competition.
6. Discuss Tree City USA application.
7. Discuss Racetrack Park planting project. (Committee will travel to Racetrack Park)
8. Set next meeting and agenda items.
9. Adjourn.

cc: All Commission Members
Department Heads

City Administrator
City Engineer

All Council Members
Newspapers

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Public Works Committee."

**APRIL 23, 2018 TREE BOARD MEETING MINUTES
CITY OF EDGERTON**

Sara Beckwith called the meeting to order at 6:30 p.m.

Present: Adam Gould, Sara Beckwith, and David Mancheski.

Excused: Barb Bublitz, Barb Steponkus, and Bill Sachse

Others Present: City Administrator Ramona Flanigan and Public Works Director Tom Hartzell.

Beckwith confirmed the meeting agendas were properly posted on Friday, April 9, 2018 at the Post Office, Edgerton Library and City Hall.

APPROVAL OF MINUTES: A Gould/Mancheski motion to approve the April 9, 2018 Tree Board meeting minutes passed, all voted in favor.

ARBOR DAY CELEBRATION: The celebration is scheduled to start at 10:00 am. Staff has posted the information on Facebook and our website. There was also a press release in the Edgerton Reporter.

GRAVEL BED PROJECT: Tom Hartzell reported it is too late in the year for bare root trees. The Board discussed having the beds set up for the spring of 2019.

RACETRACK PARK PLANTING PROJECT: The Edgerton Rotary Club has donated \$1,500 for the project. The Rotary Club is also trying to get grant money for the project. The Board would like to take some time to choose trees and wait until the fall to do any planting. Ramona will request that the Rotary funds be transferred to the next budget year.

NEXT MEETING DATE & AGENDA ITEMS:

Next meeting June 11th at 6:00 pm

Recap Arbor Day Celebration

Tree City Application.

Being no other business before the Board, a Beckwith/Gould motion to adjourn passed, all voted in favor.

Ramona Flangan/wjl
City Administrator

TREE CITY USA® APPLICATION

Select one: First Time Applicant OR Recertification



TREE CITY USA

TREE CITY USA status is awarded for work completed by the community during the calendar year. Please contact your State Urban Forestry Coordinator for your state's deadline, mailing address and any additional information required by your state. The common deadline is December 31 but can vary by state. Completed applications with attachments can be mailed to your State Urban Forestry Coordinator. To apply online and for additional information, please visit portal.arborday.org.

Community Information

Community Name (as it should appear on recognition materials) _____

Community Website _____

Mayor or Equivalent

First Name _____ Last Name _____

Professional Title _____

Address _____

City _____ State _____ Zip Code _____

Email Address _____

Phone Number (ex. 402-473-9553) _____ Fax Number _____

City Forestry Contact: Person who is responsible for completing and answering questions about this application.

First Name _____ Last Name _____

Professional Title _____

Address _____

City _____ State _____ Zip Code _____

Email Address _____

Phone Number (ex. 402-473-9553) _____ Fax Number _____

Standard : Tree Board or Department

Frequency of Tree Board Meetings: Weekly Bi weekly Monthly Quarterly Semiannually Annually

Chairperson: If your city or town has a Tree Board, list your chairperson or head board member. If your city or town doesn't have a Tree Board, list your city department or manager.

First Name _____ Last Name _____

Professional Title _____

Address _____

City _____ State _____ Zip Code _____

Email Address _____

Phone Number (ex. 402-473-9553) _____ Fax Number _____

Other Tree Board Members or Staff

First Name _____ Last Name _____

If additional Tree Board members are needed, please attach.

Standard ②: A Community Tree Ordinance

Date Current Tree Ordinance was established _____

NEW Applicants (required): Current ordinance is attached. RECERTIFICATIONS: Our ordinance as last submitted is unchanged and still in effect.
 Our ordinance has been changed. The new version is attached.

Standard ③: A Community Forestry Program with an Annual Budget of at Least \$2 per capita

Community Population _____

To review program standards and application resources, visit arborday.org/treecity.

Tree Planting and Initial Care\$ _____

Tree Maintenance\$ _____

Tree Removals\$ _____

Management\$ _____

Utility Line Clearance.....\$ _____

Volunteer Time.....\$ _____

Other (please explain) _____ \$ _____

Total Community Forestry Expenditures.....\$ _____

Please attach Annual Work plan (if required by your state) and supporting budget documents.

Trees Planted _____ Trees Pruned _____ Trees Removed _____

Standard ④: Arbor Day Observance and Proclamation

Date of observation _____

Please attach program of activities, photos, and/or news coverage. Attach Arbor Day Proclamation.

Mayor or Equivalent Signature

Title

Date

Application Certification To Be Completed By The State Forester:

Community: _____

The above named community has made formal application to this office. I am pleased to advise you that we reviewed the application and have concluded that, based on the information contained therein, said community is eligible to be certified as a Tree City USA community, having in my opinion met the four standards required for recognition.

State Forester Signature

Title

Date

Mail completed application with requested attachments to your state forester no later than December 31 (unless your state has instituted a different deadline.)

