

**MARCH 11, 2019 UTILITY COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:30 p.m.

Present: Matt McIntyre, Candy Davis, Jim Kapellen, Jannelle Frey, Denise Langan and Lawanna Schieldt.

Excused: Rick Petersen

Others Present: Utility Director Randy Oren, and Clerk/Treasurer Cindy Hegglund

Hegglund confirmed the meeting agenda was properly posted on Friday, March 8, 2019 at the Post Office, Edgerton Library, City Hall and the website.

APPROVAL OF MINUTES: A Schieldt/Frey motion to approve the February 11, 2019 Utility Commission meeting minutes passed, all voted in favor.

OVERPAYMENT REFUND: A Davis/McIntyre motion to approve the overpayment refund for 428 Hemphill Ave to Brenda Lein in an amount of \$131.41 passed on a 6/0 roll call vote.

APPROVE VOUCHERS PAYABLE: A Kapellen/Davis motion to approve payment of the bills in the amount of \$51,064.20 passed on a 6/0 roll call vote.

WRITE-OFF OF UNCOLLECTABLE ACCOUNT: A Davis/Schieldt motion to approve the write-off of an uncollectable amount at 431 Hemphill Ave in the amount of \$55.22 passed on a 6/0 roll call vote.

PURCHASE OF CHEVY VAN: A McIntyre/Frey motion to approve the purchase of a Chevy Express van for the water department in the amount of \$24,785.18 passed on a 6/0 roll call vote

DECLARE 2000 GMC CARGO VAN SURPLUS: A Kapellen/McIntyre motion to declare the 2000 GMC cargo van as surplus passed on a 6/0 roll call vote.

Being no other business before the Commission, a Davis/Langan motion to adjourn passed, all voted in favor.

Randy Oren/wjl
Utility Director