

**JULY 13, 2020 UTILITY COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:30 p.m.

Present: Anne Radtke (remote), Candy Davis, Jim Kapellen, Rick Petersen, Janelle Frey, Lawanna Schieldt and Denise Langan

Others Present: Utility Director Randy Oren, City Clerk Treasurer Cindy Hegglund and Maria Rojas-Monroy

Hegglund confirmed the meeting agenda was properly posted on Friday, July 10, 2020 at the Post Office, Edgerton Library, City Hall and the city's website.

APPROVAL OF MINUTES: A Denise Langan/Lawanna Schieldt motion to approve the June 8, 2020 Utility Commission meeting minutes passed on a 7/0 roll call vote.

APPROVE CHANGE ORDER FOR GMS EXCAVATORS, INC: A Candy Davis/Rick Petersen motion to approve change order #1 for GMS Excavators, Inc for the IKI Sewer Easement Sanitary Sewer Relocation project for a decrease of \$2,705 passed on a 7/0 roll call vote.

APPROVE PAY REQUEST FOR GMS EXCAVATORS, INC: A Rick Peterson/Janelle Frey motion to approve the final pay request for GMS Excavators, Inc for the IKI Sewer Easement Sanitary Sewer Relocation project in the amount of \$1,654 passed on a 7/0 roll call vote.

APPROVE VOUCHERS PAYABLE: A Jim Kapellen/Candy Davis motion to approve payment of the bills list in the amount of \$59,054.92 passed on a 7/0 roll call vote.

LEAK CREDIT FOR 305 S MAIN ST: Maria Rojas-Monroy, the owner of 305 S Main St, appeared before the Commission to request a leak credit. Mrs. Rojas-Monroy stated the original leak was fixed but she may still have a problem. The current policy states the usage needs to be 20,000 gallons over the average usage. The usage at this address was only 18,000 over the average. The Commission agreed the customer did not qualify and took no action on the leak credit request. This allows her to make a future request if she is still experiencing water leaks.

LEAK CREDIT FOR 526 SHEARER: A Jim Kapellen/Rick Petersen motion to approve a leak credit for 526 Shearer St in the amount of \$175.00 for sewer only passed on a 7/0 roll call vote.

2019 COMPLIANCE MAINTENANCE ANNUAL REPORT: Oren stated the report was excellent again this year. The plant received A's in all the categories.

A Denise Langan/Rick Petersen motion to recommend to Council the adoption of a resolution to accept the 2019 Compliance Maintenance Annual Report passed on a 7/0 roll call vote.

Being no other business before the Commission, a Lawanna Schieldt/Janelle Frye motion to adjourn passed, all voted in favor.

Randy Oren/wjl
Utility Director